Northwestern Lehigh School District

6493 Rte.309, New Tripoli PA 18066

SCHOOL BOARD MEETING

High School Library

Wednesday, August 9, 2006, 7:30 p.m.

Minutes

A. Agenda

Call to Order The meeting was called to order at 7:34 p.m. by President Snyder

Opening Exercises Opening exercises and roll call as listed below followed.

Roll Call

Roll Call	Pr	Camille Bartlett	Ab	Michael Ondra	Pr	Sally Schoffstall
pr/ab	Pr	Willard Dellicker	Pr	Mark Richman	Pr	Kenneth Zellner
//////////	Pr	Donald Link	Pr	Darryl Schafer	Pr	Gregory Snyder

Also present: Mr & Mrs. Oxley, Mr. & Mrs. German, C. Jones, Mr. & Mrs.. Stelmack, J. Gasper, Mr. & Mrs. Eck, Elsa Kerschner, B. Snyder, R. Metzger, K. Sutton, M. Johnston, C. Klein, M. Koval, R. Kulp, J. Kennedy, D. Nemes, L. Christman, L. Hoppes, L. Stitzel, C. Linde, L. Matika, S. Meixsell, B. Hart, J. Freund, Esq, N. Zellner

Approval of Agenda Dr. Gould noted an addition and deletion to the agenda. The agenda was approved with changes.

Moved: W. Dellicker Seconded: K. Zellner Vote: 8 Aye, 0 Nay

President welcomed guests and provided for comments—none

Personnel action, as listed

L. Matika reviewed personnel action. L. Hoppes introduced Chris Klein, Margaret Mary Koval, Richard Kulp, and Rebecca Snyder, new teachers at the Middle School. D. Nemes introduced Kim Sutton, new teacher in the High School.

1. Appointment of Christopher Klein, New Tripoli, to the position of Health/Physical Education Teacher assigned to the Middle School effective August 16, 2006 at BS+24 Step 6 ($41,700) pending receipt of all necessary paperwork. Christopher has a Bachelor of Science Degree in Health and Physical Education from Pennsylvania State University. Christopher is presently employed with the Palmerton Area School District as a Physical Education Teacher.
2. Appointment of Margaret Mary Koval, Schnecksville, to the position of Emotional Support Teacher assigned to the Middle School effective August 16, 2006 at MS Step 2 ($40,620) pending receipt of all necessary paperwork. Margaret Mary has a Bachelor of Science Degree in Elementary Education from Pennsylvania State University and a Master of Education Degree in Special Education from Lehigh University. Margaret Mary is presently employed with the Parkland School District as a Teaching Assistant and Substitute Teacher.
3. Appointment of Richard Kulp, Weissport, to the position of Science Teacher assigned to the Middle School effective August 16, 2006 at BS Step 3 ($39,000) pending receipt of all necessary paperwork. Richard has a Bachelor of Science Degree in General Science from Moravian College. Richard is presently employed with the Panther Valley School District as an Earth/Space Science Teacher.
4. Appointment of Rebecca Snyder, New Tripoli, to the position of Math Teacher assigned to the Middle School effective August 16, 2006 at BS Step 1 ($38,000) pending receipt of all necessary paperwork. Rebecca has a Bachelor of Science Degree in Elementary Education from Kutztown University and is also certified in Middle Level Mathematics and Middle Level Language Arts. Rebecca is presently employed by Northwestern Lehigh School District as a Paraprofessional assigned to the Middle School.
5. Appointment of Kimberly Sutton, Allentown, to the position of Technology/Business Teacher assigned to the High School effective August 16, 2006 at MS Step 2 ($40,620) pending receipt of all necessary paperwork. Kimberly has a Bachelor of Science Degree in Business Administration and Finance and a Master of Business Education Degree, both from Bloomsburg University. Kimberly is presently employed by East Stroudsburg School District as a Technology/Business Teacher.

6. Approval to accept the resignation of Tara McKeon, Emotional Support Teacher assigned to the Middle School, effective August 23, 2006.
7. Approval to accept the resignation of Stacy Burns, Food Service General Production Worker, effective July 24, 2006.
8. Approval to accept the resignation of Roger Galliford, Bus Driver, effective August 2, 2006.
9. Approval to remove the following from the Transportation Department:
   a. Steven Herring: effective February 8, 2006
   b. Jason Nester: effective July 27, 2006
   c. Edward Krause: effective July 27, 2006
10. Approval for the following additional transportation classification changes to Class D substitute driver at a rate of $14.42/hour effective August 1, 2006:
    a. Tracy Humes
    b. Vernon Wink
11. Approval of the following horizontal movement(s) on the respective salary levels per the teachers' negotiated contract and receipt of appropriate transcripts and/or certification for the following:
    a. Jenne Harlin from MS to MS +24
    b. David Keck from BS +24 to MS
    c. Jane Kunkle from MS to MS +24
    d. James Lykins from BS +24 to MS
    e. Karly Sacco from BS +24 to MS
    f. Kevin Sunday from BS to BS +24
    g. Melanie Urso from BS to BS +24
12. Request for two (2) unpaid days in January 2007 for Angelica Haviland, bus driver.
13. Extra-curricular positions per the negotiated contract for the 2006-07 school year:

EXTRA-CURRICULAR APPLICATIONS	NAME	STIPEND
ADVISORS:		
Sophomore Class Advisor	Heather Fugazzotto	$858.22
ATHLETICS:		
Color Guard Co-Director	Melissa Heckman	$730.75 (60% Stipend) (pending receipt of all paperwork)
Activity Co-Manager – MS	Jodi Chandler	$521.52

ALSO:

14. Appointment of Peggy Laxson, New Tripoli, to the position of a one-on-one Special Education Teacher Assistant assigned to Northwestern Elementary for six working hours per day at a rate of $10.42/hour.
15. Appointment of Gary Gaenzle, Macungie, to the position of temporary part-time technology summer help for a maximum of 24 hours/week at a rate of $7.50/hour effective August 10, 2006.
16. Appointment of Deanne Snyder, New Tripoli, to the position of temporary teacher assistant assigned to Northwestern Elementary for three hours/day at a rate of $10.42/hour for the 2006-07 school year.
17. Appointment of Lindsay O'Dell, New Tripoli, to the position of Class D Substitute Bus Driver at a rate of $14.42/hour effective August 11, 2006 pending receipt of all necessary paperwork.
18. Request to increase Kelly Danner's teacher assistant hours from five working hours/day to six working hours/day effective with the start of the 2006-07 school year.
19. Approval of the following horizontal movement(s) on the respective salary levels per the teachers' negotiated contract and receipt of appropriate transcripts and/or certification for the following:
    a. Deborah Peters from MS to MS+24
    b. David Kerschner from BS to BS+24
20. Request for five (5) unpaid days for Rebecca Johnson, Technology Assistant, from September 25 through September 29, 2006.
21. Approval for employment status change of Learning Support/Life Skills teacher at Weisenberg held by Katie Kressley from 50% to 100% as included in the 2006/2007 budget.

22. Extra-curricular positions per the negotiated contract for the 2006-07 school year:

EXTRA-CURRICULAR APPLICATIONS	NAME	STIPEND
ATHLETICS:		
Assistant Field Hockey Coach	Jocelyn Held	$2,940.46

Moved: W. Dellicker Seconded: K. Zellner Vote: 8 Aye, 0 Nay

B. Curriculum/Building Issues

Review of Updates to Instructional Supervision/Evaluation Plan
B. Hart explained changes made to the Supervision/Evaluation tool that include updated PDE forms and supervision options for professional staff. Board members asked if this plan helps principals to monitor if teachers are completing the curriculum. Principals gave examples of the plans use.

Approval of Agreement with Salisbury Township to send a student to the MS Emotional Support Class
Student's IEP dictates that this is an appropriate classroom placement.

Moved: D. Link Seconded: S. Schoffstall Vote: 8 Aye, 0 Nay

C. Policies

~~**First Reading of Substitute Teacher Policy**~~—deleted from agenda at this time

D. Facilities

Approval of Resolution for Variance for Northwestern Elementary School
Variances are necessary to continue the PlanCon process.

Moved: W. Dellicker Seconded: D. Schafer Vote: 8 Aye, 0 Nay

Approval of Resolution for Variance for Weisenberg Elementary School

Moved: W. Dellicker Seconded: D. Schafer Vote: 8 Aye, 0 Nay

Approval of Quote and Options from Whitaker Roofing Co. for the removal and replacement of four DugOut Roofs at the Athletic Fields in the amount of $5,880.00

- **Option 1: Carlisle Mfg.—15 year total System Warranty at an additional cost of $475.00**
- **Option 2: Replace deteriorated plywood decking with new ½ inch plywood at a cost of $90.00 per 4'x8' sheet**
- **Option 3: Replace any deteriorated wood framing on a Time and Material basis at a cost of $70.00 per man-hour plus material costs**

J. Kennedy explained the three options available at an additional cost. Some decking needs to be replaced. Funds will be from the Maintenance Budget.

Moved: W. Dellicker Seconded: M. Richman Vote: 8 Aye, 0 Nay

Approval of Worth and Company Change Order PC0-008 (revised) for up-grading two existing heating system pumps at the Middle School in the amount of $2,361.25

Moved: W. Dellicker Seconded: M. Richman Vote: 8 Aye, 0 Nay

Approval of proposal by Kistler O'Brien for replacement and repair of detection cable on the Cafeteria Range Guard—Fire System in the amount of $308.00

Moved: D. Link Seconded: D. Schafer Vote: 8 Aye, 0 Nay

E. District Finances:

Discussion on Act 1—Tax Study Commission Process
C. Linde shared information regarding Act 1. C. Linde reviewed the time frame necessary to identify and appoint members to the required Tax Study Commission. Advertisements will be placed in local newspapers and on the website. The application will also be available online and must be submitted by August 21, 2006. G. Snyder, S. Schoffstall, M. Richman, ~~W. Dellicker~~, D. Schafer, and C. Linde will paperscreen, set up and conduct interviews. Selected candidates will be appointed at the Board Meeting on September 13, 2006.

F. Other Reports:

Old Business—none

New Business

Report from Solicitor on Borrowing Resolution for the Foundation

John Freund explained the Resolution to allocate funds to the Northwestern Lehigh Educational Foundation for use in the 2006/2007 budget year. The Board will authorize up to $10,000 according to the terms of the reimbursement agreement to be used for consultant's fees. A motion was made by W. Dellicker to approve the Resolution to Allocate Funds.

Moved: W. Dellicker Seconded: S. Schoffstall Vote: 8 Aye, 0 Nay

President offered courtesy of the floor for public comment.

Kevin German, Hunters Hill Road, New Tripoli, represented a group of parents. Mr. German read a statement conveying the group's support to Tom Foulk and his coaching staff. Bob Oxley, Memorial Rd, Germansville, questioned the Board on the hiring procedure for the boys basketball coaching position. President Snyder will prepare a written response to those questions by the next Board Meeting.

Communications/Notes for the Board from Michael Ondra, Secretary—none

Report from Superintendent Gould

a. Administrative/Building Sharing—S. Meixsell reminded Board Members of the Strategic Planning work session before next week's meeting. L. Christman shared information on the status of technology and the network upgrade. Building principals gave updates on preparations for opening day of school. Fall sports will begin on Monday, August 14. 140 students are enrolled in LCTI programs. Some are full-day, but most like the half day programs.

b. Board Member Sharing—D. Link extended an invitation for all to attend Night in the Country on August 19.

c. Legislative Information—none

d. Reminder: Committee Meeting—Buildings & Grounds Committee, 8/9/06 at 6:00 p.m., Brd Room
Personnel Committee, 8/16/06 at 6:30 p.m., Brd Room

e. Other

G. Adjournment

The meeting was adjourned at 9:05 p.m. A brief Personnel Committee Meeting followed.

Moved: K. Zellner Seconded: D. Link vote: 8 Aye, 0 Nay

Respectfully submitted,

Michael Ondra

M. Ondra, Secretary
By N. Zellner, Asst. Bd. Secretary