Northwestern Lehigh School District
6493 Rte. 309, New Tripoli PA 18066
SCHOOL BOARD MEETING
District Administrative Conference Room
Wednesday, April 9, 2008, 7:30 p.m.

MINUTES

A. Agenda

Call to Order The meeting was called to order at 7:32 by President Snyder.

Opening Exercises Opening exercises and roll call as listed below followed.

Roll Call 6 present

Roll Call	Pr	Camille Bartlett	Ab	Donald Link	Pr	Sally Schoffstall
Pr/Ab	Ab	Willard Dellicker	Pr	Michael Ondra	Pr	Gregory Snyder
//////	Pr	Paul Fisher, Jr.	Pr	Darryl Schafer	Ab	Kenneth Zellner

Also present: K. Fiedler, M. Bachman & family, C. Klein, E. Kerschner, S. Fulton, K. Kelley, J. Bashore, K. Fisher, L. Stitzel, B. Uplinger, L. Matika, S. Meixsell, D. Sbrocchi, Esq., N. Zellner

Approval of Agenda S. Meixsell noted an addition to the agenda.

Moved: P. Fisher Seconded: D. Schafer Vote: 6 Aye, 0 Nay

President welcomed guests and provided for comments

Middle School Technology Wizards—K. Kelley introduced Maddie Bachman, who is the first Tech Wizard at the District. Maddie & Kathy Fiedler, Middle School Librarian, attended several training sessions at the I U for instruction on how to assist students & teachers with technology in the classroom. Maddie showed examples of use of CPS clickers, moviemaker2, Podcasting, and other Internet tools. K. Fiedler noted the program was an inspiring example of students embracing technology and making an impact on the staff.

D. Link entered the meeting at 7:51 p.m.

Personnel action, as listed:

1. Approval to pay per diem rate of $255.50 to Christopher Klein, Middle School Health and Physical Education Teacher for additional responsibilities associated with maternity leave for Middle School Assistant Principal. Effective date to be determined.
2. Approval to accept the resignation for retirement of Nancy Dinger, Northwestern Elementary Fourth Grade Teacher, effective the end of the 2007-08 school year, after 33 years of service to the District.
3. Approval to accept the resignation for retirement of Sherryn Minich, Weisenberg Elementary Kindergarten Teacher, effective the end of the 2007-08 school year, after 35 years of service to the District.
4. Approval to accept the resignation for retirement of Alida Phillips, Weisenberg Elementary Instructional Support Teacher, effective the end of the 2007-08 school year, after 30 years of service to the District.
5. Approval to accept the resignation for retirement of Margaret Jeffery, Weisenberg Elementary Paraprofessional, effective the end of the 2007-08 school year, after 8 years of service to the District.
6. Approval of reassignment of Matthew Kitz, from Northwestern Elementary Temporary Behavior Interventionist, to Weisenberg Elementary Temporary Behavior Interventionist, for student number 16100 for the remainder of the 2007-08 school year.
7. Approval of Disability Leave followed by Family Medical Leave/Childrearing Leave for Lacey Hutson, Middle School Teacher, effective the beginning of the 2008-09 school year. Return to work date will be the first day of the second marking period of the 2008-09 school year.
8. Approval of unpaid leave for Vernon Wink, Transportation part-time driver, effective March 26, 2008. Return to work date to be determined.
9. Recommendation to add Kimberly Helfrich, 3632 Green Hill Circle, Schnecksville, PA 18078 to the Substitute Health Assistant list, effective April 10, 2008, pending receipt of all necessary paperwork at a rate of $13.41/hour.
10. Recommendation to add Elaine Brobst, 107 Brookfield Drive, Macungie, PA 18062, to the Substitute Food Service list, effective April 10, 2008, pending receipt of all necessary paperwork at a rate of $9.10/hour.

11. Recommendation to add Lori Ann Krause, 6861 Broadtail Court, New Tripoli, PA 18066, to the Substitute Teacher Assistant/Secretary list, at a rate of $10.62/hour, effective date to be determined upon receipt of all necessary paperwork.
12. Recommendation to remove Hazel Major from the District Substitute Teacher list due to retirement, effective June 10, 2008.
13. Recommendation to add Margaret Jeffery, Elementary/Math Certification, to the District Substitute Teacher list, effective the end of the 2007-08 school year.
14. Request for approval of unpaid days for the following individuals:
    a. Victoria Snyder: Transportation—5 unpaid days: April 28 through May 2, 2008
    b. Joni Novotnak: Weisenberg Remedial Assistant—4 unpaid days: May 14, 15, 16 and 19, 2008

A motion was made by D. Link to approve items #1, 6, 7,8 & 9 -15.
Moved: D. Link Seconded: P. Fisher Vote: 7 Aye, 0 Nay
A motion was made by D. Link to approve items 2-5 for retirement of Nancy Dinger, Sherryn Minich, Alida Phillips, and Margaret Jeffery. The Board expressed appreciation and acknowledged the contributions made by these employees.
Moved: D. Link Seconded: P. Fisher Vote: 7 Aye, 0 Nay

B. Curriculum/Building Issues

Discussion on Operations Seminar

S. Meixsell noted the opportunity to have an operations seminar in the same format used at the Board seminar March 1. The seminar, focusing on operations, will be scheduled for May 31, 2008 from 8 a.m.-2 p.m. at LCTI.

Approval of tutorial agreement(s) with KidsPeace National Hospital Centers for tutorial services for student #10262 at a rate of $26.50 per hour for 5 hours per week

Moved: D. Link Seconded: P. Fisher Vote: 7 Aye, 0 Nay

Recommendation and discussion regarding Chapter 4 changes/GCA and Board resolution

L. Stitzel reviewed a summary of Graduation Competency Assessments (GCAs). Administration recommends the Board not adopt a resolution in opposition of the proposed GCAs at this time and suggests taking time to evaluate the process. The target date for implementation is the Class of 2014. PDE understands the concerns and is attempting to resolve any issues.

C. Policies

Approval of Policies 105.2 Exemption From Instruction for Religious Beliefs, 107 Adoption of Curriculum, ~~108 Adoption of Textbooks~~, 110 Instructional Supplies, 118 Independent Study, and 119 Academic Freedom

M. Ondra noted textbooks need to be on public display for 30 days and requested Policy 108 be held for further review. A motion was made by P. Fisher to approve the policies except 108.
Moved: P. Fisher Seconded: S. Schoffstall Vote: 7 Aye, 0 Nay

First reading of edits to Policy 008 Organizational Chart

Revisions were made to the Organizational Chart to realign direct supervision of employees.

D. Facilities

Approval of proposal from Williams Scotsman, Inc. for storage container delivered 4/10/08 at a monthly rate of $85 plus $105 delivery fee and $105 return freight cost to store items from NWE during construction

Additional short-term storage is needed during the next phase of construction.
Moved: M. Ondra Seconded: D. Schafer Vote: 7 Aye, 0 Nay

Approval of change orders for Elementary building projects as listed:

Change Orders for Weisenberg Elementary Renovations Project

a. Approval of E. R. Stuebner, Inc. change order GC-04 to provide all labor, material, equipment, and supervision to furnish the specified elevator with 480V 3 phase in lieu of the specified 240V 3 phase voltage, also add floor lockout key switches to the corridor pushbutton fixtures and change the front wall thickness in the amount of $1,436.00.

b. Approval of E. R. Stuebner, Inc. change order GC-05 to provide all labor, material, equipment, and supervision to demolish the concrete pier at gridlines A7/Ab, furnish and install new anchor bolts and leveling plate in the amount of $1,831.00.
   Moved: M. Ondra Seconded: D. Schafer Vote: 7 Aye, 0 Nay

E. District Finances

Approval to award contracts for installation of HVAC in Middle School datacloset and replacement of Middle School kitchen exhaust as per attached tabulation

Wind Gap Electrical—Electrical Contractor in the amount of $2,779. H S A Mechanical—HVAC Contractor in the amount of $14,723.
   Moved: M. Ondra Seconded: D. Schafer Vote: 7 Aye, 0 Nay

F. Other Reports

Old Business—none

New Business

Discussion around PSBA Legislative Priorities 2007/2008 and 2008/2009. PSBA welcomes suggestions from school boards regarding the evaluation of where to put priority consideration for 2008/09. S. Meixsell will investigate the process PSBA uses.
Notice of Election of Trustee at Large/LCCC. Ballots must be returned by June 12.

President offered courtesy of the floor for public comment—no comments

Communications/Notes for the Board from Michael Ondra, Secretary—PSERS is looking for a school board member as a candidate to serve on their Board for a three-year term.

Report from Superintendent Meixsell

a. Administrative/Building Sharing—S. Meixsell read a letter noting Scott Brown, Band Director, and the successful Jazz Festival. A community meeting is being scheduled for May 12 for feedback and dialog. Ray Hoving will meet with Administrators May 6 to give a comprehensive presentation of his technology assessment. The Harlem Wizards game was a great family event and raised over $7500 for the Foundation. Building Principals shared current events.
b. Board Member Sharing—M. Ondra commented that State reporting of gambling revenues should be available soon.
c. Committee Meetings—Policy, 4/7/08@7am, Supt. Office
   Public Relations, 4/9/08@5pm, Supt Office
   Personnel, 4/9/08@6pm, Sm Conf Rm
   Transportation 4/9/08, immediately following Board Mtg.
   Finance, 4/16/08@6pm, Sm Conf Rm

G. Adjournment

Upon motion by P. Fisher, the meeting was adjourned at 9:20 p.m. for a short recess followed by Executive Session for personnel issues. No action was taken.
   Moved: P. Fisher Seconded: M. Ondra vote: 7 Aye, 0 Nay

Respectfully submitted,

Michael Ondra

M. Ondra, Secretary
By N. Zellner, Sec. to the Board