

**Northwestern Lehigh School District
6493 Rte. 309, New Tripoli PA 18066
SCHOOL BOARD MEETING
District Administrative Conference Room
Wednesday, June 9, 2010, 7:30PM**



MINUTES

A. Agenda

Call to Order The meeting was called to order at 7:30PM by President Snyder.

Opening Exercises Opening exercises and roll call as listed below followed.

Roll Call

8 members present

Roll Call Pr/Ab	Pr	Camille Bartlett	Pr	Todd Hernandez	Pr	Sally Schoffstall
	Ab	Willard Dellicker	Pr	Donald Link	Pr	William Towne
	Pr	Paul Fisher, Jr.	Pr	Darryl Schafer	Pr	Gregory Snyder

Also present: K. Fisher, M. Scott, J. Berlet, L. Hoppes, L. Stitzel, E. Kerschner (press), R. Peters, L. Sorenson K. Kistler, C. Venusto, J. Reiter, B. Uplinger, L. Matika, L. Frisbie, M. Wright, D. Sbrocchi, Esq., N. Zellner

Approval of Agenda The agenda was approved as presented.

Moved: P. Fisher

Seconded: T. Hernandez

Vote: 8 Aye, 0 Nay

President welcomed guests and provide for comments

- Two songs were performed by Miss Sell's second grade class. A special song, "In the Board Room" was written by Mr. Fies, NWE music teacher.
- Middle School Foreign Language emersion student report—Abigail Schneck and Ryan Cerrone spoke about the foreign language opportunities they experienced at the Middle School. The self-paced internet program for Spanish, French, and Chinese was made available to students through funds from the Northwestern Lehigh Educational Foundation.

Leroy Sorenson commented on decision making of the Board members based on the wish of the public and recommendations of school officials. Mr. Sorenson stated there was not a lot of public input and communication to Board members. He expressed his appreciation for the opportunity to interact and support the Board.

Joe Reiter commented on evidence of more transparency and Board members are making good decisions for students and the community. "We want excellence—at a reasonable price."

Personnel action, as listed

1. Request to approve the following for student teaching experience at Weisenberg Elementary for the fall semester of the 2010-11 school year from Kutztown University: Ann Flower with Angela Rimm
2. Recommendation to approve the following teachers for the elementary Summer Reading Program, pending receipt of required paperwork at a rate of \$30/hour, not to exceed 44 hours:
For NW Elementary- Krista Sell, Amanda Rau, Nathan Hunsicker and Nicole Mizak
For Weisenberg Elementary- Mary Kemmerer, Phyllis Shreve, Lori King and Kristen Ricker
Substitutes for Summer Reading Program- Staci Wolfe and Alison Bauer
3. Recommendation to accept the resignation of Margaret Snyder, teacher substitute, effective June 4, 2010, as per her request.
4. Request for approval for the following unpaid days: Jack Silfies, Transportation, June 3 (1/2 pm), June 4-16, 2010
5. Recommendation to approve the following Food Service positions:
 - Robin Williams, Middle School part time position at a rate of \$11.12/hr
 - Brenda Horn, Food Service Substitute position, at a rate of \$9.46/hr. for the 2010-11 school year, pending receipt of required paperwork
6. Recommendation to remove Stanley Billig from the Class F Substitute Van Driver list, effective June 8, 2010.
7. Recommendation to add Susan Barnett to the Substitute Teacher list effective June 18, 2010.
8. Request for the following teachers for Extended School Year (ESY) work at the summer curriculum rate of \$30.00/hour:
 - Kate Kitz for one (1) student for a maximum of 21 hours
 - Kim Conahan for one (1) student for a maximum of 15 hours.
 - Nicole Mizak for three (3) students for a maximum of 45 hours.
 - Laura Luca for two (2) students for a maximum of 30 hours.
 - Kelly Berg for one (1) student for a maximum of 15 hours.
 - Krista Sell for two (2) students for a maximum of 30 hours.
 - Kristen Hoderewski for one (1) student for a maximum of 21 hours.

Moved: P. Fisher

Seconded: W. Towne

Vote: 8 Aye, 0 Nay

Approval of employment contract for Leslie Frisbie, Business Administrator, March 22, 2010 through June 30, 2015

Moved: C. Bartlett

Seconded: S. Schoffstall

Vote: 8 Aye, 0 Nay

B. Curriculum/Building Issues

Approval of Curriculum Council Recommendations

During the 2010-2011 school year, the Task Force will prioritize the recommendations and determine what can be implemented and the time frame for implementation.

Moved: P. Fisher

Seconded: T. Hernandez

Vote: 8 Aye, 0 Nay

C. Policies

Approval of Policies 229 Student Fundraising, 230 Public Performances by Students, 231 Social Events and Class Trips, 707 Use of School Facilities, and 807 Flag Salute and Pledge of Allegiance

These policies were reviewed by the Policy Committee, Administration, and the District Solicitor and posted for public review for the necessary 30-days.

Moved: P. Fisher

Seconded: W. Towne

Vote: 8 Aye, 0 Nay

Discussion of Policy 312 Community Night and Sunday Morning Facilities use

Due to a request by the Foundation to use a District facility before Noon on a Sunday, Administration wished to review policy on facility use and also review the need for Policy 312. Past practice has not allowed the use of District facilities before Noon on Sundays. Board members discussed continuing this practice to preserve the sanctity of Sunday mornings for worship and/or family time with exceptions. Dr. Wright will make a decision on the event and the Board agreed to re-evaluate in the future if needed. Board members also discussed the need for Policy 312, keeping Thursday nights as nights that no school activities are to be scheduled and to designate that night for community events. Since this night is no longer used by the community, Board members agreed to eliminate the policy. B. Uplinger will proceed with the process to rescind the policy.

D. Facilities

Approval of change orders for Main Campus project as listed:

DAO

1. Approval of Penn Builders change order GC-78: Furnish all material, equipment, labor, and supervision as required to provide an ACT ceiling in stair 100 of the District Administrative Office Building in the amount of +\$2,327.00. OM
2. Approval of Penn Builders change order GC-79: Furnish all material, equipment, labor, and supervision as required to replace the existing concrete curbing in front of the District Administrative Office Building in the amount of +\$7,177.00. OM
3. Approval of Penn Builders change order GC-80: Furnish all material, equipment, labor, and supervision as required to remove an existing corrugated metal pipe from an area near the District Administrative Office Building in the amount of +\$1,157.00. FC
4. Approval of Penn Builders change order GC-81: Furnish all material, equipment, labor, and supervision as required to demolish a portion of the existing underground tunnel between the High School and the District Administrative Office Building to facilitate grading of this area in the amount of +\$380.00. FC
5. Approval of Penn Builders change order GC-82: Furnish all a credit to remove demolition of existing concrete areas in front of the District Admin Office Building and their reconstruction from the contract in the amount of -\$3,909.00. VE
6. Approval of Penn Builders change order GC-83: Furnish all material, equipment, labor, and supervision as required to install a roof drain on the canopy roof of the District Administrative Office Building in the amount of +\$422.00. OM
7. Approval of Penn Builders change order GC-84: Furnish all material, equipment, labor, and supervision as required to remove and replace a section of curbing at the corner in front of the District Administrative Office Building in the amount of +\$990.00. E
8. Approval of Penn Builders change order GC-85: Furnish all material, equipment, labor, and supervision as required to provide additional cast stone at the canopy in front of the District Administrative Office Building in the amount of +\$760.00. OM
9. Approval of Penn Builders change order GC-87: Furnish all material, equipment, labor, and supervision as required to provide a metal enclosure around the existing campus fiber optic line that runs up the face of the District Administrative Office building in the amount of +\$506.00. FC

High School

10. Approval of Penn Builders change order GC-86: Furnish all material, equipment, labor, and supervision as required to install metal framing, deck, insulation, and roof membrane at the location of a previous plywood roof opening patch in the High School in the amount of +\$1,873.00. FC

11. Approval of Wind Gap Electrical change order EC-12: Furnish all material, equipment, labor, and supervision as required to relocate an existing electrical panel to remain in corridor 300 of the High School in the amount of +\$1,271.09. FC
12. Approval of JBM Plumbing change order PC-04: Furnish all material, equipment, labor, and supervision as required to provide T&M resolution of Field Conditions: Demolition of sinks in area of new physics room (High School), Demolition of existing previous bathroom infrastructure in the 2 story wing (room 104 of the High School), Cap water mains that fed fire cabinets to be removed and remove piping (High School) in the amount of +\$2,006.10. FC

Maintenance/Transportation

13. Approval of Wind Gap Electrical change order EC-11: Furnish all material, equipment, labor, and supervision as required to repair electrical conduits damaged by the GC at the Maintenance and Transportation Facility in the amount of +\$848.54. ORC
14. Approval of JBM Plumbing change order PC-03: Furnish a credit to the contract for the elimination of the complete removal of the oil separator vault at the Maintenance and Transportation Facility in the amount of -\$1,475.00. -VE

All change orders were reviewed by the Buildings & Grounds Committee.

Moved: P. Fisher

Seconded: C. Bartlett

Vote: 8 Aye, 0 Nay

E. District Finances

Approval of contract with Carbon Lehigh Intermediate Unit #21 for Driver Education Program for 2010-2011 in the amount of \$2150. The cost to students will be \$220 for classroom theory, and \$275 for behind-the-wheel driving

D. Schafer noted NWLSD was the second highest user of the IU service.

Moved: P. Fisher

Seconded: D. Schafer

Vote: 8 Aye, 0 Nay

Approval of New Tripoli Bank as District Depository for the 2010-2011 school year

Moved: P. Fisher

Seconded: T. Hernandez

Vote: 8 Aye, 0 Nay

Approval of bid award for Pennsylvania Education Joint Purchasing Council fuel bid per tabulation

The bids from Petroleum Traders and Mansfield Oil Company for the various types of fuel were accepted.

Moved: P. Fisher

Seconded: T. Hernandez

Vote: 8 Aye, 0 Nay

F. Other Reports

Old Business—none

New Business—none

President offered courtesy of the floor for public comment

Kenneth Kistler commented on the continued support of the Foundation. The Allocations Committee is looking into projects that would benefit the community.

Phil Toll asked why administrators contracts were for five years. He also noted the need for more public communications since about 25% of the District's residents do not have children in school.

Chris Ford, who is employed in the marketing field, expressed his willingness to meet and make suggestions on economical ways to communicate to the public.

Joe Reiter suggested other media for communicating to residents and asked about the possibility of seeing Board documents on the screen and TV during Board meetings.

Leroy Sorenson commented on the public interaction tonight, the 5% contingency for change orders in the building renovations projects, and communications to students at the high school level regarding the threat of a teacher strike. He also stressed elected public officials should not spend more than they take in.

Communications/Notes for the Board from Paul Fisher, Secretary—none

Report from Superintendent Wright

Dr. Wright noted approximately \$195,000 in scholarships and awards were presented at the Senior Awards program. Commencement will be held on Saturday at 4PM at Stabler Arena. Dr. Wright called for Executive Session for personnel issues to follow the Board meeting.

Administrative/Building Sharing

Administrators shared current events in their buildings.

Board Member Sharing—none

Committee Meetings—Buildings & Grounds, 6/2/10 @4pm, New Brd Rm

Policy, 6/7/10 @7am, Brd Rm

Finance, 6/9/10 @6pm, New Brd Rm

Personnel, 6/16/10@6pm, New Brd Rm

G. Adjournment

The meeting was adjourned at 9:50PM.

Respectfully submitted,

Paul C. Fisher, Jr., Secretary

By N. Zellner, Recording Secretary