

**Northwestern Lehigh School District
6493 Rte. 309, New Tripoli PA 18066
SCHOOL BOARD MEETING
District Board Room
Wednesday, August 18, 2010, 7:30 p.m.**



MINUTES

A. Agenda

Call to Order The meeting was called to order at 7:30PM by Vice President Schoffstall.

Opening Exercises Opening exercises and roll call as listed below followed.

Roll Call

7 members present

Roll Call Pr/Ab	Pr	Camille Bartlett	Ab	Todd Hernandez	Pr	Sally Schoffstall
	Pr	Willard Dellicker	Pr	Donald Link	Pr	William Towne
	Pr	Paul Fisher, Jr.	Pr	Darryl Schafer	Ab	Gregory Snyder

Also present: T. Weaver, D. Graves (Press), Channel 13 News, J. Reiter, R. Lenhart, L. Lenhart, J. Klocek, B. Dietrich, P. Toll, J. Pncavage (Press), A. Wahl, M. Scott, L. Seier, L. Hoppes, R. Cartier, J. Berlet, L. Matika, L. Frisbie, L. Stitzel, B. Uplinger, M. Wright, D. Sbrocchi, Esq. N. Zellner

Approval of Agenda

Dr. Wright noted a correction to the Minutes since the time they were emailed to Board members and posted on the website with the agenda. The agenda was approved as presented.

Moved: P. Fisher Seconded: D. Schafer Vote: 7 Aye, 0 Nay

Vice President welcomed guests and provided for comments

Vice President Schoffstall reminded residents of the three-minute time limit for public comment (Policy 006). Leroy Sorensen, Senny Ct, New Tripoli, noted he appreciated the interactions at Board meetings because it helps citizens to better understand the Board's position. He is not criticizing the efforts of the Board. L. Lenhart, Decatur St., New Tripoli, noted a problem of the public being able to hear at Board meetings and suggested the use of microphones. J. Reiter, Weisenberg Church Rd, congratulated B. Uplinger on his new position.

Approval of Minutes, as attached, for July 21, 2010

Minutes were approved as presented with changes noted.

Moved: W. Dellicker Seconded: P. Fisher Vote: 7 Aye, 0 Nay

Personnel action, as listed

1. Appointment of Mary Ann Oswald, as a part time secretary effective August 7, 2010, on an as needed basis at a rate of \$17.32 per hour.
2. Approval of disability leave followed by Family Medical Leave for Sara Fitzgerald, effective August 30, 2010 through approximately November 9, 2010.
3. Appointment of Judy Henry, 7173 Logan Dr., New Tripoli, PA 18066, as part time office assistant at Northwestern Elementary effective August 30, 2010 at a rate of \$11.84 per hour.
4. Recommendation to add the Andrew Whaling to the Transportation Class F Substitute Van Driver List effective September 7, 2010 at a rate of \$15.23 per hour.
5. Recommendation to approve Melissa Lorady of Kutztown University for an internship in the High School Guidance office for the 2010-2011 school year, pending receipt of required paperwork.

W. Dellicker asked for an update of any positions that need to be filled for the start of school. L. Matika introduced Peter McKnight who will be the new Earth & Space Science teacher at the high school.

Moved: P. Fisher Seconded: W. Dellicker Vote: 7 Aye, 0 Nay

Elementary and Main Campus construction project report

J. Klocek briefed the Board on the progress of the construction projects. Landscaping repairs and chiller work should be completed at NWE in September. We are in the process of closing out the Weisenberg project. The HOP road work will be started soon. Work in the High School is wrapping up. Moving of furniture should take place next week, with a final occupancy inspection and approval expected by the end of the week. Punchlist items are relatively complete. The DAO work is a few days behind schedule, but is expected to catch up quickly.

B. Curriculum/Building Issues

Presentation of Elementary Response to Intervention Program

Principals Jill Berlet and Renee Cartier gave a brief overview of the RTI program including what it is and how it has been implemented. RTI focuses on early intervention. The impact of the program is measured by continuous monitoring of student performance to determine how a student is responding to intervention. Teachers will

continue to assess students several times a year through universal screenings such as DIBELS and Study Island Benchmarks. The early intervention is hoped to prevent academic failure in later grades.

Approval of the following curriculum documents:

- Individual science curriculum for Grades K-8, Earth Science (2 levels), Biology (3 levels), Chemistry (3 levels), Physics (3 levels), and Environmental Science
- Developmental Guidance curriculum for Grades K-4 and Grades 5-8
- Fitness curriculum for Grades K-2 and Grades 3-5, individual Health and Fitness curriculum for Grades 6-8, and individual Wellness and Fitness curriculum for Grades 9-12.
- Digital Camera and Photoshop
- Interior Design
- Animation and Game Development
- Sports & Entertainment, Travel & Tourism Marketing

Curriculum was rewritten and aligned with Pennsylvania Academic Standards. Some new curriculum was added. W. Towne noted the curriculum work was well done by the staff. Curriculum information can be found on the District website.

Moved: W. Towne

Seconded: W. Dellicker

Vote: 7 Aye, 0 Nay

Approval of Memorandum of Understanding with National Network of Digital Schools to purchase online educational services and curriculum on a per course fee basis for the period July 1, 2010 through June 30, 2011 subject to Solicitor review

National Network is one of the providers used for the Digital Academy. There is no cost to the District unless a student takes part in a class offered. P. Fisher asked for clarification of the MOU.

Moved: P. Fisher

Seconded: W. Dellicker

Vote: 7 Aye, 0 Nay

C. Policies

Approval of Policies 331, 431, 531, 906.1, and 918

Policies 331 Job Related Expenses (Administrative Employees), 431 Job Related Expenses (Professional Employees), 531 (Support Employees), 906.1 Title 1 Parent Complaints, and 918 Title 1 Parent Involvement were all reviewed by Administration, the Board Policy Committee, the District Solicitor and have been available for public review and comment.

Moved: W. Dellicker

Seconded: W. Towne

Vote: 7 Aye, 0 Nay

D. Facilities

None

E. District Finances

Approval of gate ticket prices and season ticket prices for admission to events for the 2010-2011 school year as listed

Gate Ticket Price		
	Adult	Student/Sr Citizen
Varsity Athletic Events	\$5	\$3
JV Athletic Events	\$3	\$2
High School Theater	\$8	\$5
Middle School Theater	\$5	\$3

Season Ticket Price		
	Adult	Student/Sr. Citizen
Football	\$25	\$15
Basketball	\$35	\$20
Wrestling	\$20	\$15

Moved: W. Dellicker

Seconded: P. Fisher

Vote: 7 Aye, 0 Nay

Approval of contracts for Fall Community Education classes

Name of Instructor	Class Being Taught	Contract Amount	Dates
Deb Zvanut	Basketweaving 1	210.00	Sept 28 & Oct. 5, 2010
	Basketweaving 2	135.00	October 19, 2010
	Basketweaving 3	285.00	Nov. 16, 23, 30, 2010

Moved: P. Fisher

Seconded: W. Dellicker

Vote: 7 Aye, 0 Nay

Approval of resolution for settlement of tax assessment appeal for Timothy and Teresa Billig

Moved: W. Dellicker

Seconded: D. Schafer

Vote: 7 Aye, 0 Nay

Approval of exoneration of Lowhill Township 2010-2011 real estate taxes for parcel #14 541870813895 2(Glenn Snyder) due to removal of trailer from lot in the amount of \$1,950

Approval of refund of Weisenberg Township real estate taxes for parcel # 24-543871775837 (Andrzej M & Krystyna Gajewski) in the amount of \$772.33 due to fire damaged building

The above two items were taken as one motion.

Moved: W. Dellicker

Seconded: P. Fisher

Vote: 7 Aye, 0 Nay

Approval of the following Bills as listed for payment:

- a. Fund 10 General Fund totaling \$127,462.44 for 2009-2010 and \$969,258.60 for 2010-2011
- b. Fund 22 Capital Reserve Fund totaling \$1,840.00
- c. Fund 31 Construction & Renovation Fund 2009 Note totaling \$25,451.23 for 2009-2010 and \$33,967.77 for 2010-2011
- d. Fund 33 2008A General Obligations Bond (GOB) totaling \$6,006.73
- e. Fund 50 Food Service Fund totaling \$750.00
- f. Fund 51 Tiger Concessions totaling \$6,865.00 for 2009-2010 and \$4,355.00 for 2010-2011

As agreed upon at the Board Finance Committee meeting last week, financial reports will be presented for approval at the first meeting of the month beginning next month.

Moved: W. Dellicker

Seconded: P. Fisher

Vote: 6 Aye, 0 Nay 1 Abstain—D. Link

F. Other Reports

Federal Programs Report

Foundation Report—B. Uplinger reported an approximate net profit of \$3700 from the golf tournament.

Transportation Report—Transportation/classroom assignment letters will be mailed tomorrow.

Food Service Report—L. Seier reported gearing up for the new year. Food deliveries have started.

Enrollment Report—As of August 13, total enrollment for the District is 2358. Many late registrations are expected.

NWL Digital Academy Report—L. Stitzel noted two students graduated with NWLSD diplomas. Nine students are expected to take part in the Academy this year. Attorney Sbrocchi recommended correcting the MOU for Digital Academy classes before signing the final copy.

Committee Reports as follows:

- a. Intermediate Unit—D. Schafer shared newsletters featuring summer camp programs run by the IU.
- b. Lehigh Valley Workforce Investment Board—no report
- c. Legislation—no report
- d. Recreation Commission—D. Link commented on Night in the Country Saturday, August 21, starting at 4PM with fireworks at 10PM. He thanked Kathy Hermany and all the helpers for organizing the event.
- e. Lehigh Career & Technical Institute—No meeting in July.

Old Business—none

New Business—none

Vice President offered courtesy of the floor for public comment

Phil Toll asked for clarification on how the District pays bills regarding taking advantage of discounts or paying late fees. Joe Reiter spoke on the need to promote LCTI to more students. LCTI offers excellent programs that lead to good paying jobs. He also asked for clarification on time limits for public input and asked if meetings would follow Roberts Rules of Order allowing one speaker to give up time to another. He expressed concern regarding responses to phone calls to Board members. Leroy Sorensen asked if the District has considered webcasting Board meetings and offered his assistance to the Board in whatever way he was able.

Communications/Notes for the Board from Paul Fisher, Secretary

PSBA responded to Board's submission of platform issues. Submissions were reviewed by the Platform Committee. Three of the suggestions will be included.

Report from Superintendent Wright

The annual summer support covered dish/picnic will be held tomorrow at the Middle School.

Administrative/Building Sharing

Principals commented on orientations and building prep for the first day of school. Dr. Scott participated on an IU committee regarding special education cost containment.

Board Member Sharing

W. Towne thanked the public on positive interaction and commented on response to phone calls. D. Schafer noted Middle School hockey team's Facebook page allows for easy access to information for the team and families. D. Link also commented on response to phone calls. W. Dellicker noted many teachers are already coming in to set up their rooms. He noted appreciation for their work.

Committee Meetings—Finance, 9/8/10@6pm, Board Rm
Policy, 9/6/10@7am, Board Rm
Buildings & Grounds, 9/1/10@4pm, Board Rm
Public Relations, 8/18/10 @5pm, Board Rm—CANCELLED
Personnel, 8/18/10@6pm, Board Rm

G. Adjournment

Moved: W. Dellicker

Seconded: P. Fisher

Vote: 7 Aye, 0 Nay

Respectfully submitted,

Paul C. Fisher, Jr., Secretary
By N. Zellner, Recording Secretary