

**Northwestern Lehigh School District
6493 Rte. 309, New Tripoli PA 18066
SCHOOL BOARD MEETING
District Board Room
Wednesday, November 9, 2011, 7:30 PM**



****Executive Session for Personnel Issues—5:00PM****

I. Opening Procedures

A. Call to Order The meeting was called to order at 7:30PM by President Snyder.

B. Opening Exercises Opening exercises and roll call as listed below followed.

C. Roll Call

Roll Call Pr/Ab	Pr	Camille Bartlett	Pr	Todd Hernandez	Pr	Darryl Schafer
	Pr	Willard Dellicker	Pr	Donald Link	Pr	Sally Schoffstall
	Pr	Christopher Ford	Pr	Michael Marich	Pr	Gregory Snyder

Also Present: G. Sanders, P. Toll, M. Kahler, K. Bachman, J. Bachman, S. Bachman, R. Lenhart, B. Dietrich, L. Sorensen, R. & R. Dengler, D. Anderson, K. Kehs, art students & parents, D. Snyder, T. Brinley, J. Reiter, R. Morrison, S. Haddad, S. Pensyl, R. Lister, D. Graves (press), Channel 13 News (press), M. Thompson, A. Towne, M. Scott, A. Yadush, L. Hoppes, J. Berlet, M. Dobbs, R. Kripplebauer, L. Stitzel, L. Schellhamer, L. Seier, L. Matika, L. Frisbie, J. Holman, M. Wright, D. Sbrocchi, Esq., N. Zellner

D. Approval of Agenda The agenda was approved as presented.
Moved: W. Dellicker Seconded: S. Schoffstall Vote: 9 Aye, 0 Nay

E. President will welcome guests and provide for comments—there were no comments from the public. President Snyder welcomed the Board members elect whose service will begin in December.

- High School Art Presentations
High School art teacher, Kathy Kehs, introduced students and their art projects. Students commented on their artwork which will be displayed in the District board room for several months. The students received a certificate of appreciation for their talents and hard work. D. Link commented on the tremendous amount of talent of the students.
- Special Recognition—PSBA Honor Roll of Service
The Pennsylvania School Board Association recognizes board members who serve more than 8 years (in four-year increments) on a district school board. Certificates were presented to the following Board members for their years of service.
Camille Bartlett—8 years
Sally Schoffstall—20 years
Gregory Snyder—20 years

II. Personnel Action, as listed

A. RETIREMENTS/RESIGNATIONS:

1. Recommendation to accept the resignation of Arnold Metzger, substitute bus driver, effective October 28, 2011.
2. Recommendation to remove David Abruzzi from the District Substitute Teacher list, effective October 17, 2011, per his request.
3. Recommendation to remove Laura Figueroa as a substitute van driver, effective September 23, 2011 for failure to respond to communication.

B. APPOINTMENTS/NEW EMPLOYEES:

1. Appointment of Melissa Kahler, to the position of part-time (40%) ESL Teacher, effective November 7, 2011, at BS Step 1 (\$16,213.20) prorated. Ms. Kahler comes to us with ESL experience.
2. Appointment of Buddy Balik to the position of part-time 5 hour custodian, effective October 24, 2011, at a rate of \$13.41/hr.
3. Appointment of Tony Hudak to the position of part-time 5 hour custodian, effective date pending the receipt of all necessary paperwork, at a rate of \$13.41/hr.
4. Recommendation to add the following to the food service substitute list, effective date pending the receipt of all necessary paperwork, at a rate of \$9.46/hr.
 - a. Jessica Knabb
 - b. Heidi Ann Weaver
5. Request to approve Shaun Leisher as the Drama Advisor at the Middle School for the 2011-2012 school year, at a stipend of \$1,417.00.

6. Recommendation to add the following to the district substitute teacher list, effective date pending the receipt of all necessary paperwork, at a rate of \$90/day:
 - a. David DeLong
 - b. Carol Fella
 - c. Jennifer Hoff
 - d. Melissa Kahler
 - e. Laura Schiffer
 - f. Virginia Stevenson
 - g. Emily Toth

C. OTHER ACTIONS:

1. Approval of Susan Bryan, to the long-term substitute 2nd Grade position at Northwestern Elementary, retro-active to August 29, 2011, at a prorated salary of BS Step 5 (\$42,933).
2. Recommendation to add classification for Lori Lenhart, as a part-time 5 hour custodian, effective October 31, 2011 at a rate of \$13.41/hr.
3. Recommendation to add classification for Kimberly Antolick, as a part-time 5 hour custodian, effective October 31, 2011 at a rate of \$13.41/hr.
4. Recommendation to change classification for Sandra Dengler, from general production worker, to the position of head cook at Weisenberg Elementary, effective December 12, 2011, at a rate of \$15.11/hr.
5. Recommendation to change classification for Julia Gonzalez, from food services substitute, to the position of part-time general production worker at the Middle School for 3 hours per day at a rate of \$11.80/hr.
6. Recommendation to change classification for Linda Kain, from Class D substitute bus driver, to a Class C part-time bus driver, effective September 6, 2011. The Class C rate of pay is \$19.84/hr.
7. Approval of Jennifer Kauffman as an office assistant in the transportation department for 10 hours per week, effective September 1, 2011, at a rate of \$12.59/hr.
8. Recommendation to correct a previous action for Elizabeth Adams as the advisor for the 2011-2012 school year for the Friends for Life club at the High School, from a stipend of \$350.00, to a stipend of \$175.00 as co-advisor. Mrs. Adams will continue to serve as an advisor for the remainder of the school year after her retirement in March 2012.
9. Recommendation to approve Tari Carnahan as a co-advisor for the Friends for Life club at the High School, at a stipend of \$175.00.
10. Recommendation to change last day of employment for Erica Gross from October 18, 2011 to October 20, 2011.
11. Recommendation to correct a previous action for Mary Luchangasky, a student teacher from Kutztown University, with Mr. Frank Molchan, as she has taken placement with another District.
12. Request for approval for a student teaching experience at the High School for the following from Kutztown University from March 19, 2012 through May 10, 2012.
 - a. Michael Grimm with Ms. Anna Gilgoff
 - b. Isamara Cabrera with Ms. Tari Carnahan
13. Request for approval for a student teaching experience at Northwestern Elementary School for Michael Tanzos from Kutztown University with Mr. Shawn Fies from January 24, 2012 through March 9, 2012.
14. Recommendation to approve Robert Biese as the Key Club Advisor at the High School for the 2011-2012 school year at a stipend of \$350.00.
15. Request for approval of unpaid days for Denise Miller, Instructional Assistant, for November 4, 2011 and November 7, 2011.
16. Request for approval of unpaid days for David Najarian, part-time bus driver, for October 11, 12 & 13, 2011.
17. Request for approval of unpaid days for Halli Strobel, Instructional Assistant, for November 21-23, 2011.
18. Request for approval of unpaid days for Robin Williams, part-time food service worker, for October 17, 18, 19, 20 & 21, 2011.
19. Any additional personnel action

L. Matika highlighted some of the personnel items. L. Stitzel introduced Melissa Kahler who will be a part-time ESL teacher working primarily with high school and elementary students.

Moved: W. Dellicker

Seconded: S. Schoffstall

Vote: 9 Aye, 0 Nay

III. Curriculum/Building Issues

A. Elementary PSSA Presentations

Jill Berlet and Marc Dobbs, elementary principals, explained proficiency rates and cohort results. They talked about the average growth index, Lehigh County averages, and where Northwestern Lehigh elementary students exceeded the growth standards. Building goals and SMART goals (specific, maintainable, attainable, relevant, timely) were shared. They noted what paths to improvement will be utilized to raise the proficiency rates. Board members asked questions on how the data is being used to plan instruction so students continue to grow. President Snyder commented on teacher access to data and the Board's commitment to providing time for teachers to use this tool and collaborate with colleagues. Discussion followed on how this information is communicated to parents, IEP sub groups, the dip in 5th grade scores, and educational differences and comparisons to other countries.

B. Public School PSSA Comparison to Charter and Cyber Charter Schools

Dr. Wright presented data from a regional position paper developed by superintendents from Carbon, Lehigh, Monroe, Northampton and Pike Counties. The data was used to show the impact of charter school on local school district communities. Since taxpayer money funds charter schools, the report notes how charter schools are funded, how they are held accountable and operate, and how their students perform on student achievement compared to public school students. Dr. Wright shared a graph of the five county comparison to cyber and charter schools. She noted charter/cyber schools are not held as accountable as Pennsylvania school districts are and are less impacted by mandates from PDE and DOE.

The District previously received approximately 30% reimbursements from the state for charter/cyber school costs. State reimbursement has been cut to 0%. These costs will be funded entirely by local school districts in 2011/2012. Taxpayer dollars are supporting over \$600,000 of our budget to fund charter schools in 2011/2012. The positional paper will be posted on the District website and sent to Legislators.

C. Approval for an expulsion for 45 school days for Student ID#13236

Moved: D. Schafer

Seconded: W. Dellicker

Vote: 9 Aye, 0 Nay

IV. Policies

A. Second reading and final adoption of Policy 008 Organizational Chart

Policy 008 was reviewed by Administration and the Policy Committee and available for public review and comment for the necessary 30 days.

Moved: W. Dellicker

Seconded: T. Hernandez

Vote: 9 Aye, 0 Nay

V. Facilities

A. *Change Orders for Main Campus Projects

1. Approval of Dual Temp Mechanical change order MC-22: Furnish all material, equipment, labor, and supervision as required to reconfigure ductwork in the Lab prep room adjacent to the greenhouse in the HS in the amount of +\$523.33. FC
2. Approval of Wind Gap Electric change order EC-32: Furnish all material, equipment, labor, and supervision as required to install a 225 amp panel instead of a 100 amp panel in the DAO in the amount of +\$517.00. OM
3. Approval of Wind Gap Electric change order EC-33: Furnish all material, equipment, labor, and supervision as required to install electrical outlets in the teacher's bench and at two student bench locations in the Physics room of the HS in the amount of +\$5,078.16. ORC

Moved: W. Dellicker

Seconded: D. Link

Vote: 9 Aye, 0 Nay

B. *Approval to design and bid High School and Middle School paving and concrete projects

C. *Approval to design and bid Middle School auditorium acoustical upgrade

President Snyder asked if it was the Board's desire to take Items B & C as one motion. A motion was made by D. Link, seconded by W. Dellicker to approve Items B & C.

Moved: D. Link

Seconded: W. Dellicker

Vote: 9 Aye, 0 Nay

D. *Approval for Energy Tax Deduction to MKSD for Northwestern Elementary

E. *Approval for Energy Tax Deduction to MKSD for Weisenberg Elementary

F. *Approval for Energy Tax Deduction to MKSD for District Administrative Office/High School
A recent Federal legislative act, Energy Policy Act 179D provides tax incentives to building owners and designers who construct energy efficient buildings. The District is not eligible as a public institution, but the deduction benefit is available to the designer of the buildings that qualify. A motion was made by W. Dellicker to allow MKSD to apply for the tax benefit.

Moved: W. Dellicker

Seconded: D. Link

Vote: 9 Aye, 0 Nay

VI. District Finances

A. *Approval of the following contracts/agreements to be paid from Student Activities Fund:

- Civic Theatre of Allentown, Allentown PA, for performance of A Christmas Carol for 7th Grade on Dec. 14, 2011 in the amount of \$1,464.00
- Bieber Transportation Group, Kutztown PA, for four buses for MS 8th Grade field trip to Gettysburg Battlefield on May 7, 2012, in the amount of \$4,460.80

Moved: W. Dellicker

Seconded: S. Schoffstall

Vote: 9 Aye, 0 Nay

B. *Receive the following Reports for September:

1. Budget Report
2. Revenues Report
3. Treasurer's Report

Fund 10 General Fund with a beginning balance of \$26,776,620.19, receipts of \$4,046,344.81, and disbursements of \$4,576,866.51, leaving a balance of \$26,246,098.49.

Fund 22 Capital Reserve Fund with a beginning balance of \$1,513,379.52, receipts of \$320.56, disbursements of \$1,221.82, leaving a balance of \$1,512,478.26.

Fund 31 2009 General Obligations Note with a beginning balance of \$731,679.75, receipts of \$168.88, disbursements of \$69,198.89, leaving a balance of \$662,649.74.

Fund 33 2008 General Obligations Bond with a beginning balance of \$871,843.28, receipts of \$352.77, disbursements of \$24,560.96, leaving a balance of \$847,635.09.

Fund 50 Food Service Fund with a beginning balance of \$4,916.21, receipts of \$80,808.89, disbursements of \$48,338.73, leaving a balance of \$37,386.37.

4. EIT Report
5. Activity Fund Report
6. Comparison of Prior Year to Current Year Budget to Actual Expenditures by Object Report

Reports were approved as presented.

Moved: T. Hernandez

Seconded: C. Ford

Vote: 9 Aye, 0 Nay

VII. Old Business

Dr. Wright reminded Board members the December 21, 2011 Board meeting was changed to December 14, 2011 (3/10/11). The Re-organization Meeting will take place December 7, 2011.

VIII. New Business

None

IX. Communications

A. President will offer courtesy of the floor for public comment

Shawn George, Claussville Rd., Weisenberg Township, thanked administrators and Board members for their service to the Board and asked future Board members not to put their own political thoughts in future election if possible and not ask the public to vote certain ways.

B. Communications/Notes for the Board from Donald Link, Secretary

D. Link reported ballots for the LCCC Trustee were tallied. Mr. William Miracle will serve as the new Trustee at Large. W. Dellicker noted Mr. Miracle will be a great asset to LCCC.

C. Report from Superintendent Wright

Dr. Wright thanked teachers & staff members for attending the Board meeting and welcomed the new Board members in attendance. She noted one of her goals was to observe in every District classroom throughout the school year. So far she has been able to visit 24 classrooms.

D. Administrative/Building Sharing

Principals commented on current events. Tyler Stelmack placed 12th in the State Cross Country finals. The Girls team placed 20th. Middle School students participating in the "Pink Out" generated over \$10,000 from the community for pediatric cancer. More information will be presented at a meeting in December.

E. Board Member Sharing

D. Schafer commented on Middle Schools "pink out." D. Link thanked voters for coming out to vote at yesterday's election. C. Ford read a statement noting that he had previously decided to withdraw from the election. He has reconsidered his position since it was too late to have his name removed from the ballot and he won the election and looks forward to serving Northwestern Lehigh School District as a Board member. W. Dellicker commented on the School Board Conference at Hershey. NWLSD had four students present a Tech Wizards demonstration at the conference. He also commented on the legislative platforms discussed at the conference. C. Bartlett congratulated the newly elected Board members and thanked the candidates who were not elected. She noted it was an honor to serve on the Board for the past eight years and enjoys seeing the accomplishments of the students.

F. Committee Meetings

Buildings & Grounds, 11/2/11@4 PM, Board Rm.
Policy, 11/7/11@7 AM, Conf. Rm
Public Relations, 11/9/11@5 PM, Conf. Rm.—CANCELLED
Finance, 11/9/11@6 PM, Board. Rm.
Personnel, 11/16/11@5:15 PM, Conf. Rm. @ LCTI

X. Adjournment

Upon motion by W. Dellicker, seconded by C. Ford, the meeting was adjourned at 9:43PM.

Moved: W. Dellicker

Seconded: C. Ford

Vote: 9 Aye, 0 Nay

* Discussed in Committee Meeting

Respectfully submitted,

Donald J. Link, Secretary
By N. Zellner, Recording Secretary