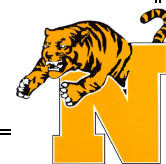


**Northwestern Lehigh School District
6493 Rte. 309, New Tripoli PA 18066
SCHOOL BOARD MEETING
District Board Room
Wednesday, August 10, 2011, 7:30 PM**



MINUTES

I. Opening Procedures

A. Call to Order The meeting was called to order at 7:35PM by President Snyder.

B. Opening Exercises Opening exercises and roll call as listed below followed.

C. Roll Call

Roll Call	Pr	Camille Bartlett	Pr	Todd Hernandez	Pr	Darryl Schafer
Pr/Ab	Pr	Willard Dellicker	Ab*	Donald Link	Pr	Sally Schoffstall
*arrived late	Ab	Christopher Ford	Pr	Michael Marich	Pr	Gregory Snyder

Also Present: D. Delong, A. Silva, D. Anderson, G. Sanders, J. Reiter, L. Sorensen, R. Morrison, D. Allen, A. Yadush, M. Scott, D. Nemes, A. Wahl, R. Kripplebauer, D. Graves (press), F. Bartholomew, L. Stitzel, J. Holman, L. Frisbie, L. Matika, M. Wright, J. Freund, Esq., N. Zellner

D. Approval of Agenda Dr. Wright noted additions to the agenda. Item VI. H was added. The agenda was approved as amended.

Moved: T. Hernandez Seconded: D. Schafer Vote: 7 Aye, 0 Nay

E. President will welcome guests and provide for comments—no comments

II. Personnel Action, as listed

A. RETIREMENTS/RESIGNATIONS:

1. Recommendation to accept the voluntary resignation of Larry Brown as substitute custodian, effective August 9, 2011.
2. Recommendation to accept the voluntary resignation of Kevin Oxley as Assistant Football Coach, effective August 8, 2011.

B. APPOINTMENTS/NEW EMPLOYEES:

1. Appointment of Ross Kirk, Bethlehem, PA, to the long-term substitute Gifted position at both Northwestern Elementary and Weisenberg Elementary Schools, for the 2011-2012 school year, effective August 22, 2011, at a salary of \$41,433 (BS+24 Step 1). Mr. Kirk was a long-term substitute for the District during the 2010-2011 school year.
2. Appointment of Justin Arifaj, New Tripoli, PA, to the long-term substitute Gifted position at 43% for the Middle School, effective August 22, 2011, at a prorated salary rate of \$40,533 (BS Step 1). Mr. Arifaj was a long-term substitute for the District during the 2010-2011 school year.
3. Appointment of Taryn Fehnel, Northampton, PA, to the long-term substitute Kindergarten position at Weisenberg Elementary, effective August 22, 2011, at a prorated salary of \$41,033 (BS Step 2), until the beginning of the fourth marking period of the 2011-2012 school year.
4. Appointment of Susan Bryan, Fogelsville, PA, to the short-term substitute 2nd Grade position at Northwestern Elementary, effective August 29, 2011, at a rate of \$120/day.
5. Recommendation to add Karen Maiolo, Germansville, PA, as a Class F substitute van driver, effective July 30, 2011 at a rate of \$15.69/hr.
6. Recommendation to add Stephen Vlossak Jr., Palmerton, PA, as a Class D substitute bus driver, effective August 3, 2011, at \$16.44/hr.

C. OTHER ACTIONS:

1. Recommendation to extend the appointment of Kay Bertha as temporary Transportation Scheduler as a 12 month employee, for approximately 5.5 hours per day, effective June 22, 2011, for up to one year, at a rate of \$15.88/hr.
2. Recommendation to change classification for Gail Vogels, from a Class F substitute van driver to a Class E part-time van driver, effective August 3, 2011. The Class E rate of pay will remain at \$15.69/hr.
3. Recommendation to change classification for Hardy Stanley, from a Class F substitute van driver to a Class E part-time van driver, effective August 3, 2011. The Class E rate of pay will remain at \$15.69/hr.
4. Recommendation to change classification for Donald Billig, from a Class D substitute bus driver to a Class C part-time bus driver, effective August 3, 2011 at \$17.72/hr.

5. Recommendation to change classification for Ericka Reteguiz, from Class E part-time van driver, to a Class C part-time bus driver, effective August 3, 2011, at \$19.84/hr.
 6. Recommendation to change classification for Jennifer Hoffman, from Class F substitute van driver to Class D substitute bus driver, effective July 27, 2011. The Class D rate of pay is \$16.44/hr.
 7. Recommendation to change classification for Jennifer Hoffman, from Class D substitute bus driver to Class C part-time bus driver, effective August 2, 2011. The Class C rate of pay is \$17.72/hr.
 8. Recommendation to change classification for Linda Kain, from Class C part-time bus driver, to Class D substitute bus driver, effective August 2, 2011. The Class D rate of pay is \$18.57/hr.
 9. Approval of Disability Leave for Amanda Wilson beginning August 29, 2011, followed by Child Rearing Leave and Family Medical Leave. The anticipated return to work date is April 2012.
 10. Recommendation to approve Marci Piescienski's last day as a Temporary 1:1 Teacher Assistant, effective June 17, 2011. Marci will be added to the District Substitute Teacher Assistant list, effective June 20, 2011.
- L. Matika noted many of the transportation classification changes were due to van and bus drivers completing training this summer.
Moved: W. Dellicker Seconded: S. Schoffstall Vote: 7 Aye, 0 Nay

III. Curriculum/Building Issues

- A. Approval of Concurrent Enrollment Agreement with Lehigh Carbon Community College for the 2011-2012 school year**
The annual agreement allows high school students to take and receive college credits for LCCC courses at a discounted rate.
Moved: W. Dellicker Seconded: C. Bartlett Vote: 7 Aye, 0 Nay
- B. Approval to apply for the Investing In Innovation Grant proposal in the amount of \$1,706,933**
The four-year Federal grant would be used for dual enrollment and technology purchases such as laptop replacements and wireless internet access at the High School. 15 grants will be awarded nationally.
Moved: W. Dellicker Seconded: S. Schoffstall Vote: 7 Aye, 0 Nay

*D. Link entered the meeting at 7:49PM.

- C. Approval of Resolution of the Northwestern Lehigh School District to authorize the Assistant Superintendent or the Director of Student Services to enter into Special Education service and placement contracts and act as signators**
In circumstances where a placement or change of placement is required and there is not time available for formal Board approval, contracts can be entered into to provide a more expedient and appropriate placement.
Moved: W. Dellicker Seconded: D. Schafer Vote: 8 Aye, 0 Nay

IV. Policies

None

V. Facilities

None

VI. District Finances

- A. Approval of proposal by Executive Building Services Inc. for professional custodial (janitorial) services for Weisenberg Elementary for school year and summer cleaning effective August 22, 2011 through August 24, 2012 in the amount of \$ 99,150.00**
The scope of the services have been increased to note District's expectations of cleanliness.
Moved: W. Dellicker Seconded: D. Schafer Vote: 8 Aye, 0 Nay
- B. Approval of Transportation Agreement for parental transport of student #21226**
Moved: W. Dellicker Seconded: T. Hernandez Vote: 8 Aye, 0 Nay
- C. Approval of contract with Behavioral Health Services for Alternative Education, Special Education, Career Employment (work experience), and Online Education services on a fee per usage basis.**
Moved: W. Dellicker Seconded: T. Hernandez Vote: 8 Aye, 0 Nay

D. Approval of Memorandum of Understanding with National Network of Digital Schools to purchase online educational services and curriculum on a per course fee basis for the period July 1, 2011 through June 30, 2012

Moved: W. Dellicker Seconded: T. Hernandez Vote: 8 Aye, 0 Nay

E. Approval of employee assistance program contract renewal with Preferred EAP for the period of July 1, 2011 through June 30, 2013. Rates for each of the two years are: EAP retainer in the amount of \$6.50 per eligible use and \$95 per session for clinical services

Moved: W. Dellicker Seconded: M. Marich Vote: 8 Aye, 0 Nay

F. Approval of letter of agreement with Total Behavior Management of Bend, OR, for a full day workshop for elementary teachers on September 23, 2011 in the amount of \$3,300

Moved: C. Bartlett Seconded: T. Hernandez Vote: 8 Aye, 0 Nay

G. Receive the following Reports for June:

1. Budget Report as presented
2. Revenues Report as presented
3. Treasurer's Report

Fund 10 General Fund with a beginning balance of \$14,692,419.69, receipts of \$2,695,989.41, and disbursements of \$3,223,222.89, leaving a balance of \$14,165,186.21.

Fund 22 Capital Reserve Fund with a beginning balance of \$1,630,553.43, receipts of \$2,770.81, disbursements of \$0, leaving a balance of \$1,633,324.24.

Fund 31 2009 General Obligations Note with a beginning balance of \$814,181.07, receipts of \$1,191.75, disbursements of \$7,159.80, leaving a balance of \$808,213.02.

Fund 33 2008 General Obligations Bond with a beginning balance of \$869,881.78, receipts of \$1,112.97, disbursements of \$0, leaving a balance of \$870,994.75.

Fund 50 Food Service Fund with a beginning balance of \$221,736.39, receipts of \$31,824.94, disbursements of \$246,776.15, leaving a balance of \$6,785.18.

4. EIT Report as presented
5. Activity Fund Report as presented
6. Comparison of Prior Year to Current Year Budget to Actual Expenditures by Object Report as presented

Moved: T. Hernandez Seconded: M. Marich Vote: 8 Aye, 0 Nay

H. EBP (Emmaus Bond Pool) discussion

L. Frisbie gave an update on information regarding the EBP issuance at projected 4% variable interest rate. Due to favorable market conditions, there is \$200,000 remaining in the escrow account. The District has two options. 1) pay down existing debt, 2) subsidize the 2011/2012 debt payments. L. Frisbie recommended subsidizing the 11/12 debt payment to free up dollars in 2011/12 for other needs. Formal Board action is not necessary. All members supported the recommendation.

VII. Old Business

None

VIII. New Business

None

IX. Communications

A. President will offer courtesy of the floor for public comment

R. Morrison, Weisenberg Township, commented on and had questions regarding the EAP (Employee Assistance Program).

B. Communications/Notes for the Board from Donald Link, Secretary—none

C. Report from Superintendent Wright

Dr. Wright noted Leslie received her Masters of Science in School Leadership/School Business

D. Administrative/Building Sharing

Administrators shared summer activities in their buildings.

E. Board Member Sharing

D. Schafer noted State Senator David Argall is holding a public hearing tomorrow in Lehighton regarding property tax reform. D. Schafer volunteered to attend the PSBA Conference in October. D. Link reminded everyone Night in the Country is August 20. Board members wished Dennis Nemes best of luck on his retirement. Tonight is the last meeting he will be attending.

F. Committee Meetings

Buildings & Grounds, 8/3/11@4 PM, Conf. Rm
Personnel, 8/17/11@6 PM, Conf. Rm
Finance, 8/10/11@6:00 PM, Conf. Rm
Policy, 9/12/11@7 AM, Conf Rm

X. Adjournment

Upon motion by D. Schafer, seconded by D. Link, the meeting was adjourned at 8:43PM.

Respectfully submitted,

Donald J. Link, Secretary
By N. Zellner, Recording Secretary