

**Northwestern Lehigh School District
6493 Rte. 309, New Tripoli PA 18066
BOARD OPERATIONS COMMITTEE MEETING
District Board Room
Monday, January 5, 2015, 7:00 PM**



MINUTES

1. Agenda

1.01 Call to Order

The meeting was called to order at 7:05 PM by G. Sanders.

1.02 Roll Call

PR/AB

AB	Willard Dellicker	PR	Greg Sanders
PR	Joseph Reiter	PR	LeRoy Sorensen

Other Board members present:

Ron Morrison, Paul Fisher, Darryl Schafer

Also Present:

Art Oakes, Lori Seier, Jennifer Holman, Mary Anne Wright, Nancy Zellner

1.03 Approval of Agenda

The Agenda was approved as presented.

Moved: J. Reiter Seconded: L. Sorensen Vote: 3 Aye, 0 Nay

1.04 Public Comment

The Chairman will offer Courtesy of the Floor for Public Comment. There were no comments.

1.05 Approval of Minutes for November 3, 2014

The Minutes were approved as presented.

Moved: J. Reiter Seconded: L. Sorensen Vote: 3 Aye, 0 Nay

2. Routine Items

None

3. Discussion

**Items for Board
Action**

Art Oakes noted the KCBA presentation will be rescheduled.

3.01 Continued Discussion on High School Participation in National School Lunch Program

Lori Seier explained the proposal to remove the high school from the NSLP, continuing to offer meal benefits to free/reduced students. The General Fund would subsidize the Cafeteria Fund at a cost of approximately \$55,500 and return to menu offerings before the federal Healthy Hunger Free Kids Act.

Lori Seier reviewed a summary of the surveys solicited to students, staff, and parents at the high school level. She reported a better response rate than a few years ago. L. Seier answered questions on requirements for free/reduced lunch recipients. Students who receive free/reduced lunches would be required to take the regular school lunch and not ala cart items and families would need to complete two different applications for lunch and other services.

The District could apply to return the building back to the program at any time. No additional equipment would be needed to implement these changes. P. Fisher had questions on a targeted goal to be assessed at the end of the year (a break even point, and how long a turn around to be a profitable venture). L. Seier said the goal was to break even or make a bit of profit to reinvest back into the program. She stated she should be able to analyze data on a monthly basis and would probably need about five month's data to make a commitment for the following school year (around this time of year for committing to commodities). She noted she still must look for ways to increase participation in lunch purchases in the rest of the buildings.

Board members voiced their concerns including other costs to the District and discussed options. The Committee supported moving this item forward for Board approval at the January 21, 2015 Board meeting.

3.02 Bus Bid Award

Approve Wolfington Body Company Inc. for (2) 2016 77 Passenger International Buses with Cummings ISB Engine at total cost of \$175,042

A. Oakes recommended bid award to Wolfington. Committee members had questions on the warranty. A. Oakes explained the request for the under bus storage components for use when transporting teams to sporting events and for larger musical instruments. R. Morrison asked why cameras and radios were not included. A. Oakes noted the District mechanics install the cameras as they are switched from the old buses. A. Oakes will review the warranty. The Committee supported the purchase and recommended moving the item forward for Board approval at the January Board meeting.

3.03 Van Lift

Approve Herpel's Auto and Truck Lift to install a 12K capacity van lift in the bus garage at a cost of \$6,700.00

The lift will be installed in the middle bay and will improve efficiency when servicing vehicles. There is no annual maintenance cost. The Committee agreed to move this item forward for Board approval.

Boiler Abatement

Retroactive award to SSM Group and NBC Environmental LLC for High School Boiler Abatement and Oversight at a total cost of \$3,350.00

The work was required to complete the repairs on the boiler and was done on January 2. The Committee recommended moving ahead with approval.

4. Informational Updates

4.01 Boiler Update

After the successful abatement and all repair work is completed, we should be able to put the boiler back on line. A. Oakes plans to alternate the use of the boilers on a weekly basis to ensure all are working properly.

4.02 KCBA Presentation

Feasibility Study—KCBA is still working on matrixing. Discussion followed on KCBA prioritizing as they have expertise in this field.

The Committee discussed development of a plan for items to be completed in house by allocating internal resources. A. Oakes noted the list is a work in progress and is extremely comprehensive.

Other updates:

139 maintenance items listed on School Dude were completed.

A presentation on guaranteed energy savings is scheduled for January 27.

A. Oakes will be speaking with transportation drivers for future recommendation of all drivers as summer bus cleaning and snow removal personnel.

5. Other

5.01 Old Business

None

5.02 New Business

None

5.03 Public Comment

The Chairman will offer Courtesy of the Floor for Public Comment. There were no comments.

6. Adjournment

Upon motion by J. Reiter, seconded by L. Sorensen, the meeting was adjourned at 8:39 PM.

Respectfully submitted
Nancy Zellner, Recording Secretary