

Northwestern Lehigh School District
6493 RT 309, New Tripoli PA 18066
SCHOOL BOARD MEETING
District Boardroom
Wednesday, January 19, 2022 7:00PM

1. Opening Procedures

1.01 Call to Order

The January 19, 2022 Board Meeting of the Northwestern Lehigh School District Board of Directors was called to order at 7:00PM by President Willard Dellicker.

1.02 Opening exercises included the Pledge of Allegiance and a moment of silence

1.03 Roll Call

PR/AB

PR	John Casciano	PR	Todd Hernandez	PR	Todd Leiser
PR	Willard Dellicker	PR	Becky Hite	PR	Rachael Scheffler
PR	Joseph Fatzinger	PR	Lauren Hunsicker	PR	Jennifer Senavaitis

J. Fatzinger, T. Hernandez, and R. Scheffler attended virtually.

Also Present: Doug Graves, Kate Liedig, Sue McGorry, Jen Ott, Kevin Vernarr, Jonathan Wozniak, Brian Kunkle, Barbara Kistler, Maria Pulli, Jill Berlet, Aileen Yadush, Matthew Givler, Jason Zimmerman, Kevin Birosik, Amy Stauffenberg, LeAnn Stitzel, Andrea Edmonds, Arthur Oakes, Ryan Kish, Luann Matika, Jennifer Holman, Troy Sosnovik, Stacy Eisenhard

1.04 Approval of Agenda

J. Holman asked for an ACT 65 exception for the late addition of agenda item 2.02 to hire a special education teacher at the Middle School. She said this position is currently vacant and due to the lack of subs and students that need special education services, we are asking for approval tonight.

Moved: T. Leiser

Seconded: J. Senavaitis

Vote: 9 Aye, 0 Nay

1.05 President welcomed guests

1.06 Courtesy of the Floor

Sue McGorry, Lowhill Township, thanked the Board for their service and said she is concerned about the matrix that will be discussed tonight which eliminates metrics that have been developed by medical experts. She said she would like the Board to consider health equity and if every student has the opportunity to access education safely with this change. She said both St. Luke's and LVHN have recommended universal masking in order to keep our school communities safe. She said the Pennsylvania Department of Health metrics that were mentioned at the last meeting have been eliminated from the matrix and would like the Board to talk about that if possible. She also asked if the Northwestern Lehigh medical advisory board has endorsed the new matrix and hopes there will be a good discussion before approval.

1.07 Approval of Minutes from the December 8, 2021 Board Reorganization Meeting, December 8, 2021 Board Meeting and the January 5, 2022 Workshop Meeting

Moved: T. Leiser

Seconded: L. Hunsicker

Vote: 9 Aye, 0 Nay

1.08 Recognition/Presentations

Dr. Barbara Kistler, our Lehigh Carbon Community College representative, gave an update on the college. She said they are celebrating their 55th anniversary this year and said Northwestern Lehigh School District was in the first batch of Lehigh County schools who helped establish the community college back in 1966. She explained how the college is managing COVID and said students have an option to come on campus or continue online. She said they received over thirty million federal stimulus dollars with eleven million given directly to the students and explained what some of the other money went to. She said this is the ninth year the college has not increased the school district's overall contribution because they recognized the challenge faced by all. She said the college has been challenged during the pandemic, but believes their value has been even more appreciated.

T. Leiser asked if Dr. Kistler envisions a reduction in the contribution made at the local level by the districts that support it. Dr. Kistler said she does not think so because of the way the money is stipulated to be spent and eventually it will end. T. Leiser said because the money will end his concern is how we ensure we aren't taking those dollars and putting them into programming that is going to increase our liability in

the future. Dr. Kistler said the programs she mentioned have been going for some years and does not foresee a shortage.

J. Holman recognized the Board members for School Director Recognition Month and thanked them for their time and dedication to strengthening public education in our community. W. Dellicker thanked the principals, teachers, and students for all they did to recognize the Board.

1.09 Board President's Report

1.10 Superintendent's Report

2. Personnel

2.01 Approval is requested for the personnel items as attached:

L. Matika said there are thirty-four items for approval. She said two of our bus drivers will be retiring with a combined total of forty-four years of service to the district and said they will be missed.

NORTHWESTERN LEHIGH SCHOOL DISTRICT MEMORANDUM	
Office of the Director of Human Resources	
TO: Northwestern Lehigh School Board	
FR: Luann E. Matika	
DT: January 19, 2022	
RE: Personnel Action	
January 19, 2022 Board Meeting	

☞ Approval is requested for the following personnel item(s):

A. RETIREMENTS/RESIGNATIONS:

1. Recommendation to accept the resignation for retirement for Mariann Richards, part-time Bus Driver, effective December 17, 2021 after 15 years of service to the District.
2. Recommendation to accept the resignation for retirement for Angelika Haviland, part-time Bus Driver, effective March 1, 2022 after 29 years of service to the District.
3. Recommendation to accept the resignation of Wanda Boone as a substitute Teacher effective January 4, 2022.
4. Recommendation to accept the resignation of Kaitlyn Bowers as a temporary, part-time, one-on-one Instructional Assistant effective January 31, 2022.
5. Recommendation to accept the resignation of Jennifer Covert as part-time Food Service Worker, effective December 31, 2021.
6. Recommendation to accept the resignation of Scott Cooperman as Head Baseball Coach for the 2021-2022 school year.
7. Recommendation to accept the resignation of Stephanie Dunbar, Instructional Assistant, effective January 14, 2022.
8. Recommendation to accept the resignation of Stephanie Dunbar as SADD Advisor effective January 14, 2022.
9. Recommendation to accept the resignation of Stephanie Dunbar as Class of 2023 Advisor, effective January 14, 2022.
10. Recommendation to accept the resignation of Nia Fratrik as a substitute Teacher, effective December 15, 2021.
11. Recommendation to accept the resignation of Teresa Guthrie, 4th Grade Teacher at Weisenberg Elementary, effective date to be determined.
12. Recommendation to accept the resignation of Stacie Wotring, Special Education Teacher, effective December 20, 2021 as agreed.

B. APPOINTMENTS/NEW EMPLOYEES:

1. Recommendation to approve David Combs as Class of 2023 Advisor effective January 15, 2022 at a stipend of \$721.60.
2. Recommendation to approve Connie Dazzo as a temporary, part-time one-on-one Instructional Assistant at Northwestern Elementary School, effective January 18, 2022 at \$16.82/hr.
3. Recommendation to approve George Brimmer IV as a substitute Custodian, effective January 11, 2022 at a temporary rate of \$16.23/hr. through June 18, 2022 and then the rate will be \$12.23/hr.
4. Recommendation to approve Katie Hudson as a substitute Health Room Assistant, effective date pending the receipt and approval of all necessary paperwork at \$18.50/hr.
5. Recommendation to approve Susan Yesik as a substitute Custodian, effective date pending the receipt and approval of all necessary paperwork at a temporary rate of \$16.23/hr. through June 18, 2022 and then the rate will be \$12.23/hr.

C. OTHER ACTIONS:

- Recommendation to approve Ryan Hadinger as long-term substitute Physical Education/Health Teacher at the Middle School for the second semester of the 2021-2022 school year at a prorated salary of BS Step 1 (\$51,084).
- Recommendation to approve the increase for Amanda Kester, long-term substitute Teacher from 60% to 100% effective January 3, 2022.
- Recommendation to extend Alyssa Miller as a long-term substitute, Special Education Teacher at the High School for the second semester of the 2021-2022 school year as BS Step 1 (\$51,084).
- Recommendation to approve Tiffani Bailey as a temporary, part-time, one-on-one Instructional Assistant, effective January 18, 2022 at \$16.82/hr.
- Recommendation to add classification for Keegan Coffield as a part-time Van Driver effective January 3, 2022 at \$17.09/hr.
- Recommendation to add classification for Madison Humes as a part-time Van Driver effective January 3, 2022 at \$17.09/hr.
- Recommendation to add classification for Charles Moog as a part-time Van Driver, effective December 13, 2021.
- Recommendation to approve Chad Cooperman as Head Baseball Coach for the 2021-2022 school year at a stipend of \$6,071.64. Chad was previously an Assistant Baseball Coach.
- Recommendation to approve a student teaching experience for Kaylee Clauser from Kutztown University to be with Carol Gacesa, Music Teacher at Weisenberg Elementary School from March 21, 2022 through May 12, 2022.
- Recommendation to approve a student teaching experience for Adam Helmer from Kutztown University to be with Shawn Fies, Music Teacher at Northwestern Elementary School from January 25, 2022 through March 18, 2022.
- Approval to extend the increase in the day shift and night shift custodian rate for employees hired after 4/19/17 by \$2.00/hr. effective January 30, 2022 through June 18, 2022.
- Approval to extend the temporary labor shortage increase of \$4.00/hr. for Food Service and Custodian substitutes effective January 30, 2022 through June 18, 2022.
- Recommendation to approve unpaid days for employee #784 for January 24-27, 2022.
- Recommendation to approve unpaid days for employee #2219 for March 17-21, 2022.
- Recommendation to approve unpaid days for employee #2126 for February 1-11, 2022.
- Recommendation to approve unpaid days for employee #2195 for December 15-17, 2021.
- Recommendation to approve unpaid days for employee #973 for January 4-10, 2022.
- Any additional personnel action.

2.02 Approval to Hire Special Education Teacher

Moved: T. Leiser

Seconded: J. Casciano

Vote: 9 Aye, 0 Nay

3. Curriculum/Building Issues

3.01 Face Covering Tiered Mitigation Measures Matrix

Northwestern Lehigh School District

Health and Safety Plan: Face Covering Tiered Mitigation Measures



This decision making tool has been developed to provide a clear, evidence-based approach in the event a change is needed to our face covering procedure and to effectively communicate with our school community. Our goal is to have all schools remain open for in-person instruction five days per week.

CDC Guidance states, "To get kids back in-person safely, schools should monitor: (1) community transmission, (2) vaccination coverage, (3) testing, and (4) outbreaks, to help prevent the spread of COVID-19."

Northwestern Lehigh utilizes a Targeted Temporary Mitigation (TTM) approach based on local data. "Targeted" means it's not a one-size-fits-all approach, and instead, is in response to individual situations and needs. Mitigation measures should be crafted in order not to affect healthy, nonexposed individuals, when possible. "Temporary" means that all mitigation be time-limited to meet the needs of the specific issue at hand, rather than imposed without a defined end. From a public health perspective, TTM remains the gold standard where actions are limited to the least restrictive action for the least period of time in order to achieve the desired outcome for public health.

Note: Each "Guiding Metrics" listed will be considered when determining the District's Tier. Individual schools or the District may transition between tiers depending on the metrics. Movement among the tiers will be considered after two consecutive weeks from the indicated change of criteria; however, immediate changes may be necessary as a result of an outbreak in a building. The District will also consider community vaccination rates, incident rate per 100,000 residents, and PCR percent positivity when deciding on the tier.

Tiered Face Covering Matrix - Indoors			
	Tier 1 (Optional)	Tier 2 (Targeted)	Tier 3 (Universal)
	Guiding Metrics: (1) Building case count less than 1.5% in a rolling 14-day window: - High School - 10 cases - Middle School - 7 cases - Northwestern Elem. - 6 cases - Weisenberg Elem. - 6 cases No simultaneous classroom and/or core group outbreaks	Guiding Metrics: Building case count 1.5%-2.9% in a rolling 14-day window: - High School - 11-20 cases - Middle School - 8-13 cases - Northwestern Elem. - 7-11 cases - Weisenberg Elem. - 7-11 cases No simultaneous classroom and/or core group outbreaks	Guiding Metrics: Building case count greater than 3% in a rolling 14-day window: - High School - 21 cases - Middle School - 14 cases - Northwestern Elem. - 12 cases - Weisenberg Elem. - 12 cases 3 simultaneous classroom and/or core group outbreaks
Students K-8	Optional	Required during arrival, dismissal, and when transitioning in hallways	Universal Face Covering
Students 9-12	Optional	Required during arrival, dismissal, and when transitioning in hallways	Universal Face Covering
Extracurricular, Athletics & Spectators - Indoors	Optional	Optional	Optional
Faculty & Staff	Optional	Required during arrival, dismissal, and when transitioning in hallways	Universal Face Covering
Nursing Suite & Athletic Training Room(s)	Required		
Transportation	Required per CDC/PDE order for Federal Transportation		
Visitors & Volunteers	Recommended	Required	Universal Face Covering
The Northwestern Lehigh School District will continue to work with the PA DOH and LVHM to determine decision making factors, as well as ongoing review of the recommendations and guiding metrics.			

W. Dellicker said at the last meeting we had an in-depth discussion about the mitigation measures and said this evening we will look at what the administration did with our suggestions.

J. Holman said as a result of the last meeting the Board directed us to come back with revised metrics on the face covering tiered mitigation matrix based on the Board's feedback. She said the Board wanted the top two bullets to be tracked and reported to them, but not necessarily used as a decision-making metric for face coverings. She said we currently do not have the vaccination status on the matrix, but that can go on if someone would like. She reviewed the updated matrix and said we will also consider community vaccination rates, incident rate, and the PCR rate, but believes the will of the Board at the last meeting was to consider them in a lesser fashion and not use them as decision making metrics. She compared the old matrix to the new matrix and showed where we are currently at with both. She said the administration also recommends updating the COVID tracker on the website which will show rolling fourteen-day case counts instead of by week. She said this tracker will always be live as Dr. Sosnovik gets the case counts and will change depending on the time of day it is looked at. She said we tried to take all of the feedback from last time to make something and if this is not what the Board desires we can make changes or amendments however the Board directs.

W. Dellicker asked if the vaccination status is currently part of the metrics. J. Holman said it is not and we will continue to monitor all of them whether it's on the chart or not. She said the two problems with vaccination status right now is staff are completely optional in terms of reporting status and the Lehigh County community vaccination rate still depicts the fully vaccinated definition that was prior to the December change.

W. Dellicker asked about checking vaccination status for students. J. Holman said we can pull student data; however, it changes every day. She said staff are self-reported. W. Dellicker stated it is still something we are tracking and still something that could factor into a decision when we go from one tier to another. J. Casciano stated someone can be vaccinated and still get the virus which would create our numbers to still climb and said the CDC still hasn't come out with who's vaccinated by definition. J. Holman said they have come out with the definition, but have not updated the percentage.

W. Dellicker said he thinks the vaccination data would be informative to the public. J. Holman said the student vaccination rate was in the report we delivered at the January 5th meeting, but unless we go through every single student and pull the information again the numbers won't change. She said that is something we can publicize if the Board would like but doesn't know that it would make a decision making factor.

T. Leiser said he thinks if we are going to use that data as a guiding factor then publicize it, but if not then we shouldn't because we don't publicize every piece of data we have on the health status of students. W. Dellicker said the same as the cases per 100,000 data. T. Leiser said maybe look at the trend and if numbers are trending up, err on the side of staying where we're at or moving up a tier, and if they're trending down we may be more comfortable moving to a different tier.

J. Holman said part of the reason for developing the five metrics was to try and grab a holistic viewpoint of where we are. She said we trend about two weeks behind what the community transmission rates were going which has been pretty consistent since this has started. She said you can't vacillate the kids back and forth just based on case counts and believes even if you took it down to a week in a row you would still see buildings fluctuate pretty frequently. She said her question would be what guiding metrics would they like to use and then those are the ones that will be tracked and published.

T. Leiser asked how we get informed about a COVID positive case. J. Holman said we are not currently getting positive cases based on reportable data from a network, it is self-reported by staff and parents. She said if there is a network test the doctor or Department of Health often gives quarantine rules or recommendations to follow, but it is still somewhat dependent on staff and parents reporting it to us. She said we will take a home test if someone tells us their positive but we will not take a home test to remove someone from quarantine which is the recommendation from the networks.

L. Hunsicker said she believes they are recommending that if you get a positive at home test you do not need to get a PCR test but if you have a negative at home test you could follow up and get a PCR if you have symptoms or have been exposed. J. Holman said she believes that is currently the recommendation from both health networks.

W. Dellicker said it sounds like we are back to where we were two weeks ago with the vaccination, the cases, and the positivity rate, using them as guiding metrics but not reported in the matrix numbers. J. Holman said she is not sure if that is where we are and thinks some direction is needed as to what the Board wishes to do and which metrics should be used.

R. Scheffler said she has a hard time supporting straying from the tiered mitigation plan that we've been following for many months when the trends of COVID cases continue to go up. She said she wants to

continue where we have been and try to ride this out for another month or two until we get some recommendations from the health professionals that trends are starting to head downward. W. Dellicker clarified the unmasked students would just be in the classrooms. J. Holman clarified that would not be the case with the High School who would be completely optional based on their numbers.

J. Senavaitis asked why they should consider masks optional for extracurricular athletics if it is required for K-12 students in school. J. Holman said the only people that are currently masked for athletics are spectators, coaches and students on the bench. She said people that are involved in the active activity are not masked. She said spectators become an issue with schools that have varying masking policies coming into the same facility. She said the fact that it's coming to a voluntary event and the management of that in a facility has become difficult to enforce. J. Senavaitis said if we are going to use the matrix and say masks are needed based on our data then she believes they're needed everywhere. She said in her opinion it's all or none. J. Holman said the recommendations for spectators, extracurricular, and athletics are a slightly different scenario than in a classroom in a confined space but the same rules can be implemented if the Board wishes. J. Senavaitis said the conversations have been to model for our students and believes we need to be consistent.

W. Dellicker said he was at a wrestling match about two weeks ago and only about twenty percent of the people were wearing masks and asked who would go around and enforce that requirement. He said he knows we talked about optics previously, but stated there is also some practicality as well and doesn't know how we can make it required.

J. Holman said she understands and is a strong believer in modeling for kids what you would want them to do, but there is a large difference between something that's optional for participation and public education which is not optional. She said this is a selective practicality choice and if it's not one the Board wants to entertain we understand that as well.

B. Hite said she's been to many sporting events and does not recall seeing any issues. She said she believes we need to be consistent. W. Dellicker said masks are only one mitigation measure we have in place and it is not the end all for mitigation against COVID.

J. Zimmerman said most people are respectful, but this is a policy we cannot enforce and we are now in the minority of the gyms who require spectators to wear masks. T. Leiser said he does believe we should be consistent but opposes making kids wear masks during physical activity on a court or wrestling. J. Zimmerman said anytime a student is engaged in physical activity or performing, masks do not need to be worn.

J. Casciano said he would still like to see the PCR rates and incident rates since we've been doing that the whole time. T. Leiser said he thinks it is a good idea to look at the numbers but believes it will significantly change because of people testing at home. J. Casciano said he also believes the numbers are probably higher now than what they show due to people testing at home and not reporting it.

L. Hunsicker stated that when she was referring to optics last week she meant that if we were going to wait two weeks to make a decision, we should do it together for everything so we are consistent. She said after hearing Mr. Zimmerman discuss its practicality, although she does not agree, understands and can respect that decision. She said she is also curious about the percentage of students that have tested positive and have natural immunity. J. Holman said she is correct but it would be tough to track that percentage.

J. Fatzinger asked what numbers we would have to hit in order to close school. J. Holman said the numbers we were given by the Department of Health is five percent of a building and three or more simultaneous outbreaks in classrooms. She said we have been hovering around five percent at the middle school and have been in contact with the Department of Health a few times regarding that.

J. Fatzinger said it was mentioned we might have four additional cases and if those cases are at the middle school that would put us over five percent. J. Holman said she does not believe all the cases are at the middle school but we are close. W. Dellicker added that it is with masks on. T. Sosnovik said it is a rolling fourteen days so there are students that will be dropping off.

T. Leiser said Lehigh Valley is trending down and believes it will continue in the following days.

T. Sosnovik answered Dr. Hunsicker's question about natural immunity and said we had approximately one hundred and eighty cases in the last ninety days which is about ten percent of our student population who would have natural immunity.

W. Dellicker said the important issue is monitoring the cases and showing where the buildings are at with case counts and asked how long a closure would be. J. Holman said anywhere from two days to a maximum of fourteen days. W. Dellicker said why he liked where we were going with the bottom set of

metrics was to keep the decision local and leave the decision for the health of the kids in the hands of the parents. He said he does not believe we are going to stop new cases by wearing masks in schools and said we should consider all of the other mitigation we have in the buildings as well to try to get back to some sort of normalcy inside the classrooms. He said we need to make a decision to approve the recommended changes to the matrix and said if we vote no, he would recommend bringing it back in two weeks at the workshop meeting.

J. Senavaitis asked about data for other schools that are universal masking and close to five percent. J. Holman said she does not have the data but can get it. J. Senavaitis said she knows of one school district that is universal masking and close to five percent and said there are districts at both ends regardless of masking status. She said she believes we need to make a decision based on our data and is not sure if we can have that answer today.

J. Casciano said in the beginning of the school year when we had optional masking he agreed to the recommendation but has a problem with it right now because the numbers are so high. He suggested pushing the decision off another week or until the next meeting.

T. Leiser said he is for the lower new part of the matrix and said we are still giving Mrs. Holman the ability to make the ultimate decision based on the trends and directory. J. Holman said if that is put in the action it would be accurate but without guiding metrics that say that, it makes it a really difficult call because you will have people say authority wasn't given to make that decision.

J. Fatzinger said if we come back in a week or two what would happen at that point. W. Dellicker said it is Jen's decision to make on a daily basis. J. Holman said if there was an outbreak it does say in the matrix that she could pivot them and at one point it was approved to give her the authority to make decisions based on the information. She said it was recommended at the last meeting to consider all five bullets when making a decision but it was the will of the Board to change the matrix and only use the bottom two bullets.

L. Hunsicker asked for clarification on the building case percentage and the reasoning for increasing the percentage. J. Holman said there was some conversation at the last meeting if the two point five percent would ever be achievable and if it was better to move it closer to the five percent. She said we tried to put it at a spot where we thought it had enough time to act as an intervention and avoid a closure which is what the point of it was. T. Sosnovik said we also looked at other schools that used a very similar structure. J. Holman said that is the same reason we changed it from a ten-day rolling to a fourteen-day rolling to match up with what the Department of Health was using. She said yes she still has the authority but the Board does not want to weigh the two things that are probably the most heavily weighing a decision in metrics.

L. Hunsicker said she would feel more comfortable making a decision to go optional in two weeks because we won't be so close to the three percent and risk closures.

T. Leiser asked if this could be voted on with an effective date of February 2nd or a certain date. J. Holman said yes, the two questions she will have are the effective date and if the Board wishes to make the spectator change depending on what is decided.

W. Dellicker said the suggestion is to make the recommendation effective February 2nd. He said he would like to consider two separate motions; one for the matrix and one for spectators.

J. Senavaitis asked about reviewing the data in two weeks and then making the workshop meeting an action meeting so if need be we can take action at that point and approve. J. Holman said yes we could do that.

W. Dellicker said we have three options; vote what is on the agenda, vote and make it effective on February 2nd, or table this and put it on the agenda February 2nd and advertise that as an action meeting.

J. Fatzinger asked what it means on the matrix when it says considered after two consecutive weeks. J. Holman said before the order we were going to make a decision for two subsequent weeks of data before we would move them except if there was an outbreak.

T Leiser made a motion to approve the face covering matrix as presented but remove the athletics and spectators row with an effective date of Thursday, February 3rd.

Moved: T. Leiser

Seconded: J. Fatzinger

Vote: 7 Aye, 2 Nay

AYE	John Casciano	AYE	Todd Hernandez	AYE	Todd Leiser
AYE	Willard Dellicker	AYE	Becky Hite	NAY	Rachael Scheffler

AYE	Joseph Fatzinger	NAY	Lauren Hunsicker	AYE	Jennifer Senavaitis
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W. Dellicker said we also need to address the extracurricular athletics and spectators being optional.

T. Leiser made a motion that we include in our tiered mitigation matrix for extracurricular athletics and spectators that tier one would be optional, tier two would be recommended, and tier three would be universal masks.

Moved: T. Leiser

Seconded: J. Fatzinger

Vote: 9 Aye, 0 Nay

J. Holman clarified everything on the current tiers including athletics will stay in place until February 3rd. W. Dellicker said this will not help our situation in the gym for the next two weeks.

4. Policy

4.01 Principles for Governance and Leadership

W. Dellicker said it is the recommendation of the Pennsylvania School Board Association that we follow the principles for governance and leadership.

Moved: J. Casciano

Seconded: J. Fatzinger

Vote: 9 Aye, 0 Nay

4.02 First Reading of the Following Policies

[000 - Board Policy/Procedure/Administrative Procedures](#)

[001 - Name and Classification](#)

4.03 Second Reading and Final Approval of the Following Policies:

[006 - Meetings](#)

Moved: T. Leiser

Seconded: J. Casciano

Vote: 9 Aye, 0 Nay

4.02 Recommendation to rescind the following policies:

None at this time.

5. Operations

5.01 Water Softener

5.02 Iron-ton - SIP Trunks

A. Oakes said this went through legal review and we are looking for authorization to move forward with it after Attorney Moyer's final review. J. Moyer said it is fine for approval but the one on the agenda is not the final copy. The motion was approved pending solicitor review.

Moved: T. Leiser

Seconded: J. Senavaitis

Vote: 9 Aye, 0 Nay

6. District Finances

6.01 Act 1 Resolution

Moved: T. Leiser

Seconded: J. Casciano

Vote: 9 Aye, 0 Nay

6.02 Student Activity Contract

Moved: B. Hite

Seconded: L. Hunsicker

Vote: 9 Aye, 0 Nay

6.03 Budget/Audit Presentation Discussion

R. Kish said we will be looking to approve LCTI, LCCC, and CLIU budgets as well as the most recent audit. He asked if the Board would like representation from any of those groups to present or if they would like a brief summary from him. W. Dellicker said in the past they always had a summary but because we have three new board members. He believes it would be a good time to have representatives come and present. The Board would like a five-minute presentation and five-minutes for questions for the schools and IU but not for the most recent audit.

6.04 Reports

R. Kish recommended the Board receive the following Reports for November:

1. Budget Report
2. Revenues Report
3. Treasurer's Report

Fund 10 General Fund with a beginning balance of \$35,185,960.59, receipts of \$1,754,818.25, disbursements of \$(2,891,303.82), leaving a balance of \$34,049,475.02.

Fund 32 Capital Reserve Fund with a beginning balance of \$3,127,814.86, receipts of \$1,094.87, disbursements of \$0, leaving a balance of \$3,128,909.73.

Fund 37 Capital Projects with a beginning balance of \$109,687.83, receipts of \$24.01, disbursements of \$0, leaving a balance of \$109,711.84.

Fund 51 Food Service Fund with a beginning balance of \$231.95, receipts of \$15,584.78, disbursements of \$(15,492.13), leaving a balance of \$324.60.

4. EIT Report
5. Activity Fund Report
6. Comparison of Prior Year to Current Year Budget to Actual Expenditures by Object Report

Moved: T. Leiser

Seconded: J. Senavaitis

Vote: 9 Aye, 0 Nay

6.05 Approval of the following bills as listed for payment:

1. Fund 10 General Fund – check #00088455 through 00088699 including electronic payments
2. Fund 32 Capital Reserve - none
3. Fund 37 Capital Projects - none
4. Fund 51 Food Service Fund – check #00007622 through 00007646 including electronic payments
5. Fund 58 Tiger Concession – check #00001487 through 00001488
6. Procurement Card – purchases totaling \$7,474.71

Moved: T. Leiser

Seconded: L. Hunsicker

Vote: 8 Aye, 0 Nay

AYE	John Casciano	AYE	Todd Hernandez	AYE	Todd Leiser
AYE	Willard Dellicker	AYE	Becky Hite	ABS	Rachael Scheffler
AYE	Joseph Fatzinger	AYE	Lauren Hunsicker	AYE	Jennifer Senavaitis

7. Other Reports

7.01 Enrollment Report

NORTHWESTERN LEHIGH SCHOOL DISTRICT ENROLLMENT REPORT 2021-2022



Month	NWE	WEIS	Total	MS	HS	Digital Acad	Out of District	Total	LCT (included in HS Total)	Charter	Cyber	Charter	Cyber	Charter + Cyber	Home	Non
August																
September	399	379	778	478	695	19	20	1991	137	17	55	32	8	5	111	91
October	395	377	772	480	697	25	21	1995	150	19	63	32	10	5	110	95
November	397	380	777	478	695	24	21	1995	151	18	61	35	12	5	113	95
December																
January	398	384	782	472	691	25	22	1992	150	19	59	38	11	5	113	92
February																
March																
April																
May																
June																

Historical Enrollment Data & Trends 2001 -- 2022

Year	Elem Total	NWE	WEIS	MS	HS	Digital Acad	Out of District	Total	Cyber Charter	Home School	Non Public
September 2001	817			714	763			2284			
June 2002	826			728	769			2311	13		
September 2002	795			767	768			2338			
June 2003	804			780	763			2347	10		
September 2003	826			747	799			2372			
June 2004	831			744	781			2386	17		
September 2004	817			748	773			2338			
June 2005	837			747	768			2339	22		
September 2005	844			724	768			2356	33	80	230
June 2006	845			729	769			2344	30	85	227
September 2006	844			739	821			2404	36	89	217
June 2007	899			747	786			2362	42	91	214
September 2007	875			751	795			2402	47	90	232
June 2008	875			732	788			2359	50	91	218
September 2008	868			734	800			2392	89	93	218
June 2009	879			719	760			2378	60	93	218
September 2009	1031			849	791	3	7	2374	88	43	208
June 2010	1045			847	775	7	7	2379	88	43	208
September 2010	1038	494	625	890	764	9		2389	92	98	190
June 2011	1019			857	761	6		2313	62	34	180
September 2011	997	491	480	857	748	9		2309	88	29	179
June 2012	994			865	724	13		2287	88	33	179
September 2012	987	512	482	857	710	6		2265	92	34	168
June 2013	1015			889	698	7		2276	49	32	177
September 2013	974	499	489	880	742	4		2270	89	38	171
June 2014	972			882	721	10		2255	57	44	171
September 2014	970	501	480	895	738	3		2246	88	46	161
June 2015	977			891	723	6		2236	88	44	164
September 2015*	956	472	484	897	751	4	25	2200	74	41	164
June 2016	909			891	750	6	25	2221	60	43	164
September 2016	857	448	411	854	747	3	19	2180	68	40	164
June 2017	864			840	738	2	20	2161	74	41	167
September 2017	857	428	402	897	738	8	18	2122	88	41	167
June 2018	843			899	731	7	24	2144	89	45	157
September 2018	833	433	400	895	757	5	25	2145	96	46	157
June 2019	830	429	409	812	751	14	27	2142	109	46	148
September 2019	819	423	396	810	731	9	17	2086	112	50	148
June 2020	821	424	397	810	711	11	20	2073	115	51	134
September 2020	772	395	377	892	705	43	17	2020	115	53	134
June 2021	775	396	380	487	691	30	25	2009	109	56	148
September 2021	778	399	379	478	696	19	20	1991	111	91	139
June 2022											

*Numbers adjusted to accurately reflect students placed in Out-of District Programs and IU students placed within the District.

7.02 Foundation Report

L. Stitzel said the foundation was happy to receive another \$100,00 donation from the New Tripoli Bank. She said they recently awarded \$2,400 in teacher mini-grants and are accepting applications for round two. She said they are currently looking for local businesses to sponsor 2022 events and if anyone is interested they can reach out to Amy Kinnon. She said they are excited to announce in February they will be kicking off their share the love campaign which will build awareness about the foundation.

7.03 Committee Reports as follows:

- Intermediate Unit
 - J. Senavaitis said her orientation will be at the end of the month. She said she didn't realize all of the things that they do and the expansive services they provide.
- Lehigh Career & Technical Institute
- Lehigh Carbon Community College
- Recreation Commission

8. Old Business

9. New Business

9.01 Donation-Hand Sanitizer

J. Holman said a pallet of hand sanitizer was donated by Eight Oaks.

Moved: L. Hunsicker

Seconded: B. Hite

Vote: 9 Aye, 0 Nay

10. Communications

10.01 Courtesy of the Floor

Jonathan Wozniak, Lowhill Township, thanked the board for the lengthy discussion and is happy to see we're moving in a direction where we focus on our own backyard. He compared the five percent positivity to a kid taking a test and said the percentage is frustrating as a parent but knows the school is limited on what they can do about that.

Kate Liedig, Lynn Township, questioned about continuing to use PCR test results because the CDC says the test has trouble determining between COVID and influenza. J. Holman said the PCR term we are talking about is the percent positivity and the one she is referring to is the test used. K. Liedig asked if our numbers are reflecting people who have the flu lumped into COVID. J. Holman said our cases are positive COVID tests and have received students and staff that tested positive for both.

Brian Kunkel, Heidelberg Township, said we have been dealing with this for two years now and nothing is stopping the virus. He said to see kids in school at a concert with masks on is a shame because you can't hear them anyway.

10.02 Communications / Notes for the Board from John Casciano, Secretary

None at the time

10.03 Administrative / Building Sharing

M. Pulli said they had their first grade singing in the snow performance and the kids did a fantastic job. She thanked all of the board members for their service.

M. Givler welcomed the newest board members and thanked all of them for their service. He said we had Keystone Winter Testing and the students did very well.

J. Berlet thanked the Board for their service and hoped they enjoyed the gifts.

J. Zimmerman said we hosted the county band concert which includes a lot of area schools. He said in a couple weeks our winter season will end.

A. Edmonds thanked the Board for their service.

A. Stauffenberg welcomed the new board members and thanked the Board for their service.

A. Yadush thanked the board members for their time and service they give to students in the district. She congratulated all of the students and staff at the high school for making it through the first half of their year.

L. Matika thanked the board members for their time and commitment.

R. Kish thanked the Board.

A. Oakes thanked the Board for their time.

K. Birosik welcomed the new board members.

J. Holman commented on the weather tomorrow and said we will do our best given the timing of the storm. She said the decision will be made off the forecast and does not have a meteorologist degree. She thanked the board for the good conversation about what they would like us to use.

10.04 Board Member Sharing

T. Leiser thanked everyone for saying thank you to them. He also thanked the New Tripoli Bank for their continued support of the educational foundation.

L. Hunsicker said she attended singing in the snow today and it was a nice musical program. She said she also went to the phantoms game and it was a nice event.

J. Senavaitis said she reads every email and researches things she does not know. She thanked Mrs. Holman for answering all of her questions and thanked the Board for being so welcoming.

B Hite thanked the parents that reached out prior to the meeting and said all of the emails always ended with a kind word.

J. Casciano thanked the students for the wonderful gifts and thanked New Tripoli Bank for the donation.

J. Fatzinger thanked all of the board members for the discussions and ongoing thoughts. He said it is important that we understand we all have opinions and are thinking about it.

W. Dellicker thanked the students for the gifts. He said the knowledge, experience, and wisdom that is heard from the community is valuable and they appreciate hearing from them to make decisions. He thanked the Board for their sense of humor as they work through the hard issues and thanked them for their time and effort.

10.05 Meeting Announcements

Executive Session for Legal was held after the Board Reorganization/Regular Board Meeting on December 8, 2021 in the Board Room.

Workshop Meeting was held on January 5, 2022 at 7:00 PM in the Board Room.

Executive Session for Personnel was held after the Workshop Meeting on January 5, 2022 in the Board Room.

Workshop Meeting will be on February 2, 2022 at 7:00 PM in the Board Room

Executive Session for Personnel will be on February 2, 2022 after the Workshop Meeting in the Board Room

Board Meeting will be February 16, 2022 at 7:00 PM in the Board Room.

11. Adjournment

Upon motion by J. Casciano, seconded by T. Leiser, the meeting was adjourned at 9:13 PM.

Respectfully submitted,

John Casciano, Secretary
By S. Eisenhard, Assistant Secretary