

**Northwestern Lehigh School District  
SCHOOL BOARD MEETING  
Lehigh Career & Technical Institute  
4500 Education Way, Schnecksville, PA 18078  
JOC Board Room  
Wednesday, October 21, 2015, 7:00 PM**



**MINUTES**

**1. Opening Procedures**

**1.01 Call to Order**

The October 21, 2015 meeting of the Northwestern Lehigh School District Board of Directors was called to order at 7:15 PM by President Paul Fisher.

**1.02 Opening exercises included the Pledge of Allegiance and a moment of silence.**

**1.03 Roll Call**

PR/AB

|    |                   |    |                 |    |                |
|----|-------------------|----|-----------------|----|----------------|
| PR | Willard Dellicker | PR | Ronald Morrison | PR | Darryl Schafer |
| PR | Paul Fisher       | PR | Joseph Reiter   | PR | LeRoy Sorensen |
| PR | Todd Hernandez    | PR | Greg Sanders    | PR | Phil Toll      |

Also Present:

Carla & Dan Hess, Charlene Rauscher, Joseph Fatzinger, Todd Leiser, John Casciano, Gregory Laub, Alec DeLong, Peter Balestrini, Chad & Lori Shupp, Debra Aardewijn, Brittany Miller, Scott & Pam Miller, Kasey Bartholomew, Merrie Smith, Mark & Elena Steidinger, Mike Weber, Jarred Emes, Josephine Steidinger, Tami Bennecoff, Kylie Cloonan, Alora Dalrymple, Cassidy Shupp, Domenic Sbrocchi, Don Allen, Amy Wahl, Jill Berlet, Maria Pulli, Luann Matika, LeAnn Stitzel, Andrea Edmonds, Andrea Madochick, Arthur Oakes, Jennifer Holman, Mary Anne Wright and Janine Partenio.

**1.04 Approval of Agenda**

P. Fisher recommended utilizing a consent agenda for items 5.02-5.08 in Operations and 6.03-6.09 in Finance. He explained these items were fully discussed and vetted in their committee meetings.

Moved: W. Dellicker      Seconded: D. Schafer      Vote: 9 Aye, 0 Nay

**1.05 President welcomed guests**

**1.06 President offered courtesy of the floor for public comment and there was none at the time.**

**1.07 Approval of Minutes for September 16, 2015 as stated.**

Moved: W. Dellicker      Seconded: J. Reiter      Vote: 9 Aye, 0 Nay

**1.08 Student Recognition/Presentations**

D. Allen introduced the Board's High School Student Representative, Josephine Steidinger. J. Steidinger gave a report saying the Interact-Rotary Club is hosting the Purple Pinky 5k for Polio on Saturday at LCCC. The National Honor Society and Science National Honor Society are sending out their acceptance letters to candidates and the induction for both societies is on November 12th. The PSAT's took place on September 23rd with 152 students taking part. She said the pep rally for the football game against Northern Lehigh will take place next Friday with spirit days throughout the week before. She mentioned the homecoming dance was on October 10th, with Daniel Hallingstad and Abbie Smith named homecoming king and queen the night before at the homecoming football game against Salisbury High School. Northwestern won the game with the final score being 30 to 21.

J. Steidinger explained the marching band will be participating in the Northern Lehigh Halloween Parade next Saturday, October 31st in Slatington. She said Field Hockey qualified for District 11 playoffs for the first time in many years. The boys' soccer team qualified for leagues and won their semifinal round game last night. They will move on to play for the league championship on Thursday at 7pm at Northern Lehigh. They also

qualified for District 11 playoffs. She said that girls' soccer qualified for leagues and also won their semifinal round game last night. They will be moving on to play for the league championship on Thursday at 5pm at Northern Lehigh. They also qualified for the District 11 playoffs. She announced Volleyball ended their season just 2 wins shy of qualifying for the District 11 playoffs and the golf team fell 2 strokes shy of qualifying for the League Team Tournament. However, Tyler Wiik qualified to participate in the District 11 Individual Tournament.

J. Steidinger mentioned the Cross Country team is running in the League Championship Race at DeSales tonight and the District 11 meet next week. The girls' team finished undefeated in the regular season extending their record over the past 5 years to 129 wins and 0 losses and the boys' team finished 17-7 this season. She also mentioned the cheerleading squad will compete in the Colonial League Competition on Wednesday, November 11th.

D. Allen introduced the LCTI students in attendance: Tami Bennecoff for Photography, Kylie Cloonan for Law Enforcement, Alora Dalrymple for Photography, Brittany Miller for Health Occupation and Cassidy Shupp for Early Child Care. President Fisher and Dr. Wright recognized the LCTI Students with a presentation of a certificate of appreciation. P. Fisher said he appreciated the students and the parents coming to the meeting that evening to share their learning experiences at LCTI. Dr. Wright thanked everyone for coming out as well.

K. Cloonan thanked the Board for allowing the students the opportunity at LCTI. She said she has learned a lot in the law enforcement field and that it will help her in the future when she attends Cedar Crest College for Forensic Science.

#### **1.09 Board President's Report**

P. Fisher explained last week he, Dr. Wright, Mrs. Holman, Mrs. Partenio and Mr. Schafer attended the PASA-PSBA School Leadership Conference in Hershey. He explained the benefits of their learning opportunities with peer-to-peer presentations and discussions. He said he enjoyed networking with other school board members across the state and appreciated the wide variety of educational topics offered, such as: student achievement, technology and personalized learning, community engagement, board development, unity and diversity.

P. Fisher reviewed the highlights from the Delegate Assembly on the proposed 2016 Legislative Platform. He said the session was filled with vigorous debate and there was a strong feeling to maintain local control in order to reduce the burden of state mandates.

P. Fisher mentioned the proposed amendments to the 2015 PSBA Bylaws. He said, what was perceived to be an innocuous business item, actually turned into passionate debate by the membership. He also said a few items were rejected by the Delegate Assembly, despite receiving  $\frac{2}{3}$  vote of approval by the PSBA Governing Board.

P. Fisher said on October 16, 2015 Moody's Investor Services issued its rating action which revises Pennsylvania GO outlook to negative. He provided a copy of the outlook to board members and administrative leadership

#### **1.10 Superintendent's Report**

Dr. Wright announced her attendance to the PASA/PSBA Leadership Conference last week, along with J. Holman, P. Fisher and D. Schafer. She said J. Partenio also attended and participated in the Board Secretary sessions there as well. She appreciated the new format of the workshop outlines which divided the workshops into seven different tracks. She said the conference days were filled with structured lessons and networking. She also mentioned they attended a dinner hosted by PFM, along with 60 other people from different school districts in Pennsylvania.

Dr. Wright explained the new Board Orientation Sessions which included all candidates currently running for school board as well as a few seated members. She said Tuesday, September 22, 2015 the orientation focused on Operations and Food Service. On October 20, 2015 the topics of Special Education and Curriculum were discussed. She

mentioned there were two sessions remaining; one on Finance and the other which focuses on Superintendent/Board Roles and Responsibilities, Sunshine Act and Confidentiality. She thanked all of the candidates who attended.

Dr. Wright also mentioned the School Board Policy 010 which deals with Principles of Governance and Leadership and Effective Standards for Governance and Code of Conduct. She questioned if this needed amendments since it has been combined into one document. She said this should be signed and hung in the Board Room. She would like to introduce this to the Board at the Reorganization Meeting or possibly in January.

Dr. Wright welcomed Andrea Edmonds to her first Board Meeting. She said she just started this past Monday and is happy to have her at the District.

## **2. Personnel**

### **2.01 Approval of personnel items as listed:**

#### **A. RETIREMENTS/RESIGNATIONS:**

1. Recommendation to remove Erin Budinas as a substitute Teacher and substitute Instructional Assistant, effective September 16, 2015, as per her request.
2. Recommendation to remove Zeina Toth as a substitute Instructional Assistant, effective September 21, 2015, as per her request.
3. Recommendation to remove Christine Lawson as a substitute Teacher and substitute Instructional Assistant, effective September 21, 2015, as per her request.
4. Recommendation to remove James Harper as a substitute Teacher, effective September 25, 2015, as per his request.
5. Recommendation to accept the resignation of Shay Wagner as FCCLA Advisor effective for the 2015-2016 school year.
6. Recommendation to remove Cindy DeLong as a substitute Food Service Worker, effective September 28, 2015, as per her request.
7. Recommendation to remove Sharon Naugle as a substitute Instructional Assistant, effective October 6, 2015, as per her request.
8. Recommendation to accept the resignation of Shaun Leisher as Middle School Drama Advisor.
9. Recommendation to remove Theresa Salvatore as a substitute teacher, effective October 20, 2015, as per her request.

#### **B. APPOINTMENTS/NEW EMPLOYEES:**

1. Recommendation to approve Nicholas Conti as the Middle School Drama Advisor, effective date pending the receipt and approval of all necessary paperwork at a prorated stipend of \$1,431.17 for the remainder of the 2015-2016 school year.
2. Recommendation to add the following to the substitute Teacher list, effective date pending the receipt and approval of all necessary paperwork, at a starting rate of \$90/day:
  - Kristin Simme
  - Catherine Smith
  - Megan Gogal

3. Recommendation to add the following to the substitute Instructional Assistant list, effective date pending the receipt and approval of all necessary paperwork, at \$11.49/hr.:
  - Cristi Landrigan
  - Susan Shankweiler
  - Kristin Simme
  - Catherine Smith
4. Recommendation to add the following as Class F, substitute Van Drivers (non-CDL), effective date pending the receipt and approval of all necessary paperwork, at \$13.00/hr.:
  - Noreen Kromer
  - Thomas Nagle
  - Krystal White

**C. OTHER ACTIONS:**

1. Approval to increase substitute Teacher rates as outlined below, effective October 25, 2015.

|                               |                              |                                                          |
|-------------------------------|------------------------------|----------------------------------------------------------|
| <b>Days 1-20</b><br>\$105/day | <b>Days 21+</b><br>\$115/day | <b>20+ days in a consecutive assignment</b><br>\$135/day |
|-------------------------------|------------------------------|----------------------------------------------------------|

2. Recommendation to add Kimberly Antolick to the position as temporary Custodian at the High School, effective September 28, 2015.
3. Recommendation to add Lori Lenhart to the position as temporary Custodian at the High School, effective October 5, 2015.
4. Recommendation to change the status for Kelly Wehr from substitute Instructional Assistant to temporary, part-time one on one Instructional Assistant at the Middle School, effective October 13, 2015, at 14.98/hr.
5. Recommendation to change classification for Jeffery Kistler from a Class B Custodial Foreperson to C4 day shift Custodian, effective October 25, 2015, at a rate of \$19.89/hr.
6. Recommendation to approve Pamela Tonkay as the Special Education Department Head at the prorated stipend of \$2,646.14 for the remainder of the 2015-2016 school year.
7. Recommendation to approve Erin Williams as a Volunteer Softball Coach for the 2015-2016 school year.
8. Recommendation to change classification for Brittany Dengler to a Class E with CDL, part- time Van Driver, at the rate of \$16.81/hr. and also add classification as a Class D, substitute Bus Driver, effective August 31, 2015 at \$17.82/hr.
9. Recommendation to change classification for William Newman to a Class E with CDL, part- time Van Driver, at the rate of \$16.81/hr. and also add classification as a Class D, substitute Bus Driver, effective October 15, 2015 at \$17.82/hr.
10. Recommendation to add classification for Sally Reichard as a substitute Custodian, effective October 19, 2015, at a rate of \$12.23/hr. This is in addition to her Class E, part- time Van Driver status.

11. Recommendation to correct the extra curricular stipend for Donna Pechacek, Bandfront Advisor to Bandfront Volunteer previously approved on June 17, 2015. A Bandfront Volunteer does not receive a stipend.
12. Recommendation to approve Carol Fella to Bandfront Advisor at the assigned stipend of \$2,032.03, effective for the 2015-2016 school year.
13. Approval to change the student teacher assignment for Carol Bettler, 2<sup>nd</sup> Grade from Katherine Flick to Emily Matos from Kutztown University effective October 19 through December 10, 2015.
14. Request for approval of unpaid days for Sally Toth, Instructional Assistant, for October 26- 28, 2015.
15. Request for approval of unpaid days for Alisa Maher, part-time Instructional Assistant, for February 19 & 22, 2016.
16. Any additional personnel action.  
Moved: G. Sanders                      Seconded: J. Reiter                      Vote: 9 Aye, 0 Nay

### **3. Curriculum / Building Issues**

- 3.01 \* First review of the Strategic Plan with the expected final approval for November 18, 2015**  
J. Holman explained the Strategic Plan was presented at the Education Committee meeting in August. She said this is the first review for the Strategic Plan. She said the document will be on a 28-day public review starting this evening with a final approval on November 18, 2015. Submission to PDE is due by November 30<sup>th</sup>.

### **4. Policies**

- 4.01 \* Recommendation for First Reading, with committee revisions, of the following policies:**  
103 - Non-Discrimination in School and Classroom Practices  
248 - Unlawful Harassment  
348 - Unlawful Harassment
- P. Toll explained all of the policies were fully discussed at the Policy Committee Meeting and the policies attached to the agenda included the changes that were discussed at that time.
- 4.02 \* Recommendation for Second Reading and Final Approval of the following policies:**  
322 Gifts  
340 Responsibility for Student Welfare  
341 Benefits for Part Time Employees  
342 Jury Duty  
351 Drug and Substance Abuse  
806 Child Abuse  
Moved: P. Toll                      Seconded: W. Dellicker                      Vote: 9 Aye, 0 Nay
- 4.03 \* Recommendation to Rescind the following policies:**  
524 - Substance Abuse in the Workplace
- J. Holman said the Board approved Policy 351 which will replace Policy 524.  
Moved: P. Toll                      Seconded: W. Dellicker                      Vote: 9 Aye, 0 Nay

### **5. Operations**

- 5.01 Approval of the change order from Cowan Associates in the amount of \$2,950 for the Decommissioning of the Weisenberg Sewage Treatment Facility.**  
A. Oakes explained this is a part of the decommissioning of the Weisenberg sewer plant.

He said the \$2,950.00 includes the preparation of Erosion and Sedimentation (E&S) Control Report and plans for submission and approval by Lehigh County Conservation District (LCCD). He mentioned the original project quote in October 2014 did not include the application to LCCD and LCCD is requiring a full E&S report and plans for this project. He said this is the final part of the process.

Moved: W. Dellicker

Seconded: G. Sanders

Vote: 9 Aye, 0 Nay

*Consent Agenda  
5.02-5.08*

- 5.02 \* Approval of 3-Year Agreement with Simplex, in the amount of \$9,456.00/Year, for Inspection of Fire Alarm panel in each building.**
- 5.03 \* Approval of 3-Year Agreement with Simplex, in the amount of \$1,366.00/Year, for Inspection of Ansul Systems in Kitchen hoods for each building.**
- 5.04 \* Approval of 3-Year Agreement years 2015-2017 with Turner Installation & Safety, in the amount of \$13,500.00, for inspection of indoor bleachers in all 4 schools.**
- 5.05 \* Approval 3 Year Agreement with Turner Installation & Safety, in the amount of \$7,650.00, for inspection of grandstand bleachers in the stadium complex.**
- 5.06 \* Approval of a contract with Spotts, Stevens and McCoy for the 3 year AHERA Asbestos Inspection at a cost of \$900.00.**
- 5.07 \* Approval of Otis Elevator to investigate and troubleshoot Admin/HS Elevator at the rate of \$500.00/hour for the team to return the elevator to service.**
- 5.08 \* Approval of attached mutual non-disclosure agreement with Computer Aid, Inc. for a pilot program utilizing Safe Transport and live GPS until 1/29/16 with no cost to the District.**

J. Holman mentioned the original Simplex documents for items 5.02 and 5.03 were reviewed by the solicitor and the insurance agent. She explained the solicitor sent the revised terms which addressed some concerns regarding the risk and liability with the warranty; however, other vendors have those similar terms. P. Toll believed, with the exposure that existed, the District would bear all of the responsibility. He said if the Vendor fails to do something the District will have to cover the loss. Atty. Sbrocchi said he marked up the terms and conditions at the follow-up, but, since they are under a state contract they will abide by those terms instead. He explained the indemnifications are not as strong in the state contract. J. Holman said the state contract would supersede all contract terms and conditions and recommended utilizing the state contract as it had more desirable terms. P. Toll said the state contract will expire in 2017. J. Holman explained that it will, but, the District will still get three years of inspections if the services are completed before October 31<sup>st</sup> of each year. R. Morrison and P. Toll did not support the agreements for items 5.02 and 5.03.

Moved: G. Sanders

Seconded: D. Schafer

Vote: 7 Aye, 2 Nay

**6. District  
Finances**

- 6.01 \* Approval to pay 70% of charter school payments until a Commonwealth of PA budget is adopted and the District begins receiving state subsidies.**

P. Fisher explained this item had been discussed fully at the Finance Committee Meeting. Dr. Wright gave an update saying since it was discussed in Finance, the state has informed school districts that they will be withholding the property tax relief funds which are given from gaming revenue. She said she was notified that the state will be withholding \$3,549.78 from the property tax relief funds to go to PA Distance Charter School. The charter school reported to PDE that they had not been paid for the month of July. She confirmed the District did send payment to the charter school as it was Board approved in August. However, the charter school claimed they did not receive the check. She explained the District had stopped payment on the check, not to make the payment twice, since the gaming funds withheld from the state would be in lieu of the District's payment. Dr. Wright stated the disbursement from gaming funds which

should have been \$334,564.03, for the end of October, will now be \$331,113.81. She mentioned to the Board, if this item would be approved, the state will withhold a portion from the next gaming funds. She said she is not sure what the charter schools will claim that the District owes but it will have to be reconciled after the fact.

G. Sanders asked how often sending schools submit payment to charter schools. Dr. Wright said it depends on how the invoices are received. She said it is generally on a monthly basis; however some schools do not bill monthly. G. Sanders asked if this could be rectified after the budget is passed. Dr. Wright said yes it can be rectified in future payments.

P. Fisher explained a PSBA advisory said it is legal for school districts to send reduced payments to charter schools. He said PDE is deciding to automatically deduct the payment from another funding source and he is questioning if PDE has the authority to do that. He clarified the District is looking to withhold just the state reimbursement portion and still pay the local share of about 70% of the charter schools invoice.

W. Dellicker said while he agrees with the concept, he is concerned now that PDE stepped in and wondered if the District is utilizing another funding source for reimbursement, what type of burden would that put on the District for accounting purposes. Dr. Wright explained she spoke to Christie Steigerwalt regarding the accounting and she believed the reconciliation would not be over burdensome. Dr. Wright thought it could still be a way to send a message and reconcile later. W. Dellicker said he agrees with it since it will not jeopardize the District later.

G. Sanders supports this item. He said it is a way to make a statement; there are other District's borrowing funds to survive because of the budget impasse. He believed the charter schools should feel some of the pressure of the budget impasse as well.

D. Schafer disagreed with the charter school law. He said PDE looks at the law and will pull funds from wherever they can to send to charter schools. He mentioned the governor said no public school will receive funding until a budget is passed. D. Schafer believes the PA charter schools are public schools, yet they are still receiving funds through gaming revenue which is taxpayer money. He claimed the Attorney General said it was wrong and he also agrees that it is wrong. He said the legislature may now be considering a 2-year budget.

Moved: D. Schafer

Seconded: W. Dellicker

Vote: 9 Aye, 0 Nay

**6.02 \* Approval of attached resolution to approve and implement a property tax rebate program as described in the attached documents.**

J. Reiter explained the legal wording for the document was mirrored from the State Property Tax Rebate document. He believes it is the right thing to do since there are some people in the District who are in need and can benefit from this program. D. Schafer said the Rebate Form and the Question & Answer page will need to be approved on a yearly basis. J. Holman explained a change recommended by the solicitor's office where the previous penalty was imposed would now refer the applicant to Lehigh County's District Attorney's office. R. Morrison suggested changing the document to read "TRCF."

W. Dellicker added a minor change of the wording "it" to "it's." W. Dellicker explained he does not support this program since the funds being used to provide the rebate will be shifted on to the other taxpayers. He believed the resolution should explain where the revenue source will be coming from in order to fund the property tax rebate. He believes it to be unconstitutional and will not support anything deemed unconstitutional.

G. Sanders asked if there are funds available to be earmarked for this purpose. Dr. Wright said a new category cannot be implemented at this time but a new stabilization fund can be implemented for next year, in June. P. Fisher said the District will need to allocate funds for the potential liability of \$126,000 in the 2016/2017 school year, according to J. Reiter and D. Schafer. T. Hernandez, P. Fisher and W. Dellicker did not agree with the resolution to implement a property tax rebate program.

Moved: J. Reiter

Seconded: D. Schafer

Vote: 6 Aye, 3 Nay

*Consent Agenda*  
6.03-6.09

- 6.03 \* Retroactive approval to accept Lehigh Fuels bid of \$1.99 for tankwagon and \$1.79 for transport fixed price for 150,000 gallons of fuel oil #2 for a contract term of July 1, 2016-June 30, 2018 with a 50 % performance bond (alternate 9) at a cost of \$1476.75.**
- 6.04 \* Retroactive approval to accept Petroleum Traders bid of \$1.8872 fixed price for 52,500 gallons of ultralow sulfur diesel fuel for a contract term of July 1, 2016-June 30, 2017.**
- 6.05 \* Approval of agreement with R&H Theatricals, New York, NY for the Middle School Production of "Getting To Know...The Sound Of Music" at a cost of \$650 to be paid from the General Fund.**
- 6.06 \* Approval of addendum to the previously approved KRE Security contact to add daytime services, armed services, alarm response, and truancy/residency investigations.**
- 6.07 \* Approval to accept art items donated from a private citizen to Weisenberg Elementary.**
- 6.08 \* Approval of the following contracts to be paid from the Student Activities Fund:**
1. Blue Mountain Resort, Palmerton, PA for Class of 2016 Prom on May 29, 2016. Cost is not to exceed \$10,000.
  2. Bright Star Children's Theater, Arden, NC for Aesop's Fables assembly at Weisenberg Elementary on January 29, 2016 at a cost of \$995.
  3. Ballet Guild of the Lehigh Valley/Pennsylvania Youth Ballet, Bethlehem, PA for Weisenberg Elementary 5th to view The Nutcracker on December 11, 2015 at cost of \$765.
  4. Lehigh Valley Zoo, Schnecksville, PA for Weisenberg Kindergarten Animal Kingdom Presentation on May 13, 2016 at a cost of \$660.
  5. M&M Sight-N-Sound, Bloomsbury, NJ for DJ services for the Homecoming Dance on October 10, 2015 at a cost of \$400.
- 6.09 Receive the following Reports for August:**
- Budget Report
  - Revenues Report
  - Treasurer's Report
- Fund 10 General Fund** with a beginning balance of \$19,199,535.05, receipts of \$15,838,976.34, and disbursements of \$4,106,374.99, leaving a balance of \$30,932,136.40
- Fund 22 Capital Reserve Fund** with a beginning balance of \$4,220,415.43, receipts of \$988.64, disbursements of \$437,951.40, leaving a balance of \$3,783,452.67
- Fund 31 2009 General Obligations Note** with a beginning balance of \$108,377.78 receipts of \$10.11, disbursements of \$108,377.78, leaving a balance of \$10.11.
- Fund 33 2008A General Obligations Bond** with a beginning balance of \$715,397.54, receipts of \$40.96, disbursements of \$715,397.54, leaving a balance of \$40.96.
- Fund 50 Food Service Fund** with a beginning balance of \$700.00, receipts of \$13,241.50, disbursements of \$13,241.50, leaving a balance of \$700.00.
- EIT Report
  - Activity Fund Report
  - Comparison of Prior Year to Current Year Budget to Actual Expenditures by Object Report
- The Reports were accepted as presented.
- A. Oakes said everything was fully discussed at the Operations Committee Meeting and the District was able to lock in at a good price for the fuel bids.
- Moved: P. Toll                      Seconded: J. Reiter                      Vote: 9 Aye, 0 Nay
- 6.10 Approval of the following Bills as listed for payment:**
- Fund 10 General Fund check # 00072293 through 00072556 including electronic payments
- Fund 22 Capital Reserve Fund check #00000448 through 00000449

Fund 50 Food Service Fund check # 00006419 through 00006456  
Fund 51 Tiger Concessions Fund check #00001359 through 00001363  
Procurement card purchases totaling \$11,355.44

P. Toll questioned the amount of purchases from Amazon on the procurement card. J. Holman explained that Amazon sometimes has the best pricing. She said the purchases were for consumable items that were needed for a new engineering class in the High School. T. Hernandez said Amazon gives options to see competitive pricing from other vendors. L. Stitzel mentioned, due to the uniqueness of the program, most of the items purchased are not offered from regular vendors.

W. Dellicker said at the last LCTI meeting they mentioned using the procurement card to pay the District's electrical costs at a discount. He recommended looking into that option.

The bills were approved for payment as presented.

Moved: W. Dellicker

Seconded: J. Reiter

Vote: 9 Aye, 0 Nay

## **7. Other Reports**

### **7.01 Enrollment Report**

Dr. Wright said a revised version of the enrollment report was added. She explained there was an error from last month on the out-of-district placements which had been corrected. The report should reflect 18 for the month of September not 24.

### **7.02 Foundation Report**

L. Stitzel said the clay shoot is set for October 25<sup>th</sup> and there was still time to register if anyone was interested in participating.

### **7.03 Committee Reports**

#### *Legislation*

R. Morrison announced the new bill HB1510 which amended the Human Relations Act on September 8, 2015. He also mentioned the state budget has still not been passed.

D. Schafer said Kristine Roddick ran a legal update on Current Case Law at the PSBA Conference last week. He distributed some material to all Board Members on the case law discussed in the class. He said he was voted unanimously as the Region 8 Director and was also voted as Vice-Chair of the Regional Directors Coordinating Council and will be on the Governing Board. He explained the next meeting will be in November and a retreat is planned in December. D. Schafer announced the new officers for PSBA beginning January 1, 2016: President-elect, Mark Miller; Vice President-elect Michael Faccinnetto, and the Eastern Regional Director Representative-elect, Larry Feinberg. J. Reiter congratulated D. Schafer on his appointment.

D. Schafer also announced Roberta Marcus' retirement from Parkland School District's School Board. He said PSBA will be honoring her as a local representative on November 17, 2015 at 8:00 PM.

#### *Intermediate Unit*

D. Schafer announced the IU met on Monday and discussed behavioral health services that are provided. He said elementary students were there talking about anger management. D. Schafer said the IU hired an on-staff psychiatrist and said it was a welcomed addition.

#### *Lehigh Career & Technical Institute*

W. Dellicker LCTI recognized Patricia Kahler for outstanding support from the business community. He explained she is the Service Manager at Haldeman Ford and has been supporting LCTI for over 10 years with hiring interns, job shadows and co-op students. He said her name will be placed on a plaque in the LCTI JOC Board Room.

#### *Lehigh Carbon Community College*

P. Fisher announced at the last board meeting there was a presentation from John Nardone who is the Assistant Professor of English. The presentation was regarding the Spring 2015 sabbatical project: "Establishing Community Via Technology, Production,

and Curriculum.” P. Fisher said Mr. Nardone took a few LCCC courses as a fellow student; shared his perspective on some challenges he faced.

P. Fisher said at Monday’s Finance & Insurance Committee meeting, the LCCC Board reviewed a preliminary high-level summary of the 2016/2017 budget with projected enrollment updates and tuition rates.

P. Fisher announced on November 14, 2015 from 9am-4pm there will be a Fall Festival. He said it is free and open to the public. He said there will be local artisans and crafters; the LCCC Art Club students will provide face painting and crafts for kids; and there will be horse-drawn carriage rides. He announced on November 18, 2015, LCCC will be hosting the Trustees Regional Meeting of the PA Commission for Community Colleges and on November 23, 2015, there will be a Budget Workshop Meeting at the Scheller Woodman Community Services Center at noon.

*Recreation Commission*

L. Sorensen announced the final net from Night in the Country was \$14,400. R. Morrison said the Recreation Commission agreed to purchase and plant 40 trees in various areas in the park.

**8. Old Business**

- 8.01 Approval for Darryl Schafer to be a voting delegate proxy for Northwestern Lehigh School District at the October 13, 2015 Voting Delegate Assembly in Hershey, PA.**

Moved: G. Sanders                      Seconded: J. Reiter                      Vote: 9 Aye, 0 Nay

- 8.02 Tailhooker**

J. Reiter questioned if the book written by W. Dellicker that was given to the District (Tailhooker) is going to be utilized in the District libraries. Dr. Wright said she has the books in the office. She said she will provide it to the librarians to read. She said they will then determine if it is appropriate for the students to utilize or just the staff. R. Morrison said he believed it would be good for the students get a piece of knowledge of what people went through during the war, from a soldier’s own perspective. J. Reiter said he wholeheartedly supports W. Dellicker’s book and would like to see it in the school’s library.

**9. New Business**

**None**

**10. Communications**

- 10.01 President offered courtesy of the floor for public comment and there was none at the time.**

- 10.02 Communications / Notes for the Board from Greg Sanders, Secretary**  
None

- 10.03 Administrative / Building Sharing**

J. Berlet said Weisenberg had an author visit from Jerry Palotta. She said the 4<sup>th</sup> grade class wrote and performed musical acts for the entire staff. She said there were many comments about how excited everyone was to be a part of it. She explained Carol Fella was there to bring the team together to perform this.

M. Pulli announced the author visit from Jerry Palotta, as well. She said family fun night was yesterday evening and safety day was held on October 9th. She explained every year Bonnie Millward puts together a celebration for Veteran’s Day. Names are being collected to put on stars and will be placed all over the hallways in Northwestern Elementary. She encourages everyone to fill out the forms to honor a Veteran and invited the Board to come see it.

A. Wahl said October is a very busy month. She explained the Middle School is planning to do a pink-out on October 30, 2015 to raise awareness for pediatric cancer. She said there will be activities for students and a celebration for the fundraiser. She invited the

Board to partake in the pink-out events at the Middle School.

L. Stitzel announced she came directly from the cross country league meet where 7 out of 9 girls placed within the top 20 and 2 boys placed in the top 20 also. JV teams did well also.

A. Edmonds thanked everyone for the warm welcome from all the staff. She said she is very happy to be at the District and thanked J. Holman for her assistance with getting acclimated to the Special Education Department.

A. Madochick announced there was a surprise visit from the state Agricultural Department. She said all inspections of the buildings passed beautifully.

L. Matika thanked the Board for increasing the substitute rate. She said a recruitment effort will be going out tomorrow.

#### **10.04 Board Member Sharing**

T. Hernandez thanked everyone for coming out to LCTI for the meeting and thanked LCTI for having the District there. He commended the facilities.

Atty. Sbrocchi followed-up on D. Schafer's comment about the PSBA Conference legal update. He said he was in attendance at the one-day School Solicitor Conference and touched upon the specific case law quoted regarding the carrying of a sword into an administration building and having the right to "bear arms." He said, fortunately, the Commonwealth struck down the case.

P. Fisher thanked everyone in attendance for coming to LCTI and LCTI for hosting the District.

#### **10.05 Committee Meetings held**

October:

Policy, 10/5/15 @ 6 PM, Board Rm.

Operations, 10/5/15 @ 7 PM, Board Rm.

Personnel, 10/7/15 @ 6 PM, Conf. Rm.

Finance, 10/7/15 @ 7:30 PM, Board Rm.

An Executive Session was held on 10/5/15 in the Conference Room at 5:00 pm for legal purposes

Upcoming Committee Meetings:

Policy, 11/2/15 @ 6 PM, Board Rm.

Operations, 11/2/15 @ 7 PM, Board Rm.

Personnel, 11/4/15 @ 6 PM, Conf. Rm.

Finance, 11/4/15 @ 7:30 PM, Board Rm.

Next regular Board Meeting will be on November 18, 2015 at 7:00 PM in the Northwestern Lehigh School District Board Room.

P. Fisher announced an executive session will be held after the Board Meeting for legal purposes.

#### **11. Adjournment**

Upon motion by J. Reiter, seconded by W. Dellicker, the meeting was adjourned at 9:00 PM.

\* Discussed in Committee Meeting

Respectfully submitted,

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Greg Sanders, Secretary  
By J. Partenio, Recording Secretary