

**Northwestern Lehigh School District
6493 Rt. 309, New Tripoli PA 18066
SCHOOL BOARD MEETING
District Board Room
Wednesday, May 17, 2017, 7:00 PM**

1. Opening Procedures

1.01 Call to Order

The May 17, 2017 Board Meeting of the Northwestern Lehigh School District Board of Directors was called to order at 7:00 PM by President Willard Dellicker.

1.02 Opening exercises included the Pledge of Allegiance and a moment of silence

1.03 Roll Call

PR/AB

PR	John Casciano	PR	Paul Fisher	PR**	Charlene D. Rauscher, Esq.
PR	Willard Dellicker	PR	Todd Hernandez	PR	Darryl Schafer
AB	Joseph Fatzinger	AB	Todd Leiser	PR	Phil Toll

** Atty. Rauscher left at 8:40 PM

Also Present:

Alan Rex, Megan Fagan, Janice Peters, Rob Matthews, Anoure Fenstermaker, Mike Yenser, Susan Yenser, Elizabeth Ache, DJ Wolbert, Valerie Creitz, Tracy Smoyer, Kayla Fusselman, Jason Wisser, Amy Wisser, Olivia Wisser, Logan Wisser, Amy Kunsman, Bill Kunsman, Jesse Kunsman, Emma Carpenter, Kristine Dangelo, Michael Solt, Patricia Solt, Andrea Meyers, Julie Pennabaker, Judy Henry, Mike Hill & Family, Yacynych family, Luke Werley, Lucas Werley, Captain Jonathan Nederostek, Jim Warfel, Daniel Macaulay, Valerie Sturgis, Mike Kranchick, Cody Snyder, Nichole Snyder, Tara Ondra, Kristin Barata, Phyllis Breining, Eric Andreus, Bob Beise, Katie Phipps, Oliver Smith, Jayson Boushell, Erica Gross, Patrick Ruddell, Alicia Ruddell, Devin Ruddell, Celina Ruddell, Landin Ruddell, Michael Kistler, Kenneth Kistler, Joseph Reiter, Erin Williams, Justin Solt, Dave Hunsicker, John Hayes, Paige Stitzel, Elizabeth Fornauf, Dave Hunsicker, Aileen Yadush, William Dovico, Amy Stauffenberg, Jill Berlet, Maria Pulli, LeAnn Stitzel, Andrea Edmonds, Jason Zimmerman, Andrea Madochick, Arthur Oakes, Luann Matika, Leslie Frisbie, Jennifer Holman, Mary Anne Wright and Janine Partenio

1.04 Approval of Agenda with item 5.01 held until June 21, 2017, due to legal review, and consent agenda utilized for items 3.01-3.02, 6.02-6.05 and 9.01-9.02.

Moved: P. Fisher

Seconded: D. Schafer

Vote: 7 Aye, 0 Nay

1.05 President welcomed guests

1.06 Courtesy of the Floor

J. Reiter announced how Adriana Petrice shot in the Trap League and was first in her class. He said Aiden Costenbader placed second in his class.

J. Reiter said he attended the OAC Meeting at LCTI and was passing on the word that they are looking for OAC Committee volunteers. He explained there are 2 meetings per year, one in spring and one in fall. He recommended LCTI as a great school for aspiring diesel mechanics.

W. Dellicker welcomed two Boy Scouts that were in attendance from Troop 72 in Fogelsville; Tanner Romig and Carter Smith.

1.07 Approval of Revised Minutes from April 19, 2017-Board Meeting and May 3, 2017-Workshop Meeting

Moved: P. Fisher

Seconded: P. Toll

Vote: 7 Aye, 0 Nay

1.08 Recognition/Presentations

NWLEF – Dr. Wright introduced members of the Northwestern Lehigh Educational Foundation. D.J. Wolbert announced the total funding to the District had finally surpassed \$1 million. He recognized and thanked Dave Hunsicker from New Tripoli Bank for all of their assistance with the Foundation. D.J. Wolbert and Dan Macaulay presented a check to the Board in the amount of \$156,328.40. D.J. Wolbert explained the funding has helped many programs in the District and they are looking to begin a new VR (Virtual Reality) Classroom. Dr. Wright and W. Dellicker thanked DJ and the Foundation for all of their assistance in bettering the education of the students in the District.

Pennsylvania State Police – Dr. Wright announced Captain Nederostek received an appointment with another barracks in Pennsylvania. She explained how he was involved with bringing more police presence into the District and had worked together in having a space available for the State Police to work out of in the Northwestern Elementary School. She presented Captain Nederostek with a plaque and read the inscription. Captain Nederostek thanked everyone. He urged the administration to keep in touch and said Northwestern Lehigh School District is second to none.

Student Board Representatives – Dr. Wright presented E. Fornauf and P. Stitzel with plaques of appreciation on behalf of the Board. She said they did a great job of informing the Board of the high school happenings. P. Stitzel and E. Fornauf thanked Dr. Wright and the Board.

P. Stitzel gave an update on:

- Track and Field
 - o Girls - Finished 9-2 overall; Placed 6th in Colonial league meet
 - o Boys - Finished 8-3 overall; Placed 7th in Colonial league meet
 - o Special congratulations to Trevor Cunningham for breaking both the 100 and 300 meter hurdle Northwestern records this season.
- Baseball - 11-7 overall; They reached the semi-finals of leagues in which they defeated Southern Lehigh last night 11-10. They will play in the championship on Thursday at Parkland starting at 6:00 pm.
- Softball - 12-6 overall; They reached the semi-finals of leagues after defeating Wilson in the first round. They lost to Bangor last night 8-7.
- Science Team- Our students recently placed 8th at the State Science Olympiad Competition. The following students earned top three medals for their performance in individual events:
 - o 3rd Place: Anthony Vennera & Ryan Terrell (Helicopter)
 - o 2nd Place: Austin Stasko & Tanner Klotz (Hovercraft)

E. Fornauf announced:

- Students are taking Keystone Exams in the areas of Algebra, Literature, and Biology this week.
- Congratulations to Meghan McGorry for receiving a Freddy nomination for her outstanding performance as a female ensemble member.
- Monday, May 22nd, the high school will be having:
 - o Senior Awards Night in the Middle School Auditorium at 6:00 pm
 - o The High School Art Show in the High School Library from 5:00 - 7:00 pm
- Seniors start their Finals next Friday, May 26, 2017 with their last final on May 30, 2017.
- Senior Prom will be held at the Blue Mountain Ski Area on Sunday, May 28, 2017.
- Baccalaureate is scheduled for Friday, June 2, 2017 in the Middle School Auditorium at 7:00 pm
- Commencement for the class of 2017 will be held on Saturday, June 3, 2017 at 11:00 am at Stabler Arena.

Northwestern Elementary Art Presentation – M. Pulli introduced the Northwestern Elementary Art Teacher, Mrs. T. Smoyer. T. Smoyer thanked the students, parents and the Student Teacher, Kayla Fusselman. She announced the 5th Grade Spring Concert and Art Show will be tomorrow night at 7:00 PM. She presented a video displaying each art piece created by each student. Dr. Wright presented Certificates of appreciation to each student. W. Dellicker and Dr. Wright thanked the students for their artwork. Students included:

- *Kindergarten:* Ike Barnes, Ava Snyder
- *First grade:* Maia Rojas Ondra, Carrysa Brown, Liam Scanlon, Lily Pennabaker
- *Second grade:* Braylond Mangiaruga, Olivia Fagan, Madilyn Turner, Melanie Schmidt, Logan Smith, Ashley Yacynych
- *Third grade:* Emma Carpenter, Lucas Werley, Joshua Earles, Malinda Hill, Taylor Amore
- *Fourth grade:* Celina Ruddell, Ella Dangelo, James Billig, Olivia Wisser
- *Fifth grade:* Sadie Fenstermaker, Aiden Kurutz, Katie Solt, Noah Chandler, Joseph Krauchick, Jesse Kunsman, Madison Goodwin

Retirement Resolutions: L. Matika announced five retirees for a total of 90 years of service.

W. Dovico announced the retirement of Margaret Mary Koval. He read the following retirement resolution:

Presented to
Margaret Mary Koval
In grateful recognition
of
Years of Service
to the
Northwestern Lehigh School District

WHEREAS Mrs. Margaret Mary Koval has completed eleven years of distinguished Black & Gold service as a professional educator at Northwestern Lehigh School District; and

WHEREAS Mrs. Koval understood learner variability and individualized the learning environment to ensure the growth and success of all students; and

WHEREAS Mrs. Koval created a positive learning environment, which fostered the social, emotional, academic, and behavioral growth in all students; and

WHEREAS Mrs. Koval routinely went above and beyond to exhibit her Tiger PRIDE and create a school and classroom culture of acceptance and kindness; and

WHEREAS Mrs. Koval saw the potential in every student and worked tirelessly to advocate for the best interest of all students; and

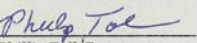
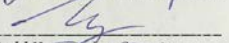
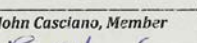
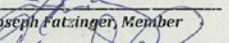
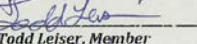
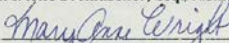
WHEREAS Mrs. Koval understood the meaning of family and community through her support and guidance of her colleagues at Northwestern Lehigh Middle School; and

WHEREAS Mrs. Koval leaves the teaching profession knowing that she provided advocacy, care, professionalism, and expertise to her colleagues; therefore, be it

RESOLVED, that the Board of School Directors of the Northwestern Lehigh School District tenders Mrs. Koval the sincere thanks and appreciation of the Board for her commitment and dedication on behalf of our schools and the Northwestern Family; and be it

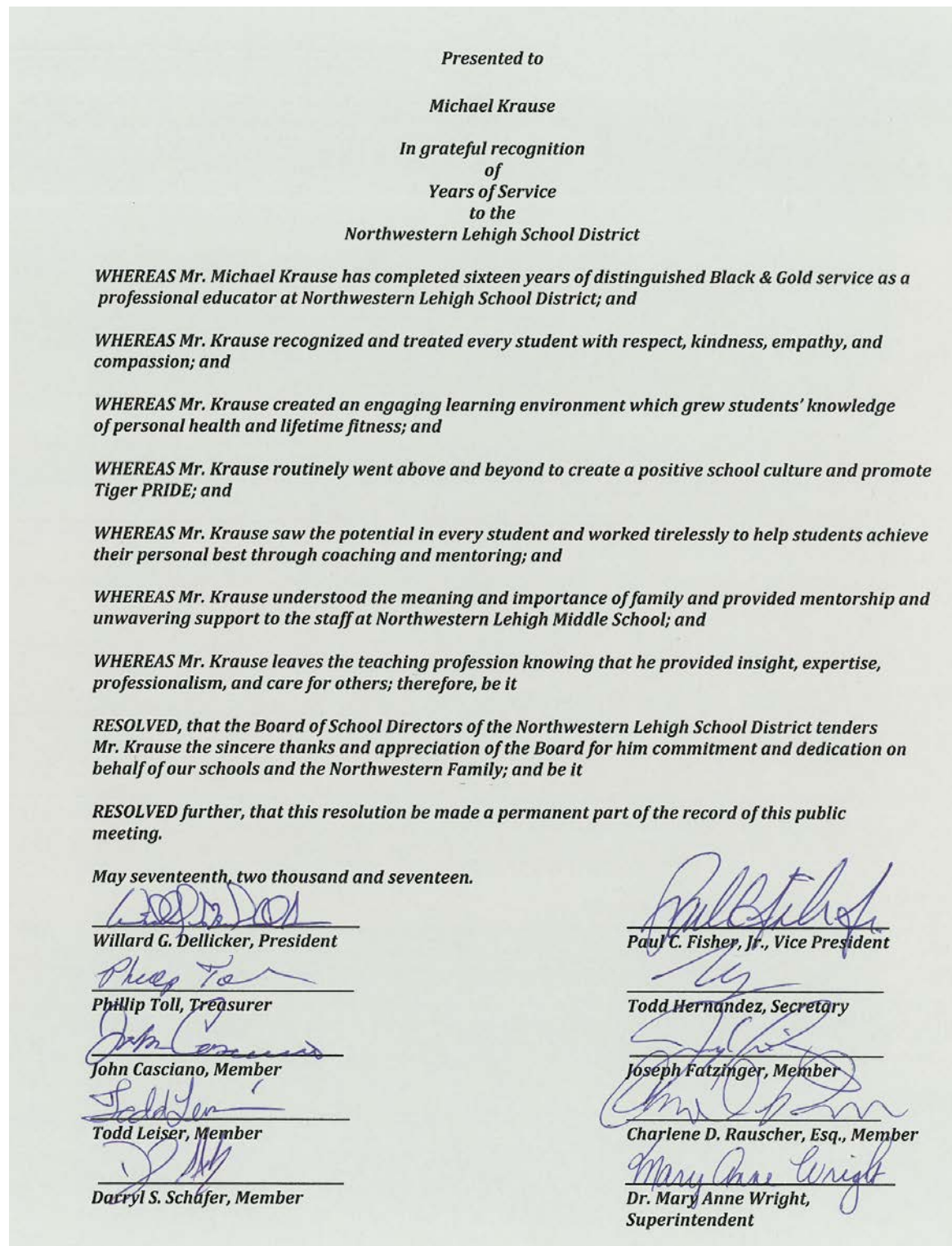
RESOLVED further, that this resolution be made a permanent part of the record of this public meeting.

May seventeenth, two thousand and seventeen.

 Willard G. Dellicker, President	 Paul C. Fisher, Jr., Vice President
 Phillip Toll, Treasurer	 Todd Hernandez, Secretary
 John Casciano, Member	 Joseph Fatzinger, Member
 Todd Leiser, Member	 Charlene D. Rauscher, Esq., Member
 Darryl S. Schaefer, Member	 Dr. Mary Anne Wright, Superintendent

M.M. Koval thanked everyone for recognizing her retirement.

W. Dovico announced the retirement of Michael Krause. He read the following retirement resolution:



M. Krause said this was his 39th year of teaching and believes it takes a village to raise a child. He said this is an outstanding village.

A. Yadush announced the retirement of David Moyer. She read the following retirement resolution:



D. Moyer spoke about how he became a teacher from seminary and will be going back to seminary to become a part-time assistant pastor.

A. Yadush announced the retirement of Stephen Gensits, who was not in attendance, and read the following Resolution:

Presented to

Stephen Gensits

*In grateful recognition
of
Eleven Years of Service
to the*

Northwestern Lehigh School District

WHEREAS Mr. Gensits has completed eleven (11) years of distinguished Black & Gold service as a Professional at Northwestern Lehigh School District; and

WHEREAS Mr. Gensits recognized the academic needs of each student and individualized the learning environment to ensure their success; and

WHEREAS Mr. Gensits created a rigorous and relative learning environment and promoted high academic achievement for all students; and

WHEREAS Mr. Gensits made learning fun for all students utilizing a hands-on, problem-solving approach to Science where students felt safe to try and fail before achieving success; and

WHEREAS Mr. Gensits saw the potential in every student and worked diligently to help each student achieve their best; and

WHEREAS Mr. Gensits understood the importance of this school community and supported each staff person and community member of the Northwestern Lehigh School District; and

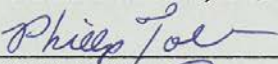
WHEREAS Mr. Gensits leaves the teaching profession knowing that he provided insight, expertise, professionalism, care for others and TIGER PRIDE; therefore be it

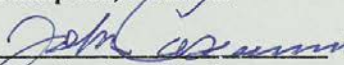
RESOLVED, that the Board of School Directors of the Northwestern Lehigh School District tenders Mr. Gensits the sincere thanks and appreciation of the Board for him commitment and dedication on behalf of our schools and the Northwestern Family; and be it

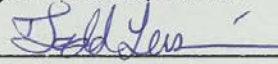
RESOLVED further, that this resolution be made a permanent part of the record of this public meeting.

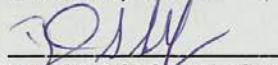
May seventeenth, two thousand and seventeen.


Willard G. Dellicker, President

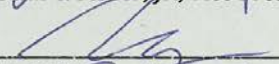

Phillip Toll, Treasurer

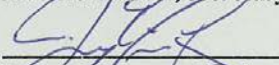

John Casciano, Member

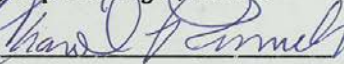

Todd Leiser, Member

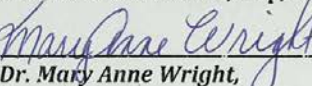

Darryl S. Schafer, Member


Paul C. Fisher, Jr., Vice President


Todd Hernandez, Secretary


Joseph Patzinger, Member


Charlene D. Rauscher, Esq., Member


Dr. Mary Anne Wright,
Superintendent

J. Berlet announced the retirement of Pamela Ansell, who was not in attendance, and read the following Resolution:

Presented to
Pamela Ansell
In Grateful Recognition
of
Years of Service
to the
Northwestern Lehigh School District

WHEREAS Mrs. Ansell has completed more than twenty-five years of distinguished Black & Gold service as both a Bus Driver and an Instructional Assistant at Northwestern Lehigh School District; and

WHEREAS Mrs. Ansell recognized the needs of each of her students and personalized their learning environment to ensure their academic success; and

WHEREAS Mrs. Ansell created a positive and supportive environment and promoted achievement for all students; and

WHEREAS Mrs. Ansell routinely went above and beyond to support the teachers with whom she worked and to meet the needs of all students; and

WHEREAS Mrs. Ansell saw the potential in every student and worked tirelessly to help each student achieve their best; and

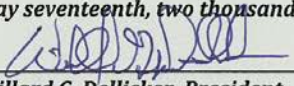
WHEREAS Mrs. Ansell understood the meaning of school community and supported each faculty and staff person at Northwestern Lehigh School District; and

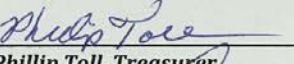
WHEREAS Mrs. Ansell leaves the educational profession knowing that she provided compassion, support, professionalism, kindness, and TIGER PRIDE; therefore be it

RESOLVED, that the Board of School Directors of the Northwestern Lehigh School District tenders Pamela Ansell the sincere thanks and appreciation of the Board for her commitment and dedication on behalf of our schools and the Northwestern Family; and be it

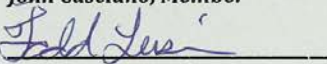
RESOLVED further, that this resolution be made a permanent part of the record of this public meeting.

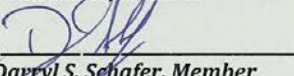
May seventeenth, two thousand and seventeen.

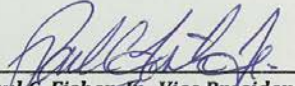

Willard G. Dellicker, President

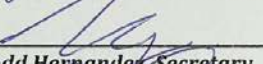

Phillip Toll, Treasurer

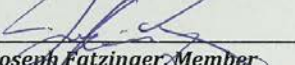

John Casciano, Member

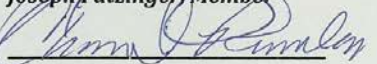

Todd Leiser, Member

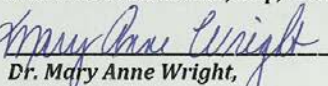

Darryl S. Schafer, Member


Paul C. Fisher, Jr., Vice President


Todd Hernandez, Secretary


Joseph Fatzinger, Member


Charlene D. Rauscher, Esq., Member


Dr. Mary Anne Wright,
Superintendent

New Tripoli Bank - Dave Hunsicker introduced John Hayes as the Executive Vice President of New Tripoli Bank and gave a presentation on the benefits that New Tripoli Bank has offered the District. He stated New Tripoli Bank has given \$100,000 to the foundation for the last five years and pledged another \$100,000 of EITC funds to the foundation. He offered services to the District for a tax-free loan and explained the various sponsorships he had done with the District. He said it is a privilege to work with L. Frisbie and appreciates the relationship with Northwestern Lehigh School District. W. Dellicker thanked D. Hunsicker and J. Hayes.

W. Dellicker thanked everyone for their presentations and sent best wishes to the retirees in their next phase of life.

1.09 Board President's Report

W. Dellicker congratulated all the students, faculty, coaches and administrators on wrapping-up another successful year. He said the High School Modernization Project will continue through the summer. He congratulated all of the Northwestern Lehigh School District Candidates in the primary election yesterday and stated the four open seats will be filled by one returning member and three new members on December 6, 2017.

1.10 Superintendent's Report

None at the time

2. Personnel Action

2.01 Approval is requested for personnel item(s) as attached:

A. RETIREMENTS/RESIGNATIONS:

1. Recommendation to remove Julia Hill as a substitute Secretary, effective May 10, 2017, as per her request.

B. APPOINTMENTS/NEW EMPLOYEES:

1. Recommendation to approve Glen Hughes as High School Science Teacher, effective August 14, 2017 pending receipt and approval of all necessary paperwork at a salary of BS Step 4 (\$46,480) for the 2017-2018 school year. Glen received his Bachelor of Science Degree from Lycoming College and comes to us with experience from New Foundations Charter High School where he has taught Science since 2014.
2. Recommendation to approve Andrea Meyers as High School Science Teacher, effective August 14, 2017 pending receipt and approval of all necessary paperwork at a salary of MS Step 4 (\$50,449) for the 2017-2018 school year. Andrea received her Bachelor of Science Degree from Cedar Crest College and her Masters Degree from La Salle University and comes to us with experience from various school districts but most recently Northern Lehigh School District since 2015.
3. Recommendation to approve Matthew Timlin as High School Science Teacher, effective August 14, 2017 pending receipt and approval of all necessary paperwork at a salary of MS Step 3 (\$49,942) for the 2017-2018 school year. Matt received both his Bachelor of Science Degree and Masters of Arts Degree from the University of Connecticut. Matt comes to us with experience from Conrad High School in Connecticut where he has taught Science since 2015.
4. Recommendation to approve Kathryn Phipps as School Psychologist, effective July 10, 2017, pending the receipt and approval of all necessary paperwork at a salary of MS+24 Step 1 (\$51,452) for the 2017-2018 school year. Kathryn received her Masters Degree from Lehigh University and comes to us from her Intern Program at Derry Township School District.
5. Recommendation to approve Stella Barr as a substitute Instructional Assistant, effective April 26, 2017, at \$11.49/hr.

6. Recommendation to approve the following as substitute Teachers, effective date pending the receipt and approval of all necessary paperwork, at a starting rate of \$105.00/day:
 - Kristin Barata
 - Abby Blakeney
 - Marisa Vrablic
7. Recommendation to add Brendan Moriarty to the Substitute Secretary list, effective May 15, 2017, at a rate of \$11.49/hr.

C. OTHER ACTIONS:

1. Recommendation to approve the classification change for Stacey Warmkessel from a Class F, substitute Van Driver to a Class E, part-time Van Driver, effective April 26, 2017. The Class E rate is \$14.85/hr.
2. Recommendation to accept a student teaching experience for the following from Kutztown University from August 29, 2017-October 20, 2017:
 - Carly Erdman with Marion Miller- 4th Grade
 - Megan Middlebrook with Laura George- 2nd Grade
3. Recommendation to approve unpaid days for employee #2286 for May 8-12, 2017.
4. Recommendation to approve unpaid days for employee #1951 for May 10-12, 2017.
5. Recommendation to approve unpaid days for employee #1476 for May 2-12, 2017.
6. Any additional personnel action.

A. Yadush introduced Andrea Meyers as a new High School Science Teacher. A. Meyers thanked everyone and said she is excited to become a science teacher at the High School.

A. Yadush introduced Glen Hughes as a new High School Science Teacher. G. Hughes said he was hoping to make a difference and is looking forward to start teaching.

A. Edmonds introduced Kathryn Phipps as a new School Psychologist. K. Phipps thanked the Board for the opportunity and said she is excited to start.

L. Matika introduced Kristin Barata as a new Substitute Teacher. K. Barata thanked everyone and said she is looking forward to start substituting at the District.

Moved: P. Toll

Seconded: P. Fisher

Vote: 7 Aye, 0 Nay

3. Curriculum/Building Issues

Consent agenda utilized for items 3.01-3.02

3.01 * Approval of the Act 80 Days for the 2016/2017 school year.

3.02 * Approval of the Memorandum of Understanding between Pennsylvania State Police-Troop M (Fogelsville and Bethlehem) and the Northwestern Lehigh School District.

Moved: D. Schafer

Seconded: P. Fisher

Vote: 7 Aye, 0 Nay

3.03 * Approval of the Annual Athletics & Activities Participation Report with corresponding recommendations for next school year.

J. Zimmerman gave a presentation to the Board about the annual athletics and activities participation. He stated he was pleased with the report showing full participation. He recommended maintaining or to maintain the current offerings and mentioned Lacrosse will begin in the spring of 2019.

Moved: T. Hernandez

Seconded: P. Fisher

Vote: 7 Aye, 0 Nay

3.04 2017 Projected Staffing and Enrollment

Dr. Wright reviewed a report on K-8th Grade enrollment projections into 2023/2024, finding a way to appropriately staff with accurate projections. She explained there has been a change in the projections and the trend for the 2018-2019 school year is declining in enrollment. She said staff would be adjusted in order to fill in the needs for the District. She explained the projected Kindergarten enrollments hold steady at around 104 in 2021/2022 through 2023/2024 and Middle school is projected to continue to decline through 2023/2024. She explained a new mode of teaching would be looked at and recommended the potential for a Full Day Kindergarten program, which would be discussed next. W. Dellicker said this was a significant amount of data and thanked Dr. Wright for being on top of it. Dr. Wright thanked the Board for allowing the flexibility with staffing.

3.05 Full-Day Kindergarten Presentation

M. Pulli, J. Berlet and W. Dovico gave a presentation explaining the benefits of the Full Day Kindergarten Program. They reviewed statistics from a survey that was offered by the District. Dr. Wright reviewed the financial information dealing with the implementation of Full Day Kindergarten and made a recommendation to move to a full day Kindergarten program for the 2018/2019 school year with the following requirements:

- We design the full day kindergarten program using Developmentally Appropriate Practices (DAP)
- We re-design our first and second grades, incorporating DAP
- We provide professional development over the next two years to all Kindergarten through 2nd grade instructional staff
- We continue to collect benchmark data on all students, to assist in assessing the effects of full day kindergarten throughout their elementary experience.
 - ❖ Review the assessment data annually, using the 2017/2018 data as the baseline.
 - ❖ Review the assessment data publicly beginning in the 2018/2019 school year.
 - ❖ The full assessment data will be collected in 2023/2024.

D. Schafer questioned if personal facilities would need to be added to the additional rooms for the Kindergarten students. M. Pulli confirmed they are currently in all of the Kindergarten classrooms and if a third class is added it would be short a bathroom. D. Schafer asked if an installation would be necessary. Dr. Wright said she did not believe it would be necessary, since they would be positioned close to the restrooms, as they are now when they attend music or art.

Dr. Wright explained there has been pressure from some parents, looking for a full-day kindergarten program at the District and she stated the District has always done what is right for Northwestern. She said the committee who worked on this project consisted of J. Holman, L. Stitzel, W. Dovico, M. Pulli, J. Berlet and herself. She said the discussion led to the belief that the full-day program would allow kindergarten students to grow and develop socially, emotionally, physically and intellectually for preparation of their continued early childhood development into 3rd Grade. W. Dellicker asked if Kindergarten is still not mandatory. Dr. Wright said that was correct. She said the recommendation will be brought back in June for a decision from the Board. W. Dellicker recommended discussing this again at the June Workshop Meeting in order to offer the information to the rest of the Board. The Board agreed.

P. Toll asked any of the furniture at Weisenberg could be utilized in the new Kindergarten classes at Northwestern Elementary. Dr. Wright explained most of the furniture is not size appropriate for kindergarten students, but whatever could be used will be moved. She explained there may be some new items that would be needed to support the full day program.

P. Toll asked if parents would be able to send their children wherever they want for Kindergarten, if they do not want to send them to a full-day kindergarten program, and just send them for 1st Grade. Dr. Wright explained that children are not required to go to school until the age of 8 years old.

P. Fisher said the presentation explained a full assessment will be collected in 2023/2024. He questioned if a full-day kindergarten program is implemented, and data collected and reviewed annually, it would then be difficult to curtail the program at a later date. Dr. Wright said yes. P. Fisher asked what the weighing factor was when making a decision. Dr. Wright explained they came to agree on implementing the program with the discussed stipulations in order to provide a more well-rounded opportunity for the students. She explained she was the tie-breaker, saying the only way she would proceed with a full-day program is if they take a developmentally appropriate practice focus for the K-2 program.

P. Fisher asked L. Frisbie if the program would not demand an increase in the budget based on realignment of staff and the \$200,000 listed in the financial information given in the presentation was already budgeted for. L. Frisbie said that is correct and explained there is a curriculum fund balance used as a placeholder. She said after tonight's presentation there would be staffing adjustments to the budget and all other one-time costs will be taken into consideration into the final budget numbers. P. Fisher asked what the projected factor is, for the potential cost escalation with this program, over time. L. Frisbie explained nothing has been identified yet that is specific to the full-day kindergarten program since it was unknown on how the Board would like to proceed. She said some funds were earmarked from Curriculum Fund Balance, but there has not been any reserves created or adjustments made for the program until a more definitive direction was made.

T. Hernandez said he struggles with the benefit of a full-day Kindergarten program since the data shows it levels off by 4th Grade. J. Casciano asked if there were any negative things discovered about the implementation of a full-day program. M. Pulli explained the only negative thing would be a readiness factor; however, if it is designed appropriately for all learners, then it should not be an issue. W. Dellicker thanked everyone for the presentation.

4. Policy

4.01 * First Reading of the following policies:

237 - Electronic Devices

218.3 - Sexting

246 - Wellness

808 - Food Services

J. Holman stated the change discussed at the workshop meeting, regarding details of laser pointer permission, was added to policy 237.

5. Operations

5.01 * Approval of the attached statement of work with CAI for approximately 50 buses at a fee of \$126 per device and \$36 per vehicle / month.

This item was held until June 21, 2017 since the revised Statement of Work was under review by the solicitor.

5.02 * Approval of the lunch prices for the 2017-2018 school year with the recommended \$0.10 / meal increase.

Recommended Prices for 2017-18:

Elementary- \$2.75

Middle School- \$2.90

High School- \$3.15

Breakfast- \$1.80

Adult pricing is Ala Carte

D. Schafer could not support the price increase due to it not being a mandated increase. He said it has no reflection on A. Madochick or the wonderful job that her Food Service Department is doing.

Moved: P. Fisher

Seconded: P. Toll

Vote: 5 Aye, 1 Nay

6. District Finances

6.01 *Approval of the 2017-2018 Proposed Final Budget and supporting tax levies for Northwestern Lehigh School District as follows:

a. Budget Expenditures	\$43,475,914
b. Local tax levies	
Real Estate Tax	15.9631 mills (0 mill increase)
Earned Income Tax	1% (net .5%)
Real Estate Transfer Tax, Act 511	½ % for each of 4 townships
Local Services Tax	\$10

L. Frisbie said a full presentation was given at the May Workshop Meeting and she reviewed the attachments. She explained any changes will be presented at the June Workshop Meeting and Final Adoption is set for June 21, 2017. D. Schafer and W. Dellicker thanked L. Frisbie.

Moved: D. Schafer

Seconded: P. Fisher

Vote: 6 Aye, 0 Nay

Consent agenda utilized for items 6.02-6.05

6.02 * Approval of agreement with CLIU to participate in the Technology in Education Legal Counsel Consortium for the 2017-2018 school year

Rate will be determined by the number of schools participating as noted in the agreement

6.03 * Approval of the CLIU 21 Driver Education Agreement for the 2017-2018 School Year

6.04 * Retroactive approval to accept CSIU16 Fuel Bid for 25,000 gallons of #2 heating oil and 82,000 gallons of Ultra Low Sulfur Diesel fuel 2017-18 as attached.

6.05 * Recommendation to approve the following contracts to be paid from the Student Activities Fund:

1. Let's Bounce Around Rentals, LLC, Center Valley, PA for inflatable obstacle course rental for Weisenberg Elementary on June 6, 2017 in the amount of \$643.50

Moved: P. Fisher

Seconded: J. Casciano

Vote: 6 Aye, 0 Nay

6.06 * Receive the following Reports for March:

1. Budget Report
2. Revenues Report
3. Treasurer's Report

Fund 10 General Fund with a beginning balance of \$29,104,204.89, receipts of \$2,052,036.75, and disbursements of \$5,497,274.24, leaving a balance of \$25,658,967.40.

Fund 22 Capital Reserve Fund with a beginning balance of \$1,485,738.25, receipts of \$726.33, disbursements of \$12,175.50, leaving a balance of \$1,474,289.08

Fund 50 Food Service Fund with a beginning balance of -\$320.52, receipts of \$67,872.36, disbursements of \$66,878.39, leaving a balance of \$673.45.

4. EIT Report
5. Activity Fund Report
6. Comparison of Prior Year to Current Year Budget to Actual Expenditures by Object Report

Moved: P. Fisher

Seconded: P. Toll

Vote: 6 Aye, 0 Nay

6.07 Approval of the following bills as listed for payment:

1. Fund 10 General Fund check # 00076310 through 00076489 including electronic payments
2. Fund 50 Food Service Fund check # 00006793 through 00006808
3. Procurement Card purchases totaling \$14,127.80

L. Frisbie notified the Board of the closing on the bond proceeds and how they will now see Fund 36 which will pay construction costs.

Moved: P. Fisher

Seconded: T. Hernandez

Vote: 6 Aye, 0 Nay

7. Other Reports

7.01 Enrollment Report

An enrollment report was attached to the agenda and there was no new information to discuss at the time.

7.02 Foundation Report

None at the time

7.03 Committee Reports as follows:

Legislation

None at the time

Intermediate Unit

D. Schafer said the negotiations committee at the IU settled on a contract with 2.2% over three years and 1.6 the first year. He said the contract had no negative impact to anyone at the Intermediate Unit and it was voted in favor unanimously.

Lehigh Career & Technical Institute

None at the time

Lehigh Carbon Community College

P. Fisher explained the benefits that LCCC has done for first year students and graduation will be held tomorrow night at the PPL Center.

Recreation Commission

T. Hernandez gave an update on the field maintenance. He said Night in the Country was being planned and a 3-year contract was secured for fireworks. He explained the Recreation Commission will be discussing policies and bylaws.

8. Old Business

None at the time

9. New Business

Consent agenda utilized for items 9.01 and 9.02

9.01 * Election of a Board Secretary for a term beginning July 1, 2017 and ending on June 30, 2021

9.02 * Election of a Board Treasurer for a term beginning July 1, 2017 and ending on June 30, 2018

D. Schafer nominated T. Hernandez as Secretary and P. Toll as Treasurer. There were no other nominations

Moved: D. Schafer

Seconded: P. Fisher

Vote: 6 Aye, 0 Nay

9.03 Approval to send letter of support for the Northwestern Recreation Commission for support of a DCED Greenways Trails and Recreation Program Grant for a walking path at the Recreation Field.

T. Hernandez explained the Recreation Commission is in the process of applying for a grant to assist with the walkway in the recreation field. He said DCED asked for letters of support from the four townships as well as the School District.

Moved: D. Schafer

Seconded: P. Fisher

Vote: 6 Aye, 0 Nay

10. Communications

10.01 Courtesy of the Floor

None at the time

10.02 Communications / Notes for the Board from Todd Hernandez, Secretary

T. Hernandez reminded the Board about their tickets to graduation.

10.03 Administrative / Building Sharing

J. Zimmerman said it has been a great year with athletics and activities and said he was very proud of the students. He thanked his colleagues for attending the games in his absence due to scheduling conflicts with other athletic activities.

A. Oakes gave an update that the construction project is under way.

A. Yadush announced Senior Awards on May 22, 2017 at 6:00 pm in the Middle School Auditorium. She announced Baccalaureate will be on June 2, 2017 at 7:00 pm in the Middle School Auditorium and Graduation is June 3, 2017 at 11:00 am at Stabler Arena.

W. Dovico announced there will be a Middle School Award Ceremony at 8:30 am on June 8, 2017 and the 8th Grade Promotion Ceremony is June 9, 2017 at 8:30 am. He thanked Dr. Wright and J. Holman for allowing him to complete his Superintendent Internship with Lehigh University.

A. Stauffenberg announced the Middle School Student Art Expo will be held tomorrow from 6:30-8:30 pm.

J. Berlet sent a public "thank you" to Ms. Fella, Ms. Luca, Ms. O'Brien, Ms. Mizak, Ms. Rimm, Ms. Sacco and Ms. Sechler for working with the students to put on the 3rd Grade Musical that was held on May 9, 2017. She said the students did an absolutely superb job. She announced May 24, 2017 will be the 5th Grade Band and Choir concert at 9:30 am and 7:00 pm at Weisenberg Elementary. She said June 2, 2017 will be the Kindergarten program at 9:30 am and June 7, 2017 will be the 5th Grade Promotional Assembly at 1:00 pm.

M. Pulli sent a thank you to everyone who helped out with the 3rd Grade Musical that was held on May 11, 2017. She said the students did a great job and the teachers and staff worked very hard. She thanked Ms. Reigel, Ms. Chandler, Mr. Bennett, Ms. Praetzel, Ms. Smoyer, Ms. Lobach, Ms. Nemeth, Ms. Eberle, Mr. Fies, Ms. Krum and Ms. Cavallomagno. She thanked Mr. Zimmerman for his help and guidance and A. Oakes and his staff for getting the stage set up. She thanked Mr. Krum for helping with the lighting and electrical needs for the musical, all week. She announced the 5th Grade Art Show and Spring Concert will be tomorrow at 9:30 am and 7:00 pm. She announced an End of the Year Carnival for students on May 31, 2017. She said the Kindergarten Stepping-Up is May 26, 2017 and the 5th Grade Promotion is June 8, 2017. She updated the Board on Jacob Steidinger's Eagle Scout project of the installation of raised garden beds at the elementary school. She read a letter written by Khymm Meckley explaining the use of the beds for an ecology club, where 48 students in grades 3-5 are planting vegetables as well as weeding and watering the garden.

10.04 Board Member Sharing

P. Toll said he attended the musical at Weisenberg that was performed by the 3rd Grade. He was amazed at how much the students memorized and commended Ms. Fella for an outstanding job. He commended the art students on their work and commented on what a great education the students at Northwestern Lehigh School District receive.

W. Dellicker thanked everyone for coming to the meeting.

10.05 Meeting Announcements

Executive Session for Personnel was held on May 1, 2017 at 6:30 PM in the Board Room

Workshop Meeting was held on May 3, 2017 at 6:30 PM in the Board Room

Executive Session for Personnel was held after the Workshop Meeting on May 3, 2017 in the Board Room

Executive Session for Personnel will be held after the Board Meeting on May 17, 2017 in the Board Room

Workshop Meeting will be on June 7, 2017 at 6:30 PM in the Board Room

Executive Session for Personnel will be on June 7, 2017 after the Workshop Meeting in the Board Room

Board Meeting will be June 21, 2017 at 7:00 PM in the Board Room

11. Adjournment

Upon motion by P. Fisher, seconded by T. Hernandez, the meeting was adjourned at 9:42 PM.

* Discussed in Committee Meeting

Respectfully submitted,

Todd Hernandez, Secretary
By J. Partenio, Assistant Secretary