

**Northwestern Lehigh School District
6493 Rt. 309, New Tripoli PA 18066
SCHOOL BOARD MEETING
District Board Room
Wednesday, February 15, 2017, 7:00 PM**

1. Opening Procedures

1.01 Call to Order

The February 15, 2017 Board Meeting of the Northwestern Lehigh School District Board of Directors was called to order at 7:00 PM by President Willard Dellicker.

1.02 Opening exercises included the Pledge of Allegiance and a Moment of Silence

1.03 Roll Call

PR/AB

PR	John Casciano	PR	Paul Fisher	AB	Charlene D. Rauscher, Esq.
PR	Willard Dellicker	PR	Todd Hernandez	PR	Darryl Schafer
PR	Joseph Fatzinger	PR	Todd Leiser	PR	Phil Toll

Also Present:

Erica Gross, David Combs, Julie Seyfried, Marian Miller, Lauren Oertner, Mollie Laubach-Haydt, Marisa Bartholomew, Bridget Igo, Megan Roberts, Joanna Mertz, Steven Mertz, Bridget Shafer, Karen Blane, Willard Wanamaker, Tina Everett, Troy Everett, Tim Lebrecht, Nathan Hunsicker, Derrick Reinert, Joshua Gross, Harli-lynn Frantz, Kyle Bellhorn, Jonathan Blaine, Joshua Bryan, Andrew Cornell, Thomas Creighton, Zachary Creighton, Caleb Danner, Mason Everett, Kenneth Gawelko, Leighton Gift, Andrew Goodolf, Bryce Hurdle, Adam Lebrecht, Dominic Mertz, Noah Meyers, Justin Searcy, Noah Seng-DeLong, Samuel Seyfried, Bradley Shafer, Brandon Shah, Kevin Slack, Richard Luke Taylor, Taylor Wanamaker, Connor Winter, Phyllis Breininger, Ray Nemeth, Paige Stitzel, Elizabeth Fornauf, Tom Creighton, Jarrod Emes, Elsa Kerschner, Atty. Jessica Moyer, Atty. Kristine Roddick, Arthur Oakes, Andrea Madochick, Andrea Edmonds, LeAnn Stitzel, Maria Pulli, Jill Berlet, Amy Stauffenberg, Aileen Yadush, Don Allen, Luann Matika, Leslie Frisbie, Jennifer Holman, Mary Anne Wright and Janine Partenio.

1.04 Approval of Agenda

Moved: P. Fisher

Seconded: J. Fatzinger

Vote: 8 Aye, 0 Nay

1.05 President welcomed guests

1.06 Courtesy of the Floor

None at the time.

1.07 Approval of Minutes from January 18, 2017 Board Meeting and February 1, 2017 Workshop Meeting

Moved: P. Fisher

Seconded: J. Fatzinger

Vote: 8 Aye, 0 Nay

1.08 Recognition / Presentations

Student Board Representatives, Elizabeth Fornauf and Paige Stitzel, gave an update on High School Happenings. P. Stitzel announced Girls' Basketball finished 13-5 in colonial league and their next game will be the semi-finals in districts, with a time and place to be determined. She said Boys' Basketball finished 6-12 in colonial league and Wrestling finished 6-2 in colonial league, making it up to the colonial league semifinals.

P. Stitzel said this past weekend was the Tiger Invitational, where teams from other schools gathered to compete in many different science competitions. Northwestern placed 8th out of the 32 teams and earned medals in 4 events and Ryan Terrell and Sarah Kromer medaled with 1st place in wind power. She said Ryan Terrell and Anthony Vennera medaled with 2nd place in helicopter and Austin Stasko and Tanner Klotz medaled with 2nd place in hovercraft. She said Violent Shane and Anthony Vennera medaled with 3rd place in write it do it. P. Stitzel mentioned The Annual College Admissions Workshop will be held on Thursday, March 9th from 6:30-8pm in the High School Auditorium.

E. Fornauf congratulated LCTI Skills USA District 11 Medalists from Northwestern. She stated Gold Medal winners were Andrew Janowiak in Automated Manufacturing Technology; Kylee Sanchez in Nurse Assisting; and Spencer Nicholas in Automotive Service Specialization. She said Spencer also received scholarships for over \$12,000 from Automotive Training Center, and \$1,000 from Northampton Community College. She said Silver Medal Winners were Julianne Rotondo in TeamWorks Electrical; and Michael Huber in TeamWorks Carpentry. The Bronze Medal Winners were Danielle Schmidt and Corey Zellner in Health Knowledge Bowl.

E. Fornauf announced the LCTI Students of the Month for January:

- Lucas Hardcastle - Heavy Equipment Operations & Preventive Maintenance
- Dylan Smothers - CAP Building Trades Maintenance
- Adan Costenbader - Heavy Equipment Operations & Preventive Maintenance
- Jacob Soper - Welding Technology

She also announced the Spring Musical will be *Legally Blonde* and the performances are set for March 2nd, 3rd, and 4th at 7:00 pm and March 5th at 2:00 pm

The Northwestern Lehigh Soccer Team was recognized and congratulated as State Silver medalists. The Head Boys Soccer Coach Nathan Hunsicker; Assistant Coaches Derrick Reinert and Joshua Gross; Manager Harli-lynn Frantz; and Team Members Kyle Bellhorn, Jonathan Blaine, Joshua Bryan, Andrew Cornell, Thomas Creighton, Zachary Creighton, Caleb Danner, Mason Everett, Kenneth Gawelko, Leighton Gift, Andrew Goodolf, Bryce Hurdle, Adam Lebrecht, Dominic Mertz, Noah Meyers, Justin Searcy, Noah Seng-DeLong, Samuel Seyfried, Bradley Shafer, Brandon Shah, Kevin Slack, Richard Luke Taylor, Taylor Wanamaker, and Connor Winter were recognized and issued resolutions by Tom Creighton, Lehigh County Commissioner. T. Creighton commended J. Zimmerman and the coaches for putting all of the talent together. A. Yadush read a resolution of recognition on behalf of the Northwestern Lehigh Board of Directors. The team had 24 wins, 1 loss and 1 tie. Dr. Wright congratulated each player and distributed resolutions. T. Creighton thanked the Board Members for all of the work they do for the community. W. Dellicker thanked the parents and students and Dr. Wright also thanked J. Zimmerman and A. Yadush.

1.09 Board President's Report

W. Dellicker thanked the entire staff for their quick and appropriate response to an electrical failure last Monday, which resulted in the loss of heat in the High School and Northwestern Elementary. He said there may be inconveniences and second guessing when dealing with emergency situations, but the staff has shown their professionalism and wisdom in their response.

W. Dellicker stated Dr. Wright hosted a Kindergarten round table on Monday, February 13th, which was well received. He said the Preschools came together with elementary faculty to take part in an ongoing study assisting in Northwestern Lehigh's consideration of Full-day Kindergarten.

W. Dellicker reminded everyone the March 15, 2017 Board Meeting will be held in LCTI's JOC Boardroom at 7:00 PM. He said the meeting would also be when the Board will take action to approve the bids to begin the High School Modernization Project.

W. Dellicker thanked Mr. Fies for the unique snow day cancellation announcement. He said he showed how musical talent and humor can brighten up our day.

1.10 Superintendent's Report

Dr. Wright shared two articles that were posted on PSBA's Success Starts Here, which is a multi-year state-wide effort to share positive news about public education with the goal of raising understanding of the value of public education. She said the one article was "It's All Greek to Me." She explained this was about seventh graders at Northwestern Lehigh Middle School exploring Greek Culture and using information to create chants depicting important cultural elements of the city-state. She explained the second article was about Middle School students in Mr. Kulp's science class, acting as operators to code robots to do specific tasks. She explained the student's challenge was to start an Ozobot in the center of a rectangular shape and program it to move around, knocking over small bowling pins. She said she would show the videos that were posted on social media later in the meeting.

Dr. Wright congratulated Katelyn Morrison, who was named Northwestern Lehigh's Student of the Month by Rotary of Allentown West.

Dr. Wright thanked all of the employees who helped make Northwestern Elementary's "Field Trip" to Weisenberg on Monday such a smooth transition. She explained Food Service doubled the food production, transportation employees were flexible with last minute changes and teachers and administrators worked miracles with learning spaces, lunch schedules and daily lessons. She said the quick response to the decision to go to Weisenberg was phenomenal and she thanked everyone who helped in this transition.

Dr. Wright reviewed the meeting with the Pre-school personnel. She mentioned the meeting was held on Monday, February 13th in the Library at Weisenberg. She explained 13 preschool employees from 9 different preschools, 13 District teachers and 6 District administrators attended the meeting. She said she was afraid the attendees may be reluctant to talk; however, that was not the case at all. She said there was strong dialog and participants agreed to continue the discussions at least annually. She went over some common themes that emerged from the meeting. These included:

- Increased communication between preschools and Northwestern Lehigh
- Teaching and learning should be age/developmentally appropriate
- Increase communication with parents to assist with the transition
- Increase purposeful transitional activities

2. Personnel Action

2.01 Approval is requested for personnel item(s) as attached:

A. RETIREMENTS/RESIGNATIONS:

1. Recommendation to accept the resignation for retirement for Margaret Mary Koval, Special Education Teacher at the Middle School, after 11 years of service to the District, effective the last teacher day of the 2016-2017 school year.
2. Recommendation to correct the years of service for Michael Krause from 15 years to 16 years of service upon his retirement the last teacher day of the 2016-2017 school year.
3. Recommendation to accept the resignation for Cassandra Archey, Speech and Language Therapist, effective February 10, 2017.
4. Recommendation to accept the resignation for Timothy Churetta as Assistant Track & Field Coach, effective February 3, 2017.
5. Recommendation to accept the resignation of Jennifer Kersheskey as a Class F, substitute Van Driver, effective November 26, 2016.
6. Recommendation to remove Robert Smith as a substitute Custodian, effective February 10, 2017.

B. APPOINTMENTS/NEW EMPLOYEES:

1. Recommendation to approve Wes Hurley as part-time Technology Support Partner, effective January 30, 2017 at \$17.73/hr.

2. Recommendation to approve Lauren Oertner as Speech & Language Therapist, effective date pending the receipt and approval of all necessary paperwork at a prorated salary of MS Step 1 (\$47,968) for the 2016-2017 school year. Lauren received her Masters' Degree from Misericordia University in Speech-Language Pathology and comes to us with experience from the Carbon Lehigh Intermediate Unit #21 where she works as a Speech & Language Pathologist.
3. Recommendation to approve Christine Applegate as part-time, 12 month Secretary in the Transportation Department, effective date pending the receipt and approval of all necessary paperwork, at a rate of \$16.26/hr.
4. Recommendation to approve the following as substitute Teachers, effective date pending the receipt and approval of all necessary paperwork, at a starting rate of \$105.00/day:
 - o Dana Bachman
 - o Bridget Igo
 - o Nicole Horvath
 - o Amy Vaughn

C. OTHER ACTIONS:

1. Recommendation to approve Adam Dietrich as a Class F, substitute Van Driver, effective January 26, 2017, at \$13.00/hr. Adam will also remain as a seasonal Mechanic.
2. Recommendation to approve unpaid days for employee #1118 for January 10 (PM)-January 20, 2017.
3. Recommendation to approve unpaid days for employee #1815 for January 24-27, 2017.
4. Recommendation to approve unpaid days for employee #2286 for January 30-February 1, 2017.
5. Recommendation to approve unpaid days for employee #1970 for February 6-9 and February 19, 2017.
6. Recommendation to approve unpaid days for employee #2269 for May 8-16, 2017.
7. Recommendation to approve unpaid days for employee #973 for January 30 & 31, 2017.
8. Recommendation to approve unpaid days for employee #1047 for February 1-3, 2017.
9. Recommendation to approve unpaid days for employee #1187 for February 13-15, 2017.
10. Recommendation to approve unpaid days for employee #2254 for March 29-31, 2017.
11. Recommendation to approve unpaid days for employee #2196 for February 27 & 28, 2017.
12. Recommendation to approve unpaid days for employee #190 for March 31 & April 3-6, 2017.
13. Recommendation to approve unpaid days for employee #2003 or May 15-18, 2017.
14. Approval to decrease the stipend for Head Baseball Coach, Robert Fatzinger from \$4,406.20 to \$1,162.48 due to adding Chad Waechli as a paid Assistant Baseball Coach.
15. Recommendation to approve the following extracurricular stipends for the 2016-2017 school year pending the receipt and approval of all necessary paperwork:

<u>Extracurricular Position</u>	<u>Name</u>	<u>Stipend</u>
Erin Wear	Assistant Softball Coach	Volunteer
Chad Waechli	Assistant Baseball Coach	\$3,243.72
Amy Kelly	Assistant Track & Field Coach	\$1,621.86
Matthew Fritz	Assistant Track & Field Coach	\$1,621.86
Dan Waechli	Assistant Baseball Coach	Volunteer
David Dorney	Assistant Baseball Coach	Volunteer

16. Any additional personnel action.

A. Stauffenberg introduced Wes Hurley as a new part-time Technology Support Partner. W. Hurley thanked everyone for the opportunity and said he is looking forward to helping everyone in the future.

A. Edmonds introduced Lauren Oertner as a new Speech and Language Therapist. L. Oertner thanked the Board for the opportunity. She said she is beyond grateful and thankful.

L. Matika introduced Bridget Igo as a new substitute teacher. B. Igo thanked the Board for the opportunity and said she is beyond thrilled to return after her student teaching.

L. Matika introduced Megan Roberts as a new substitute teacher. M. Roberts thanked the Board for the opportunity. She said she is looking forward to working and learning with everyone.

J. Fatzinger stated he would abstain from the vote due to item C-14

W. Dellicker thanked the new employees for choosing Northwestern Lehigh as their place to work and teach.

Moved: P. Toll

Seconded: P. Fisher

Vote: 7 Aye, 0 Nay, 1 Abs

3. Curriculum/Building Issues

3.01 Presentation on Grading Scale

This presentation will outline our current grading scale, how grades appear on transcripts, and how colleges use our grading for college application processes. E. Gross reviewed what would be covered in the presentation. These items consisted of: School Profile; Information on a High School Transcript; Northwestern Lehigh's Grading Scale; GPA Calculation; How students send transcripts; How College Admissions Counselors view information; Factors considered during admission; and Counselors comments. She explained information is located on the District Website and also on Parchment. She said Parchment is used for students to send transcripts to colleges, universities and military. She said they also utilize College Common App, which 500+ colleges use for application processes.

E. Gross reviewed the information on a Student's Transcript. She said it is updated each summer for the next year and includes demographic information as well as academic information. She explained the academic information includes classes taken, grades, credits earned, attendance and tardies, GPA, 100 point scale and 4 point scale, class rank and the grading scale. A. Yadush explained there is also a second page which includes activities. She explained colleges are now preferring students to self-report activities.

E. Gross reviewed the grading scale for Northwestern Lehigh. This consisted of: A=93-100, B=86-92, C=77-85 and D=70-76. D. Combs explained how a GPA is calculated. He said on the 100 point scale, the sum of the class grades (0-100) would be divided by the total credits attempted. He also mentioned Honors, accelerated or AP classes have weighted scores which can receive up to 103. He explained the 4.0 scale saying class grades are converted to either a 1, 2, 3 or 4 based on the grading scale (D=1, C=2, B=3, A=4). He said the converted class scores would be added up then divided by the total number of credits attempted. He stated both the 100 point and 4 point scales are listed at the bottom of the transcript.

D. Combs reviewed the top receiving colleges and universities. He said these colleges and universities utilize parchment or common app for the receipt of transcripts. He explained that GPA is only one piece of a college admission decision and other pieces include: Rigor of class schedule; SAT or ACT test scores; Student Essays; and Extracurricular involvement. He said colleges were surveyed on what factors are considered when making an admissions decision and 23 responses were received. Majority said rigor of class and GPA. The next highest were Class Rank and Student Essay, followed by Letters of recommendation. The last items were extracurricular activities, Leadership and Other. He explained other factors such as student interest, campus visits, interviews and recommendations.

D. Combs explained that majority of college admissions recalculate the high school GPA's. He asked the institutes of higher learning if they feel that there is a particular grading scale or GPA calculation method that gives students a particular advantage or disadvantage when it comes to college admissions. Some said it was best to provide multiple scales on transcripts. Some said they do their best to make them comparable and recalculate them. Some stated if a high school has less than 200 students the class rank could hurt more than it helps.

A. Yadush said only straight numbers were used for each grade. She explained each school uses a different grading scale or quality scale and weight is different. She said comparing the scales are difficult because of the differences. She explained the discrepancy is within the entire system because it is not relevant to what is being reported to colleges. She said the District could decide not to report rank or maybe only report the top 2% of the class. D Combs explained how diverse colleges are and how they are doing different things with acceptances. He said he did not realize that colleges and universities were tracking admissions visits.

T. Leiser felt the District's 4-Point scale is very restrictive and the GPA did not have any explanation on the transcript. He questioned what flexibility there was under Grade on the transcript and if there is a standard transcript. D. Combs explained there is no standard transcript. He believed that is why so many colleges have been recalculating

W. Dellicker questioned if there should be a key for the 4 point scale and the percentage scale. He explained he has seen many transcripts in the past and most did not have a class rank. He asked if extracurricular activities are a part of the application. D. Combs said on the second page of the transcript, there are the extracurricular activities included. He stated most colleges ask students to self-report that data.

T. Hernandez thanked E. Gross and D. Combs for putting this information together. He said he is used to a 10 point scale and this information supported his concern for GPA. He said only half of the colleges surveyed responded and they classified GPA as a significant metric. He explained those percentages are high enough to warrant concerns of disadvantages. He said he did not know what the recalculation formula is that is used at the colleges and he does not know where to go from here and what to do with the data presented.

J. Fatzinger mentioned the grade GPA will always be on there and asked if they could look at a plus or minus system.

W. Dellicker asked if the SAT or ACT scores were included on a transcript. D. Combs explained official scores must be requested to be sent directly to the college or university of interest. A. Yadush said the students go onto their account and can choose which schools to send them to.

P. Fisher asked what the time frames were for the colleges shown in the survey. E. Gross said this academic year 2016-2017. T. Leiser asked if there were acceptance rates. E. Gross said no, there was a small error in that data. T. Leiser questioned if it was recorded anywhere. E. Gross said it is self-reported.

Dr. Wright asked if there would be any changes to the transcript if scores were based on a 90-100. D. Combs said the 100 point scale would not, but the 4-point scale would. He said the grades are calculated through the Sapphire System. Dr. Wright asked if a 93 versus a 97 is still a 4 point. D. Combs said yes. A. Yadush explained the grading scale could not be changed without changing the other scales. She explained if the colleges are doing some type of equalizing formula, they must be using a 100-point scale. She said this scale does not have a negative effect on students with weighting. She said there is a lot of calculations and different factors involved when looking at the grades. She said the 4-point scale is the most simplistic.

P. Fisher agreed with T. Leiser and would like to see where the bell curve is with the weight. A. Yadush, E. Gross and D. Combs agreed that they could look at the data and calculate how that spreads. P. Fisher said he would like to look further into this data.

T. Leiser recommended the possibility of removing class rank or adding some type of translation of the 100 point scale to the GPA. D. Combs said that could be summarized.

T. Hernandez asked if there was any way to look at a recalculation of GPA. T. Leiser explained P. Fishers request for additional information could answer more questions about GPA. T. Hernandez said he would like to see a recalculation to a 10-point scale. Dr. Wright said more data will be brought back to the Board. W. Dellicker thanked everyone for the presentation and stated he would like to see the best advantage for our students.

4.01 * Recommendation to move the following policies for First Reading:

006 - Board Meetings

J. Holman stated Policy 006.1-Attendance at Meetings via Electronic Communications has been combined with Policy 006. She said some changes had been made according to the discussion at the Workshop Meeting. She explained electronic communications was added to section 7.

P. Toll questioned page 8 to see if brother and sister should be added as additional family members to section c – Abstention for conflict of interest. Atty. Roddick felt it was already covered by the Ethics Act. P. Toll said Parkland had Brother and Sister added in theirs, as well as, Brother-in-law, Sister-in-law, spouse of child and domestic partners. Atty. Moyer explained the state of Pennsylvania does not recognize domestic partnerships and felt it was not necessary to list in the policy. Atty. Roddick explained the Ethics Act did include Brother and Sister but did not include in laws or domestic partnerships. She said the grey area could be tightened up, in order to be consistent. Dr. Wright stated it could be taken back to workshop to be discussed.

5. Operations

A. Oakes gave an update saying the Pre-Bid Meeting was on February 8, 2017 and 69 people attended. He said there were six general contractors and as pleased with the turnout. He explained the Pre-bid Meeting was mandatory to attend if anyone was looking to submit a bid and those bid submissions would be due on February 21, 2017 at 2:00 PM.

A. Oakes said everyone did well with the MetEd outage. He said one motor was lost and will be replaced. P. Toll asked if it was covered by insurance and if it would be expensive. A. Oakes said it would not be expensive and is not covered by insurance. He said they do not count labor into the insurance deductible and it is per incident.

6. District Finances

6.01 * Authorization for the District to proceed to work with PFM Financial Advisors on the financing for the HS Modernization Project.

L. Frisbie said this item would help to move forward to develop a plan for financing of the High School Modernization Project. She stated it would allow her office to work with PFM and King Spry to work on documents and parameters resolutions.

Moved: T. Hernandez

Seconded: J. Fatzinger

Roll Call Vote:

Aye	John Casciano	Nay	Paul Fisher	Absent	Charlene D. Rauscher, Esq.
Aye	Willard Dellicker	Aye	Todd Hernandez	Nay	Darryl Schafer
Aye	Joseph Fatzinger	Aye	Todd Leiser	Nay	Phil Toll

6.02 * Approval of a three year contract with King, Spry, Herman, Freund & Faul, LLC to provide solicitor and legal services per the attached agreement.

Moved: J. Fatzinger

Seconded: J. Casciano

Vote: 8 Aye, 0 Nay

6.03 * Approval of the Resolution for the 2017-2018 Carbon Lehigh Intermediate Unit 21 General Operating Budget of \$3,212,643 with a District contribution of \$34,493.

Moved: D. Schafer

Seconded: J. Fatzinger

Vote: 8 Aye, 0 Nay

6.04 * Approval of the Resolution for the 2017-2018 Lehigh Career and Technical School General Operating Budget of \$20,404,900 and Academic Center Budget of \$1,548,700 with a District contribution of \$1,037,013 for the General Operating Budget and \$20,853 for the Academic Center.

Moved: J. Fatzinger

Seconded: J. Casciano

Vote: 8 Aye, 0 Nay

6.05 * Approval of the Resolution for the 2017-2018 Lehigh Carbon Community College Operating Budget in the amount of \$48,794,629 and Capital Budget in the amount of \$4,724,816 with a District contribution of \$144,753.

Dr. Wright stated P. Fisher recommended \$7,500 for the dual enrollment allocation. She said this can be discussed further at the next budget presentation.

Moved: P. Fisher Seconded: J. Fatzinger Vote: 8 Aye, 0 Nay

6.06 * Approval of Agreement with Sunbelt Staffing for Professional Services including Speech and Language Therapy Services at rates as identified in the contract.

Moved: P. Fisher Seconded: D. Schafer Vote: 8 Aye, 0 Nay

6.07 * Recommendation to approve the following contracts to be paid from the Student Activities Fund:

Quiet Valley Living Historical Farm, Stroudsburg, PA for Northwestern Elementary 4th Grade field trip on May 22, 2017 in the amount of \$475

Moved: P. Fisher Seconded: J. Fatzinger Vote: 8 Aye, 0 Nay

6.08 * Receive the following Reports for December:

1. Budget Report
2. Revenues Report
3. Treasurer's Report:

Fund 10 General Fund with a beginning balance of \$32,787,980.59, receipts of \$3,156,477.82, and disbursements of \$3,804,189.18, leaving a balance of \$32,140,269.23.

Fund 22 Capital Reserve Fund with a beginning balance of \$1,806,979.41, receipts of \$810.88, disbursements of \$86,172.74, leaving a balance of \$1,721,617.55.

Fund 50 Food Service Fund with a beginning balance of -\$1,398.61, receipts of \$64,250.68, disbursements of \$64,491.22, leaving a balance of -\$1,639.15.

4. EIT Report
5. Activity Fund Report
6. Comparison of Prior Year to Current Year Budget to Actual Expenditures by Object Report

Moved: P. Fisher Seconded: J. Fatzinger Vote: 8 Aye, 0 Nay

6.09 Approval of the following bills as listed for payment:

1. Fund 10 General Fund check #00075736 through 00075906 including electronic payments
2. Fund 22 Capital Reserve check #00000467-00000468
3. Fund 50 Food Service Fund check #00006744-00006760
4. Procurement Card purchases totaling \$8,918.62

L. Frisbie answered a question proposed by P. Toll in regards to a "delivery service." She said it was an invoice for greyhound buses for the Science Olympiad trip.

Moved: P. Fisher Seconded: P. Toll Vote: 8 Aye, 0 Nay

7. Other Reports

7.01 Enrollment Report

Dr. Wright explained there was nothing specific to report on enrollment. She did explain that Heidelberg Township will no longer be sending reports for the pre-enrollment for Kindergarten. She said she was concerned about getting that information. P. Fisher said that information could be taken from the state census that was used from the enrollment study. He said he would help get that information to the District.

7.02 Foundation Report

Dr. Wright said J. Holman and herself, attended Neffs Bank yesterday with D.J. Wolbert and Dan Macaulay. She said there was an EITC of \$100,000 which was divided equally between the Wildlands Conservancy, Parkland, LCTI and Northwestern Lehigh School District.

Dr. Wright also announced a pancake breakfast will be held at Applebee's on Cedar Crest Avenue on February 25th.

L. Stitzel said the Foundation is in the process of getting EITC funding and ESSA will be contributing. She said she should have the amount in a few weeks.

7.03 Committee Reports as follows:

Legislation

None at the time

Intermediate Unit

None at the time

Lehigh Career & Technical Institute

J. Fatzinger said he toured LCTI last Monday with Dr. Rushton and saw how the programs run. He said he was able to help welding instructors and found it to be a very enriching experience. He said the level of concentration the students had was great and very unique to see. He said he would like to attend the State SkillsUSA challenge.

Lehigh Carbon Community College

P. Fisher stated the February program at LCCC was for online learning. He explained the presentation was done by Dominick Christison, who is the Associate Dean for Online Learning. He said LCCC began online learning in 2011 with 5 programs and is currently at 20 programs. He mentioned they include 10 degree programs and 10 certification programs. P. Fisher said LCCC's total credit hours are up 1.7%, the total number of students are up 2.3% and the greatest growth was in high school students up 38%. He announced Erica Zimmerman became Kappa Delta Pi Club President which is also the Education Honor Society. He also announced 31 Northwestern Lehigh students named on the Dean's list for the fall 2016 semester. Those students were: Angela Allred, Jill Bortz, Kelly Boyle, Jaime Cleary, Erin Crawford, Lydia Danner, Frank Dazzo, Amy Everett, Nanci Fenstermaker, Myrena Frantz, Katelyn Freeman, Matthew Green, Lydia Harrington, Ashley Henritzy, Colleen Hughes-Behler, Denise Kalisz, Elisabeth Klembara, Melinda Lingenfelter, Kelly Lyter, Colleen Markley, Brittany Miller, Trisha Nagle, Steven Rabenold, Deanna Reinert, Jacqueline Schantz, MarkiLynn Sedora, Kyle Steber, Rachel Steele, Meghan Weber, Jessica Ziegler and Erica Zimmerman.

Recreation Commission

T. Hernandez said the last Recreation Meeting was a Reorganization Meeting. He explained Don Link is the Member-At-Large and everything is the same.

8. Old Business

Dr. Wright said the communications request for the Board to log questions, will be brought to the next Workshop Meeting

P. Fisher asked to add the EIT Data to the next Workshop Agenda as well.

9. New Business

9.01 * Recommendation to Appoint Mrs. Janine Partenio as Assistant Secretary to the Board

Dr. Wright asked if this appointment would need to be done annually. Atty. Roddick stated it is not required but can be done annually. She said it could also just be another motion to change. Dr. Wright asked if it would be for the person or for the position since the duties are covered under the position. Atty. Roddick said for the person.

Moved: P. Fisher

Seconded: T. Hernandez

Vote: 8 Aye, 0 Nay

10. Communications

10.01 Courtesy of the Floor

None at the time

10.02 Communications / Notes for the Board from Todd Hernandez, Secretary

T. Hernandez read a letter from Joseph Klach that was sent to the District and also issued to Representative .Day and Senator Browne. Dr. Wright said she will respond to the letter and Mr. Klach used to contact the Board regularly. She said the District does not teach the students millage rates and that she can send information to him from the budget documents.

T. Hernandez announced the CLIU Board Members will be elected by mail ballot. He said no convention is planned for 2017 and ballots will be mailed in late March or early April of 2017.

10.03 Administrative / Building Sharing

J. Partenio reminded Board Members of upcoming meetings and professional development. She also reminded the Board and administrators to fill out the Financial Interest forms.

A. Madochick said lunch in the Weisenberg Cafeteria, with all elementary students, went well during the power outage "field trip." She said the cafeteria was well stocked and food service was well prepared.

J. Holman shared the social media videos and pictures with the Ozobot Challenge and Greek History Chant in the Middle School.

A. Yadush thanked the high school faculty and staff for Monday. She said they literally sat with the students for three hours in the dark and it started to get cold around 9:30 am. She said the teachers did follow through with their lessons until the early dismissal at the High School. She sent a huge thank you to Amy and her staff for having special rooms for the High School. She thanked Mrs. Mengel and Mrs. Zimmerman for putting together the HOPE Presentation at the High School. She said the students were engaged and being educated during that 80 minute session and the presenter did very well.

J. Berlet announced Kindergarten participated in safety town today and enjoyed it very much. She said the chorus will be singing at the Phantoms Game on Friday.

M. Pulli thanked everyone that rose up to the challenge during the power outage. She thanked J. Berlet, J. Zimmerman and L. Stitzel for helping out in the cafeteria, as well as, A. Oakes and Bus Drivers for dismissal and transportation. She announced the Boosterthon was a big success.

10.04 Board Member Sharing

T. Leiser thanked E. Gross and D. Combs for their presentation and answering his questions. He said he was happy to see the Boys' Soccer Team at the Board Meeting that evening and they played a great game out in Hershey.

J. Casciano said two weeks ago, he was a part of Mr. Churetta's AP Gym Class and thanked Mr. Churetta for inviting him. He said Isaac Fatzinger was his instructor for a student instructed workout.

T. Hernandez commended the administration for the way the power outage was handled. He said any negative comments that may be heard are not the majority. He also thanked everyone involved with the grading presentation. He explained how the students in the Soccer Team took such pride in the runner-up position. He said they had no tears or sadness and he was very proud of their reaction. He congratulated the Soccer Team on a job well done.

10.05 Meeting Announcements

Workshop Meeting was held on February 1, 2017 at 6:30 PM in the Board Room

Executive Session for Personnel and a legal issue was held after the Workshop Meeting on February 1, 2017 in the Board Room

Workshop Meeting will be on March 1, 2017 at 6:30 PM in the Board Room

Board Meeting will be March 15, 2017 at 7:00 PM at the LCTI JOC Board Room in Schnecksville, PA

11. Adjournment

Upon motion by P. Fisher, seconded by J. Fatzinger, the meeting was adjourned at 9:36 PM.

* Discussed in Committee Meeting

Respectfully submitted,

Todd Hernandez, Secretary
By J. Partenio, Assistant Secretary