

**Northwestern Lehigh School District
6493 RT 309, New Tripoli PA 18066
Workshop MEETING
District Boardroom
Wednesday, August 2, 2023, 7:00 p.m.**

1. Opening Procedures

1.01 Call to Order

The August 2, 2023 Board Meeting of the Northwestern Lehigh School District Board of Directors was called to order at 7:02 p.m. by President Todd Hernandez.

1.02 Opening exercises included the Pledge of Allegiance and a moment of silence

1.03 Roll Call

PR/AB

AB	John Casciano	PR	Todd Hernandez	AB	Todd Leiser
PR	Willard Dellicker	PR	Becky Hite	PR	Rachael Scheffler
AB	Joseph Fatzinger	PR	Lauren Hunsicker	PR	Jennifer Senavaitis

Also Present: Christie Steigerwalt, Luann Matika, Kevin Birocik, Jennifer Holman, Troy Sosnovik, Stacy Eisenhard

1.04 Approval of Agenda

Moved: W. Dellicker

Seconded: L. Hunsicker

Vote: 6 Aye, 0 Nay

1.05 President welcomed guests

1.06 Courtesy of the Floor

None at the time.

2. Curriculum/Building Issues

2.01 Attendance Officers

T. Sosnovik said the magistrate requires the Board to take action on who is allowed to submit a citation for truancy issues. He said now that we have a new chief, we are bringing this for approval again to add Chief Birocik to the list.

- Kevin Birocik – Chief of Police
- Aileen Yadush – High School Principal
- Matthew Givler – High School Assistant Principal
- William Dovico – Middle School Principal
- Amy Stauffenberg – Middle School Assistant Principal
- Maria Pulli – Northwestern Elementary Principal
- Jill Berlet – Weisenberg Elementary Principal

2.02 Center for Humanistic Change

J. Holman said this is a routine item for our K-12 student assistance program with the Center for Humanistic Change for the 2023-2024 school year. She said this is at no cost to the district.

3. Policy

3.01 First Reading of the Following Policies

None at the time.

3.02 Second Reading and Final Approval of the Following Policies:

None at the time.

3.03 Recommendation to rescind the following policies:

None at the time.

T. Sosnovik updated the Board on two policies that we are currently working on and are hoping to have for first reading by the August Board Meeting.

4. Operations

4.01 Adult Lunch Price

T. Sosnovik said in June we approved our school lunch prices; however, when we applied for the 2023-2024 school lunch program it was discovered we needed to adjust our adult meal price in order to be in compliance with the Division of Food and Nutrition. The adjusted adult meal price is \$4.50 for the 23-24 school year.

4.02 McClure Scope Request Change #5

J. Holman said it was determined that the flooring company would not warranty the floor unless a moisture barrier was put down. She said this change was authorized to put the moisture barrier in all of the classrooms that are at ground level.

EXHIBIT A-A1 – SCOPE OF WORK MODIFICATION FORM	
During the Construction Period and prior to the acceptance of the "Schedule M(b) - Certificate of Completion", this "Exhibit A-A1" shall be utilized to incorporate Client directed and approved changes to the original scope of work as set forth in the Original Agreement or corresponding Original Agreement Amendment.	
Client Information:	Northwestern Lehigh School District ("Client") 6493 Route 309, New Tripoli, PA 18066 Jennifer L. Holman, Superintendent (or duly authorized representative) 610.298.8661 holmanj@nwlehighsd.org
The Original Agreement dated April 15, 2015, between Northwestern Lehigh School District and McClure Company, as amended September 21, 2022. By execution of this "Exhibit A-A1", the Original Agreement and Amendment No. 1 is hereby modified to the extent described below.	
Scope of Work Modification Number:	005
Scope of Work Modification Description:	<u>Moisture Migration</u> Furnish and install Ardex VB100 Moisture Migration. 2 coats will be applied to the concrete in each direction, north to south, east to west. Cracks to be filled with Ardiflex a with sand broadcast. Cut open and cleaned out as needed. 2 coats of feather finish will be applied over top VB100. Work to be done during our normal working hours of 7am to 3:30 pm or after to meet time schedule. Lower level, all rooms receiving new flooring, 500 & 100 hallway (Rooms Below) Upper level, receiving new flooring, 300 hallway, including room 409 (Rooms Below) Nurses Suite Music (406) and Band (410) Rooms 101, 102, 103, 104, 105, 106, 107, 108, 109, 110, 111, 113, 115, 117, 118 119, 120, 122 Rooms 504 + storage, 505, 506, 507, 508 Rooms 310, 312, 314, 315, 316, 317, 321, 409 Nurse's Suite Music (406) & Band (410) - Carpet (Moisture Migration and Install only)
Exhibit A Cost Impact:	\$ \$100,000
Revised Contract Value:	\$ \$10,205,742
Impact to Project Schedule (Description):	None
Other modifications to the Original Agreement and Amendment No. 1 (Description):	None
Unless specifically changed by this "Exhibit A-A1", all terms, conditions, and provisions of the above referenced Original Agreement and Amendment 1 remain unchanged and in full effect.	

5. District Finances

5.01 River Rock Academy Approval

J. Holman said this is a routine agreement for students that are placed at River Rock Academy.

5.02 Whitehall-Coplay Agreement

A. Edmonds said this is a routine contract with Whitehall-Coplay for students placed out of district.

5.03 Behavioral Health Associates

A. Edmonds said this is a routine contract with Behavioral Health Associates for students placed out of district.

5.04 Amplify mClass DIBELS 8th Edition

J. Holman said this agreement is to use the eighth edition of DIBELS for our benchmarking program at the elementary schools.

5.05 CLIU 21 Title I Equitable Services Agreement

J. Holman said this is a routine agreement as part of the federal Title I program. She said we are required to provide non-public schools equitable services for students who would otherwise be Northwestern Lehigh students.

5.06 Community Education Classes

J. Holman said this is a routine item to approve Community Education Classes for Fall 2023.

Approval of Contracts Community Education Classes for 23-24 school year

Instructor	Class	Contract Amount	Dates
Sharon Schnyder	Yoga- Fall Session 1	\$258	September 11- October 16, 2023
	Yoga- Fall Session 2	\$344	October 23- December 11, 2023
	Yoga- Winter Session 1-zoom	\$344	January 8- March 4, 2024
	Yoga- Winter Session 2	\$215	March 18- April 15, 2024
	Yoga- Spring Session 1	\$215	April 29- June 3, 2024

5.07 Reports

C. Steigerwalt recommended the Board receive the following Reports for May and June:

May 2023

1. Budget Report
2. Revenues Report
3. Treasurer's Report

Fund 10 General Fund with a beginning balance of \$24,132,235.14, receipts of \$1,495,717.49, disbursements of \$(3,126,580.57), leaving a balance of \$22,501,372.06.

Fund 32 Capital Reserve Fund with a beginning balance of \$3,512,300.70, receipts of \$3,475.70, disbursements of \$0, leaving a balance of \$3,515,776.40.

Fund 37 Capital Projects with a beginning balance of \$110,599.83, receipts of \$94.59, disbursements of \$0, leaving a balance of \$110,694.42.

Fund 38 2022 Projects with a beginning balance of \$10,022,672.10, receipts of \$9,479.46, disbursements of \$(696,877.52), leaving a balance of \$9,335,274.04.

Fund 51 Food Service Fund with a beginning balance of \$663.35, receipts of \$109,466.70, disbursements of \$(109,466.70), leaving a balance of \$663.35.

4. EIT Report
5. Activity Fund Report
6. Comparison of Prior Year to Current Year Budget to Actual Expenditures by Object Report

June 2023

1. Budget Report
2. Revenues Report
3. Treasurer's Report

Fund 10 General Fund with a beginning balance of \$22,501,372.06, receipts of \$4,131,540.92, disbursements of \$(6,207,775.39), leaving a balance of \$20,425,137.59.

Fund 32 Capital Reserve Fund with a beginning balance of \$3,515,776.40, receipts of \$797,938.26, disbursements of \$0, leaving a balance of \$4,313,714.66.

Fund 37 Capital Projects with a beginning balance of \$110,694.42, receipts of \$86.06, disbursements of \$0, leaving a balance of \$110,780.48.

Fund 38 2022 Projects with a beginning balance of \$9,335,274.04, receipts of \$8,389.93, disbursements of \$(29,174.61), leaving a balance of \$9,314,489.36.

Fund 51 Food Service Fund with a beginning balance of \$663.35, receipts of \$100,760.23, disbursements of \$(106,487.19), leaving a balance of \$(5,063.61).

4. EIT Report
5. Activity Fund Report
6. Comparison of Prior Year to Current Year Budget to Actual Expenditures by Object Report

6. Old Business

T. Sosnovik updated the Board on transportation for the 2023-2024 school year and shared two programs that will be implemented for the 2023-2024 school year to help with capacity on buses. The first involved removing students from transportation services who are issued a parking pass. The other was a parent opt-out program for families who self-transport their children to and from school.

L. Matika updated the Board on staffing transportation.

J. Holman updated the Board on enrollment numbers for the 2023-2024 school year. The Board discussed enrollment and elementary reconfiguration.

7. New Business

8. Communications

10.01 Courtesy of the Floor

None at the time.

11. Adjournment

Upon motion by R. Scheffler, seconded by J. Senavaitis, the meeting was adjourned at 8:14 p.m.

Respectfully submitted,

John Casciano, Secretary
By S. Eisenhard, Assistant Secretary