

**Northwestern Lehigh School District
6493 Rt. 309, New Tripoli PA 18066
SCHOOL BOARD MEETING
District Board Room
Wednesday, September 21, 7:00 PM**

1. Opening Procedures

1.01 Call to Order

The September 21, 2016 Board Meeting of the Northwestern Lehigh School District Board of Directors was called to order at 7:00 PM by President Willard Dellicker.

1.02 Opening Exercises included the Pledge of Allegiance and a Moment of Silence

1.03 Roll Call

PR/AB

PR	John Casciano	PR	Paul Fisher	PR	Charlene D Rauscher, Esq.
PR	Willard Dellicker	PR	Todd Hernandez	PR	Darryl Schafer
PR	Joseph Fatzinger	PR	Todd Leiser	PR	Phil Toll

Also Present:

Paul Tomlin, Chris Hertzog, Ron Morrison, TreeAnne McEnery, Phyllis Breininger, Carol Betz, Stacey Prohaska, Kimberly Heiman, Jennifer Ott, Ray Nemeth, Tabetha Bernstein-Danis, Mr. & Mrs. Franklin Hoffman, Elsa Kerschner, Jarrod Emes, Atty. Kristine Roddick, Atty. Keely Collins, Aileen Yadush, Donald Allen, William Dovico, Amy Stauffenberg, Jill Berlet, Maria Pulli, LeAnn Stitzel, Andrea Edmonds, Andrea Madochick, Arthur Oakes, Jason Zimmerman, Luann Matika, Leslie Frisbie, Jennifer Holman, Mary Anne Wright and Janine Partenio.

1.04 Approval of Agenda

With consent agenda utilized for items 6.03 and 6.04

Moved: J. Fatzinger Seconded: P. Toll Vote: 9 Aye, 0 Nay

1.05 President Welcomed Guests

1.06 Courtesy of the Floor for Public Comment

C. Hertzog announced he is the new Vice President of the Circle of Seasons Board of Trustees. He said K. Procyk is the new President. He stated that the Board of Trustees are committed and dedicated to proper oversight, open dialogue and effective governance. He said he is excited and enthusiastic about the selection of their new Principal. He introduced TreeAnne McEnery as a seasoned Waldorf Educator and leader in the Waldorf movement. He thanked the Board, the Administrators and attorneys involved for a fair and well thought out Charter document.

T. McEnery thanked the Board for their hard work on the Charter renewal process. She said she looks forward to establishing a relationship with the staff and the District.

1.07 Approval of Minutes from the August 17, 2016, Board Meeting and September 7, 2016, Workshop Meeting.

Moved: P. Fisher Seconded: C. Rauscher Vote: 9 Aye, 0 Nay

1.08 Recognition / Presentations

A. Oakes read and presented the following Retirement Resolution for Franklin Hoffman:

Presented to

Frank Hoffman

*In Grateful Recognition
of
Years of Service
to the*

Northwestern Lehigh School District

WHEREAS Mr. Hoffman has completed twenty four years of distinguished Black & Gold service as a Maintenance Technician/HVAC Technician at Northwestern Lehigh School District; and

WHEREAS Mr. Hoffman recognized the needs of each student and individualized the learning environment to ensure the success of every student; and

WHEREAS Mr. Hoffman worked each day to be sure the students and staff entered the school safely; and

WHEREAS Mr. Hoffman routinely went above and beyond to meet the needs of all faculty and students both in and outside the buildings; and

WHEREAS Mr. Hoffman recognized the importance of having a positive attitude and supporting his co-workers to achieve their best; and

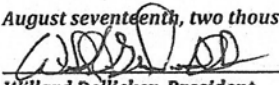
WHEREAS Mr. Hoffman understood the meaning of teamwork personally and worked with his colleagues to support the students and staff at Northwestern Lehigh School District; and

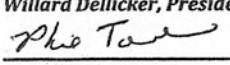
WHEREAS Mr. Hoffman leaves Northwestern Lehigh School District knowing that he provided insight, expertise, professionalism, care for others and TIGER PRIDE; therefore be it

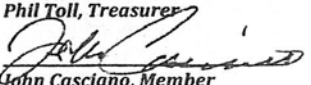
RESOLVED, that the Board of School Directors of the Northwestern Lehigh School District tenders Mr. Hoffman the sincere thanks and appreciation of the Board for his commitment and dedication on behalf of our schools and the Northwestern Family; and be it

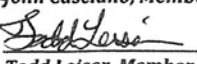
RESOLVED further, that this resolution be made a permanent part of the record of this public meeting.

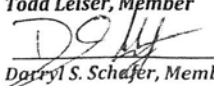
August seventeenth, two thousand and sixteen.

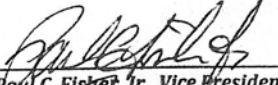

Willard Dellicker, President

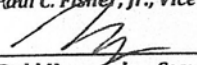

Phil Toll, Treasurer

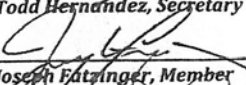

John Casciano, Member

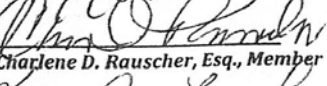

Todd Leiser, Member

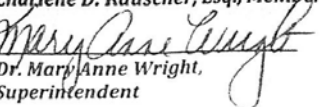

Darryl S. Schaefer, Member


Paul C. Fisher, Jr., Vice President


Todd Hernandez, Secretary


Joseph Fattinger, Member


Charlene D. Rauscher, Esq., Member


Dr. Mary Anne Wright,
Superintendent

F. Hoffman said for 24 years he has been a part of the District and enjoyed it very much. He stated he worked with good people, staff, teachers and administrators. He said keep up the good work doing such a great job.

W. Dellicker and P. Fisher recognized F. Hoffman's wonderful work and wished him well with his retirement.

1.09 Board President's Report

W. Dellicker reviewed the Board Seminar held on August 25th to discuss Pride Points and District needs. He explained Dr. Wright facilitated an honest and reflective discussion that led to a Board Goal of enhancing Communications with the entire community. He stated the Communications Goal was further defined at a follow-up meeting on September 15th and shows the Board's commitment to improve District issues and include all stakeholders. He explained the District is looking to utilize many venues of communications from newspapers and snail mail, to email and social media.

W. Dellicker announced on August 30, 2016 and September 16, 2016, the Building Committee met with KCBA Architects to finalize the footprint of the proposed High School Modernization Project. He stated the next step in the design phase will be to develop the construction specifications which includes finishes, materials, schedules and phasing for the solicitation of bids.

1.10 Superintendent's Report

Dr. Wright announced PSBA, along with PSEA and PASA have a joint venture titled "Success Starts Here." She said this venture is for public schools to share good news of projects or pictures. She explained for everyone to try to put on Twitter posts @successstartsherepa and www.successtarts.org. D. Schafer said it is more than an audio or visual campaign. He said it includes billboards and bus stations. He explained it is a tool to share positivity and greatness in the classroom.

Dr. Wright mentioned two handouts were available for the community to take home. She explained this information had been sent out on the ConnectEd system regarding the heroin epidemic. She stated the PA State Police and LCCC are hosting discussion topics along with Lehigh County's District Attorney, Probation, Coroner and Drug & Alcohol Offices. She said people will be sharing their experiences with addiction and dates are Tuesday, October 25th; Wednesday, November 2nd; Wednesday, November 9th; and Wednesday, November 16th.

Dr. Wright invited the Board to participate with the Professional Development held at Circle of Seasons with Jack Petrach on October 4, 2016 at 4:00 PM. She also announced Jack Petrach will be attending the fundraiser event at Circle of Seasons on October 5, 2016. She asked that anyone interested in attending the free session to email info@circleofseasons.org.

2. Personnel Action

2.01 Approval is requested for personnel item(s) as attached:

A. RETIREMENTS/RESIGNATIONS:

1. Recommendation to accept the resignation of Jessica Ellex, temporary one on one, Instructional Assistant, effective September 6, 2016.
2. Recommendation to remove Sara Marsh as a substitute Teacher, effective August 19, 2016 as per her request.
3. Recommendation to remove Tina Cekovic as a substitute Teacher, effective August 25, 2016, as per her request.
4. Recommendation to remove Nancy Fullenwider as a substitute "Guest" Teacher, effective August 25, 2016, as per her request.
5. Recommendation to remove Alyssa Sitarik as a substitute Teacher, effective August 23, 2016, as per her request.
6. Recommendation to remove Sarah Fink as a substitute Teacher, effective August 18, 2016, as per her request.
7. Recommendation to remove Kailey Tedesco as a substitute Teacher and substitute Instructional Assistant, effective August 20, 2016, as per her request.
8. Recommendation to remove Kelly Hallman as a Tiger Concessions Staff, effective September 14, 2016.

B. APPOINTMENTS/NEW EMPLOYEES:

1. Recommendation to approve Paul Tomlin as Spanish Teacher at the High School, effective August 31, 2016, at a prorated salary of BS Step 2 (\$44,506) for the 2016-2017 school year. Paul received his Bachelor's Degree from Kutztown University.
2. Recommendation to approve Marci Piescienski as temporary, part-time one on one Instructional Assistant, effective September 6, 2016, at a rate of \$14.62/hr.
3. Recommendation to approve Angela Koval as temporary, part-time one on one Instructional Assistant, effective September 19, 2016, at a rate of \$14.62/hr.
4. Recommendation to add Casey Cavallomagno as a substitute Teacher, effective August 31, 2016, at a starting rate of \$105.00/day.
5. Recommendation to add Julie Seyfriend as a substitute Teacher, effective September 16, 2016, at a starting rate of \$105.00/day.
6. Recommendation to add Kevin Rhodes as a substitute Teacher, effective September 22, 2016, at a starting rate of \$105.00/day.
7. Recommendation to add Raymond Ross as a substitute Teacher, effective September 22, 2016, at a starting rate of \$105.00/day.
8. Recommendation to add Ann Hufnagle as a substitute Teacher, effective September 22, 2016, at a starting rate of \$105.00/day and as a substitute Instructional Assistant at a rate of \$11.49/hr.
9. Recommendation to add Adam Glassic as a substitute Teacher, effective date to be determined, at a starting rate of \$105.00/day.

C. OTHER ACTIONS:

1. Approval of the following horizontal movements on the respective salary steps for the 2016-2017 school year, and as outlined in the teachers' negotiated contract for the following:

NAME	FROM 2015-2016 school year	TO 2016-2017 school year
Justin Arifaj	Bachelors Step 5	Bachelors +24 Step 6
Robert Biese	Bachelors Step 9	Bachelors +24 Step 10
Catherine Creveling	Bachelors Step 2	Masters Step 3
Linda Curry	Masters Step 16	Masters +12 Step 17
Laura Luca	Masters Step 13	Masters +12 Step 14
Krista Keys	Masters Step 7	Masters +12 Step 8
Nicole Mizak	Masters +12 Step 15	Masters +24 Step 16
Justine Snyder	Masters Step 16	Masters +12 Step 17
Kevin Sunday	Masters +12 Step 14	Masters +24 Step 15
Patrick Wanamaker	Bachelors Step 3	Bachelors +24 Step 4
Samantha Ward	Bachelors +24 Step 3	Masters Step 4
Wendy White	Masters Step 15	Masters +12 Step 16
Nicole Zimmerman	Masters Step 11	Masters +12 Step 12

2. Recommendation to add Christopher Moses as a substitute Custodian effective August 18, 2016 at \$12.23/hr. This is in addition to his position as a Class F, substitute Van Driver.
3. Recommendation to change classification for Catherine Schwartz from a Class F, substitute Van Driver, to a Class E, part-time Van Driver, effective August 25, 2016, at a rate of \$14.85/hr.
4. Recommendation to change classification for Donald Billig from a from a Class F, substitute Van Driver, to a Class E, part-time Van Driver, effective August 25, 2016, at a rate of \$14.85/hr.
5. Recommendation to approve Audra Horwith as Tiger Concessions Staff for the 2016-2017 school year at \$8.76/hr.
6. Recommendation to approve the following extracurricular stipends for the 2016-2017 school year:

<u>Extracurricular Position</u>	<u>Name</u>	<u>Stipend</u>
National Honor Society Co-Advisor	Kelly Bleam	\$872.30
National Honor Society Co-Advisor	Nicole Zimmerman	\$872.30
Key Club Advisor	Robert Biese	\$350.00

7. Request for approval of unpaid days for employee #28 for September 26 & 27, 2016.
8. Request for approval of unpaid days for employee #2184 for November 3-7, 2016.
9. Request for approval of unpaid days for employee #2263 for October 11, 2016 (PM)-October 14, 2016.
10. Request for approval of unpaid days for employee #1188 for September 22, 2016-September 28, 2016.
11. Request for approval of unpaid days for employee #190 for September 9, 2016 (PM), September 12-15, 2016.
12. Request for approval of unpaid days for employee #1527 for September 19 & 20, 2016.
13. Request for approval of unpaid days for employee #490 for October 7, 11 & 12, 2016.

A. Yadush introduced P. Tomlin as the new Spanish Teacher in the High School. P. Tomlin thanked everyone for the opportunity. He said the students are engaged and friendly. He stated the parents have been warm and welcoming and he can see the support radiate out from the community to the students.

Moved: P. Toll Seconded: P. Fisher Vote: 9 Aye, 0 Nay

3. Curriculum/Building Issues

3.01 Approval of the Circle of Seasons Charter renewal, as described in the attached Charter, for a period of five years ending on June 30, 2021.

W. Dellicker stated this has been an ongoing project to renew the charter after three years of existence for a 5-year Charter. He explained the Charter has been reviewed by both attorneys and Board action is required for the Charter. P. Fisher stated the Board will be acting on the Charter and Dr. Wright explained it is the one dated September 21, 2016 at 2:22 PM.

P. Toll questioned C. Hertzog if the Principal reports directly to the Board and not to the CEO. C. Hertzog said yes. P. Toll asked if C. Hertzog could have the job description revised. C. Hertzog stated the Board of Trustees will be approving a flowchart tomorrow at the Board Meeting.

P. Toll welcomed TreeAnne McEnergy. He questioned how HR issues would be handled. C. Hertzog said all educational personnel would be under the Principal and HR issues would be worked between the principal and the CEO. He also said he believes that all compliance items would be in the Principal's jurisdiction.

Moved: C. Rauscher Seconded: P. Fisher

Roll Call Vote:

Aye	John Casciano	Aye	Paul Fisher	Aye	Charlene Rauscher
Nay	Willard Dellicker	Nay	Todd Hernandez	Aye	Darryl Schafer
Aye	Joseph Fatzinger	Aye	Todd Leiser	Aye	Phil Toll

W. Dellicker congratulated Circle of Seasons and wished them the best of luck.

3.02 * Approval of Contract for Community Education Classes for Fall 2016

Zumba/Country Heat Live!

Instructor: Cathy Brasten

Cost: 300.00

Dates: Thurs, Oct. 6 - December 8, 2016

L. Stitzel said this was discussed at the Workshop Meeting. She explained the regular Zumba instructor was injured and this is a new instructor. She explained there had been many enrollments for the class already.

Moved: P. Fisher Seconded: J. Fatzinger Vote: 9 Aye, 0 Nay

3.03 Curriculum /Building Informational Updates Not Requiring Board Action

L. Stitzel gave an update on Act 1 of 2016 (Senate Bill 880) with the proposed changes to High School Graduation Requirements. She explained that Act 1 of 2016 directed the PA Department of Education to investigate and develop alternatives to HS graduation requirements in addition to the use of Keystone Exams. She stated in early August, PDE released a report outlining their findings and recommendations. She said the first recommendation was to adopt and implement 4 pathways for students to demonstrate readiness for postsecondary success, which included the following:

- A student meets or exceeds a state-specified composite score, combining performance on all three Keystone Exams, AND the performance on all three Keystone Exams is at least Basic.
- A student meets or exceeds a state-defined Keystone equivalent cut score on one or more approved alternate assessments in each specific content area (e.g., SAT, PSAT, ACT, or AP).
- A student meets or exceeds a locally-established minimum grade in any Keystone- designated course for which proficiency on the Keystone Exam was not obtained, AND attains an Industry-Based Competency Certificate through a career and technical education track (LCTI).
- A student meets or exceeds a locally-established minimum grade in any Keystone- designated course for which proficiency on the Keystone Exam was not obtained, AND provides at least 3 pieces of evidence that reflect readiness for meaningful postsecondary engagement consistent with a student's goals and career plan as represented in the student's career portfolio.

L. Stitzel explained the second recommendation was to discontinue the use of Project Based Assessments as an option for meeting graduation requirements in lieu of performance on the Keystone Exams. She stated the last recommendation was to allow individual school districts to determine whether or not to include the Keystone Exam scores on student transcripts. She then reviewed the next steps by PDE, which included a proposal for PDE to develop voluntary common formative assessments to be used in conjunction with model curriculum in each tested area. She explained another proposal is that PDE would have the authority to develop a curriculum review process to ensure that local districts align their courses with the PA Core and Academic Standards. She stated it is recommended that PDE craft specific guidance to operationalize the requirement for additional evidence as described in option "d" above.

P. Toll questioned if a student can fail a Keystone exam and still graduate. L. Stitzel said yes if the combined three scores would allow them to pass. A. Yadush stated there was a conscious decision to create our own plan and she will remain compliant with the new guidelines.

4. Policy

4.01 * Recommendation to move policies for First Reading

216- Education Records

A. Edmonds stated the changes made to the policy were additions with legal updates from the solicitor and some renumbering. She said the changes were due to FERPA.

P. Fisher questioned what a small fee was on page 5, #8 Transcripts. J. Holman said it is with parchment and she can check on the cost. P. Fisher asked who the payment should be made to. A. Yadush stated all purchases of electronic records go through Parchment. P. Fisher asked to discuss this further at the next Workshop Meeting. He stated a certified check fee is \$10.00 and could be costly when purchasing transcripts for a small fee. He asked if an electronic payment could be made if it is going directly to parchment.

4.02 Second Reading and Final Approval

None at this time

4.03 Rescind Policies

None at this time

5. Operations

None at this time

6. District Finances

6.01 * Approval of IDEA-611B use of Funds Agreement with the CLIU for 2016-17 IDEA 611 funds

Moved: D. Schafer Seconded: J. Fatzinger Vote: 9 Aye, 0 Nay

6.02 * Recommendation to approve the following contracts to be paid from the Student Activities Fund:

1. Jostens, State College, PA for publication of the High School yearbook in 2016-2017, 2017-2018, and 2018-2019 at a cost of \$29,000 per school year.

2. Blue Mountain Resort, Palmerton, PA for Class of 2017 Senior Prom on May 28, 2017 cost not to exceed \$10,000.

Moved: J. Fatzinger Seconded: J. Casciano Vote: 9 Aye, 0 Nay

Consent Agenda utilized for items 6.03 and 6.04

6.03 * Approval to accept the Pennsylvania's Auditor General Performance Audit dated August 2016.

Approval to accept the Pennsylvania Auditor General's Performance Audit Report dated August 2016. The state audit was completed during the 2015-2016 year school year. The closing conference with the Auditors was held on July 11, 2016.

6.04 * Approval of resolution to adopt and approve the corrective action plan and response to the performance audit report dated August 2016.

Moved: P. Toll Seconded: P. Fisher Vote: 9 Aye, 0 Nay

6.05 * Receive the following Reports for July:

1. Budget Report
2. Revenues Report
3. Treasurer's Report

Fund 10 General Fund with a beginning balance of \$19,532, 929.34, receipts of \$3,485,899.87, and disbursements of \$2,201,685.69, leaving a balance of \$20,817,143.52.

Fund 22 Capital Reserve Fund with a beginning balance of \$2,727,491.01, receipts of \$961.27, disbursements of \$619,271.04, leaving a balance of \$2,109,181.24.

Fund 50 Food Service Fund with a beginning balance of -\$2,940.95, receipts of \$9,431.40, disbursements of \$5,827.10, leaving a balance of \$663.35.

4. EIT Report
5. Activity Fund Report
6. Comparison of Prior Year to Current Year Budget to Actual Expenditures by Object Report

Moved: P. Fisher Seconded: J. Fatzinger Vote: 9 Aye, 0 Nay

6.06 Approval of the following bills as listed for payment:

1. Fund 10 General Fund check numbers 00074595 through 00074911 including electronic payments.
2. Fund 50 Food Service Fund check numbers 00006640 through 00006654.
3. Procurement Card purchases totaling \$19,372.33.

P. Toll had a question about the Comfort Inn payments. L. Frisbie stated it was for the Twirlers trip to Indiana and it was a 7-night stay with multiple rooms.

Moved: P. Fisher Seconded: P. Toll Vote: 9 Aye, 0 Nay

7. Other Reports

7.01 Enrollment Report

Dr. Wright stated LCTI's enrollment has been fluctuating. She said the District is down two LCTI students and has gained six full time students. She mentioned that cyber/charter enrollments are still bouncing.

7.02 Foundation Report

L. Stitzel explained the meeting will be in the beginning of October. She stated there will be a clay shoot on October 16, 2016 and registration can be done on NWLEF.org. She said there will be great prizes and great food. Dr. Wright said there is a \$5.00 discount if registration is done by the end of September.

L. Stitzel mentioned there will be a "Thank You" event for sponsors at Eight Oaks on November 19, 2016.

7.03 Committee Reports as follows:

Legislation

D. Schafer reviewed HB1993 by Representative Kampf. He said this would prevent reverse appeals for school districts following the sale of properties. He explained the PSBA forum set up six questions for the candidates who are up for election. He stated no candidate in our area responded.

Intermediate Unit

D. Schafer stated LCTI, CCTI, LCCC and CLIU's joint services meeting was held with CLIU administration to meet and discuss ways to give better options to students. He explained the B-Club and G-Club summer camps for students in need in the Whitehall, Panther Valley and Parkland Districts. He said 16 boy scouts interacted with the B-Club and the G-Club was held at Camp Fowler with activities including the girl scouts. He explained the CLIU Annie Sullivan Award went to two drivers; Linda Hunausk and Michele Kulp. He also said there was a unanimous vote to extend the 5-year contract for Kimberly Talipan.

Lehigh Career & Technical Institute

None at the time

Lehigh Carbon Community College

P. Fisher stated the Aviation Program was reviewed at the September meeting. He gave a brief history of the program and explained the dual-enrollment self-sustaining program with Parkland. He explained the breakdown of enrollment by age saying: 39.4% are under 20, 29.5% are 20-24, 18% are 25-34, 10.5% are 35-49 and 2.6% are over 50 years old. He stated there was a favorable variance in the budget of \$971,000. He mentioned graduation was held at the PPL center and he thanked all of the sponsors for donations for graduation.

Recreation Commission

T. Leiser reviewed Night in the Country saying it was a successful evening. Although there were not any final numbers, he said it was more than last year with around 7,500 people in attendance.

8. Old Business

8.01 * Approval to cast the Northwestern Lehigh School District vote for the following PSBA Candidates: Michael Faccinetto - President Elect David Hutchinson - Vice President William S. LaCoff - Insurance Trust Trustee until December 31, 2018 Kathy K. Swope - Insurance Trust Trustee until December 31, 2019 Mark B. Miller - Insurance Trust Trustee until December 31, 2019 Marianne L. Neel - Insurance Trust Trustee until December 31, 2017 Michael Faccinetto - Insurance Trust Trustee until December 31, 2017

Moved: D. Schafer Seconded: P. Fisher Vote: 9 Aye, 0 Nay

8.02 * Acceptance of a donation of a variety of school supply items from Pennsylvania State Police (Fogelsville) per Board Policy 702 as follows:

28 Binders	18 ea. School Glue
16 Clorox Wipes	2 Pkgs. Index Cards
20 Tissue Boxes	5 Pencil Sharpeners
3 Big Hand Sanitizers	2 Scissors
24 Pencil Boxes	4 Staplers
30 Back Packs	2 Mini Staples
3 Binder Pouches	4 Pkg. Dry Erase Markers
38 Rulers	4 Pkg. Highlighters
46 Composition Books	7 Pkg. Pens
28 Pkgs. Note paper filler	17 Pkgs. Assorted Erasers
21 Notebooks	2 Pkgs. Pencil Grips
21 boxes of Pencils	24 Boxes of Crayons
11 Boxes Mechanical Pencils	31 Pkgs. Glue Sticks
4 Boxes Colored Markers	103 3-Prong Folders
10 boxes Colored Pencils	7 TI-30xa calculators
10 Storage boxes	3 scientific calculators

Moved: P. Fisher Seconded: J. Fatzinger Vote: 9 Aye, 0 Nay

8.03 * Approval to accept donations from Nestle Waters for the stadium scoreboard as per Board Policy 702

Moved: P. Fisher Seconded: J. Fatzinger Vote: 9 Aye, 0 Nay

9. New Business

9.01 Acceptance of a donation of a variety of dental items from Michael Taras DMD, LLC per Board Policy 702 as follows:

Michael Taras DMD, LLC, donated approximately 1,600 "goodie bags" to Northwestern Elementary, Weisenberg Elementary and the Middle School. Items included were: toothpaste, toothbrush, dental floss, a tooth box, a timer, pencil, bookmark, magnet and a free pizza coupon for Pizza Hut.

Moved: P. Fisher Seconded: J. Casciano Vote: 9 Aye, 0 Nay

10. Communications

10.01 Courtesy of the Floor for Public Comment

S. Prohaska, Director of Development and Community Services for Circle of Seasons, thanked the Board for their vote to pass the Charter. She clarified that Jack Petrarch will be speaking on Tuesday, October 4, 2016 at 2:00PM to the staff and said he will also be speaking at the Lehigh Country Club on October 5, 2016 at the Evening of Support. She invited everyone to the Evening of Support.

K. Procyk thanked the Board for their vote and thanked the Administrators and Attorneys for their time and consideration. She said she is looking forward to developing a relationship with the Board and Administration.

10.02 Communications / Notes for the Board from Todd Hernandez, Secretary

T. Hernandez noted he will be casting the vote for PSBA Officials and Insurance Trustees.

10.03 Administrative / Building Sharing

M. Pulli stated Northwestern Elementary had a great open house. She said there was an in-service training scheduled for all elementary teachers between both buildings on Friday.

J. Berlet explained the elementary teachers have been meeting by grade level teams. She said they will analyze student data and would like see how it impacts student success with a multi-tier support program.

A. Stauffenberg said the Middle School had an open house last week. She also announced the 6th Grade Mixer on Friday from 2:30 to 4:30 PM.

A. Yadush said it has been a great start to the year. She said Back to School Night was held on September 8th. She said the reason for the low attendance for the event is that teachers already communicate well to parents through social media and the website.

D. Allen stated there was an in-service scheduled on Friday afternoon with the early dismissal. He said the focus was on meaningful technology integration, making it purposeful, expanding beyond the classroom and incorporating more student choice.

J. Holman wished F. Hoffman well on his retirement. She said he does a great job and will miss him at the District.

A. Madochick said Food Service is off to a great start. She explained that she is part of the Safety Committee where a tour was done at the Middle School. She explained how beautiful the school is with the artwork of the students. She said it is very nice to see what the children have to offer.

A. Oakes gave a short update on the High School construction plans through the Building Committee. He said the plans will be discussed with the Building Committee and then brought to the Board next month. He congratulated F. Hoffman on his retirement and said he misses him already.

J. Zimmerman said Golf is in the #3 Seat in the Colonial League. He said Coach Stitzel had his 600th career victory in such a short amount of time and congratulated him.

J. Partenio gave an update on the Aesop System implementation done along with Brittany Collevecchio. She explained trainings have been taking place on how to utilize the system and said it has been very well received so far.

Dr. Wright explained Aesop is the new absence management and substitute call-out system. She said this is the fourth week of school and it has been off to a smooth start. She explained the largest part of that is due to the caring employees. She stated she is very proud and very fortunate for the people working at Northwestern Lehigh School District.

10.04 Board Member Sharing

P. Fisher announced D. Schafer and himself will be representing the District as voting delegates at the PSBA conference on October 15, 2016.

J. Fatzinger congratulated Circle of Seasons and wished them well.

D. Schafer thanked the Administration for getting the school year off to a great start.

P. Toll asked if the school signs an agreement for a set price of the Epipens. J. Holman said the District buys a few on our own in order to have some on hand and we also are offered free Epipens through a program the District participates in. P. Toll asked if the price was based without an agreement. A. Edmonds said Julie Wehr, a school nurse, is looking into something new. She said some epipens can cost up to \$900 each. They agreed to discuss this further at the next Workshop Meeting.

T. Leiser thanked Nestle Waters for their donation. He said he was pleasantly surprised with the activity at the District on Tuesday. He said he saw kids on computers, band with their instruments and twirlers out practicing. He stated it was nice to see positive use of the facility.

Atty. Rauscher congratulated Circle of Seasons and wished them the best of luck. She congratulated F. Hoffman on his retirement and years of service.

J. Casciano thanked Dr. Wright for announcing the Drug Awareness Academy. He said there is a serious heroin epidemic and feels we must educate everyone about the situation. He congratulated F. Hoffman on his retirement.

T. Hernandez wished F. Hoffman well on his retirement and thanked him for his service. He thanked the community for coming to the Board Meeting. He thanked Nestle for their donation and commended the administration for their good start of the year. He explained it is nice to see the District alive and students utilizing the facilities.

W. Dellicker sent sincere best wishes to the staff and Trustees at Circle of Seasons and congratulated them on their Charter renewal.

10.05 Meeting Announcements

Workshop Meeting on September 7, 2016 at 6:30 PM in the Board Room

Personnel Meeting on September 7, 2016 following the Workshop Meeting in the Board Room

Executive session was held prior to the Board Meeting at 6:30 PM to discuss the Circle of Seasons Charter negotiations

Upcoming Workshop Meeting on October 5, 2016 at 6:30 PM in the Board Room

Upcoming Personnel Meeting on October 5, 2016 following the Workshop Meeting in the Board Room

Board Meeting will be held on October 19, 2016 at 7:00 PM in the Board Room

11. Adjournment

Upon motion by P. Fisher, seconded by J. Fatzinger, the meeting was adjourned at 8:31 PM.

* Discussed in Committee Meeting

Respectfully submitted,

Todd Hernandez, Secretary
By J. Partenio, Recording Secretary