

**Northwestern Lehigh School District
6493 Rt. 309, New Tripoli PA 18066
SCHOOL BOARD MEETING
District Board Room
Wednesday, August 17, 7:00 PM**

1. Opening Procedures

1.01 Call to Order

The August 17, 2016 Board Meeting of the Northwestern Lehigh School District Board of Directors was called to order at 7:00 PM by President Willard Dellicker.

1.02 Opening Exercises included the Pledge of Allegiance and a moment of silence.

1.03 Roll Call

PR/AB

PR	John Casciano	PR	Paul Fisher	PR	Charlene D. Rauscher, Esq.
PR	Willard Dellicker	PR	Todd Hernandez	PR	Darryl Schafer
PR	Joseph Fatzinger	PR	Todd Leiser	PR	Phil Toll

Also Present:

Kandy Lang, Danielle Mikruk, Raquel Esposito, Jacqueline McMullen, Elizabeth Hannon, Harriet Gustus, Monica Reiss, Frank Rauscher, Kathleen Egan, Donald & Beverly Rex, Megan Schaffer, Allison Suchy, Andrew Marth, Ashley Kresge, Jordan Wessner, Brandon Wessner, Brian Quinlan, Christy Diehl, Brittany Baumeister, Katie Reeser, Ray Nemeth, Ron Morrison, Aileen Yadush, Don Allen, William Dovico, Amy Stauffenberg, Jill Berlet, Maria Pulli, Andrea Edmonds, LeAnn Stitzel, Arthur Oakes, Andrea Madochick, Jason Zimmerman, Luann Matika, Leslie Frisbie, Jennifer Holman, Mary Anne Wright and Janine Partenio.

1.04 Approval of Agenda

Moved: P. Fisher Seconded: J. Fatzinger Vote: 9 Aye, 0 Nay

1.05 President welcomed guests

1.06 Courtesy of the Floor

F. Rauscher addressed the Board about concerns he had about the hiring of a Baseball Coach. He felt it was unfair to remove a coach after one season and believed that Coach Porrino deserved better. He said the team was a league champion and qualified for Districts. He believes hiring should not be based on nepotism.

R. Morrison said a policy on nepotism was discussed previously and asked the Board to consider it. He also stated that Northwest Road had been changed to 35 MPH by PennDOT. He said this will allow for a crosswalk to be implemented. He believes this will be safer for students and staff and thanked Mr. Bachman and Mr. Leiser for their assistance with this through the Recreation Commission.

Dr. Wright apologized to the new staff for the beliefs discussed by the members of the public. She explained that there is a strong hiring process in effect at Northwestern Lehigh School District. She stated she has full confidence with the administration's decisions through the hiring process currently in place and it is not through "cronyism" as was stated.

Consent agenda items 1.07-1.08

1.07 Approval of Minutes from: June 15, 2016 - Board Meeting

1.08 Approval of Minutes from: August 3, 2016 - Workshop Meeting

Moved: D. Schafer

Seconded: P. Fisher

Vote: 9 Aye, 0 Nay

1.09 Recognition/Presentations

Dr. Wright announced two retirements. One for Beverly Rex and one for Franklin Hoffman. A. Oakes explained that Mr. Hoffman could not make it this evening, but will be back for recognition in September.

L. Frisbie read and presented the below Retirement Resolution for Beverly Rex.

Presented to

Beverly Rex

*In grateful recognition
of
Years of Service
to the
Northwestern Lehigh School District*

WHEREAS Mrs. Rex has completed over thirty years of distinguished Black & Gold service as both a Teacher Assistant and Administrative Receptionist at the Northwestern Lehigh School District; and

WHEREAS Mrs. Rex recognized the needs of each student and individualized the learning environment to ensure their success as a teacher assistant; and through her work as the district receptionist ensured all visitors felt welcome and assisted during their visit; and

WHEREAS Mrs. Rex commonly became known for her welcoming greeting when she answered the district phones; and

WHEREAS Mrs. Rex routinely went above and beyond to meet the needs of all staff members, visitors and students; and

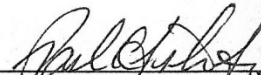
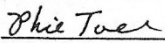
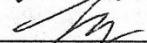
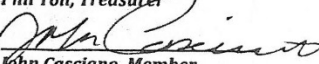
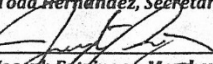
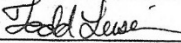
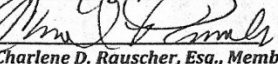
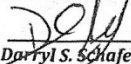
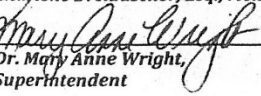
WHEREAS Mrs. Rex understood the meaning of community and supported each staff person at Northwestern Lehigh School District; and

WHEREAS Mrs. Rex leaves the secretarial profession knowing that she provided insight, expertise, professionalism, care for others and TIGER PRIDE; Therefore be it

RESOLVED, that the Board of School Directors of the Northwestern Lehigh School District tenders Mrs. Rex the sincere thanks and appreciation of the Board for her commitment and dedication on behalf of our schools and the Northwestern Family; and be it

RESOLVED further, that this resolution be made a permanent part of the record of this public meeting.

August seventeenth, two thousand and sixteen.

 Willard Dellicker, President	 Paul C. Fisher, Jr., Vice President
 Phil Toll, Treasurer	 Todd Hernandez, Secretary
 John Casciano, Member	 Joseph Fatzinger, Member
 Todd Leiser, Member	 Charlene D. Rauscher, Esq., Member
 Darryl S. Schafer, Member	 Dr. Mary Anne Wright, Superintendent

B. Rex thanked everyone.

1.10 Board President's Report

W. Dellicker announced on Monday, new teachers were welcomed to Northwestern with orientation. He said next week the entire staff will return with four days on in-service and on the 28th, the students will report for their first day of the school year. He said Mr. Dovico's Superintendent Internship will focus on "Transition to Kindergarten" where administrators will study Pre-school and Pre-Kindergarten and student readiness.

W. Dellicker mentioned government mandates with ESSA replacing NCLB, new requirements for ADHA or ADD students. He said genderless bathrooms and common core arte still unsettled issues. He explained a State budget is adopted.

W. Dellicker said he attended the July 28th Circle of Seasons Board of Trustees Meeting and met their new Principal.

1.11 Superintendent's Report

Dr. Wright said she was excited to see students back on campus. She stated that new teachers started their orientation week on Monday. She said she was delighted that they chose to be at Northwestern Lehigh, since it is a wonderful place to be. She announced that all District employees will be welcomed back on Tuesday morning, August 28th. She said there will be a light breakfast followed by a District-wide meeting in the High School Auditorium. Dr. Wright explained that Thomas C. Murray will be the Keynote Speaker for the day. She mentioned Mr. Murray serves as the Director of Innovation for Future Ready Schools located in Washington, DC. She invited the Board Members to attend.

Dr. Wright explained she had a meeting with Circle of Seasons two Board Members and are working through issues. She said there is another meeting scheduled in a couple of weeks, to meet with their newly hired Principal. She recommended keeping with the October Board Meeting as a final timeline.

2. Personnel Action

2.01 Approval is requested for personnel item(s) as attached:

A. RETIREMENTS/RESIGNATIONS:

1. Recommendation to accept the resignation for retirement of Amy Beltz, Payroll & Benefits Specialist, effective November 4, 2016 after more than 16 years of service to the District.
2. Recommendation to accept the resignation of Erik Carl, Kindergarten Teacher at Weisenberg Elementary School, effective August 15, 2016.
3. Recommendation to accept the resignation of Caitlin Schoemaker, 3rd Grade Teacher at Northwestern Elementary School, effective August 15, 2016.
4. Recommendation to accept the resignation of Lauren Elsenbaumer, Spanish Teacher at the High School, effective date to be determined.
5. Recommendation to remove Dennis Kern as a substitute Bus Driver, effective June 10, 2016, as per his request.
6. Recommendation to remove David Holubowski as a substitute Van Driver, effective August 4, 2016, as per his request.
7. Recommendation to remove Gail Smith as a substitute Bus Driver, effective July 21, 2016, due to no response to communication.
8. Recommendation to remove Geovani Mejia as a substitute Custodian, effective June 21, 2016, due to no response to communication.
9. Recommendation to remove Rosemarie Fritchman as a substitute Custodian, effective June 21, 2016, due to no response to communication.

10. Recommendation to remove Jenna Schell as a substitute Teacher, effective June 24, 2016, as per her request.
11. Recommendation to remove Gabriele Pergosky as a substitute Teacher, effective July 18, 2016, as per her request.
12. Recommendation to remove Jennifer Balliet as a substitute Teacher, effective July 27, 2016, as per her request.
13. Recommendation to remove Timothy Pearage as a substitute Teacher, effective July 25, 2016, as per his request.
14. Recommendation to remove Jane Jones as a substitute Teacher, effective August 5, 2016, as per her request.
15. Recommendation to remove Lindsey Kahl as a substitute Instructional Assistant, effective July 19, 2016, as per her request. Lindsey will remain as a substitute Teacher.
16. Recommendation to remove Katherine Casciano as a substitute Instructional Assistant, effective July 27, 2016, as per her request.
17. Recommendation to accept the resignation of Jenna DeFrancisco as long-term substitute Math Teacher at the High School effective July 21, 2016.

B. APPOINTMENTS/NEW EMPLOYEES:

1. Recommendation to approve Kathleen O'Brien as 3rd Grade Teacher at Weisenberg Elementary School, effective August 15, 2016 at BS Step 1 (\$43,999) for the 2016-2017 school year pending the receipt and approval of all necessary paperwork. Kathleen received her Bachelor's Degree from Immaculata University.
2. Recommendation to approve Katie Reeser as 3rd Grade Teacher at Northwestern Elementary School, effective August 15, 2016 at BS Step 1 (\$43,999) for the 2016-2017 school year, pending the receipt and approval of all necessary paperwork. Katie received her Bachelor's Degree from DeSales University.
3. Recommendation to approve Monica Reiss as Special Education Teacher/Gifted Teacher at Northwestern Elementary Teacher, effective August 15, 2016 at BS Step 1 (\$43,999) for the 2016-2017 school year, pending the receipt and approval of all necessary paperwork. Monica received her Bachelor's Degree from Messiah College.
4. Recommendation to approve Brittany Baumeister as long-term substitute for Music at Northwestern Elementary School, effective August 15, 2016, pending the receipt and approval of all necessary paperwork at BS Step 1 (\$43,999) prorated for the first semester of the 2016-2017 school year.
5. Recommendation to approve Brian Quinlan as a long-term substitute Social Studies Teacher at the High School, effective August 15, 2016 at BS Step 1 (\$43,999) prorated for the first semester of the 2016-2017 school year. Brian will remain as a day to day substitute following the completion of the long-term substitute assignment.
6. Recommendation to approve Jacqueline McMullen as a long-term substitute Mathematics Teacher at the High School, effective August 15, 2016, pending the receipt and approval of all necessary paperwork, at BS Step 1 (\$43,999) prorated for the first semester of the 2016-2017 school year. Jacqueline will remain as a day to day to substitute following the completion of the long-term substitute assignment.

7. Recommendation to approve Allison Suchy as a long-term substitute, 4th Grade Teacher at Northwestern Elementary School, at BS Step 1 (\$43,999) for the 2016-2017 school year. Allison will remain as a day to day substitute following the completion of the long-term substitute assignment.
8. Recommendation to approve Elizabeth Hannon as short-term substitute Social Studies Teacher at the Middle School, effective August 22, 2016 for the first marking period of the 2016-2017 school year at \$135.00/day. Elizabeth will remain as a day to day substitute following the completion of the short-term substitute assignment.
9. Recommendation to approve Megan Schaffer as Payroll/Benefits Specialist, effective date pending the receipt and approval of all necessary paperwork, at a prorated salary of \$45,893.00.
10. Recommendation to approve Lorie Hughes-Rehrig as part-time District Receptionist in the Administrative Office, effective August 31, 2016 at \$16.26/hr.
11. Recommendation to approve Kandy Lang as part-time District Receptionist in the Administrative Office, effective August 31, 2016 at \$16.26/hr.
12. Recommendation to approve Jordan Wessner as a temporary, part-time one on one Instructional Assistant, effective August 22, 2016, at a rate of \$14.62/hr.
13. Recommendation to approve Ashley Kresge as a part-time Instructional Assistant, effective August 22, 2016 pending the receipt and approval of all necessary paperwork, at a rate of \$14.62/hr.
14. Recommendation to approve Audra Horwith as temporary substitute Secretary for Athletics & Activities, effective August 11, 2016 at \$16.26/hr., with an end date to be determined.
15. Recommendation to appoint Barbara Samide as Substitute Principal at Northwestern Elementary effective date to be determined. She will be paid a per diem rate of \$370.46.

C. OTHER ACTIONS:

1. Recommendation to change the status of Tamara Stubits, Northwestern Elementary School, from Gifted/Special Education Teacher at 75% to 4th Grade Teacher at 100%, effective August 22, 2016, at BS Step 2 (\$44,506).
2. Approval to grant tenure to Ashley Brennan, Speech & Language Therapist, after completion of three (3) years of satisfactory service to the District per Administrative recommendations, effective August 13, 2016.
3. Approval to grant tenure to Kelly DeAntonis, Librarian at Weisenberg Elementary School, after completion of three (3) years of satisfactory service to the District per Administrative recommendations, effective August 13, 2016.
4. Approval to grant tenure to Kate Petcavage, Guidance Counselor at Northwestern Elementary School, after completion of three (3) years of satisfactory service to the District per Administrative recommendations, effective August 13, 2016.
5. Approval to grant tenure to Josh Snyder, Social Studies Teacher at the High School, after completion of three (3) years of satisfactory service to the District per Administrative recommendations, effective August 13, 2016.
6. Approval to grant tenure to Patrick Wanamaker, 5th Grade Teacher at Northwestern Elementary School, after completion of three (3) years of satisfactory service to the District per Administrative recommendations, effective August 13, 2016.

7. Approval to grant tenure to Nathan Hunsicker, Gifted Teacher at the Middle School, after completion of three (3) years of satisfactory service to the District per Administrative recommendations, effective August 20, 2016.
8. Approval to grant tenure to Jessica Yenser, Instructional Interventionist at the Middle School, after completion of three (3) years of satisfactory service to the District per Administrative recommendations, effective August 20, 2016.
9. Approval of the 2016-2017 salary of \$152,693 for the Superintendent, Dr. Mary Anne Wright, effective July 1, 2016.
10. Recommendation to change the status of Christy Diehl from substitute Health Room Assistant to Health Room Assistant, effective August 22, 2016 at a rate of \$19.64/hr.
11. Approval to temporarily increase Beth Johnson's contract from 40% High School Gifted Teacher to 100% Middle School/High School Gifted Teacher for the 2016-2017 school year. This is a temporary increase limited to the 2016-2017 school year.
12. Recommendation to change the status of Denise Barone Kilanowski from a temporary, part-time one on one Instructional Assistant to a part-time Instructional Assistant, effective August 22, 2016.
13. Recommendation to change the status of Melissa Andrews from part-time Food Service Worker to Lead Food Service Worker, effective August 12, 2016, at \$17.90/hr.
14. Recommendation to add Eugene Tapper as a substitute Custodian, effective July 7, 2016 at \$12.23/hr. This is in addition to his position as a Class D, substitute Bus Driver.
15. Recommendation to change the status of Donald Billig from Class E, part-time Van Driver to Class F, substitute Van Driver, effective August 16, 2016.
16. Recommendation to change the status of Julann Billig from Class E, part-time Van Driver to Class F, substitute Van Driver, effective August 16, 2016.
17. Recommendation to add classification for Cherie Walton as a Class D, substitute Bus Driver, effective August 15, 2016. The Class D rate is \$17.82/hr. This is in addition to her Class E, part-time Van Driver status.
18. Recommendation to correct the stipend for Jordan Smith as Assistant Girls' Soccer Coach from \$3,243.72 to \$3,784.34 for the 2016-2017 school year.
19. Request for unpaid days for employee #2254 for August 8-12, 2016.
20. Recommendation to approve Dawn Remaley as Tiger Concessions Assistant Manager at \$11.33/hr. for the 2016-2017 school year.
21. Recommendation to approve the following as Tiger Concessions Staff at \$8.76/hr. for the 2016-2017 school year, pending the receipt and approval of necessary paperwork:
 - Susanne Ruhe
 - Andrea Koch
 - Amy Reed-Link
 - Buddy Balik
 - Heather Wambold
 - David Dorney
 - Stacy Eisenhard
 - Kelly Hallman

- Nicole Zimmerman
- Mary Zimmerman

A. Yadush introduced Brian Quinlan as a Long Term Substitute for Social Studies. B. Quinlan thanked everyone and said he is a Northwestern graduate. He said it is nice to be back and is looking forward to the opportunity.

A. Yadush introduced Jacqueline McMullen as a Long Term Substitute for Math. J. McMullen said she is happy to be at the District and is very excited. She said the staff has been very supportive.

A. Yadush introduced Raquel Esposito as a Guidance Short Term Substitute. R. Esposito thanked everyone for being so welcoming and supportive. She said she looks forward to next week when the students start.

A. Yadush introduced Andrew Marth as a Long Term Substitute for Physics. A. Marth thanked everyone for the opportunity and said it is good to be back home.

A. Yadush introduced Ashley Kresge as an Instructional Assistant. A. Kresge said she is a third generation Northwestern Tiger. She said she is very excited to be at the District and looks forward to interacting with students and staff.

W. Dovico introduced Elizabeth Hannon as a Social Studies Short Term Substitute. E. Hannon thanked everyone. She said she is greatly looking forward to the opportunity and for Monday.

M. Pulli introduced Allison Suchy as a 4th grade Long Term Substitute. A. Suchy said she fell in love with the community and the schools. She said she is so excited to start working with the students.

M. Pulli introduced Brittany Baumeister Long Term Substitute for Music. B. Baumeister said she is really excited and grateful for the opportunity to work at the District.

M. Pulli introduced Katie Reeser as a new 3rd Grade Teacher. K. Reeser thanked the staff and said she is looking forward to the opportunity of working with the students at Northwestern Elementary.

M. Pulli introduced Monica Reiss as a new Special Education Teacher. M. Reiss said everyone has been so welcoming and friendly. She thanked everyone.

J. Berlet introduced Kathleen O'Brien as a new 3rd Grade Teacher. K. O'Brien said she is really excited. She said her first interview was "fun" and knew it was a good fit.

J. Berlet introduced Jordan Wessner as a new Instructional Assistant. J. Wessner said she is excited to be back at Northwestern Lehigh, but on the other side as staff.

A. Edmonds introduced Christy Diehl as a new Health Room Assistant. C. Diehl said she is relatively new to the area but has had nothing but positive experiences at the elementary and middle schools.

L. Frisbie introduced Megan Schaffer as a new Payroll/Benefits Specialist. M. Schaffer expressed her gratitude to the Board and the Administration for choosing her for the position.

L. Frisbie introduced Kandy Lang as a new District Receptionist. K. Lang said she thoroughly enjoyed the online hiring process and interview. She said she looks forward to working with everyone.

J. Fatzinger explained he would need to abstain from voting due to item C-22, as it would be a conflict of interest.

J. Casciano explained he would need to abstain from voting due to item A-16, as it would be a conflict of interest.

P. Fisher welcomed the new staff and wished them a wonderful school year.

C. Rauscher asked if item C-22 could be removed and voted on separately. The Board agreed.
 Moved: P. Fisher Seconded: T. Hernandez Vote: 8 Aye, 0 Nay, 1 Abstention (J. Casciano)

2.02 Recommendation to approve the following extracurricular stipends for the 2016-2017 school year pending the receipt and approval of all necessary paperwork (C-22):

<u>Extracurricular Position</u>	<u>Name</u>	<u>Stipend</u>
Fine Arts Co- Department Head	James Lykins	\$1,369.79
Fine Arts Co- Department Head	Tracy Smoyer	\$1,369.79
High School Band Director	James Lykins	\$5,446.74
High School Jazz Band Director	James Lykins	\$1,008.29
Bandfront Advisor	James Lykins	\$2,103.77
High School Broadcasting Advisor	Joel Dynda	\$767.62
Class of 2020 Co-Advisor	David Combs	\$453.92
Class of 2020 Co-Advisor	Martha Larkin	\$453.92
Head Baseball Coach	Robert Fatzinger	\$5,406.20
Assistant Football Coach	Ty Cunningham	\$4,751.27
NWE Band & Chorus Advisor @ 50%	Brittany Baumeister	\$904.93
Weisenberg Science Contact Person	Jaime Hafner	\$1,018.51
Weisenberg Social Studies Contact Person	Jacob Davis	\$1,018.51
LGBTQA Alliance Club Advisor	William Mutimer	\$350.00
Ski Club Advisor	Robert Biese	\$350.00
Assistant Cross Country Coach (MS & VA)	Matthew Fritz	\$2,125.19
Assistant Cross Country Coach (MS & VA)	Amy Kelly	Volunteer
MS Student Council Advisor (50%)	Nathan Hunsicker	\$1,241.17
MS Student Council Advisor (50%)	Caroline Ashley Fogal	\$1,241.17
Assistant Field Hockey Coach (JV & VA)	Elizabeth Ache	\$3,243.72
Assistant Field Hockey Coach (JV & VA)	Jayme Porrino	Volunteer
NWE Math Contact Person	Pam Newhard	\$1,018.51
Assistant Field Hockey Coach (JV & VA) prorated for 8/15/16-9/2/16	Jennifer Hammack	\$540.60

Moved: P. Fisher Seconded: J. Casciano Vote: 6 Aye, 2 Nay, 1 Abstention (J. Fatzinger)

3. Curriculum / Building Issues

Consent Agenda items 3.01& 3.02

3.01 * Approval of Contracts for the following Community Education Classes for Fall 2016:

Instructor	Class	Contract Amount	Dates
Sharon Schnyder	Yoga -Session 1 (MONDAY)	360.00	Sept. 26 – December 12, 2016
Heather Browning	Zumba – Session 1	360.00	Sept. 27 – December 6, 2016
Julie Jarrah	Yoga- Session 1 (TUESDAY)	300.00	October 4 – November 29, 2016
Marci Piecienski	Strength and Endurance	660.00	Sept. 26 – December 21, 2016 (meet 2x per week for this class)
Deb Zvanut	Basketweaving 1 Basketweaving 2 Basketweaving 3 Basketweaving 4	157.50 240.00 240.00 240.00	October 4, 2016 October 18 and 25, 2016 November 1 and 15, 2016 December 6 and 13, 2016

3.02 * Approval of the Student Assistance Program (SAP) Agreement from the Center for Humanistic Change (CHC)

Moved: P. Fisher Seconded: T. Hernandez Vote: 9 Aye, 0 Nay

4. Policy

4.01 * First Reading

None at the time

4.02 * Recommendation for Second Reading and Final Approval of the following policies:

823 – Naloxone

P. Toll asked if there were any adverse side effects. A. Edmonds said there are no adverse side effects of the administration of Naloxone when dealing with opioids. P. Fisher encouraged the recognition of the problem and would like to correct this epidemic among our young people. Dr. Wright announced an invitation to the PA State Police awareness event. J. Holman said it is for 9th and 10th grade students. D. Schafer mentioned the IU approved this policy and expanded the administration of naloxone to security officers. He asked that the District keep this in mind for the future, if it is needed.

Moved: P. Fisher Seconded: P. Toll Vote: 9 Aye, 0 Nay

4.03 * Rescind Policies

None at the time

5. Operations

5.01 * Approval for Heidelberg Township Escrow agreement

A. Oakes explained this was discussed at the Workshop Meeting. He stated that retroactive approval would be needed, since the agreement needed to be signed for the permitting process this past week.

Moved: P. Fisher Seconded: P. Toll Vote: 9 Aye, 0 Nay

5.02 * Approval of the bus stops for the 2016/2017 School Year.

A. Oakes said the bus stops are not listed publicly for security reasons and this an annual standard procedure.

Moved: P. Fisher Seconded: C. Rauscher Vote: 9 Aye, 0 Nay

5.03 * Approve Terraform along with KCBA to provide design plans and documentation and bidding to repair the Middle School drainage at a cost of \$27,000

A. Oakes said this item is to alleviate a drainage issue at the Middle School.

Moved: P. Fisher Seconded: J. Fatzinger Vote: 9 Aye, 0 Nay

5.04 * Approve Otis Elevator for the sum of \$247.50 to service an additional elevator in the HS/ Admin Basement

A. Oakes explained this is an addition to the Otis Elevator service agreements already approved.

Moved: P. Fisher Seconded: J. Casciano Vote: 9 Aye, 0 Nay

6. District Finances

6.01 * Approval of agreement with CLIU 21 to provide Discovery Streaming Digital Video Library for one year beginning July 1, 2016 in the amount of \$951.28

Moved: P. Toll Seconded: T. Hernandez Vote: 9 Aye, 0 Nay

Consent Agenda items 6.02-6.04

6.02 * Approval of the attached recommended gate and season ticket prices for the 2016-2017 school year

6.03 * Approval of multi-year sports medicine services agreement with Lehigh Valley Health Network for athletic trainer services for the 2016-17 school year through 2020-21 with a renewal term of 3 years thereafter. Annual fee for years 1-3 \$30,000, and \$32,500 for years 4-5.

L. Frisbie stated after the discussion at the Workshop Meeting, she requested HIPAA language to be added and they agreed.

6.04 * Approval of Ambulance Agreement for services with Northern Valley EMS (NOVA) for 2016-17 school year at a rate of \$100 per game

L. Frisbie explained King Spry reviewed the Agreement for HIPAA language and deemed it unnecessary to be added. J. Casciano asked if the ambulance is only stationed for JV and Varsity games. J. Zimmerman said they will be available for all of Northwestern Lehigh sponsored football games. Dr. Wright said unless there are numerous call-outs.

Moved: P. Fisher Seconded: J. Fatzinger Vote: 9 Aye, 0 Nay

6.05 * Agreement with the Pennsylvania Trust to contract with Conrad Sigel for the bi-annual GASB 45 and newly required GASB 75 services to perform an actuarial valuation for the District at a cost of \$7,225 based on the district's identified size and level of complexity

Moved: P. Fisher Seconded: J. Fatzinger Vote: 9 Aye, 0 Nay

6.06 * Approval to switch third party administrators for the District's Section 125 Flexible Spending Account Plan

L. Frisbie explained that this was discussed at the Workshop Meeting and permission was given to execute the agreement. She said this is for retroactive approval.

Moved: P. Fisher Seconded: J. Casciano Vote: 9 Aye, 0 Nay

6.07 * Approval to upgrade CSIU16 software

L. Frisbie explained there were changes made to the agreement and the final agreement was posted to the Agenda this afternoon. She said P. Toll came to the administration office for a conference call with CSIU regarding their security, back-up and disaster recovery policies. P. Toll explained he wanted CSIU to reference their security procedure in the contract, but they would not add it. He believes they are doing very well with their procedures already in place and is please with them, overall.

Moved: P. Toll Seconded: P. Fisher Vote: 9 Aye, 0 Nay

Consent Agenda items 6.08-6.12

6.08 * Approval to participate in the School Based ACCESS Program for 2016-2017

6.09 * Approval of agreement with Behavioral Health Associates, Lehigh, PA to provide Alternative General Education Programming / Special Education Programming on an as needed basis for the 2016-2017 school year at costs as per agreement

6.10 * Approval of agreement with The Meadows School, Centre Hall, PA to provide Educational Services on an as needed basis for the 2016-2017 school year at costs as per agreement

6.11 * Agreement with New Story School Wyomissing, PA for special education services at a rate of \$276/day for the 2016-2017 school year

A. Edmonds stated the updated agreement posted on August 15, 2016 reflects negotiated changes.

6.12 * Approval of agreement with Whitehall-Coplay School District for Special Education Services for the 2016-2017 school year

Moved: P. Fisher Seconded: D. Schafer Vote: 9 Aye, 0 Nay

6.13 * Confidential Special Education Agreement and Release

A. Edmonds said this was discussed at an executive session after the Workshop Meeting on August 3, 2016.

Moved: P. Fisher Seconded: P. Toll Vote: 9 Aye, 0 Nay

Consent Agenda items 6.14-6.16

6.14 * Retroactive approval of CLIU Overdrive Agreement with CLIU for July 1, 2016-June 30, 2019

6.15 * Approval of agreement with CLIU 21 for Middle School Professional Development sessions on August 22 & 24, 2016 in the amount of \$900

6.16 * Approval of Penn State for Classroom-Embedded Professional Development for Northwestern and Weisenberg Elementary teachers in the amount of \$16,200 to be paid from Title II funds

Moved: P. Fisher Seconded: J. Fatzinger Vote: 9 Aye, 0 Nay

6.17 * Approval of Agreements for Medical & Dental Services

A. Edmonds stated the rates had changed for the bus driver physicals from \$45 to \$50 and the dental exams had changed from \$3.50 to \$5.00. She explained that rates had not changed since 2011.

Moved: P. Fisher Seconded: J. Fatzinger Vote: 9 Aye, 0 Nay

6.18 * Receive the following Reports for May & June 2016

May 2016

1. Budget Report
2. Revenues Report
3. Treasurer's Report

Fund 10 General Fund with a beginning balance of \$22,856,747.62, receipts of \$759,224.25, and disbursements of \$2,715,394.42, leaving a balance of \$20,900,577.45.

Fund 22 Capital Reserve Fund with a beginning balance of \$2,050,735.90, receipts of \$367.40, disbursements of \$603.22, leaving a balance of \$2,050,500.08.

Fund 50 Food Service Fund with a beginning balance of -\$822.12, receipts of \$84,526.30, disbursements of \$84,572.20, leaving a balance of -\$868.02.

4. EIT Report

5. Activity Fund Report
6. Comparison of Prior Year to Current Year Budget to Actual Expenditures by Object Report

June 2016

1. Budget Report
2. Revenues Report
3. Treasurer's Report

Fund 10 General Fund with a beginning balance of \$20,900,577.45, receipts of \$3,729,108.87, and disbursements of \$5,096,756.98, leaving a balance of \$19,532,929.34.

Fund 22 Capital Reserve Fund with a beginning balance of \$2,050,500.08, receipts of \$677,284.27, disbursements of \$293.34, leaving a balance of \$2,727,491.01.

Fund 50 Food Service Fund with a beginning balance of -\$868.02, receipts of \$75,316.58, disbursements of \$77,389.51, leaving a balance of -\$2,940.95.

7. EIT Report
8. Activity Fund Report
9. Comparison of Prior Year to Current Year Budget to Actual Expenditures by Object Report

Moved: P. Fisher Seconded: T. Hernandez Vote: 9 Aye, 0 Nay

6.19 Approval of the following bills as listed for payment:

1. **Fund 10 General Fund for the 2015/2016 school year** check # 00074130 through 00074394 including electronic payments.
2. **Fund 10 General Fund for the 2016/2017 school year** check # 00074234 through 00074383 including electronic payments.
3. **Fund 22 Capital Reserve** check # 00000456 through 00000458.
4. **Fund 50 Food Service Fund for the 2015/2016 school year** check # 00006596 through 00006631.
5. **Fund 50 Food Service Fund for the 2016/2017 school year** check # 00006632 through 00006639.
6. **Fund 51 Tiger Concession** check # 00001382.
7. **June Procurement Card** purchases totaling \$22,047.37.
8. **July Procurement Card** purchases totaling \$12,522.19

L. Frisbie explained there are several documents to this line item. She said there was a check run at the end of June and July. She stated they are separated as 15/16 school year and 16/17 school year.

Moved: P. Fisher Seconded: J. Casciano Vote: 9 Aye, 0 Nay

7. Other Reports

7.01 Enrollment Report

NORTHWESTERN LEHIGH SCHOOL DISTRICT ENROLLMENT REPORT 2016 - 2017



Month	NWE	WEIS	Total Elem	MS	HS	Digital Acad	Out of District Placements	Total	LCTI (included in HS Total)		Charter Gen Ed	Cyber Gen Ed	Charter + Cyber Sp Ed	total	Home School	Non Public
August	446	411	857	528	751	3	17	2156	132	4	40	16	10	66	38	164
September			0					0						0		
October			0					0						0		
November			0					0						0		
December			0					0						0		
January			0					0						0		
February			0					0						0		
March			0					0						0		
April			0					0						0		
May			0					0						0		
June			0					0						0		

Historical Enrollment Data & Trends 1997 -- 2017

Year	Elem	MS	HS	Digital	Out of Dist	Total			Cyber/Charter	Home School	Non Public
September 1997	809	746	742			2297					
June 1998	816	743	741			2300					
September 1998	807	726	761			2294					
June 1998	809	726	759			2294					
September 1999	795	743	750			2288					
June 2000	801	743	740			2284					
September 2000	803	694	780			2257					
June 2001	815	697	738			2250					
September 2001	817	714	763			2294					
June 2002	826	726	759			2311		13			
September 2002	796	767	765			2328					
June 2003	804	780	763			2347		10			
September 2003	826	747	799			2372					
June 2004	831	744	781			2356		17			
September 2004	817	745	773			2335					
June 2005	837	747	755			2339		22			
September 2005	844	724	788			2353		33	50	223	
June 2006	846	729	769			2344		30	65	227	
September 2006	844	739	821			2404		36	58	217	
June 2007	859	747	786			2392		42	61	214	
September 2007	875	731	796			2402		47	60	209	
June 2008	875	736	798			2399		50	61	215	
September 2008	868	724	800			2392		59	50	215	
June 2009	879	719	780			2378		60	53	215	
September 2009	1031	549	791	3		2393		59	43	205	Elem K-5
June 2010	1046	547	776	7		2376		58	43	205	MS 6-8
September 2010	1036	530	784	9		2357		62	35	190	
June 2011	1019	527	761	6		2313		62	34	180	
September 2011	997	557	746	9		2309		58	29	179	
June 2012	994	556	724	13		2287		66	33	179	
September 2012	1013	557	710	5		2285		52	34	169	
June 2013	1015	559	695	7		2276		49	32	177	
September 2013	974	550	742	4		2270		59	36	171	
June 2014	972	552	721	10		2255		57	44	171	
September 2014	970	535	738	3		2246		53	46	161	
June 2015	977	531	723	5		2236		65	44	164	
September 2015*	896	527	751	4	25	2203		74	41	164	
June 2016	908	531	750	6	26	2221		60	43	164	
September 2016											
June 2017											

*Numbers adjusted to accurately reflect students placed in Out-of District Programs and IU students placed within the District

Dr. Wright explained the District is down in enrollment at the present time which is mainly in the combined elementary number. She said she will keep her eye on the enrollment numbers.

7.02 Foundation Report

L. Stitzel announced the representative from the Foundation, D.J. Wolbert, will be attending the District-wide opening day and will be speaking about the mini-grant opportunities to teachers. She explained the District is a recipient of a \$15,000 mini-grant and teachers are submitting applications right now, for this year and next.

L. Stitzel explained there are two openings on the Foundation's Board. She said if anyone is interested to contact her or the Board.

L. Stitzel mentioned a fundraiser on October 16, 2016 for sporting clays. She said information and registration can be found online on their website.

7.03 Committee Reports as follows:

Legislation

D. Schafer explained PSBA set up new platforms and running in two-year cycles. He explained he spent 12 days in Harrisburg working short sessions for: Fair funding formula for special education, Needs for technical schools and Truancy.

Intermediate Unit

D. Schafer said the IU is increasing Physical Education as part of the curriculum and instituting healthy snacks. He showed a brief video explaining the STREAM Factory at the Youth Forestry Camp in Hickory Run.

Lehigh Career & Technical Institute

None at the time.

Lehigh Carbon Community College

P. Fisher explained Pat Toomey's office was represented at LCCC. He stated the enrollment is down 1.4%, however compared to the cohort of other community colleges they run from flat to a -8% enrollment rate. He said he is hoping the enrollment will increase due to the addition of new programs. He stated he was present at the honors program and 63 students participated and received free tuition. He also explained there is an opportunity for 20 students to study abroad.

Recreation Commission

T. Leiser said this weekend will be Night in the Country. He said it will be Saturday 4:00 pm – 10:00 pm. He explained he received a letter from PennDOT approving the reduction of the speed limit on Northwest Road. He explained his son had his heel run over on that road and hopes that this is the start of a safer road for the community.

8. Old Business

8.01 * Approve the Addendum to the June 15, 2016 Resolution of the Board of School Directors of the Northwestern Lehigh School District granting conditional renewal of the Charter of the Circle of Seasons Charter School

Dr. Wright explained the extension date would be moved to October 19, 2016, in order to finalize all documentation and take into consideration both Board Meetings in October. W. Dellicker said this will allow the Charter to open up and begin the school year for the enrolled students.

Moved: D. Schafer Seconded: P. Toll Vote: 9 Aye, 0 Nay

9. New Business

Consent Agenda items 9.01-9.02

9.01 * Approval of Paul Fisher, Jr and Darryl Schafer as voting delegates at the PSBA 2016 Delegate Assembly on October 15, 2016

9.02 * Appoint Mr. Willard Dellicker, Mr. Phillip Toll and Mr. Joseph Fatzinger on the Construction Committee

Moved: J. Fatzinger Seconded: P. Fisher Vote: 9 Aye, 0 Nay

10. Communications

10.01 Courtesy of the Floor

R. Nemeth spoke about the opioid addiction epidemic. He feels rehab is not the answer but early education. He feels the education should start in the Middle School and should show shocking information. Dr. Wright said education has a role but the education needs to begin at home.

10.02 Communications / Notes for the Board from Todd Hernandez, Secretary

T. Hernandez reminded the Board about registration for the PSBA conference, if they are interested. He said early registration runs until September 1, 2016. He mentioned the dates are October 13, 14 and 15, 2016.

10.03 Administrative / Building Sharing

J. Zimmerman stated there were over 450 students on campus and how it was nice to see them back in band and sports. He thanked A. Oakes and the Buildings and Grounds Department for getting the fields ready. He said he was working with the Recreation Commission for Night in the Country. He acknowledged the 2015/2016 Boys program as winners of the Colonial League Cup and the Girls came second to Saucon Valley. He said he is very proud of the Athletic Teams and Coaches.

A. Madochick said Food Service is ready to serve.

J. Holman explained the Drug Awareness Academy is open to all Lehigh Valley Schools. She said sessions will be held the last two weeks in October and first two weeks in November with the Pennsylvania State Police. She said she attended EduSummit with W. Dovico and received a letter from BrightBytes, commending how the District utilizes their data and mentioned how far the District had come with their 1:1 implementation since 2014.

A. Yadush stated she was ready for everyone to come back on Monday. She said there's many new faces of staff for Fall and that it is nice to see the students back on campus.

D. Allen stated he received information from LCTI that out of 45 students who took the 15/16 NOCTI's 40 scored advanced and 5 scored competent. He said all students did well. He stated 300 + students picked up their laptops early for the take-home option.

W. Dovico thanked the maintenance, custodial and secretarial staff for working tirelessly over the summer to be ready for the new school year.

A. Stauffenberg announced the new student orientation on Wednesday at 8:30 in the auditorium of the Middle School which included a tour of the building.

J. Berlet said Weisenberg is getting ready for the new school year and everyone is excited to get started.

M. Pulli said the K-2 teachers had attended an Apple training at the Apple Store in order to learn how to use the iPads more efficiently with the younger students.

10.04 Board Member Sharing

P. Fisher welcomed all of the staff back. He asked J. Holman if she would be able to share the 1:1 presentation that she had given at EduSummit with W. Dovico.

J. Fatzinger congratulated B. Rex and the new employees and wished the Principals and Assistant Principals good luck in the upcoming year. He said he appreciated the opinion of the public and hopes there is closure.

D. Schafer thanked J. Zimmerman for his PIAA work. He said he supported the PIAA amendment which was brought to his attention and unfortunately, it was turned down. J. Zimmerman thanked D. Schafer for his support and explained the proposed PIAA amendment. D. Schafer announced a house fire belonging to the Slaski Family. He urged if anyone was looking to help to please see M. Pulli.

P. Toll welcomed everyone back and hopes for a successful new school year. He thanked J. Zimmerman for his NWL hat and commented about the "N" on the hat.

T. Leiser said he is looking forward to start a new year. He said it was great to see many former students coming back into the community, showing a tight knit community.

C. Rauscher congratulated the new employees and B. Rex for her retirement. She welcomed back the staff. She said she would like to send a donation to the Slaski Family. She asked for discussion about a proposed policy for nepotism to be implemented into the District in order to avoid any conflicts.

J. Casciano welcomed the staff back to the 2016/2017 School Year. He commented about cooking hot dogs at Saturday's game.

W. Dellicker welcomed the new hires and commented how half of them seem to be Northwestern Lehigh School District graduates. He congratulated them and commented on the intensive screening that is in place in order to have the best education for the District's students. He thanked everyone for their efforts.

10.05 Meeting Announcements

An executive session was held for Personnel purposes prior to the Board Meeting at 6:30 PM.

Workshop Meeting on August 3, 2016 at 6:30 PM in the Board Room

Personnel Meeting on August 3, 2016 following the Workshop Meeting in the Board Room

Upcoming Workshop Meeting on September 7, 2016 at 6:30 PM in the Board Room

Upcoming Personnel Meeting on September 7, 2016 following the Workshop Meeting in the Board Room

Board Meeting will be held on September 21, 2016 at 7:00 PM in the Board Room

11. Adjournment

Upon motion by P. Fisher, seconded by J. Fatzinger, the meeting was adjourned at 8:42 PM.

* Discussed in Committee Meeting

Respectfully submitted,

Todd Hernandez, Secretary
By J. Partenio, Recording Secretary