

**Northwestern Lehigh School District
6493 Rt. 309, New Tripoli, PA 18066
SCHOOL BOARD MEETING
District Board Room
Wednesday, February 21, 2018, 7:00 PM**

1. Opening Procedures

1.01 Call to Order

The February 21, 2018 Board Meeting of the Northwestern Lehigh School District Board of Directors was called to order at 7:00 PM by President Willard Dellicker.

1.02 Roll Call

PR** John Casciano	PR Todd Hernandez	PR Alan Rex
PR Willard Dellicker	PR Todd Leiser	PR Phillip Toll
PR Joseph Fatzinger	PR Marci Piescinski	PR James Warfel

***J. Casciano arrived at 7:27 PM*

Also Present:

Phyllis Breininger, Chris George, Von Muller, Christina Fogel, Patty Mengel, Scott Shearer, Kevin, Reid, Dave Hunsicker, John Hayes, Atty. Jessica Moyer, Arthur Oakes, Andrea Madochick, William Dovico, Maria Pulli, Jill Berlet, LeAnn Stitzel, Luann Matika, Leslie Frisbie and Jennifer Holman.

1.03 Opening exercises included the Pledge of Allegiance and a moment of silence.

1.04 Approval of Agenda with items 6.01-6.03 to be moved up before Personnel

Moved: J. Fatzinger Seconded: A. Rex Vote: 8 Aye, 0 Nay

1.05 President welcomed guests

1.06 Courtesy of the Floor

None at the time

1.07 Approval of Minutes from the January 17, 2018 Board Meeting and February 2, 2018 Construction Committee

Moved: P. Toll Seconded: T. Leiser Vote: 8 Aye, 0 Nay

1.08 Recognition/Presentations

School Director Recognition

P. Mengel, from the High School, thanked all of the Board Members for being dedicated to improving the School District. She explained how she is excited to see the final High School Modernization Project completed and believes it will add a sense of pride to everyone who is in the building. She recognized the Board Members' long hours of volunteer work and appreciated how they put the best interests of the administration, teachers, support staff and students at the forefront of their decisions. She, and High School Student Council Members, shared a gift bag with each Board Member.

Gifts were given to the Board Members from each School Building for School Director Appreciation.

Middle School Art Presentation

W. Dovico introduced Christina Fogel as the Middle School Art Teacher. C. Fogel presented artwork to the Board and Community by the following students: Zachary Grim, Aine Demko, Jillian George, Claire Costa, Austin Blawn, Cayden Fitch, Maci Fisher, Shenandoah DeNardo, Alina Palma and Joshua Garcia. She explained each piece of art and thanked the Board Members for the opportunity to display the students' work. W. Dellicker thanked the Students for their artwork.

1.09 Board President's Report

W. Dellicker commented about the wonderful job done to commemorate the Middle School's 25th Anniversary. He commended the committee on their planning and remarked about the students' energy and courteousness.

W. Dellicker spoke about the school shooting in Parkland, Florida. He mentioned how Dr. Wright sent out a thoughtful and comforting letter to parents and said the Board and administration would be committed to providing security for the students. He pledged to parents how security would be analyzed at the upcoming Board Retreat on March 10, 2018 and would be an ongoing process.

1.10 Superintendent's Report

J. Holman recognized the School Directors as unpaid volunteers who spend countless hours studying complex issues of the District. She said they are responsible for the academic success of all of the students, as well as the efficient management of the District and an annual budget of just over \$43 million. She explained they provide leadership for academic programs and achievement, district funding, school facilities and many other critical issues. She thanked all of the Board Members for all of their work done at the District.

2. Personnel Action

2.01 Approval is requested for personnel item(s) as attached:

A. RETIREMENTS/RESIGNATIONS:

1. Recommendation to accept the resignation for retirement for Ann Priester-Towne, 4th Grade Teacher at Northwestern Elementary School, after 12 years of service to the District, effective the last teacher day of the 2017-2018 school year.
2. Recommendation to accept the resignation for retirement for Jan Sutermeister, High School German and Language Arts Teacher, after 13 years of service to the District, effective the last teacher day of the 2017-2018 school year.
3. Recommendation to accept the resignation for retirement for Vivian Weidner, 2nd Grade Teacher at Weisenberg Elementary School, after 33 years of service to the District, effective the last teacher day of the 2017-2018 school year.
4. Recommendation to remove Alexandra Feinman as a substitute Teacher, effective February 15, 2018 per her request.
5. Recommendation to remove Ashten Oswald as a substitute Teacher, effective February 21, 2018 per her request.

B. APPOINTMENTS/NEW EMPLOYEES:

1. Recommendation to approve Katherine Klersy as short-term substitute Learning Support Teacher at Weisenberg Elementary, effective February 5, 2018 until the end of the 2017-2018 school year at \$150/day. Katherine will also be added to the day to day substitute Teacher list.

C. OTHER ACTIONS:

1. Approval to grant tenure to David Combs, High School Guidance Counselor, after completion of three (3) years of satisfactory service to the District per Administrative recommendation, effective February 21, 2018.
2. Recommendation to approve Lynn Pujol as a substitute Custodian, effective January 23, 2018 at \$12.23/hr.
3. Recommendation to add Lynn Pujol as a substitute Bus Driver, effective January 30, 2018.
4. Recommendation to add John Citarella as a substitute Bus Driver, effective January 2, 2018.

5. Recommendation to change the status of Dawn Tirpak from substitute Van Driver to part-time Van Driver, effective January 29, 2018 at \$15.18/hr.
6. Recommendation to change the status of Donna Schmoyer from temporary, one-on-one Instructional Assistant to part-time Instructional Assistant, effective February 13, 2018.
7. Recommendation to approve Frank Kane as a substitute Instructional Assistant, effective February 1, 2018 at \$13.25/hr. Frank is also a substitute Teacher.
8. Recommendation to approve a student teaching experience at Weisenberg Elementary School for the following from Kutztown University from February 14 through May 4, 2018:
 - Ashley Armstrong with Denise Wiik, Grade 4
 - Jill Catino with Brooke Storms, Grade 1
9. Recommendation to approve unpaid days for employee #1108 for February 15, 16, 20, March 2 & 5, 2018.
10. Recommendation to approve unpaid days for employee #708 for May 16-18, 2018.
11. Recommendation to approve unpaid days for employee #1153 for January 18-29, 2018 and February 15-16, 2018.
12. Recommendation to approve an unpaid leave for employee #1815 beginning January 2, 2018 with an end date to be determined.
13. Recommendation to approve unpaid days for employee #2184 for March 5-8, 2018.
14. Recommendation to approve unpaid days for employee #1410 for April 16-20, 2018.
15. Recommendation to approve unpaid days for employee #588 for April 10-13, 2018.
16. Recommendation to approve unpaid days for employee #1957 for February 15 & 16, 2018.
17. Recommendation to approve the following extracurricular stipends for the 2017-2018 school year pending the receipt and approval of all necessary paperwork:

<u>Extracurricular Position</u>	<u>Name</u>	<u>Stipend</u>
Head Baseball Coach	Duran Porrino	\$5,500.81
Assistant Baseball Coach (VA)	Josh Perich	\$3,300.49
Assistant Baseball Coach (JV & VA)	Jordan Smith	\$3,850.57
Assistant Baseball Coach	Robert Fatzinger	Volunteer
Assistant Baseball Coach (VA)	Ty Cunningham	Volunteer
Assistant Track & Field Coach (VA)	Vanessa Blose	Volunteer
Assistant Track & Field Coach (VA)	Josh Masters	Volunteer

L. Matika and M. Pulli introduced Von Muller as the new Health and Wellness Teacher in Northwestern Elementary. V. Muller thanked everyone for the opportunity to be a part of the School District and has had an incredible experience so far.

J. Fatzinger stated he would abstain from voting due to a conflict of interest.

Moved: T. Leiser

Seconded: J. Casciano

Vote: 8 Aye, 0 Nay, 1 Abs

3. Curriculum / Building Issues

None at the time

4. Policy

4.01 First Reading

None at the time

4.02 Recommendation to move this item for Second Reading and Final Approval at the February 21, 2018 Board Meeting

[150 - Title I - Comparability of Services](#)

Moved: T. Leiser

Seconded: J. Fatzinger

Vote: 9 Aye, 0 Nay

4.03 Approval to rescind the following policies:

None at the time

5. Operations

5.01 * Approval for construction management services with D'Huy Engineering.

W. Dellicker explained this item was vetted by the Construction Committee and was recommended to be brought to the full Board for approval.

Moved: P. Toll

Seconded: J. Fatzinger

Vote: 9 Aye, 0 Nay

6. District Finances

6.01 High School Modernization Project Financing

L. Frisbie announced Scott Shearer, PFM; Kevin Reid, King Spry; Dave Hunsicker, New Tripoli Bank, and John Hayes, New Tripoli Bank whom would be presenting the financing plan for the second phase borrowing for the High School Modernization Project. She stated financing options will be discussed with a recommendation to borrow \$6,775,000 with New Tripoli Bank and a revised Parameters Resolution is necessary in to comply with DCED requirements.

S. Shearer distributed copies of the PFM Financing Discussion. He stated there is volatility in the borrowing market, however, long term rates are below historic averages and are competitive. He explained that short term rates are projected to increase in 2018. He discussed the existing debt portfolio stating the District has \$46.9 million of outstanding debt, currently, which includes six series of bonds and notes. He approximated the annual local effort, after the state reimbursement, to be about \$3.7 million. He showed the various series of debt held by the District as well as their rates and structures.

S. Shearer discussed the capital needs of the District since they are moving forward with renovations to the High School Facility. He said the total project is estimated at \$12.6 million and the District has already borrowed approximately \$5.7 million with a bond issue. He mentioned the District is contemplating contributing some of its cash reserves on the project and how he had included different scenarios utilizing no cash, \$2 million cash and \$4 million cash.

S. Shearer mentioned New Tripoli Bank offered the District a bank loan proposal with a 2.95% fixed rate for 17 years. He said this structure utilizes wrap around debt service structure without a pre-payment penalty. He explained that financing costs for bank loans are typically lower than a bond issue. He stated the rates would be locked on the bank loan, through March 31, 2018, where a bond issue rate would be estimated until the day of pricing. He explained the All-in-True Interest Cost of the bank loan was 3.01% versus around 3.40% for the bond issue estimate.

S. Shearer recommended the Board decide how much cash they would be interested in contributing to the project in order to move forward on adopting a new borrowing resolution tonight. He stated the new loan would close before March 31, 2018.

S. Shearer reviewed the Debt Service Requirements and Local Effort Requirements tables with the Board. L. Frisbie explained how the rental sinking payments in the state budget line item is actually the state reimbursements to the District for debt service.

S. Shearer showed the Board the Project Cost Assumptions of three different loan structures utilizing no cash, \$2 million cash and \$4 million cash. He reviewed the Proposed Total Local Effort bar graph with the Board explaining the wrap structure and how the debt would be amortized.

J. Warfel asked for an explanation of column 7, which had the estimated millage equivalent. L. Frisbie said she would touch upon that in a minute. P. Toll asked if there was any way to increase the principle payoff without putting any cash down and cut back on interest costs. S. Shearer said they could do a level debt structure but then it would be a higher budget impact. L. Frisbie explained the financing team did look at that initially with an amortization schedule reflecting a \$5,000 annual principle, however, New Tripoli Bank asked to modify the amortization schedule to increase the principle payment to \$50,000. She stated S. Shearer and his team re-ran the numbers to provide new scenarios and the information was put into the budget to see the impact of those dollars to the annual budget. She mentioned that DCED has requirements to follow and a revised Parameters Resolution would be necessary due to the modified amortization schedule increasing the principle payment in the early years. P. Toll asked if there could be pre-payment of principle. D. Hunsicker stated if the District would like to add an additional \$50,000 or \$100,000 toward principle they can do so. He stated the original structure had \$5,000.00 in for principle, paid annually, and he requested that to be changed. K. Reid said although there is no pre-payment penalty, the District would need to follow the schedule in order to comply with state regulations. He said ultimately, the District must follow those guidelines. S. Shearer stated if the District is looking to make extra payments, the principle amounts would need to be reamortized in order to keep from violating any regulations. He said the loan is configured to give flexibility to do that, but must be done in a way that satisfies the state guidelines.

L. Frisbie reviewed the following information with the Board:

REVISED ESTIMATED PROJECT COST			
	Project Budget		
High School Modernization Project	\$ 12,583,492		
DISTRICT CASH CONTRIBUTION *	Option 1	Option 2	Option 3
Use of GF Balance	-	2,000,000	4,000,000
Bond Issue April 2017	5,685,000	5,685,000	5,685,000
Bond/Bank Loan April 2018	6,775,000	4,775,000	2,775,000
	\$ 12,460,000	\$ 12,460,000	\$ 12,460,000
*Difference compared to project budget due to bond proceeds vs. net cash			

ESTIMATED FUND BALANCE AVAILABLE **	
Millage Rate Stabilization	\$ 1,953,000
Energy Stabilization	400,000
Capital Projects	2,284,517
Unassigned	1,362,483
	<u>\$ 6,000,000</u>

** Balance reflects fund balance amounts available for use as of June 30, 2017. Original estimated use of fund balance was \$4,000,000 prior to 2016-17 fund balance designations.

L. Frisbie reviewed the options shown below and how it affects the taxpayer with the millage equivalent:

OPTION 1: BOND/BANK LOAN \$6,775,000 (\$0 USE OF CASH)		
	2018-19	2019-20
Additional Debt Service	\$ 229,876	\$ 18,512
Millage Equivalent (Assumes Value of 1 mill=\$1.6 million)	0.1437	0.0116
Cost to Average Taxpayer (Assumes \$216,000 avg assessment)	\$ 31.03	\$ 2.50
OPTION 2: BOND/BANK LOAN \$4,775,000 (\$2,000,000 USE OF CASH)		
	2018-19	2019-20
Additional Debt Service	\$ 176,776	\$ 12,612
Millage Equivalent (Assumes Value of 1 mill=\$1.6 million)	0.1105	0.0079
Cost to Average Taxpayer (Assumes \$216,000 avg assessment)	\$ 23.86	\$ 1.70
Difference Compared to Option 1	\$ (7.17)	\$ (0.80)
OPTION 3: BOND/BANK LOAN \$2,775,000 (\$4,000,000 USE OF CASH)		
	2018-19	2019-20
Additional Debt Service	\$ 123,676	\$ 6,712
Millage Equivalent (Assumes Value of 1 mill=\$1.6 million)	0.0773	0.0042
Cost to Average Taxpayer (Assumes \$216,000 avg assessment)	\$ 16.70	\$ 0.91
Difference Compared to Option 1	\$ (14.34)	\$ (1.59)

L. Frisbie stated the administration's recommendation is for the Board to move forward with Option 1 and borrow \$6,775,000 with \$0 use of fund balance in order to allow flexibility for future discussions about a stadium project or other capital projects. She explained if the Board decides to not move forward with any projects, those funds would still be available to prepay the debt service. She showed the Board a chart depicting the estimated taxpayer impact for the new debt with different cash options and based on varying levels of property assessment, for informational purposes. T. Leiser asked what the dollar amount of the average affected increase was that was published when the information on financing initially began. L. Frisbie said she did not have that exact figure with her, however, it was higher because the total estimated cost was higher then. The Board believed it was about \$60.

T. Leiser asked what year the TIF would expire. L. Frisbie stated the District is entering year 7 of the TIF, so it would still be several years out before those additional dollars are brought in. T. Leiser said it would be about around 2032.

P. Toll asked if the District has about \$19 million in cash currently. L. Frisbie said yes. He felt that some cash should be put toward the financing. He questioned the line item with healthcare. L. Frisbie said the line item of healthcare does not have anything to do with Capital Projects so it was not included in the estimates. She said the Board could re-commit the allocations through the annual budgeting process to pull money out from healthcare stabilization and add to Capital Projects, but we are trying to align the appropriate use of the funds. P. Toll asked if the funds could be used to hold a millage rate down. L. Frisbie explained it could be utilized in the future to help phase in a millage increase. W. Dellicker stated it gives the District the flexibility in the budget to not have to increase taxes or prepay, because there are funds there allocated for that purpose. T. Leiser agreed.

6.02 Approval to finance the High School Modernization Project without use of General Fund Balance.

Moved: T. Leiser

Seconded: J. Fatzinger

Vote: 9 Aye, 0 Nay

6.03 Authorize the issuance of General Obligation Note in the maximum aggregate principal amount of \$6,775,000 for the purpose of the School District's Capital Improvement Projects pursuant to the Local Government Unit Debt Act of 1996 as amended and according to the Borrowing Resolution.

L. Frisbie explained the revised amortization schedules requires a revised Parameters Resolution to be submitted to DCED. K. Reid explained to the Board the necessity of the Parameters Resolution and the second step of financing. He said all paperwork will be sent to the state and reviewed for 20 days. He stated this will then authorize PFM to put together closing documents, as well as New Tripoli Bank, and move to settlement. He said the revision allows for higher principle payments to be made from the District. W. Dellicker and J. Holman thanked S. Shearer, K. Reid, D. Hunsicker and J. Hayes for their assistance in the financing process. D. Hunsicker thanked the Board for their partnership with New Tripoli Bank over the years

Moved: T. Leiser

Seconded: J. Fatzinger

Vote: 9 Aye, 0 Nay

6.04 Approval to apply for a grant with USA Football up to \$50,000 for installation of a turf field.

W. Dellicker said this item is for a Grant opportunity to apply for up to \$50,000 from USA Football for installation of a turf field. J. Holman spoke on behalf of Jason Zimmerman regarding the grant application process and requested Board approval to submit the grant, since the grant deadline to apply is March 7, 2018. She said he asked for leniency from the Board on applying for future turf grants with the ability to bring them to the Board retroactively. She said she would alert the Board about the future turf grants. P. Toll requested to make that as part of the motion

Moved: T. Leiser

Seconded: J. Fatzinger

Vote: 9 Aye, 0 Nay

6.05 Approval of the Resolution for the 2018-2019 Lehigh Carbon Community College Operating Budget in the amount of \$51,689,148 and Capital Budget in the amount of \$3,498,902 with a District contribution of \$152,959.

L. Frisbie stated this is a routine annual item and LCCC uses a 5-year average enrollment for the Operating Budget and Debt Service is based on the District's Market Value. She said the District's Capital Contribution is \$88,388. She stated the District's total contribution for LCCC for the 2018/2019 School year would be \$241,347, which was a decrease from last year of about \$1,900. W. Dellicker asked if there was any desire to have officers review the information with the Board. The Board was not interested at the time.

Moved: J. Casciano

Seconded: J. Fatzinger

Vote: 9 Aye, 0 Nay

6.06 Approval of the Resolution for the 2018-2019 Lehigh Career and Technical School General Operating Budget of \$26,602,200 and Academic Center Budget of \$1,819,400 with a District contribution of \$1,097,487 for the General Operating Budget and \$17,685 for the Academic Center.

L. Frisbie explained the Districts' share of LCTI's Budget is determined similarly to LCCC's. She said the General Operating Budget is determined from a 5-year enrollment average. She said the Districts' 5-year average of enrollment was about 130 students and equates to about \$909,000. She said the debt service is also based off of the Districts' Market Value and is estimated at about \$17,000. She said the Districts' total contribution to LCTI for the 2018/2019 School year totals \$1,097,487. She explained there is an increase of about \$60,000 due to increased enrollment and increased market value, however there is also a \$3,000 decrease for the Academic Center, based on enrollment in that program.

Moved: A. Rex

Seconded: J. Fatzinger

Vote: 9 Aye, 0 Nay

6.07 Approval of the Resolution for the 2018-2019 Carbon Lehigh Intermediate Unit 21 General Operating Budget of \$3,043,282 with a District contribution of \$39,684.

L. Frisbie mentioned the District's share of the CLIU's General Operating Budget for the 2018/2019 School year was almost \$39,700 and had an increase of about \$1,200. She said it seemed like a small piece, however, the District pays for other services utilized through the CLIU. The District spends much more on individual services for Special Education, Technology and Professional Development.

Moved: J. Warfel

Seconded: M. Piescienski

Vote: 9 Aye, 0 Nay

6.08 Approval to receive the Audited Financial Statements as of June 30, 2017.

L. Frisbie said this is a routine item summarizing the financial activity for the 2016/2017 School Year. P. Toll asked if Gorman reviewed the Audit with the Board. L. Frisbie said Gorman was not at a meeting and explained to the Board that every several years Gorman has come to a Board Meeting to explain the audit of the financial statements. L. Frisbie asked if the Board would like Gorman to come to a Board Meeting. The Board did not wish to have Gorman attend.

Moved: J. Warfel

Seconded: T. Leiser

Vote: 9 Aye, 0 Nay

6.09 Recommendation to approve the following contracts to be paid from the Student Activities Fund:

1. Lehigh Valley Iron Pigs, Allentown, PA for Northwestern Elementary on April 28, 2018 in the amount of \$1270.

Moved: J. Warfel

Seconded: A. Rex

Vote: 9 Aye, 0 Nay

6.10 Receive the following Reports for December:

1. Budget Report
2. Revenues Report
3. Treasurer's Report

Fund 10 General Fund with a beginning balance of \$34,402,782.29, receipts of \$2,798,037.11, and disbursements of \$3,826,928.05, leaving a balance of \$33,373,891.35.

Fund 22 Capital Reserve Fund with a beginning balance of \$1,696,416.73, receipts of \$806.48, disbursements of \$0.00, leaving a balance of \$1,697,223.21.

Fund 36 Capital Projects with a beginning balance of \$2,150,093.60, receipts of \$709.56, disbursements of \$829,111.98, leaving a balance of \$1,321,691.18.

Fund 50 Food Service Fund with a beginning balance of -\$1,095.48, receipts of \$76,964.19, disbursements of \$77,603.18, leaving a balance of -\$1,734.47.

4. EIT Report
5. Activity Fund Report
6. Comparison of Prior Year to Current Year Budget to Actual Expenditures by Object Report

L. Frisbie announced current real estate collection is \$435,000 more than the prior year. She said there was strong collections in the discount period and \$844,000 was turned over to Portnoff. She said \$735,000 was turned over in 2016/2017. The increase in the amount relates primarily to one large taxpayer, but otherwise the turnover is consistent with prior years. She stated the earned income tax is on target. She said the year to date payroll costs looked skewed due to bringing payroll back in house and the method of accrual in the two systems comparatively.

Moved: T. Leiser

Seconded: T. Hernandez

Vote: 9 Aye, 0 Nay.

6.11 Approval of the following bills as listed for payment:

1. Fund 10 General Fund check # 0078361 through 00078586 including electronic payments.
2. Fund 22 Capital Reserve check # 00000478
3. Fund 36 Capital Projects check # 00001053 through 00001057
4. Fund 50 Food Service Fund check # 00006935 through 00006946
5. Procurement Card purchases totaling \$15,027.16

L. Frisbie stated Fund 22 is a Capital Reserve account which funds capital projects such as the survey on District wide telephone infrastructure. She said Fund 36 is Bond Proceeds which are associated with the Construction Project.

Moved: P. Toll

Seconded: J. Fatzinger

Vote: 9 Aye, 0 Nay

7. Other Reports

7.01 Enrollment Report

W. Dellicker asked where the District was with Kindergarten enrollment. J. Berlet and M. Pulli stated there were 93 students registered for Kindergarten so far. J. Holman said Kindergarten registration will be April 4th and 5th.

7.02 Foundation Report

L. Stitzel said the Foundation has a fundraiser coming up on Saturday evening. She said it is a Tiger's Night Out at Lynnpport Fire Company from 6-9 PM with the theme of "Sausage, Soup and Song." She said pierogies would also be available. She mentioned registration can be done online on the Foundation's website.

7.03 Committee Reports as follows:

Legislation

None at the time

Intermediate Unit

J. Warfel stated there was a short meeting and did not have much to report.

Lehigh Career & Technical Institute

None at the time

Lehigh Carbon Community College

W. Dellicker stated the Donnelly Center relocation is still underway. He said next Wednesday is the exit interview for the Middle States Accreditation team at LCCC.

Recreation Commission

T. Leiser announced that Don Link is retiring from the Recreation Commission, after many years of service. T. Hernandez said the Grant for the community walking path was about \$62,000. L. Frisbie asked who the new president is. T. Hernandez said Justin Smith.

8. Old Business

None at the time

9. New Business

9.01 Recommendation to nominate William Miracle for Lehigh Carbon Community College's Trustee-At-Large Seat.

W. Dellicker nominated William Miracle as Trustee-At-Large. He said Mr. Miracle's home District is Southern Lehigh and has been serving as a Trustee at large for several years. W. Dellicker read Mr. Miracle's bio to the Board. The Board agreed to nominate William (Bill) Miracle as Trustee-At-Large for LCCC.

Moved: P. Toll

Seconded: J. Casciano

Vote: 9 Aye, 0 Nay

10. Communications

10.01 Courtesy of the Floor

None at the time

10.02 Communications / Notes for the Board from John Casciano, Secretary

None at the time

10.03 Administrative / Building Sharing

M. Pulli announced read across America will be held next week with a book trade at Northwestern Elementary. She said in March they will be participating in student shadows, where teachers, staff or administrators will be shadowing students to see what a day in the life of a student holds, in the hopes of continuous school improvement. She thanked the Board members for their service to the students.

J. Berlet thanked the Board Members for their dedication to the students at the District. She said the tokens in front of each Board Member were made by students at the Weisenberg Maker Space. She said on February 9th the 5th grade chorus sang at the Phantoms game and they did a wonderful job. She said the Artist in Residence Program was just completed and photos were posted on Facebook. She invited the Board to come see the work done by the students. She thanked Mrs. Sacco for organizing the program. She announced March 10th will be Family Night.

W. Dovico acknowledged the Pride Committee that put together the Middle School 25th Anniversary Celebration. He stated the Middle School "Scholastic Scrimmage" Team will be in the finals tomorrow night at Tamaqua. He said Mr. Kulp and Mr. Arifaj are the advisors. He said Mr. Hunsicker and Mr. Moll are leading the "What's so Cool about Manufacturing?" Project where a video is put together to advertise or market a company (Mack Trucks). He explained that people can go online and look up Lehigh Valley What's So Cool About Manufacturing and actually vote on a video from all of the schools involved. He said voting concludes on Friday evening and an event is planned for Tuesday evening at The Steelstacks to announce the winner of the competition. He explained to the Board the trinkets that were given to the Board Members for School Director Appreciation were created by the Middle School Students in Art Class as well as Student Council. He thanked the Board Members for their service to the District and their ongoing leadership and support.

A. Oakes thanked all of the Board Members for their service to the District and for all of their support.

A. Madochick thanked the Board Members for all of their support throughout the year.

J. Holman gave the following update on behalf of the High School:

- Wrestlers are competing on Friday and Saturday at Freedom.
- Boys' Basketball will be playing Lower Moreland at Lower Moreland on Friday evening
- Girls' Basketball will be playing Tamaqua at Northern Lehigh on Saturday
- Disney's High School Musical will be performing in the Middle School Auditorium on March 1-3

10.04 Board Member Sharing

J. Fatzinger gave a shout out to the Student Council for recognizing the Board and the art students who came to share their artwork. He said his thoughts and prayers were with the families, students and staff that were affected by the Parkland Florida School shooting.

J. Casciano thanked the students for the wonderful gifts. He commended the Middle School on the 25th Anniversary Celebration that he attended. He said W. Dovico and the Middle School staff did a wonderful job.

J. Warfel thanked the students for the gifts as well. He congratulated the Middle School Staff on the 25th Anniversary Celebration. He said an enormous amount of hard work went into planning the celebration. He believes it is critical to celebrate and sustain the culture of an organization. He said it was quite a remarkable celebration and it says a lot for the health of the school. He congratulated W. Dovico for the Anniversary Celebration.

T. Leiser said he enjoyed the ceremony on Friday. He believed the students enjoyed it even more. He thanked L. Frisbie and the Finance Team for putting together the information about the debt service. He sent his thoughts and prayers to the school in Parkland Florida.

P. Toll thanked the students for their gifts and mentioned how he has two at home on his refrigerator from last year. He spoke about Senator Pat Browne's two proposals on School Safety. 1 – To have an armed guard in every building. 2 – To have an armed guard at all sporting events. He said he will stay updated on the legislation.

M. Piescienski sent her thoughts and prayers to the families, staff and students in Parkland Florida. She thanked the students for the gifts given to Board Members and commended the Middle School on their 25th Anniversary Celebration. She stated that it was amazing and she realized how much work went into planning the event.

A. Rex thanked the students for the gifts given to Board Members. He said we need to ask for healing for all of the families over here and ask what it is that needs to be done to fix the problem.

T. Hernandez thanked everyone for the recognition. He stated that the Board Members do not do their work for themselves, but for all of the students and staff.

W. Dellicker said the Board is blessed with the community, staff and students in the District. He stated it is a wonderful place to be a part of and is privileged to be a steward of Northwestern Lehigh. He thanked everyone for their gifts.

10.05 Meeting Announcements

A Construction Committee Meeting was held on February 2, 2018 at 1:00 PM in the Board Room

Executive Session for Personnel will be held after the Board Meeting on February 21, 2018 in the Board Room

Workshop Meeting will be on March 7, 2018 at 6:30 PM in the Board Room

Executive Session for Personnel will be on March 7, 2018 after the Workshop Meeting in the Board Room

Board Retreat will be held on March 10, 2018 at LCCC at 8:00 AM

Board Meeting will be March 21, 2018 at 7:00 PM in the Board Room

11. Adjournment

Upon motion by A. Rex, seconded by J. Fatzinger, the meeting was adjourned at 8:46 PM.

* Discussed in Committee Meeting

Respectfully submitted,

John Casciano, Secretary
By J. Partenio, Assistant Secretary