

**Northwestern Lehigh School District
6493 Rt. 309, New Tripoli PA 18066
SCHOOL BOARD MEETING
District Board Room
Wednesday, November 15, 2017, 7:00 PM**

1. Opening Procedures

1.01 Call to Order

The November 15, 2017 Board Meeting of the Northwestern Lehigh School District Board of Directors was called to order at 7:00 PM by President Willard Dellicker.

1.02 Opening exercises included the Pledge of Allegiance and a moment of silence

1.03 Roll Call

PR/AB

PR	John Casciano	PR	Paul Fisher	PR	Darryl Schafer
PR	Willard Dellicker	PR	Todd Hernandez	**AB	Phil Toll
PR	Joseph Fatzinger	*PR	Todd Leiser	PR	James Warfel

* T. Leiser in attendance via telephone conference

** P. Toll arrived at 7:13 PM

Also Present:

Alan Rex, Marci Piescienski, Joshua Masters, Joseph J. Reiter, Megan Lenner, Amy Spatz, Kathleen Kehs, L. Caitlin Rehrig, Seth Brady, Jessie Williamson, Mya Conti, Julianna Edwards, Morgan Duffy, Elizabeth Leiser, Chloe Grim, Mila Hayes, Drew Snowberger, Elsa Kerschner, Andrea Madochick, Arthur Oakes, Donald Allen, Aileen Yadush, William Dovico, Jill Berlet, Maria Pulli, Andrea Edmonds, LeAnn Stitzel, Luann Matika, Leslie Frisbie, Jennifer Holman, Mary Anne Wright and Janine Partenio.

1.04 Approval of Agenda

Moved: P. Fisher

Seconded: D. Schafer

Vote: 8 Aye, 0 Nay

1.05 President welcomed guests

1.06 Courtesy of the Floor

J. Reiter extended a thank you to P. Fisher and D. Schafer for the fine job they have done over the years on the Board. He thanked Northwestern Elementary for hosting a Veteran's Day Celebration. He explained that LCTI's Occupational Advisory Committee is in need of volunteers and urged members of the committee to get involved. He said the Tech school does a great job and there are jobs available for students that are learning skills.

1.07 Approval of Minutes from September 20, 2017 Board Meeting, October 2, 2017 Workshop Meeting and November 1, 2017 Workshop Meeting

Moved: J. Fatzinger

Seconded: P. Fisher

Vote: 8 Aye, 0 Nay

1.08 Recognition/Presentations

High School Art Presentation

Mrs. Kathleen Kehs presented artwork to the Board by the following High School students: Emily Corke, Morgan Moss, Hallie Harrington, L. Caitlin Rehrig, Camille Stanley, Seth Brady, Jessie Williamson, Melanie Hein, Mya Conti, Julianna Edwards, Morgan Duffy, Elizabeth Leiser and Chloe Grim

Mrs. Kehs thanked the Board for the opportunity to showcase the students' work. Dr. Wright said it was a privilege to have their artwork in the Boardroom and thanked the students. She distributed certificates of appreciation to the students.

W. Dellicker said it is always wonderful to have students' artwork in the Boardroom. He thanked all of the students and their families for coming to the meeting.

Retirement Resolution

A. Yadush read a Retirement Resolution for Ronald D'Argenio as follows:

Presented to

Ronald D'Argenio

*In Grateful Recognition
of
Twenty-Four (24) Years of Service
to the
Northwestern Lehigh School District*

WHEREAS Mr. D'Argenio has completed twenty-four years of distinguished Black & Gold service as a Language Arts Teacher at Northwestern Lehigh High School; and

WHEREAS Mr. D'Argenio promoted academic success for students; and

WHEREAS Mr. D'Argenio assisted the staff with whom he worked; and

WHEREAS Mr. D'Argenio routinely supported the extra-curricular interests of all students; and

WHEREAS Mr. D'Argenio understood the meaning of school community and supported employees and students of Northwestern Lehigh School District; and

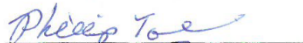
WHEREAS Mr. D'Argenio leaves his profession knowing that he provided insight, expertise, care for others and TIGER PRIDE; Therefore be it

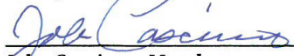
RESOLVED, that the Board of School Directors of the Northwestern Lehigh School District tenders Ronald D'Argenio the sincere thanks and appreciation of the Board for his commitment and dedication on behalf of our schools and the Northwestern Family; and be it

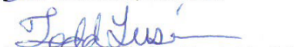
RESOLVED further, that this resolution be made a permanent part of the record of this public meeting.

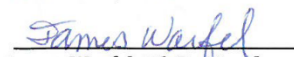
November fifteenth, two thousand and seventeen.

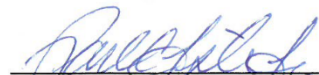

Willard G. Dellicker, President


Phillip Toll, Treasurer

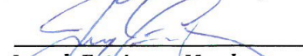

John Casciano, Member


Todd Leiser, Member

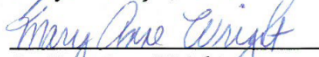

James Warfel, Ed. D., Member


Paul C. Fisher, Jr., Vice President


Todd Hernandez, Secretary


Joseph Fatzinger, Member


Darryl S. Schafer, Member


Dr. Mary Anne Wright,
Superintendent

PSBA Honor Roll Presentation

Mila Hayes introduced herself as the Member Services Manager for Southeastern Pennsylvania. She explained that PSBA presents certificates to Board Members with 8 years of service and every four years thereafter. When a member reaches 24 years they are presented with an honorary plaque.

M. Hayes presented P. Fisher and T. Hernandez with certificates for 8 years of service and D. Schafer with a certificate for 12 years of service. She presented W. Dellicker with a plaque for 24 years of service.

Dr. Wright thanked M. Hayes for attending the meeting that night. She explained that two of the members that received certificates, are attending their last Board Meeting that evening. She said D. Schafer and P. Fisher have both served as President and Vice President and thanked them both for their service. She said there had been many experiences together and learned a lot from each other. She explained they have spent countless hours working for the community as well as the students.

Veteran's Day Celebration

Presentations were shared on behalf of the Middle School, Northwestern Elementary and Weisenberg Elementary for Veteran's Day. Dr. Wright thanked all of the Veterans for their service to the country. She thanked Steve Fox for helping to put together the Middle School Presentation and thanked Bonnie Millward for all of her work on the Veteran's Day Celebration at Northwestern Elementary. She also thanked all of the staff that was involved with making all of the celebrations in the buildings so successful.

1.09 Board President's Report

W. Dellicker announced it would be the last meeting for two School Board Directors, Paul Fisher and Darryl Schafer. He extended his thanks and best wishes to both of them, for their service to Northwestern Lehigh School District. W. Dellicker said D. Schafer had represented the District at the Carbon Lehigh Intermediate Unit #21, the Recreation Commission and PSBA. W. Dellicker said P. Fisher had represented Northwestern Lehigh School District as a Trustee at Lehigh Carbon Community College, which he will remain until July of 2018. W. Dellicker recognized both of them for their countless hours of voluntary service.

1.10 Superintendent's Report

Dr. Wright announced how proud she is of the Northwestern Lehigh School District students. She said they excel in so many areas, from the artwork they have in the Boardroom, to the work they do on the fields and the work they do in the classrooms. She said cross country went to states and Boys and Girls soccer went to state level competition. She said National Honor Society was recognized on Monday evening with 40+ junior and senior inductees. She thanked all of the staff and parents for all of the work that they do with the students to get them to where they are today. W. Dellicker announced that Dr. Wright was also inducted on Monday evening as a National Honor Society honoree and congratulated her.

2. Personnel Action

2.01 Approval is requested for personnel item(s) as attached for October 2017:

A. RETIREMENTS/RESIGNATIONS:

1. Recommendation to accept the resignation for retirement for Ronald D'Argenio, Language Arts Teacher at the High School, effective September 29, 2017 after 24 years of service to the District.
2. Recommendation to accept the resignation of Laura Atwater, Language Arts Teacher at the Middle School, effective date to be determined.
3. Recommendation to accept the resignation of Elizabeth Hannon as a substitute Teacher, effective October 6, 2017.
4. Recommendation to accept the resignation of Darryl Schucker as a substitute Teacher, effective September 19, 2017.

B. APPOINTMENTS/NEW EMPLOYEES:

1. Recommendation to approve Danielle Shoemaker as a substitute Van Driver, effective September 26, 2017 at \$13.00/hr.

2. Recommendation to approve Angelus Moses as a substitute Custodian, effective date pending the receipt and approval of all necessary paperwork at \$12.23/hr.
3. Recommendation to approve Jill Christman as a substitute Health Room Assistant, effective date pending the receipt and approval of all necessary paperwork at \$17.00/hr.
4. Recommendation to approve Matthew Trapp as a substitute Teacher, effective September 26, 2017, at a starting rate of \$110.00/day.
5. Recommendation to approve the following as "Guest" Teachers, effective date pending the receipt and approval of all necessary paperwork, at a starting rate of \$110/day:
 - Angela Balch
 - Shelby Morgan
 - Jenna Romig

C. OTHER ACTIONS:

1. Recommendation to approve a student teaching experience for Paola Mosquera from Muhlenberg College with Ms. Tari Carnahan, High School Spanish Teacher from October 30, 2017 through December 13, 2017.
2. Recommendation to change the status of Christine Rittle from substitute Van Driver to part-time Van Driver, effective September 21, 2017 at \$15.18/hr.
3. Recommendation to change the status of Kimberly Scheidt from part-time Bus Driver to substitute Bus Driver, effective September 28, 2017, at \$19.80/hr.
4. Recommendation to change the status for Jessica Knirnschild from substitute Bus Driver to part-time Bus Driver, effective October 2, 2017 at \$20.65/hr.
5. Recommendation to approve unpaid days for employee #1794 for October 31-November 10, 2017.
6. Recommendation to approve unpaid days for employee #1815 for September 22-October 9, 2017.
7. Any additional personnel action.

Moved: P. Fisher

Seconded: J. Fatzinger

Vote: 9 Aye, 0 Nay

2.02 Approval is requested for personnel item(s) as attached for November 2017:

A. RETIREMENTS/RESIGNATIONS:

1. Recommendation to accept the resignation of Casey Cavallomagno, substitute Teacher, effective November 2, 2017.
2. Recommendation to accept the resignation of Mary Boehm, substitute Teacher, effective October 26, 2017.
3. Recommendation to accept the resignation of Megan Fagan, part-time Food Service Worker, effective November 16, 2017. Megan will remain as a substitute Food Service Worker list, effective November 17, 2017.

B. APPOINTMENTS/NEW EMPLOYEES:

1. Recommendation to approve Amy Spatz as Instructional Interventionist at the Middle School, effective date to be determined at a prorated salary of MS Step 13 (\$61,529). Amy received her Bachelor's Degree from DeSales University and her Master's Degree from East Stroudsburg University. Amy comes to us with 12 years of experience from Allentown School District.

2. Recommendation to approve Megan Lenner as long-term substitute 1st Grade Teacher at Weisenberg Elementary, effective November 8, 2017 at BS Step 1 (\$44,959) prorated until the end of the 2017-2018 school year.
3. Recommendation to approve Emily Fenstermaker as short-term substitute Librarian for the Middle School, effective November 9, 2017 at \$150/day. Emily will also be added to the day-to-day substitute list.
4. Recommendation to approve Helaine Young as short-term substitute Librarian for the High School, effective November 15, 2017 at \$150/day. Helaine will also be added to the day-to-day substitute list.
5. Recommendation to approve Lisa Watkins as a part-time Custodian, effective October 23, 2017 at \$14.02/hr.
6. Recommendation to approve Lynn Pujol as a substitute Van Driver, effective October 20, 2017 at \$13.00/hr.
7. Recommendation to approve Wayne Horn as a substitute Van Driver, effective date pending the receipt and approval of all necessary paperwork at \$13.00/hr.
8. Recommendation to approve Kelly Kistler as a substitute Van Driver, effective date pending the receipt and approval of all necessary paperwork at \$13.00/hr.
9. Recommendation to approve Gale Gazdick as a substitute Van Driver, effective date pending the receipt and approval of all necessary paperwork at \$13.00/hr.
10. Recommendation to approve Meg Rosell-Pursel as a substitute Van Driver, effective date pending the receipt and approval of all necessary paperwork at \$13.00/hr.
11. Recommendation to approve Dawn Tirpak as a substitute Van Driver, effective date pending the receipt and approval of all necessary paperwork at \$13.00/hr.
12. Recommendation to approve Stacy Graham as a substitute Instructional Assistant, effective November 1, 2017 at \$13.25/hr.

C. OTHER ACTIONS:

1. Recommendation to approve Alexandra Ashburne as Language Arts Teacher at the High School, effective October 2, 2017 at BS Step 1 (\$44,959).
2. Recommendation to approve Christine Pollock as long-term substitute Emotional Support Teacher at the High School at a prorated salary of BS Step 3 (\$45,973), effective October 12, 2017 through the end of the 2017-2018 school year.
3. Recommendation to approve Adam Dietrich as a part-time Bus Driver, effective October 16, 2017 at \$20.65/hr.
4. Recommendation to approve Catherine Fenstermacher as a part-time Van Driver, effective October 31, 2017 at \$15.18/hr.
5. Recommendation to change the classification for Susan Brinker from part-time Bus Driver to a substitute Bus Driver, effective November 8, 2017.
6. Recommendation to change the classification for Brittany Williams from a part-time Van Driver to a part-time Bus Driver, effective August 18, 2017.
7. Recommendation to approve the change of status for Justin Solt from substitute Custodian to part-time Custodian, effective October 23, 2017 at \$14.02/hr.

8. Recommendation to approve a student teaching experience for James Hahn from Muhlenberg College with Ms. Kelly Bleam, Mathematics Teacher at the High School from March 19, 2018 through May 9, 2018.
9. Recommendation to approve a student teaching experience for Karl Schultz from Muhlenberg College with Mr. David Kerschner, Social Studies Teacher at the High School from March 19, 2018 through May 9, 2018.
10. Recommendation to approve a student teaching experience for Morgan Klotz from Bloomsburg University with Mr. Jacob Bennett, 3rd Grade Teacher at Northwestern Elementary School from January 23, 2018 through May 10, 2018.
11. Recommendation to approve a student teaching experience for Melissa Smith from Misericordia University with Ms. Jodi Chandler, 3rd Grade Teacher at Northwestern Elementary School from March 4, 2018- May 4, 2018.
12. Recommendation to approve unpaid days for employee #1629 for November 2-10, 2017.
13. Recommendation to approve unpaid days for employee #1476 for November 20-22, 2017.
14. Recommendation to approve unpaid days for employee #2071 for January 31, 2018-February 9, 2018.
15. Recommendation to approve unpaid days for employee #1114 for October 17, 2017-November 3, 2017.
16. Any additional personnel action.

W. Dovico introduced Amy Spatz as the new Academic Interventionist at the Middle School. A. Spatz said she is very excited to be working at the District. She explained she is currently a community member and has three children in the District.

J. Berlet introduced Megan Lenner as a Long Term Substitute for 1st Grade. M. Lenner said everyone has been so great and welcoming so far. She thanked everyone for the opportunity.

Moved: P. Toll Seconded: P. Fisher Vote: 9 Aye, 0 Nay

2.03 Approval of Resolution to open position of Superintendent of Schools Whereas Dr. Mary Anne Wright tendered her resignation as Superintendent of Schools effective June 30, 2018, and whereas 24PS 10-1073 of the Pennsylvania School Code of 1949 requires the Board of School Directors to publicly announce that another candidate will be considered for the position of Superintendent of Schools, Be it resolved that this resolution serves as that public notice.

W. Dellicker explained the Resolution is required by School Code and stated the Board of School Directors are pleased to announce that they are currently in discussion with Mrs. Jennifer Holman to serve as the next Superintendent of Schools for Northwestern Lehigh School District. J. Holman said she was delighted to be considered. She explained she has a solid foundation by working in collaboration with Dr. Wright and gaining experience. She promised to listen, learn and be passionate.

Moved: D. Schafer Seconded: P. Fisher Vote: 9 Aye, 0 Nay

3. Curriculum / Building Issues

3.01 Student Achievement

M. Pulli and J. Berlet gave a student achievement presentation for the Elementary Schools. They explained how the proficiency rates in the Elementary Schools for Math, English Language Arts (ELA) and Science are higher than Pennsylvania State Standards. They mentioned how PVAAS data mainly showed growth from previous years. Other areas that did not show growth maintained proficiency. Dr. Wright stated how the challenge is to show growth in the highest achieving students' categories.

Both Elementary Schools agreed that Science was a strength with their hands-on curriculum and maker space for students. They said their MTSS process has supported ELA instruction showing positive PVAAS Growth. They mentioned Guided Math implementation has helped teachers differentiate to support lower performing students and there was positive PVAAS growth in below basic and basic students.

Dr. Wright questioned why the state average is in the 40's and believes that Northwestern Lehigh Students have the ability to achieve more. She wondered if the assessments are matched to the standard. She explained there is a need to focus on it and figure it out with staff and between elementary schools. She explained that everyone works hard on it but we may need to instruct differently.

J. Berlet explained some focus areas for Weisenberg Elementary. These included Professional development, training opportunities and collaboration; Curriculum review; and Student engagement. M. Pulli explained some focus areas for Northwestern Elementary. These included increased data collection and data discussions for both ELA and Math; Shadow a student challenge; MTSS to address Math as well as ELA and Professional Development opportunities. Both agreed they will continue utilizing the Lehigh Valley Writing Project and will be in year three of the project.

Dr. Wright said numbers are important but they do not define the District. She said the schools will be on continuous improvement. P. Fisher asked if there is a local peer group that Northwestern Lehigh can compare to and if they are experiencing the same variances. J. Berlet said they always compare scores, especially SPP. M. Pulli stated she had looked at different districts with multiple elementary schools and they had similar variances. P. Fisher said not to get hung up on numbers but to look at longitudinal growth and consistency is important. Dr. Wright agreed.

T. Leiser asked why there was such a difference with 4th grade Math between Northwestern Elementary and Weisenberg. M. Pulli said she does not have a specific answer for that. She said she was concerned about the variance and is working on it. She explained that she is looking at the data contributing to the low score and said it was not a score she was comfortable with. J. Warfel questioned the validity of the standards and if it was even developmentally appropriate for students. Dr. Wright explained that it is important that staff communicate between buildings in order to share ideas across the board.

3.02 Curriculum / Building Informational Updates

1. Curriculum Council Meeting-December 11th at 1:00pm

L. Stitzel stated this meeting will be held in the Boardroom and the task force groups are researching and developing plans. She explained they will be discussing Visual Arts, Science, High School FCS/Business/Technology, and Kindergarten.

2. Full-day Kindergarten Update

L. Stitzel explained monthly meetings had been taking place for Full-Day Kindergarten preparation with the Elementary Principals and Krista Keys, who has been working as the Full-day Kindergarten liaison for Northwestern Lehigh School District. L. Stitzel said visitation with other schools having full-day kindergarten has occurred and K. Keys will be attending the Curriculum Council Meeting on December 11, 2017.

3.03 * Second Reading and Final Approval of Revised Spanish V curriculum entitled "AP Spanish Language and Culture".

Moved: P. Fisher

Seconded: P. Toll

Vote: 9 Aye, 0 Nay

4. Policy

4.01 * First Reading of the following policies:

October:

[605 - Tax Levy](#)

[606 - Tax Collection](#)

[615 - Payroll Deductions](#)

[625 - Procurement Cards](#)

November:

[607 - Tuition Income](#)

[623 - Indebtedness](#)

[710 - Use of Facilities by Staff](#)

[824 - Maintaining Professional Adult/Student Boundaries](#)

[826 - Privacy of Individually Identifiable Health Information](#)

[912.1 - Relations with Community College](#)

[914 - Relations with Intermediate Unit](#)

4.02 * Second Reading and Final Approval of the following policies:

[204.1 - Temporary Medical Excusal \(from October\)](#)

Moved: P. Fisher

Seconded: J. Fatzinger

Vote: 9 Aye, 0 Nay

5. Operations

5.01 Approval of Proposal with D'HUY Engineering, Inc. to perform engineering services to evaluate the District's phone system and infrastructure needs not to exceed \$30,000 for the initial evaluation and report, and a design fee of 6 % of Total Construction Costs for the design and bidding phase of the project.

A. Oakes explained the proposal attached to the agenda is for D'HUY Engineering, Inc. to perform engineering services to evaluate the infrastructure needs associated with the districtwide phone system replacement. He said the fee for this portion of the proposal is not to exceed \$30,000. An additional fee of 6% of Total Construction Cost is proposed for the design and bidding of the phone system, which is estimated to be completed during Summer 2018. The fee for the initial phase of this proposal will be paid with General Fund budget funds and the construction fee will be paid from Capital Reserve funds in conjunction with the Facility Master Plan project budget.

A. Oakes explained the District is landlocked with services and historically there had been deficiencies. The proposal includes an onsite evaluation of the District's current infrastructure, and recommendations for necessary upgrades to accommodate a new phone system. He would like to survey what the District already has in order to move forward in finding an efficient system. Dr. Wright explained the documentation for this item is still being addressed and this would not be ready for action this evening. She said she wanted the Board to have an opportunity to review the document prior to the December 6, 2017 Meeting, when it will come to the Board for action. A. Oakes said the document will come back without Phase II or III. He explained the survey should come first in order to give the District a working drawing districtwide for data and networking structures. He stated Lehigh Valley Engineering will be performing the service and D'HUY will be acting on our behalf to manage Lehigh Valley Engineering.

P. Toll asked where the problems are located. A. Oakes said the system was struck by lightning and it affected the Main Server in the Administration Building to the Middle School and Transportation office. Dr. Wright added telephone communications have also had ongoing issues districtwide for about five plus years. P. Toll asked if D'HUY can separate the proposals to include costs for the lightning strike issues only. He said the initial price that was given was for a districtwide proposal since it is a districtwide phone system. P. Toll asked again if A. Oakes could get a separate proposal. A. Oakes said he could but does not believe it would be the best decision since communication between buildings needs to be done effectively. P. Toll was concerned the initial proposal of \$150,000 would

drastically increase due to the system being addressed districtwide. A. Oakes explained the initial proposal was for the districtwide service and not only for the lightning strike issues. Dr. Wright said the proposal given was not to fix an issue but rather to survey what the District has, in order for the District to put a proposal out to fix the issues.

P. Toll questioned if the limitation of liability in the proposal would be sufficient and said the solicitor should look at it. Atty. Moyer noted the question. P. Toll questioned the termination clause and segregation of fees. A. Oakes stated the new document will contain that information. P. Toll questioned the ownership of documents. He believed if the District is paying for it then the documents should belong to the District. A. Oakes said it is common amongst engineers to treat documents in that manner with ownership. J. Holman explained the District had always in the past receive documents in an "un-editable" format.

P. Toll questioned if the District was treating this proposal as a professional service based on Policy 610 or if this should be bid. He asked if the District should explore other companies. A. Oakes said it is a professional service. He said part of the decision was based on the partnership that the District has with D'HUY, who the District is satisfied with. J. Holman agreed that if the survey is considered a professional service and would look to the Board for permission to bid the outstanding issues as a project.

W. Dellicker believed that it was important to find out what the District has before a proposal is put out for a new telephone system. P. Toll agreed but felt that it did not start out that way and believes the scope is changing. A. Oakes said he can discuss the items requested with D'HUY and the Solicitor.

Dr. Wright explained the districtwide telephone system was slated to be discussed in January of 2018. She said the ball began rolling when the District received a lightning strike with resulting issues at the Transportation Office. She explained that the discussions on this would be occurring in a couple of months anyway and this would just be accelerating the decisions.

5.02 Operational Informational Updates

A. Oakes gave the District Wide Phone System Replacement Project Update above.

6. District Finances

6.01 Recommendation to approve Bieber Transportation Group agreement for charter bus for the Varsity Boys Soccer Team to the PIAA State Championship Game at Hershey Park Stadium on November 18, 2017 in the amount of \$800.

Moved: P. Fisher

Seconded: J. Casciano

Vote: 9 Aye, 0 Nay

Consent agenda utilized for items 6.02-6.06

6.02 * Approval of Resolution to Commit fund balances as of June 30, 2017.

In June 2017, the board adopted a Resolution establishing the Committed Fund Balance categories. In accordance with GASB 54 the board is required to adopt a resolution to establish the ending balance in each committed fund balance category as of June 30, 2017.

6.03 * Approval of the 2017-2018 Use of Funds Agreement- IDEA Part B, Section 611.

This is a routine item. The District receives IDEA 611 funds as a pass through from the IU. 2017-2018 allocation is \$350,046.34

6.04 * Approval of the 2017-2018 Use of Funds Agreement- IDEA Part B, Section 619 (Preschool Grants)

This is a routine item. The District receives IDEA 619 funds as a pass through from the IU. 2017-2018 allocation is \$2,460.

6.05 * Approval of Agreement with Tams-Witmark Music Library, Inc, for the Middle School Production of Anything Goes (Young Performers' Edition).

6.06 * Recommendation to approve the following contracts to be paid from the Student Activities Fund:

1. Caryn Lin, Chalfont, PA for "The Science of Sound" assembly programs at Weisenberg Elementary on March 8, 2018 in the amount of \$1000.
2. Lehigh Valley Iron Pigs, Allentown, PA for Middle School on May 2, 2018 in the amount of \$3085.

Moved: P. Fisher

Seconded: D. Schafer

Vote: 9 Aye, 0 Nay

6.07 * Receive the following Reports:

August:

1. Budget Report
2. Revenues Report
3. Treasurer's Report

Fund 10 General Fund with a beginning balance of \$22,046,651.71, receipts of \$17,248,999.36, and disbursements of \$3,493,562.14, leaving a balance of \$35,802,088.93.

Fund 22 Capital Reserve Fund with a beginning balance of \$2,185,080.41, receipts of \$1,110.44, disbursements of \$0.00, leaving a balance of \$2,186,190.85.

Fund 36 Capital Projects 17 Fund with a beginning balance of \$4,667,567.89, receipts of \$2,175.94, disbursements of \$797,537.09, leaving a balance of \$3,872,206.74.

Fund 50 Food Service Fund with a beginning balance of -\$1,921.26, receipts of \$18,045.57, disbursements of \$15,463.46, leaving a balance of \$660.85.

4. EIT Report
5. Activity Fund Report
6. Comparison of Prior Year to Current Year Budget to Actual Expenditures by Object Report

September:

1. Budget Report
2. Revenues Report
3. Treasurer's Report

Fund 10 General Fund with a beginning balance of \$35,802,088.93, receipts of \$4,731,734.76, and disbursements of \$5,103,342.56, leaving a balance of \$35,430,481.13.

Fund 22 Capital Reserve Fund with a beginning balance of \$2,186,190.85, receipts of \$972.93, disbursements of \$405,042.46, leaving a balance of \$1,737,121.32.

Fund 36 Capital Projects 17 Fund with a beginning balance of \$3,872,206.74, receipts of \$1,721.17, disbursements of \$811,299.53, leaving a balance of \$3,062,628.38.

Fund 50 Food Service Fund with a beginning balance of \$660.85, receipts of \$81,001.16, disbursements of \$82,066.70, leaving a balance of -\$404.69.

7. EIT Report
8. Activity Fund Report
9. Comparison of Prior Year to Current Year Budget to Actual Expenditures by Object Report

Moved: P. Fisher

Seconded: J. Fatzinger

Vote: 9 Aye, 0 Nay

6.08 Approval of the following bills from September as listed for payment:

1. Fund 10 General Fund check #00077444 through 00077617 including online transactions.
2. Fund 36 Capital Projects 2017 check #00001030 through 0001031.
3. Fund 51 Tiger Concession check #00001403 through 00001407
4. Procurement Card purchases totaling \$11,304.95

Moved: P. Toll

Seconded: P. Fisher

Vote: 9 Aye, 0 Nay

6.08 Approval of the following bills from October as listed for payment:

1. Fund 10 General Fund check #00077618 through 00077940 including online transactions.
2. Fund 22 Capital Reserve check #00000476.
3. Fund 36 Capital Projects 2017 check #00001032 through 00001038.
4. Fund 50 Food Service Fund check #00006868 through 00006900.
5. Fund 51 Tiger Concession check # 0001408 through 00001411.
6. Procurement Card purchases totaling \$14,431.43

P. Toll questioned why M&S Hardware was being utilized instead of someone local. A. Oakes explained they had the lowest prices and service on snowblowers and heatpumps. He said they will pick up and deliver which is a great service. P. Toll asked how much has been spent year to date. L. Frisbie stated she used fiscal year not calendar year. For school year 17/18, \$8,000 was spent with M&S hardware and \$1,250 with Plaza hardware. For 16/17 school year \$38,500 was spent with M&S hardware and \$3,000 with Plaza hardware. P. Toll stated he would like the District to use local companies if possible. A. Oakes mentioned he would meet with Plaza Hardware about competitive pricing. P. Toll asked about the discount that the District receives from M&S Hardware. A. Oakes explained M&S passes on a bid assist, which is a discount given directly from the manufacturers (Husqvarna and Kubota), because we are a governmental agency.

Moved: P. Fisher

Seconded: J. Fatzinger

Vote: 9 Aye, 0 Nay

7. Other Reports

7.01 Enrollment Report

Dr. Wright stated enrollment has been consistent the last couple of months.

7.02 Foundation Report

L. Stitzel said the Foundation will be hosting a "wing night" on February 24, 2018. She said more information will be coming in December.

7.03 Committee Reports as follows:

Legislation

None at the time

Intermediate Unit

None at the time

Lehigh Career & Technical Institute

None at the time

Lehigh Carbon Community College

P. Fisher announced LCCC had their final Middle States review. He said he will be part of the team that meets with the commission and present the final report and the accreditation will be shortly thereafter. P. Fisher discussed enrollment and how the programs are working successfully and showing increases. He said from the Fall of 2016 to the Fall of 2017, the unduplicated headcount had increased 4.9% and the total number of unduplicated credit hours had increased 3.8%. He said the facility is looking to move to a location in downtown Allentown. He explained the total headcount had increased at the Donnelly Center 7.5% and 13.2% increase in total credit hours. He stated there is a need for that area and hopes the Board would support it.

Recreation Commission

T. Hernandez said soccer is finishing up and the Recreation Commission will be winterizing the fields. He said there had been some damage and vandalism to the lower area of the fields and the Recreation Commission is working with the State Police to address the issue.

8. Old Business

None at the time

9. New Business

None at the time

10. Communications

10.01 Courtesy of the Floor

J. Reiter said he was happy to see the large interest and concern with upgrading math scores in the District. He explained it was a need in the Career and Technical fields. He thanked P. Fisher and D. Schafer, again, for their work done on the Board.

10.02 Communications / Notes for the Board from Todd Hernandez, Secretary

T. Hernandez shared with the Board Certificates of Recognition from the US House of Representatives and PA Senate for Weisenberg Athletic Fields.

10.03 Administrative / Building Sharing

A. Madochick announced that Food Service will be serving Thanksgiving dinner for lunch tomorrow districtwide. She invited faculty and staff to partake in lunch.

J. Holman announced that Dr. Wright had received recognition as an honorary member of the National Honor Society. She said Dr. Wright was speechless. She thanked D. Schafer and P. Fisher for their number of years of service on the Board. She also thanked everyone for their support.

L. Frisbie thanked P. Fisher and D. Schafer for their service.

L. Matika thanked P. Fisher and D. Schafer for their years of service.

D. Allen thanked P. Fisher and D. Schafer for their service.

A. Yadush announced 44 members were inducted into the National Honor Society, along with Dr. Wright and Mrs. Pam Henderson. She said the Cross Country Girls' team were colonial league champions and placed sixth in the PIAA State Championship at Hershey. Top finisher for the girls was Kailin Jones and top finisher for the boys was Robbie Leiser. She said the cheering squad was the 2017 Colonial League Game Day Division champions. Girls' Soccer won the AA District 11 Gold Medal. Boys Soccer won the Colonial League Gold Medal, the District 11 AAA Gold Medal and will compete Saturday evening in Hershey for the AAA State Gold Medal. The debate team had two debates so far this season and are doing well. The Scholastic Scrimmage JV team won second place in the competition. She and D. Allen thanked everyone at the High School for their help and patience during the construction project. She also thanked P. Fisher and D. Schafer for their service.

W. Dovico stated 118 students attended the Pioneer Festival in October with Mr. Arifaj. He said they raised \$500 for Lynn-Heidelberg Historical Society that week at the Middle School with various events. He mentioned last Friday was the Veteran's Day Celebration and next Friday will be the Walk for Wyatt. He said Wyatt Newhard is a Student in the building and he is asking for donations from the event to go to Star Transport, which assists in treatment transportation. He said wristbands are being sold for \$1.00. He wished everyone a Happy Thanksgiving and thanked P. Fisher and D. Schafer for their service.

J. Berlet said there was a successful parent visitation yesterday. She said the awards assembly is tomorrow and Safety Day will be Friday. She said the Veteran's Day Celebration was an absolutely fabulous day with a Veteran Author who spoke to the children on their level. She said the children were engaged and sat for over an hour listening to him.

M. Pulli thanked everyone who attended the Veteran's Day Celebration. She said their awards assembly is tomorrow as well. She said Parent Visitation last week was well attended and Parent Conferences will be coming up. She mentioned the Artist in Residence program two weeks ago. She explained Ralph Masiello visited the school. He is an author as well as an illustrator. She wished everyone a Happy Thanksgiving and thanked P. Fisher and D. Schafer for their service.

L. Stitzel thanked P. Fisher and D. Schafer for supporting the students all those years.

A. Edmonds thanked P. Fisher and D. Schafer for their service.

Dr. Wright thanked Jason Zimmerman for all of the extra work he puts in during the sports season.

10.04 Board Member Sharing

T. Hernandez congratulated the Fall Sports and wished the Boys Soccer team luck on Saturday. He thanked the administrators for their information today. He thanked P. Fisher and D. Schafer for their service and wished everyone a happy and safe Thanksgiving.

J. Casciano thanked P. Fisher and D. Schafer for their community service. He wished the Boys Soccer Team good luck and said he was a chaperone at a Middle School Dance.

J. Warfel wished P. Fisher and D. Schafer well.

T. Leiser thanked P. Fisher and D. Schafer for their service and congratulated the art students for their work.

P. Toll thanked P. Fisher for being a mentor and said the knowledge gained from P. Fisher and D. Schafer was immeasurable. He thanked all the schools for having a Veteran's Day Celebration. He wished the Soccer Team luck on Saturday and wished everyone a Happy Thanksgiving.

J. Fatzinger said from Arts to Sports and Administrators and Veterans, there is so much to be thankful for. He thanked P. Fisher and D. Schafer for mentoring him and admired their service and dedication.

D. Schafer said he likes to ask questions so people can hear it. He said the more times you hear it, the more it becomes common knowledge. He believed, as a Board Member, there is a legal responsibility to the District. To be a good Board Member you must do the preparation and research. To be a great Board Member you need excellent administrators, wonderful Staff and support groups doing their job every day. He challenged the Board Members to be Great Board Members.

P. Fisher said he would be leaving with a clear conscience knowing that good things will be continuing. He thanked his family for their sacrifice and thanked his teachers that he had previously. He thanked the students for their presentations and gifts and thanked the administrators for challenging each other so everyone can do their best. He thanked the past and present Board Members for their friendship and discussions and thanked the residents for their trust and confidence.

W. Dellicker thanked both D. Schafer and P. Fisher for their service and said there will be some new coming Board Members in December at Reorganization.

10.05 Meeting Announcements

Workshop Meeting was held on October 2, 2017 at 6:30 PM in the Board Room

Executive Session was held on October 2, 2017 following the Workshop Meeting in the Board Room for personnel and legal reasons

October 11, 2017 Board Meeting was cancelled due to lack of quorum

Workshop Meeting was held on November 1, 2017 at 6:30 PM in the Board Room

Executive Session was held on November 1, 2017 following the Workshop Meeting in the Board Room for personnel

Construction Committee Meeting was held on November 13, 2017 at 11:00 AM in the Board Room

Reorganization and Board Meeting will be held on December 6, 2017 at 7:00 PM in the Board Room

11. Adjournment

Upon motion by P. Fisher, seconded by D. Schafer, the meeting was adjourned at 9:56 PM.

* Discussed in Committee Meeting

Respectfully submitted,

Todd Hernandez, Secretary
By J. Partenio, Assistant Secretary