

**Northwestern Lehigh School District
6493 Rt. 309, New Tripoli PA 18066
SCHOOL BOARD MEETING
District Board Room
Wednesday, June 19, 2019, 7:00 PM**

1. Opening Procedures

1.01 Call to Order

The June 19, 2019 Board Meeting of the Northwestern Lehigh School District Board of Directors was called to order at 7:00 PM by President Willard Dellicker.

1.02 Opening exercises included the Pledge of Allegiance and a moment of silence

1.03 Roll Call

PR/AB

PR	John Casciano	PR	Todd Hernandez	PR	Alan Rex
PR	Willard Dellicker	PR	Todd Leiser	PR	Phil Toll
PR	Joseph Fatzinger	PR	Marci Piescienski	PR	James Warfel

Also Present:

D.J. Wolbert, Daniel Macaulay, Phyllis Breininger, Tessa DeJesus, Mason Piescienski, Michelle Slack, Nolan Hernandez, Justin Suranofsky, Hayden Bobbyn, Mary Anne Wright, Jonathan Nederostek, Troy Sosnovik, LeAnn Stitzel, Jill Berlet, Maria Pulli, Amy Stauffenberg, Jason Zimmerman, Andrea Stock, Brian Tobin, Jessica Moyer, Elsa Kerschner, Jennifer Holman and Janine Partenio.

1.04 Approval of Agenda

Moved: J. Fatzinger

Seconded: A. Rex

Vote: 9 Aye, 0 Nay

1.05 President welcomed guests

1.06 Courtesy of the Floor

1.07 Approval of Minutes from the May 15, 2019 Board Meeting, June 4, 2019 Special Board Meeting for MFP and June 5, 2019 Workshop Meeting

Moved: J. Fatzinger

Seconded: M. Piescienski

Vote: 9 Aye, 0 Nay

1.08 Recognition/Presentations

Northwestern Lehigh Educational Foundation

D.J. Wolbert and D. Macaulay presented the Board with a donation check of \$164,941. They said the total donation to date is almost \$1.5 million and they hope to continue to have a great collaboration like this. J. Holman thanked D.J. Wolbert and D. Macaulay and stated how the Northwestern Lehigh Educational Foundations is one of the most successful foundations in the state and how appreciative we are for their partnership with the District.

Recognition of Chief Brian Tobin

J. Holman recognized Chief Brian Tobin saying:

"The students, staff, parents, and community of Northwestern Lehigh are so very fortunate to have Brian Tobin serve in the role of our first police chief. With his expertise, he was able to start the police department for Northwestern Lehigh and always took seriously the responsibility to ensure that students, employees, and visitors to our campuses were safer and more secure than ever before, that allowed our educators and students to focus on maximizing their talents, interests, and gifts. He was able to build a connection between law enforcement and our students and teach students that a law enforcement career is indeed a noble career. He was able to build that relationship with all he encountered based on the premise of mutual trust, honesty, respect, and communication. He created a motto "Prevent, Protect, and Connect" that defines what he believed the police department should be and this motto and belief will live on long after he is gone."

She presented B. Tobin with a recognition plaque. B. Tobin thanked everyone for the surprise. W. Dellicker stated some graduated seniors were in attendance to support the positive impact that B. Tobin had on the District.

Girl Scout Silver Project

A. Stauffenberg introduced 8th grader, Tessa DeJesus who presented her project consisting of the rehabilitation of the Middle School Environmental Lab. She said she was interested in completing this project to earn a Girl Scout Silver Award. She hoped to make the space easier to use and more accessible to students and faculty. She chose the project because she wants to keep students in touch with nature, classes outside will get students fresh air and vitamin D and it would update an unused school area. She planned on covering the really muddy areas to keep them from getting clogged with mud using materials such as mulch, and/or gravel. She would create garden boxes that are four-feet by two-feet consisting of perennial flowers such as Black-Eyed Susans, Butterfly bushes, Lavender, Mint and Aster. She mentioned that benches would be replaced and would be three-feet long and one-foot wide, sitting one-foot and ten inches off of the ground. She recommended the benches have handles for easy movement.

T. DeJesus explained how the Environmental club could maintain the space and focus on keeping students in touch with nature. She said the Environmental club would be student run and would hold meetings in the lab. She said Language Arts teachers could also use it as a quiet place for reading and writing while Biology teachers could use it as a space to examine and discuss plants and bugs. She planned on having various donations and fundraiser to defray the cost.

T. Lesier asked when she would start. T. DeJesus said over the summer. T. Leiser asked if she had anyone helping her to create the benches. T. DeJesus said yes, her grandfather.

W. Dellicker recommended the Board take action on T. DeJesus' Girl Scout Silver Project. J. Holman asked T. DeJesus to come back with photos to share, when the project is completed.

Moved: J. Warfel

Seconded: T. Leiser

Vote: 9 Aye, 0 Nay

1.09 Board President's Report

W. Dellicker mentioned items that had taken place in June and will be continuing through July, Such as:

- Senior Awards Ceremonies, NWL and LCTI
- Baccalaureate
- Graduation
- Report Cards
- Athletic Teams post season accomplishments
- Chief of Police change of command
- Assistant Superintendent hiring
- Budget - Final Approval
- Advisory Committee Meetings to solve our Elementary School populations
- Master Facility Planning
- Stadium Project construction
- MS Gym Floor remediation
- IT infrastructure upgrade
- Phone system installation
- other accomplishments

He explained that operations and support professionals will be preparing over the summer for the opening day of school on August 26 and he thanked everyone for a very successful year.

1.10 Superintendent's Report

J. Holman read the following report:

"When I started this year with the high school under construction, I thought the high school was the school I had to worry about not opening on time. Silly me. It was the middle school! Although this year was filled with challenges from mold that delayed our opening at the middle school to a little water leak at the middle school, to helping students grieve the passing of a classmate, to elementary reconfiguration, our team came together to problem solve and grew stronger through each challenge. This year wasn't all challenges but also successes - our first year of full day kindergarten and the planning was all worth it, a new police force led by Chief Tobin, an early contract with our professional association before it expired, revisions to Appendix B stipends for staff, the board voting to install an artificial field and track in Tiger Stadium, and a new master facility plan that gave us an updated, comprehensive look at our facilities. Our students learned a lot, we learned a lot and learned a lot together.

As we finish one school and reflect on all of the challenges and successes, we are already well into planning for the 19-20 school year! We are excited to plan for our opening day with staff on August 20th, we will welcome Dr. Scott McLeod who will talk about the relevance of schools in the world today and the world of the future. He is a professor at UC Denver and is widely recognized as one of the nation's leading experts on school technology. He has worked with hundreds of schools and universities, written several books, articles, and publications, has received numerous awards for his technology leadership work, and is one of the most visible education professors in the United States. This keynote will kick off a year of work toward the development of a new strategic plan. We look forward to a year of learning for all of us and a year of learning for our students, as we ask tough questions about our work with students and its relevance in making them college and career ready graduates ...and that will help us move forward as an organization."

2. Personnel Action

Consent Agenda utilized for items 2.01 – 2.03

2.01 Approval is requested for the personnel items as attached:

A. RETIREMENTS/RESIGNATIONS:

1. Recommendation to accept the resignation for retirement for Ethel Hollenbach, Custodian, effective August 16, 2019 after 25 years of service to the District.
2. Recommendation to accept the resignation of Glen Hughes, High School Science Teacher, effective August 16, 2019.
3. Recommendation to accept the resignation of Kristen Xander, Middle School Learning Support Teacher, effective August 20, 2019.
4. Recommendation to accept the resignation of William Shannon, substitute Van Driver, effective May 21, 2019.
5. Recommendation to accept the resignation of Paula Desiderio, part-time Bus Driver, effective May 31, 2019.
6. Recommendation to accept the resignation of Keith Kromer, part-time Van Driver, effective June 7, 2019.
7. Recommendation to accept the resignation of Noreen Kromer, part-time Van Driver, effective June 7, 2019.

8. Recommendation to accept the resignation of Nancy Glabis-Schaeffer as a substitute Food Service Worker and substitute Secretary, effective May 22, 2019.
9. Recommendation to accept the resignation of Julie Rubel as a substitute Teacher, effective June 4, 2019.
10. Recommendation to accept the resignation of Siobhan Walsh-Bonis as a substitute Health Room Assistant, effective June 7, 2019.
11. Recommendation to accept the resignation of Andrew Marth as a substitute Teacher, effective June 18, 2019.
12. Recommendation to accept the resignation of Katelyn Williams as a substitute Health Room Assistant, effective June 18, 2019.
13. Recommendation to accept the resignation of Jennifer Ott as part-time Instructional Assistant, effective June 12, 2019. Jennifer will remain as a substitute Instructional Assistant.
14. Recommendation to accept the resignation of Jennifer Rader as part-time Food Service Worker, effective June 14, 2019. Jennifer will remain as a substitute Food Service Worker.
15. Recommendation to remove the following as transportation employees due to inactive employment, effective June 12, 2019:
 - Robert Allred
 - Melissa Amey
 - Lanny Buck
 - Harold Carpenter
 - Gregory Hafler
 - James Kernick
 - Cheryl Nagle
 - Margaret Pursel
 - Michael Reinhard
 - James Reppert
 - Linda Roeder
 - Christopher Schantz
 - Cherie Walton
 - Andrew Whaling

B. APPOINTMENTS/NEW EMPLOYEES:

1. Recommendation to approve Allison Kline as High School Music Teacher/Director of Band and Chorus at a salary of MS Step 9 (\$58,464). The effective date of employment is pending the receipt and approval of all necessary paperwork. Allison received her Master's Degree from Wilkes University and comes to us with experience as a Music Educator from Mahanoy Area School District.
2. Recommendation to approve Kelsey Schultz as a School Psychologist, effective June 25, 2019 at a salary of MS Step 1 (\$50,848). Kelsey received her Master's Degree from Millersville University in School Psychology.
3. Recommendation to approve Jonathan Nederostek as Police Chief, effective June 19, 2019, at a prorated salary of \$61,000 for 210 days per year. Chief Nederostek retired from the PA State Police in January 2019 and most recently was Patrol Lieutenant at Villanova University.

4. Recommendation to add Julia Tielman as a substitute Teacher, effective date pending the receipt and approval of all necessary paperwork at a starting rate of \$110/day.

C. OTHER ACTIONS:

1. Approval to renew extracurricular appointments for the 2019-2020 school year as outlined in Appendix B-1 and B-2 of the 2019-2022 Collective Bargaining Agreement as per attachment.
2. Recommendation to approve the following teachers to provide Extended School Year Instruction, effective July 1, 2019 at \$31.00/hr., not to exceed 400 total hours:
 - Stella Barr
 - Ashley Brennan
 - Kimberly Conahan
 - Lindsey Kahl
 - Kate Kitz
 - Jill Stopay
 - Erin Williams
3. Recommendation to approve the following as temporary summer drivers from July 1, 2019 through August 16, 2019 at their current van driver rate:
 - Susan Brinker
 - Karen Frey
 - Tracy Garcia
 - Tami Haaf
 - Robin Leisher
 - Tim McGinley
 - David Worman
 - Debra Arner-substitute
 - Sally Reichard-substitute
 - Catherine Schwartz-substitute
4. Recommendation to approve the following as temporary seasonal employees, effective June 17, 2019 at \$12.23/hr.
 - Melissa Andrews
 - Julann Billig
 - Morgan Brimmer
 - Matthew Dunstan
 - Ryan Hadinger
 - Amy Hunsicker
 - Jessica Knirnschild
 - Brady Moyer
 - Donna Pfrom
 - Mark Stauffenberg
 - Tyler Steigerwalt
 - Kathy Zellner
5. Recommendation to approve the following as temporary Technology Support Partners, effective July 1, 2019:
 - Allison Ashburne
 - Karen Frey
 - Beverly Handwerk
 - Dianne Searcy
 - Mary Walls
6. Recommendation to add the following to the substitute Instructional Assistant list, effective date pending the receipt and approval of all necessary paperwork at \$13.25/hr.:
 - Mark Fleming
 - Sarah Seng
 - Jill Stopay
7. Recommendation to change Manuela Koch, High School Teacher from 67% contract to 100% contract for the 2019-2020 school year.
8. Recommendation to change the classification for Donald Billig from a substitute Van Driver to a part-time Van Driver, effective May 13, 2019.

9. Recommendation to change the status of Thomas Bold from long-term substitute Teacher to substitute Teacher, effective June 13, 2019.
10. Recommendation to change the status of Julie Cenci from long-term substitute Guidance Counselor to substitute Teacher, effective June 13, 2019.
11. Recommendation to change the status of Morgan Klotz from long-term substitute 1st Grade Teacher to substitute Teacher, effective June 13, 2019.
12. Recommendation to add Christine Ascani to the substitute Teacher list following her retirement, effective June 13, 2019.
13. Recommendation to add David Evans to the substitute Teacher list following his retirement, effective June 13, 2019.
14. Recommendation to add Andrea Koch as a substitute Custodian, effective June 10, 2019 at \$12.23/hr.
15. Recommendation to approve unpaid days for employee #973 for May 22-24, 2019.
16. Recommendation to approve unpaid days for employee #1629 for June 10-11, 2019.
17. Recommendation to approve unpaid days for employee #1632 for May 13-17, 2019.
18. Recommendation to approve unpaid days for employee #1444 for May 13-17, 2019.
19. Recommendation to approve unpaid days for employee #2393 for May 12-24, 2019.
20. Recommendation to approve unpaid days for employee #2003 for May 20-28, 2019.
21. Recommendation to approve an unpaid medical leave for employee #1095 from May 17, 2019 with an end date to be determined.

Department Heads		
Position	Name	19-20 Stipend
Career / Technology Dept. Head (gr.9-12)	Michael Sikora	\$ 2,914.29
Language Arts Dept. Head (gr. 9-12)	Pamela Henderson	\$ 2,914.29
Math Dept. Head (gr. 9-12)	Kelly Bleam	\$ 2,914.29
Science Dept. Head (gr. 9-12)	Kevin Sunday	\$ 2,914.29
Social Studies Dept. Head (gr. 9-12)	Paul Kleinert	\$ 2,914.29
World Language Dept. Head (gr. 9-12)	Tari Carnahan	\$ 2,914.29
Special Education Dept. Chair (gr.9-12)	Pamela Tonkay	\$ 2,914.29
Art/Music Co-Dept. Head (gr. K-12 @ 50%)	James Lykins	\$ 1,457.15
Art/Music Co-Dept. Head (gr. K-12 @ 50%)	Tracy Smoyer	\$ 1,457.15
Wellness/Fitness Dept. Head (gr. K-8 @ 50%)	Christopher Klein	\$ 1,457.15
Wellness/Fitness Dept. Head (gr. 9-12 @ 50%)	Timothy Churetta	\$ 1,457.15
High School Advisors		
Position	Name	19-20 Stipend
Band Director	Allison Kline	\$ 5,794.12

Jazz Band Director	Allison Kline	\$ 1,106.52
Assistant Band Director	James Lykins	\$ 4,055.88
Bandfront Advisor		\$ 972.00
Broadcasting Advisor	Joel Dynda	\$ 842.40
Chorus Advisor		\$ 2,569.42
Class of 2020 Advisor	David Combs	\$ 1,746.07
Class of 2020 Advisor	Martha Larkin	\$ 1,746.07
Class of 2021 Advisor	Lissa Opolsky	\$ 1,284.43
Class of 2021 Advisor	Shay Wagner	\$ 1,284.43
Class of 2022 Advisor	Nicole Zimmerman	\$ 1,072.60
Class of 2022 Advisor	Patty Mengel	\$ 1,072.60
Class of 2023 Advisor	Erica Gross	\$ 498.14
Class of 2023 Advisor		\$ 498.14
Debate Advisor	Linda Paist	\$ 2,546.78
National Honor Society Co-Advisor	Nicole Zimmerman	\$ 975.35
National Honor Society Co-Advisor	Kelly Bleam	\$ 975.35
Student Council Advisor	Patty Mengel	\$ 3,051.12
Tiger Talk Advisor	Lissa Opolsky	\$ 3,078.33
Yearbook Advisor	Lissa Opolsky	\$ 6,021.00
Fall Drama Director	William Mutimer	\$ 3,086.76
Spring Musical Director	William Mutimer	\$ 3,086.76
Spring Musical Music Director		\$ 1,934.83
Spring Musical Choreographer	William Mutimer	\$ 1,503.74
Spring Musical Art/Tech Director		\$ 1,503.74
Scholastic Scrimmage Advisor	Paul Tomlin	\$ 1,380.31
Indoor Twirling Advisor	Donna Pechacek	\$ 2,914.29
Indoor Twirling Assistant Advisor	Ashley (Pechacek) Binder	\$ 1,089.11
Drama Club Advisor	William Mutimer	\$ 375.00
Aavidum Club Co-Advisor	David Combs	\$ 187.50

Aavidum Club Co-Advisor	Kate Kitz	\$ 187.50
FLIC Club Advisor	Paul Tomlin	\$ 375.00
Friends for Life Advisor	Shay Wagner	\$ 375.00
Key Club Advisor	Bob Biese	\$ 375.00
LGBTQA Alliance Club Advisor	Martha Larkin	\$ 375.00
MAKER Club Advisor	Jeremy Smoyer	\$ 375.00
SADD Club Advisor		\$ 375.00
Science Olympiad Co-Advisor (50%)	Liz Ache	\$ 690.16
Science Olympiad Co-Advisor (50%)	Bob Biese	\$ 690.16
Science Honor Society Advisor	Andrea Meyers	\$ 375.00
Weight Training Advisor (Summer)	Greg Mitchell	\$ 375.00
Weight Training Advisor (Summer)	Robert Marlatt	\$ 375.00
Weight Training Advisor (Fall)	Greg Mitchell	\$ 375.00
Weight Training Advisor (Fall)	James Moll	\$ 375.00
Weight Training Advisor (Winter)	Greg Mitchell	\$ 375.00

Weight Training Advisor (Winter)	James Moll	\$ 375.00
Middle School Advisors		
Position	Name	19-20 Stipend
Activity Manager	Mike Weber	\$ 1,286.48
Computer Coordinator	Shannon Kistler	\$ 2,817.70
Band Director	James Lykins	\$ 3,144.18
Chorus Director		\$ 2,407.35
Drama Advisor	William Mutimer	\$ 1,626.05
Student Council Advisor		\$ 2,640.64
Broadcasting Advisor	Steven Fox	\$ 842.40
Yearbook Advisor	Amy Giuffrida	\$ 1,426.66
Language Arts Subject Area Contact Person	Regina Wood	\$ 1,117.74
Math Subject Area Contact Person	Lou Ann Smacchi	\$ 1,117.74
Science Subject Area Contact Person	Steven Fox	\$ 1,117.74
Social Studies Subject Area Contact Person	Maureen Roman	\$ 1,117.74
High School Athletic Coaches		
Position	Name	Total Stipend
Head Golf Coach	Tim Miller	\$ 3,767.87
Head Cross Country Coach	Chris Stitzel	\$ 4,087.05
Assistant Cross Country Coach (MS & VA)	Matthew Fritz	\$ 2,720.94
Fall Event Manager (50%)	Chris Deutsch	\$ 848.00
Fall Event Manager (50%)	Brendan Moriarty	\$ 848.00
Winter Event Manager	Jordan Smith	\$ 1,144.80
Spring Event Manager	Chris Deutsch	\$ 1,611.20

Equipment Manager	Jordan Smith	\$ 2,262.58
Head Baseball Coach	Duran Porrino	\$ 5,950.99
Assistant Baseball Coach (VA)	Josh Perich	\$ 4,025.69
Assistant Baseball Coach (JV & VA)	Paul Dunstan	\$ 3,450.59
Assistant Baseball Coach (VA)	Cory Chryst	Volunteer
Assistant Baseball Coach (VA)	Len Smith	Volunteer
Head Boy's Basketball Coach	Billy Hallman	\$ 6,537.39
Assistant Boys Basketball Coach (JV & VA)	Patrick Wanamaker	\$ 4,811.17
Assistant Boys Basketball Coach (JV & VA)	Mark Henry	\$ 1,000.00
Assistant Boy's Basketball Coach (Jr. High)	Chris Kretzman	\$ 4,811.17
Assistant Boy's Basketball Coach (MS)	Nathan Hunsicker	\$ 4,811.17
Assistant Boy's Basketball Coach (VA)	Robert Mazziotta	Volunteer
Head Girl's Basketball Coach	Christopher Deutsch	\$ 7,287.39
Assistant Girl's Basketball Coach (JV & VA)	Derrick Reinert	\$ 3,472.82
Assistant Girl's Basketball Coach (JV & VA)	Joe Maladosich	\$ 1,488.35
Assistant Girl's Basketball Coach (Jr. High)	Shannon Kistler	\$ 5,161.17
Assistant Girl's Basketball Coach (Jr. High)	Mike Kistler	Volunteer
Assistant Girl's Basketball Coach (MS)	Jennifer Horner	\$ 5,161.17
Head Boy's Soccer Coach	Nathan Hunsicker	\$ 5,750.99

Assistant Boy's Soccer Coach (JV & VA)	Derrick Reinert	\$ 2,817.99
Assistant Boy's Soccer Coach (JV & VA)	Joshua Gross	\$ 1,207.71
Assistant Boy's Soccer Coach (JV & VA)	Michael Koenig	Volunteer
Head Football Coach	Joshua Snyder	\$ 8,623.81
Assistant Football Coach (VA)	Ryan Hulmes*****	\$ 5,054.29
Assistant Football Coach (VA)	David Kerschner	\$ 6,096.67
Assistant Football Coach (JV & VA)	Joshua Zimmerman	\$ 6,096.67
Assistant Football Coach (JV & VA)	George Haddad*****	\$ 5,054.29
Assistant Football Coach (VA)	Richard Kulp	\$ 6,096.67
Assistant Football Coach (VA)	Gregory Mitchell	\$ 6,096.67
Assistant Football Coach (MS)	Chuck Groller	\$ 5,896.67
Assistant Football Coach (MS)	Paul Tomlin	\$ 5,054.29
Assistant Football Coach (MS)	Trevor German	\$ 1,000.00
Assistant Football Coach (MS)	Josh Masters	\$ 2,448.33
Assistant Football Coach (MS)	Troy Walker	\$ 2,448.33
Head Cheering Coach	Kate Petcavage	\$ 5,737.67
Assistant Cheering Coach	Jen Bernhard	\$ 3,442.60
Head Girl's Soccer Coach	Kelly Bleam	\$ 5,950.99
Assistant Girl's Soccer Coach (JV & VA)	Jordan Smith	\$ 4,025.69
Head Softball Coach	Josh Zimmerman	\$ 5,950.99
Assistant Softball Coach (VA)	Jennifer Hammack	\$ 4,025.69
Assistant Softball Coach (JV & VA)	Heather Hartman	\$ 4,025.69
Assistant Softball Coach (JV & VA)	Erin Wear	Volunteer
Head Track & Field Coach	Chuck Groller	\$ 5,750.99
Assistant Track & Field Coach (VA)	Matt Fritz	\$ 4,025.69
Assistant Track & Field Coach (VA)	Rich Fogal	\$ 3,450.59
Assistant Track & Field Coach (VA)	Mike Kistler	\$ 4,025.69
Assistant Track & Field Coach (VA)	Jordan Smith	\$ 3,450.59

Assistant Track & Field Coach (VA)		\$ 3,450.59
Assistant Track & Field Coach (VA)		\$ 3,450.59
Head Wrestling Coach	James Moll	\$ 7,287.39
Assistant Wrestling Coach (JV)	Zach Marlatt	\$ 3,961.17
Assistant Wrestling Coach (Jr. High)	Scott Derr	\$ 1,000.00
Assistant Wrestling Coach (Jr. High)	Rob Marlatt	\$ 4,961.17
Head Field Hockey Coach	Lissa Opolsky	\$ 5,750.99
Assistant Field Hockey Coach (JV & VA)	Liz Ache	\$ 4,025.69
Assistant Field Hockey Coach (MS)	Jennifer Hammack	\$ 4,025.69
Assistant Field Hockey Coach (MS & VA)	Heather Hartman	\$ 4,025.69
Head Girls Volleyball Coach	Alexandra Ashburne	\$ 3,767.87
Assistant Girls Volleyball Coach (JV & VA)	Amilee Moyer	\$ 2,637.51
Head Boy's Lacrosse Coach	Marcus Janda	\$ 5,750.99
Assistant Boy's Lacrosse Coach (JV & VA)	Joe Labella	\$ 3,450.59
Assistant Boy's Lacrosse Coach (JV & VA)	Matt Andersen	Volunteer

Head Girl's Lacrosse Coach		\$ 5,750.99
Assistant Girl's Lacrosse Coach (JV & VA)		\$ 3,450.59
Elementary Extracurricular Coordinators, Subject Contact Persons, & Advisors		
Position	Name	19-20 Stipend
NWE Band Director	Shawn Fies	\$ 1,108.71
WEIS Band Director	Carol Gacesa	\$ 1,108.71
NWE Chorus Director	Shawn Fies	\$ 842.40
WEIS Chorus Director	Carol Gacesa	\$ 842.40
WEIS Computer Coordinator	Nicole Mizak	\$ 2,396.96
NWE Computer Coordinator (50%)	Shawn Fies	\$ 1,198.48
NWE Computer Coordinator (50%)	Susan Hanlon	\$ 1,198.48
NWE Language Arts Contact Person	Kristine Dangelo	\$ 1,117.74
WEIS Language Arts Contact Person	Linda Curry	\$ 1,117.74
NWE Math Contact Person	Pamela Newhard	\$ 1,117.74
WEIS Math Contact Person	Justine Snyder	\$ 1,117.74
NWE Science Contact Person	Pamela Newhard	\$ 1,117.74
WEIS Science Contact Person	Patricia Holmes	\$ 1,117.74
NWE Social Studies Contact Person	Marissa Bartholomew	\$ 1,117.74
WEIS Social Studies Contact Person	Jacob Davis	\$ 1,117.74

J. Holman introduced J. Nederostek as the new Police Chief for the District. J. Nederostek said he was grateful for the opportunity and believed the District to be so progressive and proactive. He said the relationship that the State Troopers had with the District was very rewarding and he is humbled to be a part of it. W. Dellicker welcomed J. Nederostek.

2.02 Approval of 2019-2020 Administrative Salaries

	1920 Salaries
Superintendent	156,000
Assistant Superintendent	132,500
Business Administrator	132,087
Director of Human Resources	128,019
Director of Curriculum & Instruction	124,532
High School Principal	131,369
Director Student Services	115,357
Director of Operations	120,557
Middle School Principal	115,098
Elementary Principal	123,226
Elementary Principal	101,670
Assistant Middle School Principal	99,329
Assistant High School Principal	98,315
Director of Athletics & Student Activities	97,954
Food Service Supervisor	64,613
Police Chief	61,000

2.03 Approval of Administrative Compensation Plan Amendment to include the position of Police Chief

J. Holman mentioned the contract would cover 210 days of the school year.

Moved: J. Casciano

Seconded: J. Fatzinger

Vote: 9 Aye, 0 Nay

2.04 Approval of the appointment of Dr. Troy Sosnovik to the position of Assistant Superintendent and the corresponding employment contract effective July 29, 2019, at a prorated annual salary of \$132,500.

J. Holman introduced T. Sosnovik and the District's new Assistant Superintendent. T. Sosnovik mentioned how he resides in the Northwestern Lehigh School District and his children are currently attending school here. He thanked the Board for the opportunity and is looking forward to begin his career at the District as the Assistant Superintendent.

Moved: J. Warfel

Seconded: J. Fatzinger

Vote: 9 Aye, 0 Nay

3. Curriculum/Building Issues

Consent Agenda utilized for items 3.01 & 3.02

3.01 * Approval to apply for the Title I, Title IIA and Title IV Federal Grant opportunities.

3.02 * Approval to reject Title III funding for the 2019-2020 school year.

Moved: J. Fatzinger

Seconded: M. Piescienski

Vote: 9 Aye, 0 Nay

4. Policy

4.01 * First Reading of the following Policies:

[249 - Bullying/Cyberbullying](#)

4.02 * Recommendation to move the following policies for Second Reading and Final Approval:

[707 - Use of School Facilities](#)

[810.1 - School Bus Drivers and School Commercial Motor Vehicle Drivers](#)

[810.3 - School Vehicle Drivers](#)

Moved: A. Rex

Seconded: J. Fatzinger

Vote: 9 Aye, 0 Nay

4.03 * Recommendation to rescind the following policies:

[530 - Transportation: Alcohol and Controlled Substances for Bus Drivers](#)

Moved: A. Rex

Seconded: J. Fatzinger

Vote: 9 Aye, 0 Nay

5. Operations

Consent Agenda utilized for items 5.01 – 5.03

5.01 Approval of Agreement with SSM Group to develop bid specifications and provide project oversight for the Middle School Gym and Auxiliary Gym Floor Abatement Project

J. Holman stated the total of three items is \$11,400, which is different than what is listed in the line item.

5.02 Approval to bid the Middle School Gym and Auxiliary Gym Floor Abatement Project

5.03 Approval to authorize the Administration to award the bid for the Middle School Gym and Auxiliary Gym Floor Abatement to the lowest responsible bidder who meets the qualifications included in the bid specifications

J. Casciano asked what the timeframe would be for the project. J. Holman said the flooring would be out by the beginning of school, but the new floor may not be installed prior to the start of school. She said advertising would be done June 24th, Specs would be done by July 1st, bids would be completed by July 19th, bid award on July 20th and the project would take 10-15 days to complete.

Moved: T. Hernandez

Seconded: M. Piescienski

Vote: 9 Aye, 0 Nay

5.04 Approval to replace flooring and associated equipment in the Middle School Gym and Auxiliary Gym through the Keystone Purchasing Network and/or COSTARS without lighting upgrades

P. Toll questioned if the lighting was being replaced. J. Holman explained it was listed on the master facility plan. P. Toll recommended not to include the lighting since it was done four years ago and will cost an additional \$70,000. J. Casciano asked for additional information on the lighting. J. Holman said the lighting was to be converted from fluorescent to LED. The board agreed to delete the lighting from the specifications in the Middle School gym.

Moved: P. Toll

Seconded: J. Fatzinger

Vote: 9 Aye, 0 Nay

5.05 Approval to purchase new phone equipment from Dauphin Data Inc, through the COSTARS purchasing contract to complete the infrastructure and phone upgrade in the amount of \$155,286 for equipment and 5-year service plan and an additional \$38,900 for installation and switches

J. Holman mentioned that West Side Hammer is installing the phone lines and would like to test the system. She said they were looking to terminate the system in July and re-install the upgraded phones. J. Casciano asked if the new system has the capacity for lockdowns. J. Holman said that was part of the grant we applied for and is included in the long term plan.

Moved: A. Rex

Seconded: J. Fatzinger

Vote: 9 Aye, 0 Nay

5.06 * Approval of agreement with FutureThink for an enrollment projection and boundary study at a one-time cost not to exceed \$8,750, not inclusive of reimbursable expenses of approximately \$2,500

J. Holman recommended the enrollment projection in order to bridge the gap between PDE and Live Birth data, as well as boundary lines and the breakdown between the elementary schools since the boundary line is not a clear township line. P. Toll questioned the birthrate of 133 for 2017. J. Holman stated it was high year for 2022-2023; however, they do not know what the breakdown would be between schools. She said FutureThink would have a formula to determine that information. She also mentioned that it would only be a projection and the information may or may not be correct. W. Dellicker did not think it would be necessary, but he did believe it would show that the Board is doing their due diligence by using the data this would provide. T. Hernandez did not agree with proceeding with an enrollment study.

Moved: J. Warfel

Seconded: A. Rex

Vote: 8 Aye, 1 Nay

5.07 * Approval of the following Change Order Log for the High School Modernization Project:

1. Approval of GORDON H BAVER, INC. (GENERAL CONTRACTOR) change orders as listed below:

Change Order Number	Description	Amount	Reason
	Previously Approved Change Orders	\$ 405,110.20	
GC-CO #06	Classroom Projections screens & Marker Boards		
	Eliminated	(\$10,401.10)	OR
	Subtotal	(\$10,401.10)	
	Total Change Orders	\$ 394,709.10	
	% Total Contract	6.60%	

2. Approval of DEWALT PLUMBING, INC. (PLUMBING CONTRACTOR). change orders as listed below:

Change Order Number	Description	Amount	Reason
	Subtotal		
	Total Change Orders	(\$134,082.31)	
	% Total Contract	n/a	

3. Approval of MASTER MECHANICAL, CORP (HVAC CONTRACTOR) change orders as listed below:

Change Order Number	Description	Amount	Reason
	Subtotal		
	Total Change Orders	(\$40,256.00)	
	% Total Contract	n/a	

4. Approval of ALBARELL ELECTRIC, INC. (ELECTRICAL CONTRACTOR) change orders as listed below:

Change Order Number	Description	Amount	Reason
	none		
	Subtotal		
	Total Change Orders	\$10,133.98	
	% Total Contract	.44 %	

5. Approval of SARGENT ENTERPRISES (ASBESTOS ABATEMENT) change orders as listed below:

Change Order Number	Description	Amount	Reason
	Subtotal		
	Total Change Orders	\$13,225.00	
	% Total Contract	13.88%	

Moved: J. Fatzinger

Seconded: P. Toll

Vote: 9 Aye, 0 Nay

5.08 Approval effective July 1, 2019 to cease district operation of the Tiger Concession stand and allow the booster clubs to operate the stand during their events held in the Stadium

J. Holman stated this would be one individual to monitor events instead of multiple people. She said the District went from 8-10 games to about 65 games in the stadium. She stated there were concerns of inventory control and management of the stand and needed direction from the Board. J. Zimmerman stated how it has usually been the same few people that have been helping with the stand. He recommended that he manage the stand along with an assistant, plus two or three other people to staff it with the booster clubs. He proposed a flat rate for the boosters. He said Attorney Moyer had put together a one-page agreement for each booster with a percentage and he would bring it back in August with a document provided. W. Dellicker asked J. Zimmerman to come back with a recommendation in August that he believes would be best.

Moved: J. Warfel

Seconded: J. Fatzinger

Vote: 9 Aye, 0 Nay

5.09 * Approval of the following 2019-2020 prices, with a mandatory \$0.05 increase for lunch prices:

Recommended Prices for 2019-20

Elementary- \$2.80

Middle School- \$2.95

High School- \$3.20

Breakfast- \$1.80

Adult pricing is A La Carte

Moved: J. Casciano

Seconded: J. Fatzinger

Vote: 9 Aye, 0 Nay

6. District Finances

6.01 * Approval of the 2019-2020 Final General Fund Budget and supporting tax levies for Northwestern Lehigh School District as follows and as presented on the attached PDE-2028

a. Budget Expenditures \$46,657,952

b. Local tax levies

Real Estate Tax	16.6138 mills (0.3735 mill increase)
Earned Income Tax	1% (net .5%)
Real Estate Transfer Tax, Act 511	½ % for each of 4 townships
Local Services Tax	\$10

Moved: J. Fatzinger

Seconded: T. Hernandez

Vote: 9 Aye, 0 Nay

Consent Agenda utilized for items 6.02-6.05

6.02 * Approval to utilize Committed Fund Balance for the 2019-2020 budget

6.03 * Approval of Committed Fund Balance categories in accordance with GASB 54

Actual amounts will be determined upon completion of the audit.

6.04 * Approval to transfer \$2,900,956 to Capital Reserve per the 2018-2019 General Fund budget plan

Planned Capital Reserve Transfer which was budgeted in 2018-2019:

- \$146,600 Refinancing Savings
 - \$154,356 Planned Transfer
 - \$100,000 Roof Replacement planned transfer
 - \$2,500,000 Stadium Improvements
- \$2,900,956 Total Planned Transfer

6.05 * Approval of the 2019-2020 Homestead Farmstead Resolution

Moved: A. Rex

Seconded: J. Fatzinger

Vote: 9 Aye, 0 Nay

Consent Agenda utilized for items 6.06-6.09

6.06 * Approval for the Business Office to perform a check run on/around June 30, 2019 to close out the 2018-2019 fiscal year's outstanding invoices

This is a routine item that allows the Business Office to pay outstanding invoices associated with the 2018-2019 fiscal year by June 30th to help close the year. Any payments made will be included on the August check registers.

6.07 * Approval for the Business Office to perform a check run during the month of July 2019

Due to the board not holding a July board meeting, board approval is being requested to pay outstanding invoices due prior to the August 21, 2019 board meeting to avoid late fees and penalties. Any payments made will be included on the August check registers.

6.08 * Approval to appoint New Tripoli Bank, Pennsylvania Local Government Investment Trust (PLGIT), PA School District Liquid Asset Fund (PASDLAF), and PNC Bank as district depositories for 2019-2020

6.09 * Approval of the Annual Investment Report

Moved: P. Toll

Seconded: J. Warfel

Vote: 9 Aye, 0 Nay

6.10 * Approval to purchase expanded pollution coverage through Ironshore, a Liberty Mutual Company, pending final underwriting evaluation in the amount of \$17,520 effective July 1, 2019

J. Holman said this policy would exclude the Middle School mold coverage, but is hopeful to get the whole exclusion lifted. P. Toll asked if it would cover part of the building. J. Holman said no. P. Toll said it was more expensive than he had expected. The Board agreed. This item did not pass approval.

Moved: J. Warfel

Seconded: J. Fatzinger

Vote: 0 Aye, 9 Nay

Consent Agenda utilized for items 6.11-6.16

6.11 * Approval to apply for the Safe Schools School Equipment Grant for the 2019-2020 year

J. Holman said this was for a Safe Schools Equipment Grant with a maximum of \$25,000. She said this grant was received and the grand total, of all grants received, came to about \$116,000.

6.12 * Approval of the 2-year Sapphire agreement

P. Toll thought the contract was too expensive and that the District was negotiating the price a while ago. J. Holman said that was probably from last year's agreement. She said this was just brought to Workshop but this agreement is for two years instead of five years. J. Fatzinger asked if fees were increased because of the term. J. Holman said yes. P. Toll asked if T. Sosnovik utilized Sapphire. T. Sosnovik said he did at Methacton; however, they switched to Powerschool approximately three years ago.

6.13 * Approval of the Agreement with CLIU for TransPerfect Remote Interpreters Products & Services

6.14 * Approval of agreement with The Meadows Psychiatric Center, Centre Hall, PA to provide Educational Services on an as needed basis for the 2019-2020 school year at costs as per agreement

6.15 * Approval of ambulance agreement for services with Northern Valley EMS (NOVA) for the 2019-2020 school year at a rate of \$100 per football game

6.16 * Approval of the attached recommended gate and season ticket prices for the 2019-2020 school year

Gate Ticket Prices

Fall 2019:

EVENT	ADULT PRICE	STUDENT / SR. CITIZEN PRICE	# OF 2019-2020 HOME EVENTS
Varsity Football	\$5.00	\$3.00	5
MS / JV Football (Doubleheader)	\$3.00	\$2.00	7
JV / V Soccer, Field Hockey, or Lacrosse in Stadium (Doubleheader)	\$5.00	\$3.00	7 Boys Soccer 1. Girls Soccer 2. Field Hockey 8 Boys LAX 8 Girls LAX
MS Field Hockey in Stadium	\$3.00	\$2.00	3
JV / V Girls Volleyball	\$5.00	\$3.00	9
JV / V Basketball (6:00 PM / 7:30 PM)	\$5.00	\$3.00	22
Jr. High / V Wrestling	\$5.00	\$3.00	4
H.S. Fall Drama (General Admission)	\$8.00	\$5.00	1
H.S. Spring Musical (Reserved Seating)	\$9.00	\$6.00	1
Middle School Theater	\$5.00	\$3.00	1

**Senior Citizen passes may be obtained by District residents from the Superintendent's Office with proof of age (65 and older) as per District policy.

**Approval of this fee structure also authorizes the Director of Athletics & Student Activities to amend the gate prices due to uncontrollable circumstances including, but not limited to, single games only vs. doubleheaders, abridged contests due to forfeits/inclement weather, etc.

Season Ticket Prices

Fall 2019:

SEASON PASS	ADULT PRICE	SAVINGS	STUDENT / SR. CITIZEN PRICE	SAVINGS
Football Season Pass*	\$40.00	\$6.00	\$25.00	\$4.00
Soccer / Field Hockey / Volleyball Season Pass**	\$50.00	Varies	\$30.00	Varies
Winter Season Pass***	\$50.00	Varies	\$30.00	Varies

***Football Season Pass** will include admission to Middle School, Jr. High, JV, & Varsity Football ONLY Regular Season Games held in Northwestern Lehigh Tiger Stadium.

****Soccer / Field Hockey / Volleyball Season Pass** will include admission to Middle School, JV, & Varsity Boys Soccer, Girls Soccer, Field Hockey, and Girls Volleyball Regular Season Events held in Northwestern Lehigh Tiger Stadium and/or Gymnasium.

*****Winter Season Pass** will include admission to Jr. High & Varsity Wrestling matches and JV & Varsity Basketball Regular Season Games held at Northwestern Lehigh.

Moved: J. Fatzinger

Seconded: M. Piescienski

Vote: 9 Aye, 0 Nay

Consent Agenda utilized for items 6.17-6.20

6.17 Acceptance of cash donation from the Northwestern Lehigh Educational Foundation in the amount of \$164,941.57 for the 2019-2020 school year

6.18 Approval of agreement with Parchment to provide software for transcript processing for alumni at no cost to the District

6.19 Approval of Agreement with Carbon Lehigh Intermediate Unit #21 to serve as conduit for Overdrive School Download Library in the amount of \$2,000 for the 2019-2020 school year

6.20 Approval of agreement to provide Discovery Education Streaming Digital Video Library for one year beginning July 1, 2019 in the amount of \$1,973.95

Moved: J. Fatzinger

Seconded: A. Rex

Vote: 9 Aye, 0 Nay

6.21 * Receive the following Reports for April:

1. Budget Report
2. Revenues Report
3. Treasurer's Report

Fund 10 General Fund with a beginning balance of \$23,536,553.48, receipts of \$1,515,216.47, and disbursements of \$2,783,905.80, leaving a balance of \$22,267,864.15.

Fund 22 Capital Reserve Fund with a beginning balance of \$2,090,062.27, receipts of \$3,626.67, disbursements of \$7,211.60, leaving a balance of \$2,086,477.34.

Fund 37 Capital Projects with a beginning balance of \$2,102,500.36 receipts of \$3,653.37, disbursements of \$0.00, leaving a balance of \$2,106,153.73.

Fund 50 Food Service Fund with a beginning balance of \$660.75, receipts of \$77,118.20, disbursements of \$77,637.19, leaving a balance of \$141.76.

4. EIT Report
5. Activity Fund Report
6. Comparison of Prior Year to Current Year Budget to Actual Expenditures by Object Report

Moved: P. Toll

Seconded: J. Fatzinger

Vote: 9 Aye, 0 Nay

6.22 Approval of the following bills as listed for payment:

1. Fund 10 General Fund check # 00082177 through 00082402 including electronic payments
2. Fund 22 Capital Reserve check # 00000501 and 00000502
3. Fund 50 Food Service Fund check # 00007180 through 00007224
4. Fund 51 Tiger Concession check # 00001433
5. Procurement Card purchases totaling \$15,561.49

Moved: J. Fatzinger

Seconded: J. Casciano

Vote: 9 Aye, 0 Nay

7. Other Reports

7.01 Enrollment Report

J. Warfel asked about grade level enrollments. J. Holman stated there is a document in google docs that is shared with the board showing grade level enrollments.

7.02 Foundation Report

L. Stitzel announced the upcoming Golf Tournament on August 9, 2019 at Olde Homestead.

7.03 Committee Reports as follows:

- Intermediate Unit

J. Warfel mentioned there had been a significant change in the Board composition at the IU and a \$111 Million budget was passed.

- Lehigh Career & Technical Institute

A. Rex said there was a meeting on May 22nd. He said the Welding lab is about two weeks behind due to inclement weather. He said Senior Recognition was on May 30th at the PPL Center.

- Lehigh Carbon Community College

W. Dellicker stated that LCCC was having some turn over with an opening for a couple directors and a vice president at LCCC. He said enrollment is up at LCCC.

- Recreation Commission

T. Hernandez said there was no meeting last month.

8. Old Business

None at the time

9. New Business

J. Warfel asked about if the Alloy 5 documents were different from what was already distributed. J. Holman said yes, if anyone was not at the last MFP meeting, then there were updated documents at their place setting.

P. Toll asked if the District is on schedule for sports. J. Zimmerman said the fields are muddy and hopes to be on schedule.

10. Communications

10.01 Courtesy of the Floor

None at the time

10.02 Communications / Notes for the Board from John Casciano, Secretary

None at the time

10.03 Administrative / Building Sharing

Administrators gave updates for their departments and welcomed the new Police chief and Assistant Superintendent. B. Tobin gave a final thank you to everyone. J. Holman thanked B. Tobin and also thanked L. Stitzel for all of her work with the Foundation.

10.04 Board Member Sharing

Board Members thanked B. Tobin for his work at the district. They also welcomed J. Nederostek as the new Police Chief and T. Sosnovik as the new Assistant Superintendent. They wished everyone a nice summer.

10.05 Meeting Announcements

Special Board Meeting for MFP Review was held on June 4, 2019 at 6:00 PM in the Board Room. Executive Session for Personnel was held after the Special Board Meeting on June 4, 2019 in the Board Room.

Workshop Meeting was held on June 5, 2019 at 6:30 PM in the Board Room.

Executive Session for personnel, legal items and safety was held after the Workshop Meeting on June 5, 2019 in the Board Room.

Special Board Meeting for MFP Priority and Phases was held on June 12, 2019 at 6:00 PM in the Board Room.

Executive Session for legal items was held after the Special Board Meeting on June 12, 2019 in the Board Room.

Special Board Meeting for MFP Priority and Phases will be on July 17, 2019 at 6:00 PM in the Board Room.

There are no Workshop or Regular Board Meetings in July.

Workshop Meeting will be on August 7, 2019 at 6:30 PM in the Board Room

Executive Session for Personnel will be on August 7, 2019 after the Workshop Meeting in the Board Room

Board Meeting will be August 21, 2019 at 7:00 PM in the Board Room.

11. Adjournment

Upon motion by A. Rex, seconded by J. Fatzinger, the meeting was adjourned at 9:08 PM.

* Discussed in Committee Meeting

Respectfully submitted,

John Casciano, Secretary
By J. Partenio, Assistant Secretary