

**Northwestern Lehigh School District
6493 Rt. 309, New Tripoli PA 18066
SCHOOL BOARD MEETING
District Board Room
Wednesday, April 17, 2019, 7:00 PM**

1. Opening Procedures

1.01 Call to Order

The April 17, 2019 Board Meeting of the Northwestern Lehigh School District Board of Directors was called to order at 7:00 PM by President Willard Dellicker.

1.02 Opening exercises included the Pledge of Allegiance and a moment of silence

1.03 Roll Call

PR/AB

PR	John Casciano	PR	Todd Hernandez	PR	Alan Rex
PR	Willard Dellicker	PR	Todd Leiser	PR*	Phil Toll
PR	Joseph Fatzinger	PR	Marci Piescienski	PR	James Warfel

* P. Toll present via Telephone Conference

Also Present:

Alan Fornwalt, Drew Snowberger, Jacob Smith, Jeremy Smoyer, Elsa Kerschner, Scott Shearer, Don Allen, Aileen Yadush, Amy Stauffenberg, Maria Pulli, Jill Berlet, LeAnn Stitzel, Arthur Oakes, Andrea Stock, Brian Tobin, Luann Matika, Leslie Frisbie, John Corby, Atty. Jessica Moyer, Jennifer Holman and Janine Partenio.

1.04 Approval of Agenda with item 6.01 moved up after Superintendent's Report.

Moved: J. Fatzinger

Seconded: J. Casciano

Vote: 9 Aye, 0 Nay

1.05 President welcomed guests

1.06 Courtesy of the Floor

None at the time

1.07 Approval of Minutes from the March 20, 2019 Board Meeting and the April 3, 2019 Workshop Meeting

J. Warfel commented on his appreciation of the clarity and accuracy of the minutes from J. Partenio.

Moved: J. Warfel

Seconded: A. Rex

Vote: 9 Aye, 0 Nay

1.08 Recognition / Presentations

Eagle Scout Presentation

D. Allen introduced Jacob Smith. J. Smith presented his Eagle Scout Project at the Environmental Lab. He explained how he loves the outdoors and wanted to do something to entice the younger generation to the Environmental Lab. He decided to improve upon the signage. He mentioned how he went through the approval process and had materials and funds donated to complete the project. He installed the posts and made a 3' x 4' cedar sign, which was engraved, painted and covered, in order to preserve it. He installed the sign, cleared the area of brush and trees and added mulch to the area. He also created tree markers with identification information. He thanked everyone for their assistance. W. Dellicker thanked J. Smith for all of his efforts. J. Holman thanked J. Smith for creating something that will out-live all of the students currently at Northwestern Lehigh School District.

Retirement Resolution

A. Stauffenberg read the following Retirement Resolution on behalf of Paula Deppen:

Presented to

Paula Deppen

*In Grateful Recognition
of
More than 6 Years of Service
to the
Northwestern Lehigh School District*

WHEREAS Mrs. Deppen has completed more than six years of distinguished Black & Gold service as an Instructional Assistant at Northwestern Lehigh School District; and

WHEREAS Mrs. Deppen recognized the individualized academic needs of each student to ensure the success of each and every student; and

WHEREAS Mrs. Deppen took on many roles in order to create a positive learning environment for students; and

WHEREAS Mrs. Deppen routinely went above and beyond to meet the social, emotional, and behavioral needs of all students; and

WHEREAS Mrs. Deppen saw the potential in all students and worked tirelessly to help students achieve their personal best; and

WHEREAS Mrs. Deppen understood the meaning of community and personally supported each staff person and family at Northwestern Lehigh School District; and

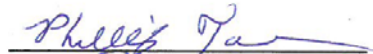
WHEREAS Mrs. Deppen leaves the educational profession knowing that she provided compassion, support, professionalism, kindness, and TIGER PRIDE; therefore, be it

RESOLVED, that the Board of School Directors of the Northwestern Lehigh School District tenders Paula Deppen the sincere thanks and appreciation of the Board for her commitment and dedication on behalf of our schools and the Northwestern Family; and be it

RESOLVED further, that this resolution be made a permanent part of the record of this public meeting.

April seventeenth, two thousand nineteen.


Willard G. Dellicker, President

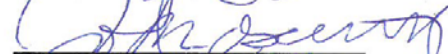

Phillip Toll, Treasurer


Joseph Fatzinger, Member


Marci Piescienski, Member

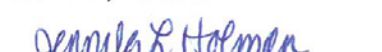

James Warfel, Ed. D., Member


Todd Hernandez, Vice President


John Casciano, Secretary


Todd Leiser, Member


Alan Rex, Member


Jennifer Holman, Superintendent

J. Holman read a letter submitted by P. Deppen, that said the following:

" Dear Board Members,

I've read that there is a time for every season. This is my season to start a new chapter in my life. The five day work week will no longer be my routine. Friday, April 26, will be my last day of employment with Northwestern Lehigh School District.

I have been with the district for a short time compared to most of my colleagues. However, in that short time, I have come to love and admire the many unique qualities of this district. So much so, that each day started with a 40 minute drive to work for a brief 4 ½ hours. Probably not a great decision from a monetary standpoint but, I enjoyed my days and felt like I made a difference in the lives of a few students.

I worked with a dedicated staff and administration who challenged me to look deep inside myself for answers to how I can best support our students. I have been guided by experts and coached by colleagues. As a result of this team effort, I can honestly say, Northwestern Lehigh students have the best of both worlds. Our school is small enough to offer a comfortable student to teacher ratio. However, finances are always made available for the necessary enhancements. None of this would be possible without the structure and directions from the dedicated school board members. For all of these reasons, Northwestern Lehigh has got to be one of the best school districts in the Lehigh Valley. I am proud to say, for a short time in my life, I was a small part of this awesome school district.

Sincerely,

Paula Deppen"

1.09 Board President's Report

None at the time

1.10 Superintendent's Report

J. Holman mentioned on Saturday, April 13th, there was a Mass Casualty Incident (MCI) Drill involving a motor vehicle crash between a bus with middle school students and two other vehicles. The drill was designed to be a scenario of multiple injured students and test the District's emergency procedures and coordination with first responders. The EMS and fire crews were involved, as well as, parent actors, who arrived on scene to attempt to retrieve their child. As EMS and Fire removed patients from the scene, treated patients and prepare them for transport to the hospital, our administration tracked the ambulance transports to various local hospitals to respond to parent inquiries. After the drill, there was an opportunity to debrief with students, parents, and first responders. J. Holman commended everyone involved with the drill. She said the administration and our police were able to account for all students and their locations for reunification with families.

J. Holman stated on May 6, 2019, from 5:00 – 7:00 pm, the Greater Northern Lehigh Chamber of Commerce and Air Products will be hosting a meet and greet with her for businesses in the Northwestern Lehigh community as well as members of the Chamber of Commerce at the Glasbern Inn. She said there would be an RSVP required and to please see J. Partenio, if you are interested in attending.

J. Holman said on May 8, 2019 at 10:00 am there will be Coffee and Conversation with the Superintendent at Olde Homestead Golf Club. She explained that this would be an informal conversation and the last one of four that were held. She said an RSVP would be required to attend and to please see J. Partenio, if you are interested in attending.

J. Holman urged everyone to please contact your legislators in order to encourage action on House Bill 526 (Rep. Sonney) and Senate Bill 34 (Sen. Schwank). She explained that HB 526 and SB 34 would save millions of dollars for some school districts that make tuition payments for their students to attend cyber charter schools that they never authorized. She said the bills would require parents to pay for their child's education in a cyber charter school, if the school district of residence offers its own full-time cyber education program. Currently, these are the only two bills in the legislature regarding cyber charter schools that will provide financial relief to school districts. She mentioned that cyber programs cost significantly less to operate than brick and mortar schools and are not performing like our schools perform. She stated that Northwestern Lehigh School District has our own cyber program and would provide a Northwestern Lehigh School District diploma for students who complete their programming in our digital academy. She stated the District can provide our own program for regular and special education at costs that are significantly less than what they must pay for cyber charter tuition. She mentioned that it costs \$13,600 for every regular education student, \$29,500 for every special education student and over \$2 million dollars within the 2019-2020 budget for cyber / charter expenses.

2. Personnel Action

2.01 Approval is requested for the personnel items as attached:

A. RETIREMENTS/RESIGNATIONS:

1. Recommendation to accept the resignation of Wesley Hurley, part-time Technology Support Partner, effective April 26, 2019.
2. Recommendation to accept the resignation of Kristen Cornell as a substitute Health Room Assistant, effective March 22, 2019.

B. APPOINTMENTS/NEW EMPLOYEES:

1. Recommendation to approve Barbara Reitz as part-time District Receptionist, effective April 5, 2019 at \$17.13/hr.
2. Recommendation to approve the following as substitute Teachers at a starting rate of \$110/day:
 - Leah Batarick- effective March 21, 2019
 - Elizabeth Dorney- effective March 28, 2019
 - Marilyn McMillen- effective date pending the receipt and approval of all necessary paperwork
 - Allison Young- effective March 22, 2019

C. OTHER ACTIONS:

1. Recommendation to change the classification of Brian Tobin from Chief of Police to part-time Police Officer, effective July 1, 2019.
2. Recommendation to change the classification for Debbie Bachert to part-time Van Driver with active CDL and substitute Bus Driver, effective March 26, 2019.
3. Recommendation to add Jessica Knirnschild as a substitute Custodian, effective April 2, 2019 at \$12.23/hr.
4. Recommendation to add classification for Dawn Tirpak as a part-time Bus Driver, effective April 15, 2019.
5. Recommendation to add classification for Julann Billig as a part-time Van Driver, effective April 15, 2019.
6. Recommendation to add classification for Christine Rittle as a part-time Bus Driver, effective April 1, 2019.

7. Recommendation to approve unpaid days for employee #1250 for April 15-18, 2019.
8. Recommendation to approve unpaid days for employee #1629 for April 1-5, 2019.
9. Recommendation to approve unpaid days for employee #1917 for April 11 & 12, 2019.
10. Recommendation to approve unpaid days for employee #1079 for May 23 & 24, 2019.

Moved: J. Fatzinger

Seconded: T. Hernandez

Vote: 9 Aye, 0 Nay

Consent Agenda utilized for items 2.02-2.04

2.02 Approval of the 2019-2020 Support Staff Rate Sheet as follows:

NORTHWESTERN LEHIGH SCHOOL DISTRICT		
SUPPORT STAFF RATES		
2019-2020 SCHOOL YEAR		
BOARD APPROVED APRIL 17,2019		
	2018-19	2019-20
	Rate	Rate
Buildings & Grounds	Rate/Hr	Rate/Hr
Custodial- at 100%		
Grandfathered Custodian-Day	21.03	21.35
Grandfathered Custodian-Night	n/a	21.65
Custodian-Day	14.44	14.87
Custodian-Night	n/a	15.17
Custodial Foreperson Differential	3.00	3.00
Substitute	12.23	12.23
Seasonal	12.23	12.23
Grandfathered Utility	23.29	23.64
Utility	16.18	16.67
Maintenance	26.74	27.54
Electrician	28.66	29.52
HVAC/Plumber	28.26	29.11
Utility/Maintenance Foreperson Differential	1.50	1.50
Secretarial- at 100%	Annual	Annual
Executive-Superintendent	60,067	61,869
Executive-Other	51,057	52,589
Accounting Specialist	62,375	64,246
Payroll/Benefits Specialist	53,703	55,314
Accounts Payable Specialist	41,461	42,705
Class A-Building/Department	42,471	43,745
Class B- Building/Department	41,461	42,705

	2018-19	2019-20
	Rate	Rate
	Rate/Hr	Rate/Hr
Accountant	30.37	30.83
Part-Time Secretary	19.03	19.60
Substitute	11.49	11.49
Transportation		
Drivers	Rate/Hr	Rate/Hr
CDL Driver-Grandfathered	24.24	24.97
CDL Driver < 500 hours	21.27	n/a
CDL Driver > 501 hours	24.24	n/a
CDL Driver	n/a	24.97
Van Driver- Grandfathered	16.56	17.06
Van Driver with Active CDL	18.23	18.78
Van Driver	15.64	16.11
CDL Substitute < 500 hours	17.82	n/a
CDL Substitute > 501 hours	19.80	n/a
CDL Substitute	n/a	18.78
Van Substitute	13.00	13.00
		11.50
		22.00
Extracurricular Layover Rate	n/a	0.50
Layover Rate	11.50	14.00
Snow Removal	22.00	Rate/Hr
Trainer Differential	0.50	26.16
Bus Cleaning/Seat Repair (Seasonal)	12.23	2.25
		7.25
		13.86
Mechanics- at 100%	Rate/Hr	
Staff	25.40	Rate/Hr
Lead Mechanic Differential	2.25	16.05
Co-op	7.25	17.62
Substitute	13.86	13.25
		Rate/Hr
Instructional Assistants-at 100%	Rate/Hr	23.78
Class A Full Time	15.58	18.50
Class B Part Time	17.11	Rate/Hr
Substitutes	13.25	17.18
		11.49
Health Room Assistant- at 100%	Rate/Hr	
Regular	23.09	
Substitutes	17.00	
Office Assistants-at 100%	Rate/Hr	
Regular	16.68	
Substitutes	11.49	

	2018-19	2019-20
	Rate	Rate
Food Service- at 100%	Rate/Hr	Rate/Hr
Food Service Worker	15.63	16.10
HS Lead Worker Differential	4.50	4.50
MS Lead Worker Differential	4.00	4.00
WE Lead Worker Differential	4.00	4.00
Stockperson	16.25	16.74
Substitute	9.85	10.25
Tiger Concession Supervisor	11.93	12.29
Tiger Concession Staff	9.23	9.51
Technology Support-at 100%	Annual	Annual
Systems & Network Administrator	82,205	84,671
Technology Support Technician	48,457	49,911
	Rate/Hr	Rate/Hr
Technology Support Partner	20.74	21.36
Technology Support Partner Substitute	15.00	15.00
Police/Security-at 100%		
Police Officer	22.00	22.66
Security Officer	n/a	18.00
Extracurricular Rates	Event Rate	Event Rate
Ticket Taker/Seller	33.50	34.00
Track & Field Judge	33.50	34.00
Event Staff	36.00	37.00
Announcer/Scoreboard Operator	38.50	40.00
1-Event staff include single game Announcers, Scoreclock Operators, Scorebook Keepers, Game Manager, and Chain Crew		
2-Announcer/Scoreboard Operator rate is for a JV/Varsity Doubleheader		
3-Effective July 1, 2015 all 12- Month Support Staff will receive 10 sick days per year		

2.03 Approval of 2019-2020 Support Staff Healthcare Employee Contributions

10-Month Support Employees:

	1920 Annual Contribution Percentage (%)	1920 Annual Contribution	1920 Bi-Weekly Contribution (Over 19 Pays)
PPO 750 (\$750/\$1,500 deductible, 90/10 coinsurance)			
Single	4%	\$ 307.73	\$ 16.20
Parent/Child	9%	\$ 1,431.73	\$ 75.35
Parent/Children	10%	\$ 1,739.00	\$ 91.53
Husband & Wife	11%	\$ 2,058.13	\$ 108.32
Family	12%	\$ 2,423.04	\$ 127.53
PPO 1000 (\$1,000/\$2,000 deductible, 80/20 coinsurance)			
Single	2%	\$ 147.00	\$ 7.74
Parent/Child	7%	\$ 1,063.83	\$ 55.99
Parent/Children	8%	\$ 1,329.96	\$ 70.00
Husband & Wife	9%	\$ 1,608.23	\$ 84.64
Family	10%	\$ 1,929.62	\$ 101.56
Employee contributions are based on a percentage (%) of the 2019-20 medical, prescription, and dental premiums. Contributions will be withheld over 19 bi-weekly pays and commence on the paydate September 6, 2019 and be effective through June 2020 with no contributions withheld on January 10, 2020.			
2019-20 Cash Payment Opt-Out	Annual Amount	Monthly Amount	
Single	\$ 1,800.00	\$ 150.00	
Parent/Child	\$ 3,600.00	\$ 300.00	
Parent/Children	\$ 3,600.00	\$ 300.00	
Husband & Wife	\$ 3,600.00	\$ 300.00	
Family	\$ 3,600.00	\$ 300.00	
Opt-out includes medical, prescription, and dental coverage. Proof of coverage is required to opt-out of district benefits. Opt-out payment is considered taxable income and paid monthly through payroll.			

12-Month Support Employees:

	1920 Annual Contribution Percentage (%)	1920 Annual Contribution	1920 Bi-Weekly Contribution (Over 26 Pays)
PPO 750 (\$750/\$1,500 deductible, 90/10 coinsurance)			
Single	4%	\$ 307.73	\$ 11.84
Parent/Child	9%	\$ 1,431.73	\$ 55.07
Parent/Children	10%	\$ 1,739.00	\$ 66.88
Husband & Wife	11%	\$ 2,058.13	\$ 79.16
Family	12%	\$ 2,423.04	\$ 93.19
PPO 1000 (\$1,000/\$2,000 deductible, 80/20 coinsurance)			
Single	2%	\$ 147.00	\$ 5.65
Parent/Child	7%	\$ 1,063.83	\$ 40.92
Parent/Children	8%	\$ 1,329.96	\$ 51.15
Husband & Wife	9%	\$ 1,608.23	\$ 61.86
Family	10%	\$ 1,929.62	\$ 74.22
Employee contributions are based on a percentage (%) of the 2019-20 medical, prescription, and dental premiums. Contributions will be withheld over 26 bi-weekly pays and commence on the paydate July 12, 2019 and be effective through June 30, 2020.			
2019-20 Cash Payment Opt-Out	Annual Amount	Monthly Amount	
Single	\$ 1,800.00	\$ 150.00	
Parent/Child	\$ 3,600.00	\$ 300.00	
Parent/Children	\$ 3,600.00	\$ 300.00	
Husband & Wife	\$ 3,600.00	\$ 300.00	
Family	\$ 3,600.00	\$ 300.00	
Opt-out includes medical, prescription, and dental coverage. Proof of coverage is required to opt-out of district benefits. Opt-out payment is considered taxable income and paid monthly through payroll.			

2.04 Approval of the Appendix B (pages 28, 29, 30, 31 and 32) of the Collective Bargaining Agreement (CBA) between Northwestern Lehigh School District and Northwestern Lehigh Educational Association effective July 1, 2019 through June 30, 2022.

This action replaces pages 28, 29, 30, 31 and 32 of the CBA previously approved on January 16, 2019.

A. Rex stated he must abstain from voting on items 2.02 and 2.03 due to a conflict of interest.

Moved: J. Fatzinger

Seconded: T. Leiser

Vote: 8 Aye, 0 Nay, 1 Abs

3. Curriculum/Building Issues

3.01 High School Student Achievement Presentation

A. Yadush reviewed the High School's 2017-2018 academic data. She announced that Northwestern Lehigh High School was second on the School Performance Profile (SPP) score comparisons in Lehigh County with 89.5% and fourth with Northampton County schools. She said the students performed amazingly even though the score went down 6 points from last year.

A. Yadush reviewed the Future Ready Index information for the High School. T. Leiser felt the charts that they use are very confusing. A. Yadush agreed. She reviewed proficiency data with the Board regarding Algebra 1, English Literature and Biology Keystone exams.

A. Yadush reviewed the end of course data for 2017-2018 and presented growth data for the Board. She presented some pride points which included 31% advanced in Algebra and 40.2% advanced in Biology in state assessments. Some of the points she mentioned were that 93.2% of students have regular attendance, 98.3% of 4-year cohort students graduate and 97.8% of five-year cohort students graduate.

A. Yadush reviewed areas of growth for Algebra I to improve on the overall number of students who are meeting proficiency and historically underperforming students. She recommended maintaining focus on "all students can achieve success," re-evaluating and revising the High School curriculum/courses as needed based on data. She recommended continuing to use Personalized Professional development for teachers at the High School and continuing with building-wide test-taking skill practice, benchmarking of skills, and data analysis. She also recommended continuing to research and implement assessment with purpose and grading practices that reflect growth & learning. J. Holman mentioned that this was the first year of the implementation of Future Ready and how it was designed to be a more holistic pictorial view; however, it is still very new. J. Holman and W. Dellicker thanked A. Yadush for her presentation.

Consent Agenda utilized for items 3.02 and 3.03

3.02 * Second Reading and Final Approval of the Special Education Plan for 7/1/2019 to 6/30/2022

3.03 * Approval of the Resolution for the Facilities Plan Committee Report at the April 17, 2019 Board Meeting

Moved: J. Fatzinger

Seconded: M. Piescienski

Vote: 9 Aye, 0 Nay

4. Policy

4.01 * First Reading of the following policies:

[251 - Homeless Students](#)

[818 - Contracted Service Personnel](#)

4.02 * Recommendation to move the following policies for Second Reading and Final

Approval:

[Policy 222 - Tobacco/Nicotine Use](#)

[Policy 323 - Tobacco/Nicotine Use](#)

Moved: A. Rex

Seconded: J. Fatzinger

Vote: 9 Aye, 0 Nay

5. Operations

5.01 * Approval of Sewer Project Change Order

Change Order Number	Description	Amount	Reason
GC-001	Delay the start of the work	(\$20,000.00)	SC
	Subtotal	(\$20,000.00)	
	Cumulative Total	(\$20,000.00)	
	% Total Contract	(11.8%)	

Moved: J. Casciano

Seconded: J. Warfel

Vote: 9 Aye, 0 Nay

6. District Finances

6.01 * Authorize the issuance of General Obligation Bonds, Series of 2019, in the maximum aggregate principal amount of \$8,600,000 for the purpose of refunding the School District's General Obligation Bonds Series of 2012 pursuant to the Local Government Unit Debt Act of 1996 as amended and according to the Borrowing Resolution

S. Shearer explained the updated Parameters Resolution for the refinancing opportunity for the GOB Series 2012. In March 2017 the Board approved a Parameters Resolution to refinance the GOB 2012 if the 2% net savings target was met. He explained that since that time, PFM had been unable to refinance the bonds to meet the savings target. He said the current market appears to be favorable to refinance now and due to changing regulations at DCED, they will no longer accept the prior Parameters Resolution due the Board approval date. He recommended the Board approve a revised Parameters Resolution which would allow their financing team to refinance the GOB 2012 if/when the savings target is met. He stated the District has a AA/stable credit rating, which is considered favorable. T. Leiser asked what it would take to get a AA+ Credit Rating. S. Shearer said mainly it would be how much reserves the District has. L. Frisbie said the District had upgraded three or four times since 2005. J. Holman thanked S. Shearer for their exhaustive planning in a proactive way. She thanked S. Shearer and L. Frisbie for working together to meet a savings target.

Moved: T. Leiser

Seconded: J. Fatzinger

Vote: 9 Aye, 0 Nay

Consent Agenda utilized for items 6.02-6.07

6.02 * Approval of the sale of two buses to the Carbon Lehigh Intermediate Unit for \$1,100 per bus

6.03 * Approval of CLIU Intergovernmental Agreement for Special Education Services and the Notice of Adoption of Policies, Procedures and Use of Funds by School District Form for the 2019-2020 school year

6.04 * Approval of agreement outlining duties and responsibilities for the National School Lunch Program with LCTI

6.05 * Approval of agreement with Berks County Intermediate Unit (BCIU) for services associated with Real Estate Tax Collection for tax years 2019 and 2020, per attached

6.06 * Recommendation to approve the following contracts to be paid from the Student Activities Fund:

1. Mobile Ed Productions, Inc, Redford, MI for "No Bullying: Stand Up-Step In!" assembly at Northwestern Elementary on April 22, 2019 in the amount of \$995
2. Let's Bounce Around Rentals, LLC, Center Valley, PA for dunk tank rental for Northwestern Elementary on June 6, 2019 in the amount of \$225

6.07 * Receive the following Reports for February:

1. Budget Report
2. Revenues Report
3. Treasurer's Report

Fund 10 General Fund with a beginning balance of \$32,213,037.73, receipts of \$1,676,646.71, and disbursements of \$4,195,804.36, leaving a balance of \$29,693,880.08.

Fund 22 Capital Reserve Fund with a beginning balance of \$2,164,385.51, receipts of \$3,271.25, disbursements of \$44,201.23, leaving a balance of \$2,123,455.53.

Fund 36 Capital Projects with a beginning balance of \$0.00, receipts of \$0.00, disbursements of \$0.00, leaving a balance of \$0.00.

Fund 37 Capital Projects with a beginning balance of \$2,294,040.45, receipts of \$3,487.31, disbursements of \$550.00, leaving a balance of \$2,296,977.76.

Fund 50 Food Service Fund with a beginning balance of 621.60, receipts of \$56,912.22, disbursements of \$57,304.26, leaving a balance of \$229.56.

4. EIT Report
5. Activity Fund Report
6. Comparison of Prior Year to Current Year Budget to Actual Expenditures by Object Report

Moved: J. Fatzinger

Seconded: M. Piescienski

Vote: 9 Aye, 0 Nay

6.08 Approval of the following bills as listed for payment:

1. Fund 10 General Fund check # 00081686 through 00081994 including electronic payments
2. Fund 22 Capital Reserve check # 00000498
3. Fund 50 Food Service Fund check # 00007156 through 00007168
4. Procurement Card purchases totaling \$12,392.22

Moved: J. Casciano

Seconded: J. Fatzinger

Vote: 9 Aye, 0 Nay

7. Other Reports

7.01 Enrollment Report

7.02 Foundation Report

L. Stitzel mentioned the Foundation would be having a 5K and 10K Fun Run and Walk on May 25, 2019. She said sign-ups can be done on their website. She also stated that the Foundation had donated \$168,000 to the District this year. She said this year was the highest amount donated to date.

7.03 Committee Reports as follows:

- Intermediate Unit

J. Warfel said there was a meeting for the CLIU on Monday evening where the Board approved an amended CBA for support staff which would assist with licensure for CDL drivers.

- Lehigh Career & Technical Institute

A. Rex said there was a meeting for LCTI on March 27, 2019. He said they are still discussing the awarding of seating for the Board. He said the Education Committee put out a notebook that was given to Guidance Counselors for adult programs. He said a cost list was distributed so each student would know the potential cost of each class they take.

- Lehigh Carbon Community College

W. Dellicker said the efforts being put in to recruiting and retention have been paying off, since enrollment has been increasing. He said the biggest increase was in online studies and that the LCCC budget was approved by all the school districts.

- Recreation Commission

T. Hernandez said the fields are open for business.

8. Old Business

None at the time

9. New Business

9.01 Approval to accept a piano donation to the Middle School from Marcy Queen-Knappenberger

Moved: J. Casciano

Seconded: T. Leiser

Vote: 9 Aye, 0 Nay

10. Communications

10.01 Courtesy of the Floor

None at the time

10.02 Communications / Notes for the Board from John Casciano, Secretary

None at the time

10.03 Administrative / Building Sharing

A. Oakes and A. Stock wished everyone a good Easter Break.

B. Tobin commended all of the District personnel with their work during the MCI Drill. He said there was a PSP field trip on April 11, 2019 with 21 students in attendance. He said there were intruder drills done at both elementary schools and all students and teachers did excellent.

J. Corby thanked the Board for being a part of the Northwestern Lehigh School District.

A. Yadush said graduation is scheduled for June 1, 2019 at Stabler Arena and Baccalaureate Service on Friday, May 31, 2019 at 7:00 PM at the Middle School.

A. Stauffenberg commended the staff for their help on Saturday for the MCI Drill. She said on Thursday there was a community screening of Screenagers with a nice turn out. She mentioned that April 21, 2019 begins the Middle School Drama.

M. Pulli said the 3rd Grade Musical will be on May 9, 2019 at 2:00 PM and 7:00 PM.

J. Berlet mentioned how much the students love Officer Amanda at Weisenberg Elementary and they were able to have lunch with her this afternoon.

10.04 Board Member Sharing

T. Hernandez thanked everyone for attending and thanked all of the staff for all of the work they have done for the whole year.

M. Piescienski wished everyone a Happy Easter.

T. Leiser appreciated seeing the High School scores and achievements. He wondered how the District could utilize that data for someone who may be interested in moving into the District. J. Holman said she and a few administrators had been working on a shareable document with points of pride which does include academic scores as well as a one-page infographic that could be given to township buildings.

J. Casciano wished everyone a Happy Easter and commended the staff for their work during the MCI Drill and felt the training was excellent.

J. Fatzinger and J. Holman wished everyone a Happy Easter.

10.05 Meeting Announcements

Workshop Meeting was held on April 3, 2019 at 6:30 PM in the Board Room.

Executive Session for Personnel, Security and Legal items was held after the Workshop Meeting on April 3, 2019 in the Board Room.

Workshop Meeting will be on May 1, 2019 at 6:30 PM in the Board Room

Executive Session for Personnel will be on May 1, 2019 after the Workshop Meeting in the Board Room

Construction Committee Meeting: Phase 01: Elementary Reconfiguration on April 24, 2019 at 4:00 PM in the Board Room.

Construction Committee Meeting: Phase 02-04: Other District updates at Middle School, High School and Fieldhouse on April 29, 2019 at 4:00 PM in the Board Room.

Board Meeting will be May 15, 2019 at 7:00 PM in the Board Room.

11. Adjournment

Upon motion by A. Rex, seconded by T. Hernandez, the meeting was adjourned at 8:26 PM.

*** Discussed in Committee Meeting**

Respectfully submitted,

John Casciano, Secretary
By J. Partenio, Assistant Secretary