

**Northwestern Lehigh School District
6493 Rt. 309, New Tripoli PA 18066
SCHOOL BOARD MEETING
District Board Room
Wednesday, March 20, 2019, 7:00 PM**

1. Opening Procedures

1.01 Call to Order

The March 20, 2019 Board Meeting of the Northwestern Lehigh School District Board of Directors was called to order at 7:00 PM by President Willard Dellicker.

1.02 Opening exercises included the Pledge of Allegiance and a moment of silence.

1.03 Roll Call

PR/AB

PR	John Casciano	PR	Todd Hernandez	PR	Alan Rex
PR	Willard Dellicker	PR	Todd Leiser	PR	Phil Toll
PR	Joseph Fatzinger	PR	Marci Piescienski	PR	James Warfel

Also Present:

Phyllis Breiningner, Hollie Citerone, Rita Reinhart, Amber Reinhart, Mike Rebert, Debra Rebert, Michele DeLillo, Derek Green, Elizabeth Christman-Dvey, Robert Allred, Heather Nagle, Todd Nagle, Leah Nagle, Linda Townsend, Amy Charles, Mike Charles, Kairi Charles, Diane Berardi, Joel Berardi, John Frisch, David Maxted, Brian Leader, Carlos Bonilla, Jelissa Bonilla, Josh Zimmerman, Kevin Page, Sheri Hernandez, Dave Brannan, Josh Snyder, Conner Snyder, Derek Hebelka, Deven Bollinger, Amanda George, Elsa Kerschner, Rick Babyak, Terry Degroot, Atty. Jessica Moyer, Don Allen, William Dovico, Amy Stauffenberg, Maria Pulli, Jill Berlet, LeAnn Stitzel, Andrea Stock, Arthur Oakes, Jason Zimmerman, Luann Matika, Leslie Frisbie, John Corby, Jennifer Holman and Janine Partenio.

1.04 Approval of Agenda

Moved: J. Fatzinger

Seconded: J. Casciano

Vote: 9 Aye, 0 Nay

1.05 President welcomed guests

1.06 Courtesy of the Floor

None at the time

1.07 Approval of Minutes from the January 16, 2019 Board Meeting, the February 6, 2018 Workshop Meeting and the March 6, 2019 Workshop Meeting

Moved: P. Toll

Seconded: T. Leiser

Vote: 9 Aye, 0 Nay

1.08 Recognition/Presentations

Weisenberg Art Presentation –

J. Berlet introduced Weisenberg Elementary's Art Teacher, Mrs. Karly Sacco. K. Sacco explained how 5th Grade had formed and decorated masks with an ocean theme to coincide with the Festival of the Arts. She showed a video of the students creating their masks. Students who participated were: Lexi Leggett, Marlyse DeLillo, Hailey Green, Leila Meadows, Gianna Bonilla, Lily Allred, Connor Christman, Lucas Berardi, Leah Nagle and Kairi Charles. J. Holman thanked the students for sharing their artwork with the Board and presented them with certificates of appreciation. W. Dellicker asked how the theme was chosen. K. Sacco stated Music, Art and Library chose the theme each year, but the students get to do their own personal design.

1.09 Board President's Report

None at the time.

1.10 Superintendent's Report

J. Holman said she and Mr. Rex attended the PSBA workshop at Parkland High School where they heard from PSBA representatives for a legislative update, the Attorney General's Office for an update on Safe2Say, and PEMA for an update on emergency operations plans.

J. Holman explained how she and L. Frisbie met with Gary Day about two recent proposals (Senate Bill 34 and House Bill 526) both of which contain some form of cyber reform. She stated she believed educating the public about the performance of charter schools and the cost of operation of cyber schools might assist in informing the public about the importance of these bills to Northwestern Lehigh School District. She believed this could help return about \$400,000 to the District on an annual basis.

J. Holman mentioned Bethlehem Area School District superintendent, Dr. Joe Roy, invited us to a screening of a movie, *Backpack Full of Cash*, which is narrated by Matt Damon. She said the screening will take place at Nitschmann Middle School On March 21, 2019 from 6:30 PM—8:30 PM and a discussion will follow the movie presentation.

J. Holman stated the District will be hosting a community screening of a movie called "Screenagers" which is a documentary that explores the impact of screen technology on kids and offers parents and families with proven solutions that work. She said "Screenagers" is about growing up in the digital age and has been screened more than 7,000 times in more than 60 countries.

J. Holman announced that the Wyatt Project is being hosted at the Middle School on April 4th at 6:00 p.m.

J. Holman also mentioned how she and Mr. Rex attended the groundbreaking for LCTI's new welding lab.

2. Personnel Action

**Consent Agenda utilized for items 2.01 and 2.02*

2.01 Approval is requested for the following February personnel items:

A. RETIREMENTS/RESIGNATIONS:

1. Recommendation to accept the resignation for retirement of Christine Ascani, Special Education Teacher, effective the last teacher day of the 2018-2019 school year after 34 years of service to the District.
2. Recommendation to accept the resignation for retirement of David Evans, Science Teacher, effective the last teacher day of the 2018-2019 school year after 31 years of service to the District.
3. Recommendation to accept the resignation of Josh Ziatyk, Assistant to the Superintendent, effective March 8, 2019.
4. Recommendation to accept the resignation of Barron-Lynne Brode George as a substitute Teacher, effective January 30, 2019.
5. Recommendation to accept the resignation of Ann Marie Oblas as a substitute "Guest" Teacher, effective January 30, 2019.
6. Recommendation to accept the resignation of Anna Gilgoff as a substitute Teacher, effective February 6, 2019.
7. Recommendation to remove Rachael Rose as a substitute Teacher, effective February 1, 2019, due to no response to communication.
8. Recommendation to approve the resignation of Kimberly Firkal as Science Contact Person at Northwestern Elementary School effective February 1, 2019.

B. APPOINTMENTS/NEW EMPLOYEES:

1. Recommendation to approve Hollie Citerone as a short-term substitute, Learning Support Teacher, effective February 1, 2019 through the end of the 2018-2019 school year at \$150/day. Hollie will also be added to the district substitute Teacher list following her assignment.
2. Recommendation to approve Katie Cappuccino as a short-term substitute, Physics Teacher, effective February 15, 2019 with an end date to be determined at \$150/day. Katie will also be added to the district substitute Teacher list following her assignment.
3. Recommendation to approve John Corby as Interim Assistant Superintendent at a per diem rate of \$550.00, effective date will be determined after receipt and approval of all necessary paperwork.

C. OTHER ACTIONS:

1. Recommendation to approve Paul Dunstan as Assistant Baseball Coach for the 2018-2019 school year at the assigned stipend of \$3,358.24.
2. Recommendation to approve Shay Wagner as Assistant Girls Lacrosse Coach for the 2018-2019 school year at the assigned stipend of \$3,358.24.
3. Recommendation to approve Pamela Newhard as Science Contact Person at Northwestern Elementary for the 2018-2019 school year at the assigned prorated stipend of \$491.91.
4. Recommendation to change the status for Harold Heintzelman from substitute Van Driver to part-time Van Driver, effective February 11, 2019 at \$15.64/hr.
5. Recommendation to change the status for Tiffani Bailey from substitute Instructional Assistant to temporary, part-time one-on-one Instructional Assistant, effective February 11, 2019 at \$15.40/hr.
6. Recommendation to change the status for Janice Peters to a part-time Van Driver with CDL and substitute Bus Driver, effective February 15, 2019.
7. Recommendation to approve unpaid days for employee #1038 for May 18-23, 2019.
8. Recommendation to approve unpaid days for employee #1757 for March 22-29, 2019.
9. Recommendation to approve unpaid days for employee #1917 for March 6-11, 2019.
10. Recommendation to approve unpaid days for employee #1543 for March 12-15, 2019.
11. Recommendation to approve unpaid days for employee #1629 for February 20-22, 2019.
12. Recommendation to approve unpaid days for employee #1957 for February 13-15, 2019.
13. Recommendation to approve unpaid days for employee #2086 for March 20-25, 2019.
14. Recommendation to approve unpaid days for employee #2356 for February 4-8, 2019.
15. Recommendation to approve unpaid days for employee #1250 for February 7-8, 2019.
16. Recommendation to approve unpaid days for employee #2289 for February 19- March 4 & May 3-17, 2019.
17. Recommendation to approve unpaid medical leave for employee #2131 for February 4- March 8, 2019.

18. Recommendation to approve unpaid medical leave for employee #2059 beginning February 25, 2019 (AM).

2.02 Approval is requested for the following March personnel items:

A. RETIREMENTS/RESIGNATIONS:

1. Recommendation to accept the resignation of Kandy Lang, part-time District Receptionist, effective March 18, 2019.
2. Recommendation to accept the resignation of Amy Kelly as Assistant Track Coach, effective March 4, 2019.

B. APPOINTMENTS/NEW EMPLOYEES:

1. Recommendation to approve Richard Fogal as Assistant Track Coach for the 2018-2019 school year at the prorated stipend of \$1,679.13 pending the receipt and approval of all necessary paperwork.
2. Recommendation to approve Siobhan Bonis as a substitute Health Room Assistant, effective date pending the receipt and approval of all necessary paperwork at \$17.00/hr.
3. Recommendation to approve Calvin Sabo as a substitute Custodian, effective date pending the receipt and approval of all necessary paperwork at \$12.23/hr.
4. Recommendation to approve Katie Cappuccino as a volunteer for Track & Field for the 2018-2019 school year.
5. Recommendation to approve the following as volunteers for the 2018-2019 school year:
 - Len Smith- Assistant Baseball Coach (Varsity)
 - Frank Chukoskie- Assistant Baseball Coach (JV)
 - Sean George- Assistant Baseball Coach (JV)
 - Scott Romig- Assistant Baseball Coach (JV)

C. OTHER ACTIONS:

1. Recommendation to approve the change of status for Kristen Snyder from substitute Custodian to part-time Custodian, effective February 25, 2019 at \$14.74/hr.
2. Recommendation to add classification for Samantha Williams as a part-time Van Driver with CDL and substitute Bus Driver, effective February 22, 2019.
3. Recommendation to increase the contract for Jennifer Bernhard, 40% Gifted Teacher to 48% Gifted Teacher, effective March 5, 2019.
4. Recommendation to approve the change in stipend for Matthew Fritz, Assistant Track Coach to \$3,917.95.
5. Recommendation to approve unpaid days for employee #588 for April 9-12, 2019.
6. Recommendation to approve unpaid days for employee #2463 for February 25-March 5, 2019.
7. Recommendation to approve unpaid days for employee #1836 for February 28-March 8, 2019.
8. Recommendation to approve unpaid medical leave for employee #2205 for February 15, 2019 with an end date to be determined.

M. Pulli introduced H. Citerone as a new Short Term Substitute, Learning Support teacher in Northwestern Elementary. H. Citerone thanked everyone and said how everyone has been super helpful. W. Dellicker welcomed H. Citerone.

Moved: J. Warfel

Seconded: A. Rex

Vote: 9 Aye, 0 Nay

3. Curriculum/Building Issues

3.01 MS Student Achievement

W. Dovico and A. Stauffenberg gave a Student Achievement Presentation for the Middle School. W. Dovico explained how the Pennsylvania School Performance Profile offers a resource for schools to communicate performance results and assist schools in focusing resources for continuous improvement. He said Northwestern Lehigh Middle School has an SPP score of 72.9.

W. Dovico and A. Stauffenberg explained the Future Ready Index and reviewed the Middle School results with the Board. They stated the students had met or exceeded all State Averages and had increased achievement scores in ELA, Math, and Science. They mentioned how students with disabilities exceeded the growth standard and the Middle School SPP Score had increased to #3 in county. They reviewed some areas for growth such as:

- PSSA Math Achievement
- Growth Standard for Advanced Performers

W. Dovico and A. Stauffenberg reviewed their steps of action for building focus in the Middle School. They recommended implementing Classroom Diagnostic Tools (CDTs) for Math and Reading, utilizing Tier III English Language Arts Classes (small group instruction), using Achieve 3000 (Reading Comprehension Program) with low performing students, utilizing Text Dependent Analysis (TDA) Professional Development for ELA, Social Studies, Science, and Special Education Teachers, and implementing Blended Learning Professional Development to learn additional methods for differentiating instruction.

T. Leiser asked when the information was taken for the report. W. Dovico said the tests were from a year ago. T. Leiser said the advanced category in Mathematics does not meet the growth standard and wondered what could be done to address that with the advanced learners. W. Dovico stated they are running one section of math and increased the number of students taking the class (48 versus 27). He said there is more enrichment available now for those students. He also stated since the tests align with common core, the students have been doing well with the Algebra Keystones in High School versus the PSSA's which are not aligned. T. Leiser asked what the other similar schools math percentages were. W. Dovico said between 45%-50%. W. Dellicker thanked W. Dovico and A. Stauffenberg for their presentation.

3.02 First reading of the following curriculum documents:

L. Stitzel recommended the First reading of the following curriculum documents:

- | | |
|-------------------------------|--------------------------------|
| • Social Studies – Grade 6 | • Math – Kindergarten |
| • Social Studies – Grade 7 | • Math – Grade 1 |
| • US History I – Grade 8 | • Math – Grade 2 |
| • US History II | • Math – Grade 3 |
| • American Government | • Math – Grade 4 |
| • World History | • Math – Grade 5 |
| • Economics | • Music Appreciation |
| • Psychology | • Music Theory and Composition |
| • AP Macroeconomics | • Creative Writing |
| • AP Microeconomics | • Public Speaking |
| • Guidance Plan – Chapter 339 | |

She explained the revised Curriculum will be available on the website for a minimum of 30 days, with potential Board approval scheduled for the May 15, 2019 Board Meeting. She acknowledged the faculty and staff for all of the work they had put in for the revisions to the curriculum. She said the Board would be looking at the objectives and standards. She mentioned the Guidance Plan is not standard curriculum but is now required by ESSA (Every Student Succeeds Act).

W. Dellicker asked when the next Curriculum Council Meeting would be. L. Stitzel said it is held annually in December. P. Toll asked if the changes were highlighted. L. Stitzel explained how they start with a blank slate. J. Holman mentioned that all changes were discussed at the Curriculum Council Meeting. L. Stitzel said the minutes for the meeting are located on the website. She stated that even if there are not many changes made to the curriculum documents, the teachers are putting lots of time into reviewing the curriculum.

3.03 First Reading of the Special Education Plan for 7/1/2019 to 6/30/2022

J. Holman said this is a standard requirement from PA Department of Education which is to be submitted every three years and also every year it has been updated. She said the plan describes the location of all special education classrooms within and outside the District and is updated annually. The plan also includes professional development for special education teachers. She explained the plan will be posted for public review 28 days prior to final board approval in April.

** Consent Agenda utilized for items 3.04 and 3.05*

3.04 * Approval to revise the 2018-2019 school calendar to move April 22nd to the day after the last teacher day

3.05 * Approval of 2019-2020 School Calendar and Support Staff / Admin Calendar

J. Holman explained the 2019/2020 calendar was aligned with LCTI so January 2 and 3, 2020 are now open days in the District for students.

Moved: A. Rex

Seconded: J. Warfel

Vote: 9 Aye, 0 Nay

4. Policy

4.01 * First Reading

First Reading of the following Policies from February:

[Policy 222 - Tobacco/Nicotine Use](#)

[Policy 323 - Tobacco/Nicotine Use](#)

4.02 * Recommendation to move the following policies for Second Reading and Final Approval at the March 20, 2019 Board Meeting:

[Policy 011 - Principles for Governance and Leadership](#)

Moved: J. Fatzinger

Seconded: M. Piescienski

Vote: 9 Aye, 0 Nay

5. Operations

** Consent Agenda utilized for items 5.01-5.04*

5.01 * Accept the Water Storage Tank Replacement Bid, per bid tabulation

		The Warko Group	Zimmerman Environmental
ALT	BASE BID:	\$ 1,699,405.00	\$ 248,499.60
1	DEDUCT from the Base Bid amount to eliminate the demolition portion of the existing steel water storage tanks.	\$ (42,446.00)	\$ (15,000.00)
	TOTAL:	\$ 1,699,405.00	\$ 248,499.60

5.02 * Accept the bid for the High School Sanitary & Storm Water Pipe Replacement Project, as per bid tabulation

		C.E. Ankiewicz Excavating	Construction Masters Services, LLC	DOLI Construction Corp.	E.F. Possinger & Sons, Inc.	Northeast Site Contractors	RGC Development
ALT	BASE BID:	\$ 210,966.75	\$ 262,875.00	\$ 221,293.00	\$ 238,996.00	\$ 274,415.00	\$ 169,700.00
1	Perform the work in accordance with the alternate schedule starting June 17, 2019 through July 26, 2019.	\$ 22,894.50	\$ 23,000.00	\$ 1.00	\$ 2,500.00	\$ 12,050.00	\$ 20,000.00
	TOTAL	\$ 210,966.75	\$ 262,875.00	\$ 221,293.00	\$ 238,996.00	\$ 274,415.00	\$ 169,700.00

5.03 * Approval of agreement with Earth Engineering Inc. in the amount of \$6,500 for construction testing for the High School Sanitary & Storm Water Pipe Replacement per the contract

5.04 * Accept the bid for the infrastructure and electric components of the phone system and additional components, as per revised bid tabulation

			Billitier Electric	West Side Hammer	Wind Gap Electric
	*	BASE BID	\$ 1,206,137.00	\$ 780,933.00	\$ 674,700.00
1	*	ADD cost to replace existing underground cabling with new from High School to Middle School including all connections and testing	\$ 39,179.00	\$ 14,765.00	\$ 36,970.00
2	*	ADD cost to replace existing underground cabling with new from Middle School to Facilities Bldg. including all connections and testing	\$ 26,076.00	\$ 6,632.00	\$ 19,470.00
3	*	ADD cost to install new underground cabling from High School to Stadium Storage Bldg. including all connections and testing	\$ 34,812.00	\$ 11,876.00	\$ 32,000.00
4	*	ADD cost to install new underground cabling from High School to Facilities Bldg. via Middle School including all connections and testing	\$ 60,933.00	\$ 19,365.00	\$ 44,900.00
5	*	ADD cost to coordinate installation of new PenTeleData fiber cable, connections & testing from pole to High School entrance as specified.	\$ 7,000.00	\$ 2,560.00	\$ 5,200.00
6	*	DEDUCT cost of the installation of new emergency generator, pad and all support items at Facilities Building	\$ (96,000.00)	\$ (148,158.00)	\$ (80,000.00)
7		DEDUCT cost of new data cabling, equipment and associated items as specified	\$ (81,000.00)	\$ (206,207.00)	\$ (250,000.00)
8	*	DEDUCT cost of equipment & labor for installation of new Uninterruptable Power Supply & Power Distribution strip units in their entirety	\$ (98,500.00)	\$ (121,221.00)	\$ (112,000.00)
9		DEDUCT cost to demolish existing fiber and cabling including but not limited to Category 3, 5, 5E, & 6 as specified	\$ (21,200.00)	\$ (19,519.00)	\$ (31,000.00)
10		ADD/DEDUCT cost to provide Eaton as manufacturer for Uninterruptable Power Unit equipment	no change	\$ -	\$ 19,160.00

	Base Bid Plus Proposed Alternates:	\$ 1,179,637.00	\$ 566,752.00	\$ 621,240.00
	Value of Total Selected Alternates:	\$ (26,500.00)	\$ (214,181.00)	\$ (53,460.00)
	\$ Above Low:	\$ 612,885.00	\$ -	\$ 54,488.00

J. Holman explained the bid tabulation had been revised to reflect an alternate for #8 and recommended a mini-bid on e-rate and to not include this with the bid.

P. Toll asked if the phone failure from two years ago was what drove the infrastructure project. A. Oakes explained there was an inability to find replacement parts for the phone system, so the phone system would need to be upgraded and in order to upgrade the phone system, the infrastructure needs to be upgraded. He said there were some infrastructure upgrades scheduled with technology (fiber or line) between High School Middle School and Operations building. He also mentioned that it was included on the Master Facility plan for upgrades. J. Holman explained there was also a telephone failure in Transportation the day before school started in the beginning of the year. T. Leiser asked if this upgrade would also facilitate some safety and security related issues. A. Oakes said yes.

Moved: J. Fatzinger

Seconded: J. Casciano

Vote: 9 Aye, 0 Nay

5.05 * Accept the bid for the High School Stadium Improvements, per the following bid tabulation

		American Athletic Track & Turf	LandTek Group, Inc.	Schlouch, Inc.
	BASE BID	\$ 3,049,650.00	\$ 2,992,000.00	\$ 2,622,755.00
1	Provide FieldTurf as the synthetic turf manufacturer.	\$ -	\$ -	\$ 436,220.00
2	Provide Sprinturf as the synthetic turf manufacturer.	No Bid	No Bid	No Bid
3	Provide A-Turf as the synthetic turf manufacturer.	\$ 26,000.00	\$ 22,000.00	\$ 432,630.00
4	Provide Shaw as the synthetic turf manufacturer.	\$ 65,000.00	\$ 22,300.00	\$ 417,635.00
5	Provide an extended warranty for the synthetic turg surface for 10 years in lieu of Base Bid 8 years.	\$ -	\$ -	\$ 2,000.00
6	Provide coated crumb rubber infill material in lieu of Base Bid sand/crumb rubber infill material.	\$ 53,000.00	\$ 52,800.00	\$ 135,000.00
7	Provide virgin EPDM rubber infill material in lieu of Base Bid sand/crumb rubber infill material.	\$ 89,000.00	\$ 125,000.00	\$ 99,900.00

8	Provide Coolplay or similar product infill material that is compatible with the selected manufacturer, in lieu of the base bid sand/crumb rubber infill material.	\$ 28,000.00	\$ 40,600.00	\$ 34,900.00
9A	Delete the Base Bid sponsor logos included in the synthetic turf athletic field.	\$ (16,000.00)	\$ (10,700.00)	\$ (9,140.00)
9B	Delete the Base Bid painted sponsor logos in the "D" areas of the track.	\$ (5,000.00)	\$ (13,000.00)	\$ (12,500.00)
10	Provide BSS100 track surfacing material, in lieu of the Base Bid BSS200.	\$ (42,000.00)	\$ (48,000.00)	\$ (36,470.00)
11	Provide BSS300 track surfacing material, in lieu of the base Bid BSS200.	\$ 81,000.00	\$ 92,000.00	\$ 45,000.00
12	Construct the new scoreboard support structure, relocate and install the existing scoreboard, and install new flag pole as indicated. Include the demolition of the existing scoreboard support structure in its entirety and restore existing scoreboard area and/or prepare for new surface finishes.	\$ 37,500.00	\$ 27,900.00	\$ 10,000.00
13	Delete the Base Bid paving replacement work at the Field House to the extent shown on the Contract Documents.	\$ (8,000.00)	\$ (8,700.00)	\$ (8,100.00)
14	Perform additional asphalt paving work at the Ticket Booth Entrance area to the extent shown on the Contract Documents.	\$ 32,000.00	\$ 20,900.00	\$ 17,600.00
15	Relocate the existing storage shed.	\$ 2,500.00	\$ 2,200.00	\$ 2,500.00
16	Perform parking lot stormwater modifications outside of the stadium as indicated.	\$ 33,000.00	\$ 26,300.00	\$ 27,000.00
17	Perform preparation of existing surfaces and painting of the Home Press access stair assemblies and existing doors.	\$ 7,000.00	\$ 13,400.00	No Bid
18A	Perform stadium perimeter chain link fencing system replacement at the West End of the Stadium.	\$ 36,000.00	\$ 41,800.00	\$ 45,000.00
18B	Delete the stadium perimeter chain link fencing system replacement from the Home side bleachers to the Field House.	\$ (18,000.00)	\$ (46,500.00)	\$ (48,500.00)
18C	State the difference in cost to install new chain link fencing system west of the lower Middle School parking area.	\$ 15,000.00	\$ 10,800.00	\$ 10,780.00
19	Provide the Alternate Bleacher Seating Configuration (reduction in seating capacity).	\$ (10,000.00)	\$ (9,800.00)	\$ (8,800.00)
20	Perform mill and overlay surfacing on the lower Stadium parking lot drive that connects the Stadium entrance to Northwestern Road (approx. 850 square yards).	\$ 33,000.00	\$ 18,400.00	\$ 15,000.00
21	Provide and install post mounted NFHS clock system including concrete footings, mounting pole, power supply wiring and all necessary hardware and equipment at the locations indicated.	\$ 26,500.00	\$ 12,900.00	\$ 12,000.00

	Base Bid Plus Proposed Alternates:	\$ 3,145,150.00	\$ 3,055,900.00	\$ 3,105,585.00
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J. Holman explained how the Coolplay option did not have crumb rubber inside the actual pellet but did have a base layer of crumb rubber on the field under the Coolplay layer. Based on the discussion at the workshop meeting, she then recommended the Board proceed with the bid which included the EPDM option. T. Leiser asked what was under the carpet. R. Babyak said there would be stone, then the carpet with a backing of plastic, then a mixture of sand and EPDM rubber poured over the carpet.

A. Rex and L. Frisbie discussed financing for the maintenance of the field and track. W. Dellicker explained the reasons why he did not vote yes and stated his hopes and expectations for the students and coaches with the new field. J. Zimmerman thanked the Board for approving the High School Stadium Improvements and promised to take very good care of the field and how the coaches will be leading by example.

Moved: T. Leiser

Seconded: T. Hernandez

Vote: 9 Aye, 0 Nay

5.06 * Approval of agreement with Earth Engineering Inc. in the amount of \$15,000 for construction testing and special inspection services for the stadium improvements per the attached contract

Moved: J. Warfel

Seconded: J. Casciano

Vote: 9 Aye, 0 Nay

6. District Finances

6.01 * Approval of a Sports Medicine Services Agreement with Lehigh Valley Health Network commencing July 1, 2019 with an initial term of twelve years with an automatic additional three-year term; Marketing Sponsorship payments and the value of athletic trainer services will be reimbursed annually to the Capital Reserve Fund over the term of the agreement

J. Holman reminded the Board how the contract was vetted at the February Workshop Meeting. T. Leiser said he appreciated everything that LVHN has done and looks forward to partnering with them in the future. D. Maxted and B. Leader thanked the Board for approving the contract.

Moved: J. Casciano

Seconded: P. Toll

Vote: 9 Aye, 0 Nay

6.02 * Approval of the CLIU 21 Driver Education Agreement for the 2019-2020 School Year
The program is at no cost to the District.

As of February 1, 2019, Northwestern Lehigh School District has 42 students enrolled in the Behind the Wheel course and 32 students enrolled in the online course. This is on track to match the enrollments from the 2017-2018 School Year.

Moved: A. Rex

Seconded: J. Fatzinger

Vote: 9 Aye, 0 Nay

** Consent Agenda utilized for items 6.03-6.05*

6.03 * Approval of the Resolution for the 2019-2020 Lehigh Carbon Community College Operating Budget in the amount of \$57,012,317 and Capital Budget in the amount of \$3,077,043 with a District contribution of \$155,814 for the Operating Budget and \$84,256 for the Debt Service/Leases

6.04 * Approval of the Resolution for the 2019-2020 Carbon Lehigh Intermediate Unit 21 General Operating Budget of \$3,104,595 with a district contribution of \$41,164

6.05 * Approval of the Resolution for the 2019-2020 Lehigh Career and Technical School General Operating Budget of \$27,666,000 and Academic Center Budget of \$1,860,000 with a district contribution of \$977,048.43 for the General Operating Budget, \$17,513.18 for the Capital Cost Share, \$174,280.30 for Debt Service and \$22,647 for the Academic Center

W. Dellicker explained to the public how high the cost is for a cyber/charter student to the District and mentioned what great opportunities there are within the IU, LCTI and LCCC.

Moved: J. Fatzinger

Seconded: J. Casciano

Vote: 9 Aye, 0 Nay

** Consent Agenda utilized for items 6.06-6.09*

6.06 * Receive the Audited Financial Statements as of June 30, 2018

6.07 * Approval of 2018-2019 budget transfers

6.08 * Retroactive approval of Agreement with DJ Jimbo Entertainment, Trexlertown, PA for Weisenberg Elementary positive behavior assembly on March 7, 2019 in the amount of \$250

6.09 * Retroactive approval of the following contracts to be paid from the Student Activities Fund:

1. Imagi Nation, Allentown, PA for Weisenberg Elementary 2nd grade field trip on March 15, 2019 in the amount of \$656.70

Moved: J. Fatzinger

Seconded: J. Warfel

Vote: 9 Aye, 0 Nay

** Consent Agenda utilized for items 6.10 and 6.11*

6.10 * Receive the following Reports for December:

1. Budget Report
2. Revenues Report
3. Treasurer's Report

Fund 10 General Fund with a beginning balance of \$34,781,499.48, receipts of \$3,318,636.95, and disbursements of \$4,095,121.43, leaving a balance of \$34,005,015.00.

Fund 22 Capital Reserve Fund with a beginning balance of \$2,224,661.77, receipts of \$3,689.82, disbursements of \$59,620.12, leaving a balance of \$2,168,731.47.

Fund 36 Capital Projects with a beginning balance of \$0.00, receipts of \$0.00, disbursements of \$0.00, leaving a balance of \$0.00.

Fund 37 Capital Projects with a beginning balance of \$2,390,934.59, receipts of \$3,878.54, disbursements of \$103,487.16, leaving a balance of \$2,291,325.97.

Fund 50 Food Service Fund with a beginning balance of -\$1,526.77, receipts of \$69,769.03, disbursements of \$67,620.66, leaving a balance of \$621.60.

4. EIT Report
5. Activity Fund Report
6. Comparison of Prior Year to Current Year Budget to Actual Expenditures by Object Report

6.11 Retroactive approval of the following bills as listed for payment:

1. Fund 10 General Fund check # 00081269 through 00081480 including electronic payments
2. Fund 22 Capital Reserve check # 00000494 and 00000495
3. Fund 37 Capital Projects 18 check # 00001060
4. Fund 50 Food Service Fund check # 00007138 through 00007145
5. Procurement Card purchases totaling \$17,956.97

Moved: P. Toll

Seconded: J. Casciano

Vote: 9 Aye, 0 Nay

6.12 Approval to contract with Eastern PA Alliance for Clean Transportation (EP-ACT) and Brightbill to apply for the Driving PA Forward Voucher Program for up to \$40,000 per bus with the cost paid by Brightbill on behalf of the District

L. Frisbie explained how the administration was seeking approval to submit for the Driving PA Forward Voucher program. She said the District is eligible for the program since three new buses were being purchased, which will be delivered sometime in April. She explained how the Voucher program reimburses \$40,000 per bus towards the purchase of a new, cleaner diesel bus and destruction of an older (2009 or older) diesel engine. She explained that Brightbill, the vendor the District purchased the buses from, has offered to pay the one-time EP-ACT consultation fee to complete the necessary paperwork to submit for the vouchers. She said the application would be submitted and the District would be notified in the fall. If the District is approved, a reimbursement of \$120,000 (\$40,000 per

bus) would be received. She explained that any buses to be purchased in subsequent years that would be eligible for the Voucher Program would be brought to the Board.

T. Leiser asked if there was a limitation on the number of buses. L. Frisbie said up to ten in one application with certain specifications. T. Leiser asked how many buses were diesel. A. Oakes said all but two. He said there are about 20 buses that could qualify for this opportunity.

Moved: P. Toll

Seconded: J. Fatzinger

Vote: 9 Aye, 0 Nay

** Consent Agenda utilized for items 6.13-6.17*

6.13 Retroactive approval of agreement with Whitehall-Coplay School District for Special Education Services for the 2018-2019 school year.

6.14 * Recommendation to approve Lehigh University Agreement for use of Stabler Arena for commencement ceremonies June 1, 2019 in the amount of \$7,475.19

6.15 * Recommendation to approve High School Foreign Language & International Cultures Club trip to Ireland, Cumbria & Scotland

Dates:

June 17, 2019 – June 28, 2019

Destinations:

Killarney, Ireland

Dublin, Ireland

Lake District, Cumbria

Edinburgh, Scotland

Number of Attendees:

13 (8 students, 5 adults)

Financing:

Trip is being paid for entirely by the Families. Supplemental travel insurance is provided by the travel agency with an option to purchase additional insurance. District's insurance policies have some limited coverage for international travel.

6.16 * Retroactive approval of the Digital Theater Contract for use in the High School. The amount of the license for one year is \$1,350

The license will be paid with Foundation Teacher Mini Grant money.

6.17 * Retroactive approval to apply for a grant with USA Football up to \$50,000 for installation of a turf field

Grant opportunity to apply for up to \$50,000 from USA Football for installation of a turf field.

Moved: J. Fatzinger

Seconded: J. Warfel

Vote: 9 Aye, 0 Nay

** Consent Agenda utilized for items 6.18 and 6.19*

6.18 * Receive the following Reports for January:

1. Budget Report
2. Revenues Report
3. Treasurer's Report

Fund 10 General Fund with a beginning balance of \$34,005,015.00, receipts of \$736,585.31, and disbursements of \$2,528,562.58, leaving a balance of \$32,213,037.73.

Fund 22 Capital Reserve Fund with a beginning balance of \$2,168,731.47, receipts of \$4,494.04, disbursements of \$8,840.00, leaving a balance of \$2,164,385.51.

Fund 36 Capital Projects with a beginning balance of \$0.00, receipts of \$0.00, disbursements of \$0.00, leaving a balance of \$0.00.

Fund 37 Capital Projects 18 with a beginning balance of \$2,291,325.97, receipts of \$3,856.03, disbursements of \$1,141.55, leaving a balance of \$2,294,040.45.

Fund 50 Food Service Fund with a beginning balance of \$621.60, receipts of \$72,607.68, disbursements of \$72,607.68, leaving a balance of \$621.60.

4. EIT Report
5. Activity Fund Report
6. Comparison of Prior Year to Current Year Budget to Actual Expenditures by Object Report

6.19 Approval of the following bills as listed for payment:

1. Fund 10 General Fund check # 00081481 through 00081685 including electronic payments
2. Fund 22 Capital Reserve check # 00000496 and 00000497
3. Fund 37 Capital Projects 18 check # 00001061 through 00001065
4. Fund 50 Food Service Fund check # 00007146 through 00007155
5. Procurement Card purchases totaling \$14,198.10

Moved: A. Rex

Seconded: J. Casciano

Vote: 9 Aye, 0- Nay

7. Other Reports

7.01 Enrollment Report

7.02 Foundation Report

L. Stitzel announced the Tigers Night Out at Lynnport Fire Company from 6:00-9:30 PM on Saturday, March 23, 2019.

7.03 Committee Reports as follows:

- Intermediate Unit

J. Warfel said the CLIU had a meeting on Monday evening. He said there were LCTI students who worked on a project on rewiring toys for special needs children. He stated the Facilities Plan was approved and J. Holman stated it will be brought to the Board at the April Workshop Meeting.

- Lehigh Career & Technical Institute

A. Rex said the JOC Meeting was on February 27th. He said the budget was discussed with a 4% increase. He stated the OAC Meeting was on March 5th and the welding lab groundbreaking was on March 14th.

- Lehigh Carbon Community College

W. Dellicker said there will be a joint meeting on Friday with the IU, LCTI and LCCC. He commented on the welding lab and recruiting. He said they cannot graduate enough students to keep up with the needs of local businesses.

- Recreation Commission

T. Hernandez said they did a walk around a couple of weeks ago to check the fields for spring sports.

8. Old Business

None at the time

9. New Business

** Consent Agenda utilized for items 9.01-9.03*

9.01 * Approval of the appointment of Leslie Frisbie as District Open Records Officer at the March 20, 2019 Board Meeting

9.02 * Accept a donation of a piano from Jesse Orthman to Weisenberg Elementary, at the March 20, 2019 Board Meeting

9.03 * Accept a donation of a ping-pong table from Denise Oxford to the Middle School, at the March 20, 2019 Board Meeting

Moved: J. Fatzinger

Seconded: J. Casciano

Vote: 9 Aye, 0 Nay

10. Communications

10.01 Courtesy of the Floor

None at the time.

10.02 Communications / Notes for the Board from John Casciano, Secretary

None at the time.

10.03 Administrative / Building Sharing

J. Berlet invited the Board to the Festival of the Arts at Weisenberg Elementary on April 11th from 6-8 PM. She said 2nd grade has a performance at 6:15 pm and 4th Grade is at 7:00 pm.

M. Pulli invited the Board to the Literary Arts Festival at Northwestern Elementary on April 4th at 6:00 pm.

W. Dovico announce the ACE team (Scholastic Scrimmage) competed and placed third. He commended Mr. Moll with the 7th and 8th Grade "What's So Cool About Manufacturing" project. He said it was held at the Arts Quest and was an amazing and interesting evening. W. Dovico said Mr. Brown brought students to sing the national anthem at the Phantom's Game.

D. Allen said the Science Olympiad event went very well at the State Regionals and that several placed in the top 5.

A. Oakes updated the Board that it would cost \$149,274 to resurface the 6-lane track.

J. Zimmerman thanked the Board for the approval on the track and field and stated how it has been well-received by the community. He said he is issuing a weekly newsletter to highlight events and activities. He mentioned that spring sports started a couple of weeks ago and the maintenance crew did a great job with getting the fields ready.

J. Partenio reminded the Board that Dan's Camera will be coming to do Board Photos on April 17th at 6:30 pm. She also mentioned that Statement of Financial Interest Forms are due on May 1st.

10.04 Board Member Sharing

T. Hernandez thanked the families for coming to the Board Meeting and said the High School musical was very nice to see.

M. Piescienski thanked the Weisenberg students for sharing their artwork.

P. Toll thanked W. Dellicker for his statements about the field.

T. Leiser thanked everyone for the field approval and believed that it will receive more overall usage. He said the play was awesome and mentioned he saw it three times. He stated how he attended a run/hide/fight training and felt it was very well put together and appreciated it.

J. Casciano publicly thanked LVHN for their donation and thanked J. Zimmerman for all of his work on the field project.

W. Dellicker thanked everyone for their attendance and thanked J. Zimmerman for his persistence with the field project.

10.05 Meeting Announcements

Workshop Meeting was held on March 6, 2019 at 6:30 PM in the Board Room.

Executive Session for Personnel was held after the Workshop Meeting on March 6, 2019 in the Board Room.

Workshop Meeting will be on April 3, 2019 at 6:30 PM in the Board Room

Executive Session for Personnel will be on April 3, 2019 after the Workshop Meeting in the Board Room

Board Meeting will be April 17, 2019 at 7:00 PM in the Board Room.

11. Adjournment

Upon motion by T. Leiser, seconded by J. Fatzinger, the meeting was adjourned at 8:50 PM.

* Discussed in Committee Meeting

Respectfully submitted,

John Casciano, Secretary
By J. Partenio, Assistant Secretary