

**Northwestern Lehigh School District
6493 Rt. 309, New Tripoli PA 18066
SCHOOL BOARD MEETING
District Board Room
Wednesday, August 21, 2019, 7:00 PM**

1. Opening Procedures

1.01 Call to Order

The August 21, 2019 Board Meeting of the Northwestern Lehigh School District Board of Directors was called to order at 7:00 PM by President Willard Dellicker.

1.02 Opening exercises included the Pledge of Allegiance and a moment of silence

1.03 Roll Call

PR/AB

PR	John Casciano	PR	Todd Hernandez	PR	Alan Rex
PR	Willard Dellicker	AB	Todd Leiser	PR*	Phil Toll
AB**	Joseph Fatzinger	PR	Marci Piescienski	PR	James Warfel

**P. Toll present via telephone conference*

*** J. Fatzinger arrived at 7:07 PM*

Also Present:

Drew Snowberger, Elsa Kerschner, Casey Coombs, Coral Suppan, Angela Curry, Jean Chukoskie, Phyllis Breining, KellyAnn Purugganan, Dave Purugganan, Julia Zack, Dave Brannan, Scott Shearer, Jessica Moyer, Andrea Edmonds, LeAnn Stitzel, William Dovico, Aileen Yadush, Arthur Oakes, Andrea Stock, Jason Zimmerman, Luann Matika, Leslie Frisbie, Troy Sosnovik and Jennifer Holman.

1.04 Approval of Agenda with the movement of 6.01 up after item 2.01.

Moved: A. Rex

Seconded: M. Piescienski

Vote: 6 Aye, 0 Nay

1.05 President welcomed guests

1.06 Courtesy of the Floor

None at the time

1.07 Approval of Minutes from the June 12, 2019 Special Board Meeting - MFP, June 19, 2019 Board Meeting, July 17, 2019 Special Board Meeting - MFP and August 7, 2019 Workshop Meeting

Moved: J. Warfel

Seconded: T. Hernandez

Vote: 6 Aye, 0 Nay

1.08 Recognition / Presentations

Retirement Resolution

A. Oakes read the following retirement resolution on behalf of Ethel Hollenbach:

Presented to

Ethel Hollenbach

*In Grateful Recognition
of
25 Years of Service
to the
Northwestern Lehigh School District*

WHEREAS Mrs. Hollenbach has completed twenty-five years of distinguished Black & Gold service as a full-time Custodian at Northwestern Lehigh School District; and

WHEREAS Mrs. Hollenbach recognized the needs of the District and assisted our students; and

WHEREAS Mrs. Hollenbach created a clean, positive and supportive environment for student achievement; and

WHEREAS Mrs. Hollenbach routinely assisted the support staff with whom she worked; and

WHEREAS Mrs. Hollenbach worked setting up and tearing down for student and school events and to help keep the District buildings clean and orderly; and

WHEREAS Mrs. Hollenbach understood the meaning of school community and supported employees and students of Northwestern Lehigh School District; and

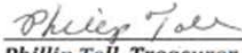
WHEREAS Mrs. Hollenbach leaves her profession knowing that she provided support, cleanliness and TIGER PRIDE; therefore, be it

RESOLVED, that the Board of School Directors of the Northwestern Lehigh School District tenders Ethel Hollenbach the sincere thanks and appreciation of the Board for her commitment and dedication on behalf of our schools and the Northwestern Family; and be it

RESOLVED further, that this resolution be made a permanent part of the record of this public meeting.

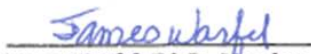
August twenty-first, two thousand nineteen.


Willard G. Dellicker, President


Phillip Toll, Treasurer


Joseph Fatzinger, Member


Marci Pieselenski, Member


James Warfel, Ed. D., Member


Todd Hernandez, Vice President


John Casciano, Secretary


Todd Leiser, Member


Alan Rex, Member


Jennifer L. Holman, Superintendent

1.09 Board President's Report

W. Dellicker welcomed everyone back to the new school year. He commented on the wonderful breakfast and motivational speaker on the opening day for staff and faculty. He also thanked all of the administrators, faculty and staff for all of the effort put in to make a successful new school year.

1.10 Superintendent's Report

J. Holman recognized the new staff and student orientations. She discussed the opening day Kick-off with the key note speaker Dr. Scott McLeod and how he spoke about how schools are different and how to maintain relevance to prepare students beyond graduation. She announced that next month the Strategic plan will come forward with the Induction Plan and the rest will be delayed due to new guidelines that were set.

2. Personnel Action

2.01 Approval is requested for the personnel items as attached:

A. RETIREMENTS/RESIGNATIONS:

1. Recommendation to approve the resignation of Kimberley Harding as a part-time Food Service Worker, effective August 6, 2019. Kimberley will be added to the substitute Food Service list.
2. Recommendation to approve the resignation of Lorie Hughes-Rehrig, part-time District Receptionist, effective August 13, 2019.
3. Recommendation to approve the resignation of Randy Belnoski as a substitute Mechanic, effective June 26, 2019.
4. Recommendation to approve the resignation of Brett Schillinger as a substitute Mechanic, effective June 26, 2019.
5. Recommendation to accept the resignation of Andrea Osgood-Smith as a substitute Instructional Assistant, effective March 27, 2019.
6. Recommendation to accept the resignation of Rebecca Enders as a substitute Instructional Assistant, effective July 9, 2019.
7. Recommendation to accept the resignation of Leah Batarick as a substitute Teacher, effective August 6, 2019.
8. Recommendation to accept the resignation of Karen Henry as a substitute Teacher, effective August 9, 2019.
9. Recommendation to accept the resignation of Caroline Ashley Fogal as a substitute Instructional Assistant, effective August 16, 2019.
10. Recommendation to accept the resignation of Emily Bumbulsky as a Speech & Language Therapist, effective August 19, 2019.
11. Recommendation to approve the resignation of Kelly Buskirk, Accounts Payable Technician effective August 23, 2019.
12. Recommendation to end the conditional employment of Kayla Mosser due to the expiration of her emergency permit, effective July 31, 2019.

B. APPOINTMENTS/NEW EMPLOYEES:

1. Recommendation to approve Emily Bumbulsky as Speech & Language Therapist, effective August 12, 2019 at a salary of MS Step 1 (\$52,408). Emily received both her Bachelor's Degree and Master's Degree from Bloomsburg University.

2. Recommendation to approve Hollie Citerone as Elementary Teacher, effective August 12, 2019, at a salary of BS Step 1 (\$48,439). Hollie received her Bachelor's Degree from Millersville University. Hollie served as a short-term substitute at Northwestern Elementary during the 2018-2019 school year.
3. Recommendation to approve Casey Coombs as Learning Support Teacher, effective August 12, 2019 at a salary of MS+12 Step 12 (\$65,502). Casey received her Bachelor's Degree from DeSales University and Master's Degree from Cabrini College and comes to us with experience from both Allentown School District and Nazareth Area School District.
4. Recommendation to approve Angela Curry as Language Arts Teacher, effective August 12, 2019, at a salary of BS Step 1 (\$48,439). Angela received her Bachelor's Degree from East Stroudsburg University and comes to us with experience from Bangor Area School District.
5. Recommendation to approve Erifili Draklellis as Kindergarten Teacher, effective August 12, 2019, at a salary of BS Step 1 (\$48,439). Erifili received her Bachelor's Degree from Kutztown University and comes to us with teaching experience from Reading Area School District.
6. Recommendation to approve Teresa Guthrie as First Grade Teacher, effective August 12, 2019, at a salary of MS Step 5 (\$54,836). Teresa received both her Bachelor's Degree and Master's Degree from West Chester University and comes to us with teaching experience from West Chester Area School District.
7. Recommendation to approve Coral Suppan as Chemistry Teacher, effective August 12, 2019, at a salary of MS Step 1 (\$52,408). Coral received her Bachelor's Degree from Kutztown University and Master's Degree from Cornell University. Coral was a long-term substitute at the High School during the 2018-2019 school year.
8. Recommendation to approve Julie Cenci as long-term substitute Guidance Counselor, effective August 19, 2019 at a salary of MS Step 1 (\$50,848) for the first semester of the 2019-2020 school year at Weisenberg Elementary School.
9. Recommendation to approve KellyAnn Purugganan as long-term substitute 7th Grade Teacher, effective August 19, 2019 at a salary of MS+24 Step 1 (\$54,932) for the first semester of the 2019-2020 school year.
10. Recommendation to approve Elizabeth Furman as long-term substitute 7th Grade Teacher, effective August 23, 2019 at a salary of MS Step 3 (\$53,422) for the first semester of the 2019-2020 school year.
11. Recommendation to approve Lori Peterson as part-time Office Assistant at Northwestern Elementary School, effective August 19, 2019 at \$15.46/hr.
12. Recommendation to approve Robert Fenstermacher as part-time Technology Support Partner, effective July 24, 2019 at \$19.22/hr.
13. Recommendation to approve Samantha Busillo as a temporary, part-time one-on-one Instructional Assistant, effective August 19, 2019 at \$15.86/hr.
14. Recommendation to approve Katherine Mills as a temporary, part-time one-on-one Instructional Assistant, effective August 19, 2019 at \$15.86/hr.
15. Recommendation to approve Janine Birch as a temporary, part-time one-on-one Instructional Assistant, effective August 19, 2019 at \$15.86/hr.
16. Recommendation to approve Colleen Althouse as a part-time Food Service Worker, effective August 29, 2019, pending the receipt and approval of all necessary paperwork at \$14.49/hr.

17. Recommendation to approve Linda Neff as a part-time Food Service Worker, effective August 14, 2019 at \$14.49/hr.
18. Recommendation to approve Robert Schaninger as a substitute Bus Driver, effective July 31, 2019 at \$18.78/hr.
19. Recommendation to approve Michael Crone as a part-time Security Guard, effective August 20, 2019 at \$18.00/hr.
20. Recommendation to approve Jennifer Lilly as a temporary, part-time one-on-one Instructional Assistant, effective date pending the receipt and approval of all necessary paperwork at \$15.86/hr.

C. OTHER ACTIONS:

1. Approval to grant tenure to Katie Praetzel, Grade 3 Teacher, after completion of three (3) years of satisfactory service to the District per Administrative recommendation, effective August 17, 2019.
2. Approval to grant tenure to Monica Reiss, Grade 4 Teacher, after completion of three (3) years of satisfactory service to the District per Administrative recommendation, effective August 17, 2019.
3. Approval to grant tenure to Paul Tomlin III, Spanish Teacher, after completion of three (3) years of satisfactory service to the District per Administrative recommendation, effective September 2, 2019.
4. Recommendation to decrease the contract for Jennifer Bernhard, from 48% Gifted Teacher to 40% Gifted Teacher, effective for the 2019-2020 school year.
5. Recommendation to approve a stipend payment of \$7,500 to Jason Zimmerman, Director of Athletics and Student Activities, for management and coordination of Tiger Concessions for the 2019-2020 school year.
6. Recommendation to change the status of Steven Sacco from part-time Van Driver to substitute Van Driver, effective July 1, 2019.
7. Recommendation to change the status of Debra Smith from part-time Van Driver to substitute Van Driver, effective July 1, 2019.
8. Recommendation to change the status of Harold Heintzelman from part-time Van Driver to substitute Van Driver, effective August 6, 2019.
9. Recommendation to change the status of Audra Horwith from part-time Van Driver to substitute Van Driver, effective August 6, 2019.
10. Recommendation to change the status of John Citarella from part-time Bus Driver to substitute Bus Driver and substitute Van Driver, effective August 14, 2019.
11. Recommendation to change the status of Christine Rittle from part-time Bus Driver to substitute Bus Driver and substitute Van Driver, effective August 14, 2019.
12. Recommendation to add Elise Lubinsky as a substitute Teacher, effective August 26, 2019 at a starting rate of \$110/day.
13. Recommendation to add Elise Lubinsky as a substitute Instructional Assistant, effective August 26, 2019 at \$13.25/hr.

14. Recommendation to add Morgan Brimmer as a substitute Custodian, effective August 13, 2019 at \$12.23/hr.
15. Recommendation to add Samantha Williams as a substitute Secretary, effective August 15, 2019 at 11.49/hr.
16. Recommendation to approve the following as Tiger Concessions Supervisors at \$12.29/hr.:
 - Buddy Balik
 - Donald Redline
 - Dawn Remaley
17. Recommendation to approve the following as Tiger Concessions Staff at \$9.51/hr. for the 2019-2020 school year:
 - Buddy Balik
 - Megan Fagan
 - Erica Gross
 - Andrea Koch
 - Kelly Moneymaker
 - Donald Redline
 - Susanne Ruhe
 - Justin Solt
 - Heather Wambold
 - Nicole Zimmerman
 - Mary Zimmerman
18. Recommendation to approve a Professional Practicum experience in the High School Guidance Department for Samantha Elias from Kutztown University for 100 hours during the second semester of the 2019-2020 school year.
19. Approval of the following horizontal movements on the respective salary steps for the 2019-2020 school year, and as outlined in the teachers' negotiated contract for the following:

NAME	FROM 2018-2019 school year	TO 2019-2020 school year
Jessica Becker	BS +24 Step 13	MS Step 14
Jacqueline Cogle	MS Step 16	MS +12 Step 16
Amanda Geist	BS Step 3	BS +24 Step 4
Scott Hippensteel	MS Step 16	MS +12 Step 16
Katherine Kraky	BS Step 3	BS +24 Step 4
Pamela Newhard	MS Step 16	MS +12 Step 16
Angela Rimm	MS Step 16	MS +12 Step 16
Heidi Taylor	MS Step 16	MS +24 Step 16

20. Recommendation to approve the following extracurricular stipends for the 2019-2020 school year pending the receipt and approval of all necessary paperwork:

<u>Extracurricular Position</u>	<u>Name</u>	<u>Stipend</u>
Chorus Advisor (HS)	Allison Kline	\$2,569.42
Computer Coordinator (WEIS) @ 50%	Kim DeFazio	\$1,198.48
Computer Coordinator (WEIS) @ 50%	Nicole Mizak	\$1,198.48
Student Council Advisor (MS)	Merrie Smith	\$2,640.64
Bandfront Advisor	Jennifer Mease	\$972.00

21. Recommendation to approve unpaid days for employee #2496 for October 10 (PM)-18, 2019.

22. Recommendation to approve unpaid days for employee #1250 for October 1-4, 2019.

D. Allen welcomed back Coral Suppan as the new Chemistry Teacher at the High School. C. Suppan said she was very excited to get started teaching Chemistry and Space science. She said she is looking forward to working with the students and is happy to be back at Northwestern Lehigh.

D. Allen introduced Allison Kline as the new Music Teacher at the High School. A. Kline stated she was excited and honored to be part of the Northwestern Lehigh Family. She said she is excited to be part of building up the music program at the High School.

D. Allen introduced Angela Curry as the new High School Language Arts Teacher. A. Curry said she is so honored and excited to be a part of the team at Northwestern Lehigh. She said she is very excited to teach 9th and 10th grade.

W. Dovico introduce KellyAnn Purugganan as a 7th Grade Long Term Substitute for science and math. K. Purugganan said she is looking forward to starting off the school year with her classroom and is happy to be a part of the District.

W. Dovico introduced Casey Coombs as a new Middle School Learning Support Teacher with 6th Grade Pathfinders. C. Coombs said she is excited to be at Northwestern and already feels like home. She is excited to work with the 6th grade.

Moved: J. Fatzinger

Seconded: M. Piescienski

Vote: 7 Aye, 0 Nay

3. Curriculum / Building Issues

Consent Agenda utilized for items 3.01-3.05

3.01* Approval to participate with Exploring.org to administer an annual, online career interest survey to high school students.

Per Policy 235, the Board is required to approve the administration of a survey created by a third party prior to administration of the survey.

Exploring is a national, co-ed, practical worksite-based vocation program for youth that provides hands-on real world career experiences. Local community organizations and businesses partner with Exploring to establish "career posts" where students can meet once or twice a month to participate in career-based activities. Career areas addressed through the program include engineering, law enforcement, health care, information technology, manufacturing, etc. Exploring has been established in the Lehigh Valley for over 40 years, and current career posts are held at PPL, Victaulic, Lutron, Whitehall Police Department, Air Products, St. Luke's, and Wildlands Conservancy, to name a few. If we agree to participate in this program, we will be one of over a dozen local school districts already involved.

There is no cost to the District to participate in the Exploring program. However, in order to find out in what careers students are interested, a voluntary online Exploring Survey is administered to students.

Based on the survey responses, students are matched with career areas and local businesses. If students decide to pursue participation in the program, they would be asked to pay a small annual fee to participate in after-school career-based activities. Students have the ability to select multiple career interest areas and various businesses throughout the year if they choose to do so.

The online survey can be found at www.exploringyourcareer.com. High School parents and/or guardians will be informed about the survey administration and have the right to inspect all related materials and to opt their child out of participation.

3.02 * Approval of the Following Contracts for Community Education Classes for Fall 2019:

Instructor	Class	Contract Amount	Dates
Sharon Schnyder	Yoga -Session 1 (MONDAY)	240.00	September 16 – October 28, 2019
	Yoga- Session 2 (MONDAY)	210.00	November 4 – December 16, 2019
Cathy Brasten	Knitting	\$300.00	September 18- November 6, 2019
Deb Zvanut	Basketweaving 1	\$150.00	October 8, 2019
	Basketweaving 2	\$157.50	December 3, 2019
Julie Jarrah	Yoga- Session 1 (Tuesday)	\$300.00	October 1- November 26, 2019
Cathy Brasten	Country Heat	\$180.00	October 3 – November 21, 2019

J. Holman mentioned that Country Heat had been added to the agenda since the August Workshop Meeting.

3.03 * Approval of Agreement for Student Assistance Program Liaison Services for the 2019-2020 School Year**3.04 * Approval of the MOU with Nulton Diagnostic and Treatment Center for services provided in our schools as described in the attached MOU.****3.05 * Agreement of the Memorandum of Understanding between Northwestern Lehigh School District and Lehigh County Children and Youth for transportation related provisions for foster care youth.**

Moved: J. Fatzinger

Seconded: A. Rex

Vote: 7 Aye, 0 Nay

4. Policy**4.01 * Recommendation to move the following policies for Second Reading and Final****Approval:**

[249 - Bullying](#)

Moved: J. Casciano

Seconded: J. Warfel

Vote: 7 Aye, 0 Nay

5. Operations

Consent Agenda utilized for items 5.01 – 5.03 and 5.05-5.06

5.01 * Approval of change orders for the Stadium Improvements Project per the Change Order Log.

1. Approval of THE LANDTEK GROUP INC change orders as listed below:

Change Order Number	Description	Amount	Reason
GC-002	Timeline changes	\$ -	FC
GC-003	Delete EPDM infill	\$ (125,000.00)	ORC
	Add Cryogenic Coated Crumb Rubber	\$ 52,800.00	
GC-004	Delete track surfacing material,		
	installation & line striping	\$ (255,530.00)	ORC
	Subtotal	\$ (327,730.00)	
	Cumulative Total	\$ (279,730.00)	
	% Total Contract	-9%	

5.02 Approval of BEYNON to install an all-weather track as per the CoStars Contract# 343217. Installation of the track will be between May 2020 and June 2020 at a price of \$255,530.00.

A. Oakes stated this coincides with one of the changes on 5.01. He said a credit will be given for the track and the District can contract directly with Beynon.

5.03 Retroactive approval of the Middle School Abatement Bid, per bid tabulation:

Mercury Containing Rubber Synthetic Gymnasium Floor Abatement Northwestern Lehigh Middle School
Bid Opening: July 18, 2019

Contractor	Base Bid
Nueber Environmental Services, Inc. Gilbertsville, PA	\$243,375.00
**Prism Response, LLC Drums, PA	\$90,838.00
Sargent Enterprises, Inc. Jim Thorpe, PA	\$96,500.00

J. Warfel asked if there was any additional information for the Gym floor since the August Workshop Meeting. A. Oakes said the gym floor is completely remediated and is currently concrete. He said they are awaiting the delivery of the new gym floor, the bleachers and equipment for installation. He also said the concrete tested fine.

5.04 * Recommendation to receive the plan to implement the Master Facilities Plan for 2019-2020 through 2023-2024

J. Holman said this presentation is the same from the August Workshop meeting with 2 recommended clerical changes made. She said they were looking for consensus to move forward with a Middle School planned project to bring back to the Board for review for scope. A. Oakes stated this was not to implement or execute a project, just authorization to work on a design. He said revisions will come back once or twice before there is an actual bid or go forward with an ESCO Project. He said the only commitment would be architectural design fees if the project does not move forward.

Moved: A. Rex

Seconded: M. Piescienski

Vote: 7 Aye, 0 Nay

5.05 * Approval for Concession Stand Agreement.

W. Dellicker said a revised Agreement was posted with a revision to Appendix B removing the requirement for the booster clubs to have their own 501C3 status.

5.06 * Approval of the bus stops for the 2019-2020 School Year.

The Bus Stops will not be listed publicly for security reasons.

Moved: J. Warfel

Seconded: J. Fatzinger

Vote: 7 Aye, 0 Nay

6. District Finances

6.01 Refunding/Refinancing Opportunity

S. Shearer, from PFM, gave the following presentation to discuss an opportunity given current market conditions refinancing/refunding of the GON 2018 and GOB 2013:

I) Targeted Refunding Candidates

2018 Notes:

- Principal: \$6,725,000
- Rate: 2.95%
- Structure: Wrap
- Final Maturity: February 15, 2035

2013 Bonds:

- Principal: 7,610,000
- Rates: 2.00%-2.80%
- Structure: Level Debt
- Final Maturity: March 15, 2031

II) Maximum Parameters Resolutions

- Provisions of a maximum parameters resolution:
 - a) Flexibility in the pricing date so that bonds are priced during favorable market conditions
 - b) Eliminates the need to time the pricing of bonds with a Board meeting date
- The resolution establishes "parameters", or boundaries, under which the ultimate financing must fall
 - a) Minimum net savings threshold (for refundings)
 - i. Assumes 2.00% net savings
 - b) Maximum principal amount
 - c) Maximum interest rate
 - d) Maturity dates
- Total size of parameters resolution is higher than the amount of bonds planned to be issued to provide the flexibility on a maturity by maturity basis to size the bonds appropriately to meet the District's goals
- Ultimate approval immediately after pricing will be required from either Board President or Vice President or Business Manager- but will not require an additional board meeting

III) Timeline:

August 21 - Discussion at Board Meeting
September 18 - Board Consider Parameters Resolution
September 23 or later - Price Bonds
October 28 or later - Settlement

S. Shearer discussed the Debt Service requirements, on a fiscal year basis, of the GOB 2013 and GON 2018. He discussed the total of the 2013 Bonds, the bonds to be refunded of 2013 and the bonds remaining after refunding of 2013. He stated there would be a net savings of about \$250,000.00 to the District. He also discussed the credit rating and advertising process needed with the refinancing.

P. Toll asked if it would be beneficial to hold off on another week to price the bonds. S. Shearer said September 23rd is not a final date. He stated he would know more information to discuss at the meeting on September 18th, 2019. L. Frisbie assumptions include the District paying closing costs from budgeted costs and asked S. Shearer to explain to the Board about the option on how to price. He said an RFP would be sent out to a handful of Investment Bankers commission on fee and interest rates with flexibility on the interest rates.

The Board had consensus to move forward with the refunding/refinancing process with PFM.

6.02 Retroactive approval of \$5 million certificate of deposit (CD) with New Tripoli Bank

L. Frisbie said a \$5 Million CD was taken out last week with New Tripoli Bank. She said this was discussed with the bank based on a discussion at the Workshop Meeting and was recommended to secure the CD before the rates dropped.

Moved: J. Fatzinger

Seconded: J. Warfel

Vote: 7 Aye, 0 Nay

Consent Agenda utilized for items 6.02-6.09

6.03 * Approval of PLANCON K documents as attached for submittal to PDE

This is a required PLANCON submittal associated with the Bond Refinancing from the spring.

6.04 * Approval of agreement with Behavioral Health Associates, Lehigh, PA to provide Alternative General Education Programming / Special Education Programming on an as needed basis for the 2019-2020 school year

6.05 * Approval of agreement with Whitehall-Coplay School District for Special Education Services for the 2019-2020 school year

6.06 * Approval of agreement with Penn State University for Professional Development for Northwestern and Weisenberg Elementary teachers in the amount of \$9,800 to be paid from Title II funds

6.07 * Approval of agreement with Lehigh Carbon Community College for Dual Enrollment courses for High School students at no cost to the District

6.08 * Approval of the Dental Agreement with Dr. Snyder for student dental exams for the 2019-2020 School Year at a cost to the District of \$5.00 per exam

6.09 * Receive the following Reports for May and June:

May 2019

1. Budget Report
2. Revenues Report
3. Treasurer's Report
 - Fund 10 General Fund with a beginning balance of \$22,267,864.15, receipts of \$5,559,571.28, and disbursements of \$3,922,915.89, leaving a balance of \$23,904,519.54.
 - Fund 22 Capital Reserve Fund with a beginning balance of \$2,086,477.34, receipts of \$3,440.76, and disbursements of \$82,191.60, leaving a balance of \$2,007,726.50.
 - Fund 37 Capital Projects with a beginning balance of \$2,106,153.73, receipts of \$3,305.47, and disbursements of \$276,114.13, leaving a balance of \$1,833,345.07.
 - Fund 50 Food Service Fund with a beginning balance of \$141.76, receipts of \$69,100.27, and disbursements of \$68,581.28, leaving a balance of \$660.75.
4. EIT Report
5. Activity Fund Report
6. Comparison of Prior Year to Current Year Budget to Actual Expenditures by Object Report

June 2019

1. Budget Report
2. Revenues Report
3. Treasurer's Report
 - Fund 10 General Fund with a beginning balance of \$23,904,519.54, receipts of \$6,697,266.32, and disbursements of \$13,180,570.24, leaving a balance of \$17,421,215.62.
 - Fund 22 Capital Reserve Fund with a beginning balance of \$2,007,726.50, receipts of \$2,904,026.53, and disbursements of \$284,883.05, leaving a balance of \$4,626,869.98.
 - Fund 37 Capital Projects with a beginning balance of \$1,833,345.07, receipts of \$2,787.17, and disbursements of \$0.00, leaving a balance of \$1,836,132.24.
 - Fund 50 Food Service Fund with a beginning balance of \$660.75, receipts of \$237,763.53, and disbursements of \$246,402.18, leaving a balance of \$7,977.90.
4. EIT Report
5. Activity Fund Report
6. Comparison of Prior Year to Current Year Budget to Actual Expenditures by Object Report

Moved: J. Fatzinger

Seconded: J. Casciano

Vote: 7 Aye, 0 Nay

6.10 Approval of the following bills as listed for payment:

The Board approved bills to be paid from the following funds:

1. Fund 10 General Fund
2. Fund 32 Capital Reserve
3. Fund 37 Capital Projects
4. Fund 51 Food Service Fund
5. Fund 58 Tiger Concession
6. Procurement Card

Invoices that were paid included expenses occurred in 2018-2019 and 2019-2020 school years. L. Frisbie explained there are two sets in July and August and the attachments to the agenda were separated by school year.

Moved: J. Casciano

Seconded: T. Hernandez

Vote: 7 Aye, 0 Nay

7. Other Reports

7.01 Enrollment Report

J. Holman stated the August 1st numbers are on the enrollment report. She explained how numbers would most likely change by the September report to capture all enrollments after August 1st.

7.02 Foundation Report

W. Dellicker said D.J. Wolbert gave a recap of the projects the Foundation had assisted the District with, at the opening day kick-off. He said it was great to hear all of the wonderful things they do for the schools and the District is blessed to have their partnership. He thanked L. Stitzel for coordinating with the Foundation.

7.03 Committee Reports as follows:

- Intermediate Unit

J. Warfel said there were two meetings since June and both were routine. He said they are proposing new ways to fill positions. He wanted to acknowledge the scope and the level of work they do at the CLIU. He said the operation has expanded greatly and assists special education and behavioral health services.

- Lehigh Career & Technical Institute

A. Rex stated their meeting will be next week. He also said the welding lab should be done in November and are 2 ½ weeks behind.

- Lehigh Carbon Community College

W. Dellicker said LCCC girls' softball league was taken to Wyoming where they came in 7th. He said they were recognized at the last meeting. He said the enrollment is stable and growing at LCCC.

- Recreation Commission

T. Hernandez said there were two meetings since the June Board Meeting. He said they were mainly in preparation for Night in the Country which was held in August.

8. Old Business

None at the time

9. New Business

9.01 Approval of attached Board Resolution to donate five personal days to the Northwestern Lehigh Educational Foundation

J. Holman announced the Foundation would like to give one of five personal days and/or a t-shirt to employees for donations made through payroll deduction. She said they would like to continue this program as a Second Annual Giving Campaign. She said the Resolution was drafted by KingSpry.

Moved: J. Warfel

Seconded: J. Casciano

Vote: 7 Aye, 0 Nay

9.02 * Approval of two Board Members to represent the District as Voting Delegates for the Annual Delegate Assembly Meeting held in October of 2019 in conjunction with the School Leadership Conference

The Board decided to bring this back to the next meeting for determination.

10. Communications

10.01 Courtesy of the Floor

None at the time

10.02 Communications / Notes for the Board from John Casciano, Secretary

None at the time

10.03 Administrative / Building Sharing

A. Edmonds announced there will be a Special Education Audit in the 2019-2020 School Year. She said they are still looking for Speech therapists.

L. Stitzel said she is glad to see everyone back for a new School Year.

W. Dovico acknowledged the custodial staff for getting the Middle School in pristine shape for the start of the 2019-2020 School Year. He thanked the office staff for their work in the summer even if they were displaced. He thanked the technology staff and foundation for getting all the technology ready for the new year. He said there was 6th grade orientation this morning and a parent informational night is planned on August 2th from 6:30-8:30 pm.

D. Allen said there was Freshman Orientation today and a Back to school night is planned in the High School on September 5th.

T. Sosnovik stated he is enjoying spending time with the staff and is continuing to learn everyone's name. He said the message given by Dr. McLeod at Opening Day was relevant and will be working it into the Strategic Plan. He said he spent some time today riding with new Kindergarteners on the bus for the first time. He said he is looking forward to making many new memories to come.

J. Nederostek said it was warming to see all the staff welcome the Police Officers back. He said interaction with the staff has been great and is looking forward to interacting with students. He said one security guard has been hired and he is a retired Allentown Officer who lives nearby. He stated they are still looking for an additional security guard.

A. Stock said she attended the Kindergarten orientation tonight and the students at Northwestern Elementary were introduced to the Tiger Mascot and the Breakfast program. She said Food Service is all ready for the first day of school.

J. Zimmerman said Football has been up and running for the last three weeks and the rest of the sports for two weeks. He said the second trainer with the LVHN contract is actually a Northwestern Lehigh Graduate. He said it was great to have a male and a female Athletic Trainer for the District. He stated there is a lot of excitement about the new stadium and the students, coaches and band director have all been very patient and cooperative with the process. He thanked his colleagues across District 11 that helped host some events while finishing up the field. He is looking forward to Golf at Salisbury and mentioned the first field event will be Thursday night Football against Salisbury. He mentioned the annual Northern Lehigh Game will be honoring men and women of the armed forces this year.

A. Oakes said the support staff works extremely diligent behind the scenes to get everything ready. He said the Field is on track to be ready for the Thursday night Football game. He also announced the Foundation Golf Tournament was held on August 9th.

J. Holman announced the Points of Pride which was designed by Dan's Camera city and Alloy 5. She said they will be distributed to Realtors and Township Buildings.

10.04 Board Member Sharing

The Board welcomed the new hires and welcomed everyone back to the new year.

10.05 Meeting Announcements

Special Board Meeting for MFP Priority and Phases was held on July 17, 2019 at 6:00 PM in the Board Room.

Workshop Meeting was held on August 7, 2019 at 6:30 PM in the Board Room.

Executive Session for Personnel was held after the Workshop Meeting on August 7, 2019 in the Board Room.

Workshop Meeting will be on September 4, 2019 at 6:30 PM in the Board Room

Executive Session for Personnel will be on September 4, 2019 after the Workshop Meeting in the Board Room

Board Meeting will be September 18, 2019 at 7:00 PM in the Board Room.

11. Adjournment

Upon motion by J. Fatzinger, seconded by A. Rex, the meeting was adjourned at 8:06 PM.

* Discussed in Committee Meeting

Respectfully submitted,

John Casciano, Secretary
By J. Partenio, Assistant Secretary