

**Northwestern Lehigh School District
6493 RT 309, New Tripoli PA 18066
SCHOOL BOARD MEETING
District Board Room
Wednesday, October 21, 2020, 7:00 PM**

1. Opening Procedures

1.01 Call to Order

The October 21, 2020 Board Meeting of the Northwestern Lehigh School District Board of Directors was called to order at 7:02 by President Willard Dellicker.

1.02 Opening exercises included the Pledge of Allegiance and a moment of silence

1.03 Roll Call

PR/AB

PR	John Casciano	PR	Todd Hernandez	PR	Alan Rex
PR	Willard Dellicker	PR	Todd Leiser	PR	Rachael Scheffler
PR	Joseph Fatzinger	PR	Rosemarie Lister	PR	James Warfel

Also Present:

Amber Kinney, Amy Fatzinger, Ann Hoffman, Beth Downing, Cindy O'Neil, DJ Wolbert, Jason Missmer, Kathleen Meath, Kimberly Heiman, Jason Maikowicz, Maureen Roman, Pamela Tonkay, Todd Dalrymple, Vanessa Fenstermacher, Lauren Hunsicker, Greg Bailey, Alison Scanlon, Michelle Baker, Arthur Oakes, Aileen Yadush, Andrea Edmonds, Jason Zimmerman, Jill Berlet, Jonathan Nederostek, LeAnn Stitzel, Maria Pulli, William Dovico, Jessica Moyer, Luann Matika, Leslie Frisbie, Troy Sosnovik, Jennifer Holman, Christy Spanitz and Janine Partenio.

1.04 Approval of Agenda

Moved: J. Fatzinger

Seconded: A. Rex

Vote: 9 Aye, 0 Nay

1.05 President welcomed guests

1.06 Courtesy of the Floor

A. Fatzinger commented that the teachers are doing very well with the student's education at Northwestern; however, she was wondering if there was any plan for a change from the hybrid model. She felt the quality of education had dropped and the District is relying on parents, grandparents and daycares to assist with the students' education. She wondered if any phasing in to Traditional learning was being considered and if any discussion was happening tonight. AShe said she would like to plan and not scramble at the last minute before the end of the Marking Period on November 5th. W. Dellicker said he will be discussing this topic under the Board President's Report this evening. He explained that he hoped the students would be able to return as soon as possible.

K. Heiman introduced herself as the Board President of Circle of Seasons Charter School. She thanked Northwestern Lehigh for the opportunity to apply for the Charter Renewal and mentioned that documentation would be coming soon for the application process. W. Dellicker thanked K. Heiman for bringing this to everyone's attention and said it is on the docket for review.

1.07 Approval of Minutes from the September 16, 2020 Board Meeting, October 7, 2020 Special Board Meeting and October 7, 2020 Workshop Meeting

Moved: J. Fatzinger

Seconded: R. Scheffler

Vote: 9 Aye, 0 Nay

1.08 Recognition/Presentations

Retirement Resolutions

A. Oakes read the following retirement resolution for Kim Borgman:

Presented to

Kim Borgman

*In Grateful Recognition
of
19 Years of Service
to the*

Northwestern Lehigh School District

WHEREAS Ms. Borgman has completed nineteen years (19) of distinguished Black & Gold service as a Bus Driver and Trainer at Northwestern Lehigh School District; and

WHEREAS Ms. Borgman understood the needs of each of her students and transported them safely to school and home each day; and

WHEREAS Ms. Borgman provided exceptional dedication to her profession and was greatly respected by her fellow staff members; and

WHEREAS Ms. Borgman routinely went above and beyond to ensure the safety of all students during fair and inclement weather; and

WHEREAS Ms. Borgman always helped students learn and understand the importance of safety when riding in a school bus; and

WHEREAS Ms. Borgman understood the meaning of school community and supported students, parents and staff at Northwestern Lehigh School District; and

WHEREAS Ms. Borgman leaves as a transportation employee knowing that she provided compassion, support, safety, professionalism, kindness, and TIGER PRIDE; therefore, be it

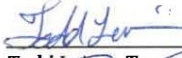
RESOLVED, that the Board of School Directors of the Northwestern Lehigh School District tenders Kim Borgman the sincere thanks and appreciation of the Board for her commitment and dedication on behalf of our schools and the Northwestern Family; and be it

RESOLVED further, that this resolution be made a permanent part of the record of this public meeting.

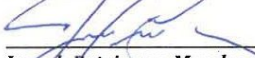
October twenty-first, two thousand twenty.



Willard G. Dellicker, President



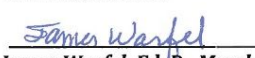
Todd Leiser, Treasurer



Joseph Fatzinger, Member



Alan Rex, Member



James Warfel, Ed. D., Member



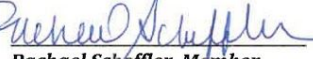
Todd Hernandez, Vice President



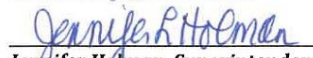
John Casciano, Secretary



Rosemarie Lister, Member



Rachael Scheffler, Member



Jennifer Holman, Superintendent

A. Oakes read the following retirement resolution for W. Harley Newman

Presented to

Harley Newman

*In Grateful Recognition
of
16 Years of Service
to the
Northwestern Lehigh School District*

WHEREAS Mr. Newman has completed sixteen years (16) of distinguished Black & Gold service as a Bus Driver at Northwestern Lehigh School District; and

WHEREAS Mr. Newman understood the needs of each of his students and transported them safely to school and home each day; and

WHEREAS Mr. Newman provided exceptional dedication to his profession and was respected by his fellow staff members; and

WHEREAS Mr. Newman routinely went above and beyond to ensure the safety of all students during fair and inclement weather; and

WHEREAS Mr. Newman always helped students learn and understand the importance of safety when riding in a school bus; and

WHEREAS Mr. Newman understood the meaning of school community and supported students, parents and staff at Northwestern Lehigh School District; and

WHEREAS Mr. Newman leaves as a transportation employee knowing that he provided compassion, support, safety, professionalism, kindness, and TIGER PRIDE; therefore, be it

RESOLVED, that the Board of School Directors of the Northwestern Lehigh School District tenders Harley Newman the sincere thanks and appreciation of the Board for his commitment and dedication on behalf of our schools and the Northwestern Family; and be it

RESOLVED further, that this resolution be made a permanent part of the record of this public meeting.

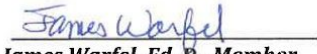
October twenty-first, two thousand twenty.


Willard G. Dellicker, President

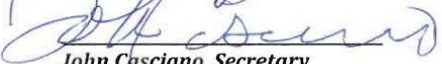

Todd Leiser, Treasurer


Joseph Fatzinger, Member

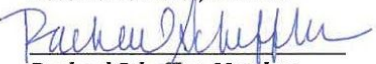

Alan Rex, Member

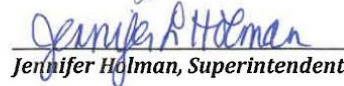

James Warfel, Ed. D., Member


Todd Hernandez, Vice President


John Casciano, Secretary


Rosemarie Lister, Member


Rachael Scheffler, Member


Jennifer Holman, Superintendent

A. Yadush read the following retirement resolution for Pam Tonkay

Presented to

Pamela Tonkay

*In Grateful Recognition
of
31 Years of Service
to the
Northwestern Lehigh School District*

WHEREAS Mrs. Tonkay has completed thirty-one (31) years of distinguished Black & Gold service as a Special Education teacher at Northwestern Lehigh School District; and

WHEREAS Mrs. Tonkay recognized the needs of each of her students and personalized their learning environment to ensure their academic success; and

WHEREAS Mrs. Tonkay routinely supported the teachers with whom she worked in helping them to meet the needs of the students in their classes; and

WHEREAS Mrs. Tonkay saw the potential in all students and worked tirelessly to support their growth and development and to help them achieve their goals; and

WHEREAS Mrs. Tonkay understood the meaning of school community and Tiger PRIDE, and supported the staff at Northwestern Lehigh School District; and

WHEREAS Mrs. Tonkay leaves the educational profession knowing that she provided advocacy, compassion, support, professionalism, kindness, and TIGER PRIDE; therefore, be it

RESOLVED, that the Board of School Directors of the Northwestern Lehigh School District tenders Pamela Tonkay the sincere thanks and appreciation of the Board for her commitment and dedication on behalf of our schools and the Northwestern Lehigh Family; and be it

RESOLVED further, that this resolution be made a permanent part of the record of this public meeting.

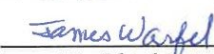
October twenty-first, two thousand twenty.


Willard G. Dellicker, President


Todd Leiser, Treasurer


Joseph Fatzinger, Member


Alan Rex, Member

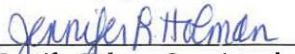

James Warfel, Ed. D., Member


Todd Hernandez, Vice President


John Casciano, Secretary


Rosemarie Lister, Member


Rachael Scheffler, Member


Jennifer Holman, Superintendent

P. Tonkay thanked everyone for her great career in a great District. She said it was a tough decision to leave.

W. Dellicker thanked all of the retirees for all of their years of service they have given to the students and gave his best wishes on their retirement.

1.09 Board President's Report

W. Dellicker shared the following information:

"I'd like to take the prerogative in the President's Report to address the emails that our concerned parents are sending to this school board, imploring us to resume full time instruction in our classrooms.

Thank you for taking the time to write your thoughtful opinions and personal experiences you are living under during this COVID lockdown. You are passionate about returning your children to school and have been extremely courteous with your pleas to open our schools.

Now, what I'm about to say is my opinion, and I would invite any board member to comment at the end of my report.

First, let me say that it is not the practice of any board member, including the board president, to reply to emails on-line. The reason being that none of us have any authority to talk about board positions or action, outside a regular, public board meeting. That is the only time a school director has any authority to deliberate, discuss and take action for the school district.

Informal, one-on-one conversations, with community members and friends are OK, however it must be clear that any views expressed must be considered as individual opinions of the board member and not representative of the full board.

Nevertheless, you deserve a response to your emails regarding the re-opening of our classrooms. I want to assure all parents, teachers and residents of our community that it is the fervent desire of the board and administration to return to full-time, in-person instruction. However, the health and wellbeing of our students and staff is of the utmost priority.

Fortunately, NWL's current Hybrid teaching is the envy of other schools in our county. We are proud of our teachers for stepping up to this difficult challenge and thankful for the wisdom that our administrators brought to the development of our technology infrastructure and delivery of our curriculum. BUT, we all know this is not the optimum, effective way to teach our children. It doesn't come close to the in-person education they receive in our classrooms.

It has become apparent that the COVID restrictions we are required to follow may be putting wellbeing and health at conflicting odds with each other.

In our attempt to stay healthy, our combined psychological wellbeing has been impacted by the lack of social interaction with classmates and teachers, excessive screen time for students and demands on parents to stay at home from their jobs, are all taking a toll on our staff, our students, and our parents. Many are saying that with this mitigation, the cure is worse than the disease.

We've had a few positive cases at Weisenberg, MS and HS. Our experience with COVID positive cases has been tracked and analyzed by our administration on a continuous basis to evaluate and improve the effectiveness of our mitigation, sanitation, PPE and distancing programs.

Our data are also monitored by state and federal health bureaucracies, measured against their acceptable limits to determine if we can open our schools...we are not there yet under the current requirements.

So, hopefully, as all this data is analyzed, and as cases are beginning to show that the actual severity of sickness and death is declining, it is our hope that our state government will be encouraged to consider the negative consequences of the current COVID on the wellbeing of our students, parents and teachers, and re-evaluate the way data is interpreted to determine the way this virus impacts our health.

So, my request to all the frustrated and concerned parents who want to return to normal is: please be assured that our Board, Administrators and teachers are ready to move to full-time, in-person as soon as we are allowed to make that happen, following the rules that we have been given from our governor.

I want to personally thank you for your patience and cooperation during this stressful time in our nation and community. You are not alone in this struggle and we will do all we can to bring our students and teachers back to our schools as soon as we can.”

W. Dellicker urged concerned parents to participate in the Board Meetings and explained that it did not look as though they will be able to open up traditional learning at this time. He said they will continue to evaluate the data and mitigate the situation. He invited the Board Members to share their thoughts or comments. J. Fatzinger asked if there are any schools or districts going against the guidelines and what would be the consequences of doing so. J. Holman stated there are two in Lehigh Valley; Catasauqua and Saucon Valley. She explained that their online/in-person ratio is 50/50 or even 60/40. She said this allows for 6’ social distancing where 76-82% in Northwestern Lehigh classrooms, does not. She said there are implications with liability on all sides and would need to do more research on other Districts that are violating guidelines. J. Fatzinger asked if the District could explore K-3rd Grade. J. Holman said it is difficult since you cannot duplicate teachers as you can duplicate space. She mentioned how they are trying to find a sweet spot with online students. She said Weisenberg Elementary has less online students but more space. She mentioned that they could utilize open space at Weisenberg as a solution. She reminded the Board that they are constantly reviewing data and have even received information today with the CDC.

W. Dellicker questioned the change from 3’ to 6’ social distancing which put us into the position of Hybrid. J. Holman explained how the American Academy of Pediatrics and the World Health Organization had supported 3’ social distancing but the CDC says 6’ social distancing. When PDE came out with guidance, they adopted the CDC’s recommendation of 6’ social distancing. She explained that they then issued guidance on learning models based on County spread and Lehigh County was, and continues to be, in moderate spread. She stated there are layers of mitigations which is what keeps everyone safe. T. Sosnovik mentioned when they released the models on August 10, they defined hybrid as any model that allowed for 6’ social distancing and removed the wording “maximum extent feasible.” He said they later added masks as a requirement with social distancing. J. Holman expected to have a switch of students with instructional models for differing reasons. W. Dellicker asked if the guidelines are required, mandated, or suggested. Atty. Moyer said all we have is guidance right now and do not know the implications if the guidelines are not followed. She said it could open the District up to liability from federal and state courts. She explained the recommendation is to continue with the guidance. T. Leiser asked about liability for adequate education. Atty. Moyer said the District is providing the best education feasible for the COVID situation; however, she has seen an uptick in Special Education liability cases. W. Dellicker said it is unfortunate, at this point, that we are not in a position to determine when the adjustment will be able to happen.

1.10 Superintendent's Report

J. Holman sent her best wishes to J. Partenio in her transition to her new role and introduced C. Spanitz as the interim recording secretary for the Board.

J. Holman stated how staff continues to do an amazing job supporting the students online and in-person. She explained that they are continuing to monitor the data and track cases. She said there were 12 positive cases in the District with 103 individuals which have exhibited symptoms or have had contact with positive cases. She explained they are continuing to regularly consult with LVHN about the newest changes and recommendations. She mentioned they continue to reinforce the layers of precautions for risk mitigation and containment and are working on the analysis of data in Lehigh County and District zip codes. She explained how they were working on weighted zip code data to more accurately reflect District information. She said they are monitoring incidents per 100,000 in 7 days and percent positive for PCR tests. She explained that the Hybrid instructional model is meant to be any model that can allow for 6’ social distancing. Northwestern Lehigh currently has the following online students: 76 - High School, 80 - Middle School, 78 - Northwestern Elementary and 82 - Weisenberg. She said Northwestern is very different from other schools that have a higher percentage of online students. More online students would allow for more space for social distancing. She said she wants all of our students back, but would also need to do it safely with social distancing. She stated her intention was not to let parents know at the last minute but will continue to monitor all data in order to make the best recommendations.

2. Personnel

2.01 Approval is requested for the personnel items as attached:

A. RETIREMENTS/RESIGNATIONS:

1. Recommendation to accept the resignation for retirement of Debra Aardewijn, Family & Consumer Science Teacher at the Middle School, effective the last day of the first semester of the 2020-2021 school year, after more than 25 years of service to the District.
2. Recommendation to accept the resignation for retirement of Marie Gressley, Instructional Assistant at the Middle School, effective December 31, 2020, after 16 years of service to the District. Marie will be added to the substitute Instructional Assistant list following her retirement.
3. Recommendation to accept the resignation for retirement of William Harley Newman, part-time Bus Driver, effective September 23, 2020, after more than 16 years of service to the District.
4. Recommendation to accept the resignation for retirement of Heidi Taylor, Business Teacher at the High School, effective February 2, 2020, after 37 years of service to the District. Heidi will remain as a substitute Teacher following her retirement.
5. Recommendation to accept the resignation of Janine Partenio, Executive Secretary to the Superintendent and Assistant Superintendent, effective October 29, 2020.
6. Recommendation to accept the resignation of Susan Bertoni as a substitute Instructional Assistant, effective September 25, 2020.
7. Recommendation to accept the resignation of Jason Dietrich as a substitute Teacher, effective August 27, 2020.
8. Recommendation to accept the resignation of Morgan Frankenfield as a substitute Teacher, effective October 20, 2020.
9. Recommendation to accept the resignation of Michele Gagliardi as a substitute Teacher, effective October 15, 2020.
10. Recommendation to accept the resignation of Ann Hufnagle as a substitute Teacher and substitute Instructional Assistant, effective October 5, 2020.
11. Recommendation to accept the resignation of Karly King as a substitute Teacher, effective October 5, 2020.
12. Recommendation to accept the resignation of John McCarty as a substitute Bus Driver, effective October 19, 2020.
13. Recommendation to accept the resignation of Lauren Michalik as a substitute Teacher, effective October 14, 2020.
14. Recommendation to accept the resignation of Rebecca Owens as a substitute Teacher, effective October 6, 2020.
15. Recommendation to accept the resignation of Brianna Parsons as a substitute Teacher, effective October 6, 2020.
16. Recommendation to accept the resignation of Jason Partenio as a substitute Custodian, effective September 11, 2020.
17. Recommendation to accept the resignation of Julia Tielman as a substitute Teacher, effective September 28, 2020.

18. Recommendation to accept the resignation of Lori Wertman as part-time Food Service Worker, effective October 15, 2020. Lori will remain as a substitute Food Service Worker.

B. APPOINTMENTS/NEW EMPLOYEES:

1. Recommendation to approve Eric Garmen as a short-term substitute, High School Chemistry Teacher, effective date to be determined at \$150/day.
2. Recommendation to approve Amber Kerschner as a part-time, temporary, one-on-one Instructional Assistant, effective date pending the receipt and approval of all necessary paperwork at \$16.34/hr.
3. Recommendation to approve Vanessa Lentz as part-time Office Assistant, effective date pending the receipt and approval of all necessary paperwork at \$15.93/hr.
4. Recommendation to approve Kevin Miller as a substitute Custodian, effective October 13, 2020 at a rate of \$12.23/hr.
5. Recommendation to approve Beth Schaffer as 40% Gifted Teacher at MS Step 4 (\$55,259) prorated based on the 40% contract and the start date of October 19, 2020. Beth received her Master's Degree from Kutztown University and comes to us with experience from St. Thomas Moore.
6. Recommendation to approve Nadine Tomkins as a short-term substitute, 3rd Grade Teacher at Weisenberg Elementary, effective September 25, 2020 at \$150/day. Nadine will also be added to the day-to-day substitute Teacher list following the short-term assignment.

C. OTHER ACTIONS:

1. Approval to grant tenure to Alexandra Ashburne, High School Language Arts Teacher, after completion of three (3) years of satisfactory service to the District per Administrative recommendation, effective October 3, 2020.
2. Recommendation to approve additional classification for Debra Arner as a part-time Bus Driver, effective October 5, 2020 at \$25.34/hr.
3. Recommendation to approve the change in status for Kay Bertha from part-time Bus Driver to substitute Bus Driver, effective September 29, 2020 at \$18.87/hr.
4. Recommendation to change the status for Jessica Marquardt from a short-term substitute to a long-term substitute, Elementary Teacher, effective August 24, 2020 at a salary of MS +24 Step 13 (\$70, 952) prorated through the end of the 3rd marking period of the 2020-2021 school year.
5. Recommendation to add classification for Meredith Petrucelli as a substitute Bus Driver, effective June 26, 2020 at \$18.87/hr.
6. Recommendation to approve the change in status for Kim Turk from substitute Van Driver to part-time Van Driver, effective October 13, 2020 at \$16.59/hr.
7. Recommendation to add classification for Sally Reichard as a substitute Bus Driver, effective June 10, 2020 at \$18.87/hr.
8. Recommendation to add classification for Catherine Schwartz as a substitute Bus Driver, effective June 1, 2020 at \$18.87/hr.
9. Recommendation to add classification for Justin Solt as a substitute Bus Driver, effective July 22, 2020 at \$18.87/hr.
10. Approval of an unpaid Principal Internship experience for Michelle Slack who will be under the supervision of Mrs. Maria Pulli during the 2020-2021 school year.

11.Recommendation to approve a student teaching experience for Liam Kleckner from Indiana University of Pennsylvania to be with Lora Krum, Music from August 26, 2020 through October 9, 2020.

12.Recommendation to approve unpaid days for employee #1629 beginning October 5, 2020 with an end date to be determined.

13.Recommendation to approve unpaid days for employee #2500 for November 9-11, 2020.

14.Recommendation to approve the following extracurricular stipends for the 2020-2021 school year:

Extracurricular Position	Name	Stipend
Weis Band Director (50%)	Christopher Hamm	\$569.60
Weis Band Director (50%)	Carol Gacesa	\$569.60

15.Any additional personnel action.

J. Fatzinger questioned the amount of subs leaving versus the amount being hired. L. Matika explained they are challenged by the lack of substitute teachers at the moment. She said it is concerning and affecting day to day operations.

Moved: J. Fatzinger

Seconded: A. Rex

AYE	John Casciano	AYE	Todd Hernandez	AYE	Alan Rex
AYE	Willard Dellicker	AYE	Todd Leiser	AYE	Rachael Scheffler
AYE	Joseph Fatzinger	AYE	Rosemarie Lister	AYE	James Warfel

3. Curriculum/Building Issues

Consent Agenda utilized for items 3.01 and 3.02

3.01 * Approval to move the 2020-23 Future Ready Comprehensive Plan to the 28-day public review period

3.02 * Approval of the Dental Agreement with Dr. Snyder for student dental exams for the 2020-2021 School Year at a cost to the District of \$5.00 per exam

Moved: J. Warfel

Seconded: R. Scheffler

AYE	John Casciano	AYE	Todd Hernandez	AYE	Alan Rex
AYE	Willard Dellicker	AYE	Todd Leiser	AYE	Rachael Scheffler
AYE	Joseph Fatzinger	AYE	Rosemarie Lister	AYE	James Warfel

4. Policy

4.01 First Reading of the Following Policies:

[203 - Immunizations and Communicable Diseases](#)

[314 - Physical Examination](#)

5. Operations

None at the time

6. District Finances

Consent Agenda utilized for items 6.01 through 6.04

6.01 Approval of the agreement with Kajeet for 20 hot spots for online learning at a cost of \$7,793.15.

T. Sosnovik explained this item is for hotspots for students in the District to provide internet service for remote locations with poor service. He said the Board previously approved an agreement of 25 hotspots utilizing T-Mobile service. He said the District needed to enhance the supply and this agreement is for 20 hotspots with Verizon service. W. Dellicker asked how it is determined. T. Sosnovik said parents or teachers send a request and a tech person is assigned to determine the need. A. Rex asked why this one is with Verizon if the other was with T-Mobile. T. Sosnovik stated he believed it to be prudent to supplement with another provider. A. Rex asked if we needed three providers and also add AT&T. T. Sosnovik believed that Verizon and AT&T would be comparable with service, so he did not believe they needed all three. J. Fatzinger asked if the service is paid up front. T. Sosnovik said yes. He said they may also be used for flexible instructional days or for Digital Academy. W. Dellicker asked if the funds were covered under the CARES Act Grant. L. Frisbie said it would have qualified; however it is not included in the grant because it was already submitted.

6.02 * Approval of agreement with Whitehall-Coplay School District for Special Education Services for the 2020-2021 school year

6.03 Reports

L. Frisbie recommended the Board receive the following Reports for April:

1. Budget Report
2. Revenues Report
3. Treasurer's Report

Fund 10 General Fund with a beginning balance of \$21,970,489.12, receipts of \$11,090,563.46, disbursements of \$5,759,919.03, leaving a balance of \$27,301,133.55.

Fund 32 Capital Reserve Fund with a beginning balance of \$1,367,129.46, receipts of \$684,561.65, disbursements of \$34,753.26, leaving a balance of \$2,016,937.85.

Fund 37 Capital Projects with a beginning balance of \$474,511.20, receipts of \$100.36, disbursements of \$0.00, leaving a balance of \$474,611.56.

Fund 51 Food Service Fund with a beginning balance of \$438.30, receipts of \$1,275.00, disbursements of \$1,317.38, leaving a balance of \$395.92.

4. EIT Report
5. Activity Fund Report
6. Comparison of Prior Year to Current Year Budget to Actual Expenditures by Object Report

A. Rex asked if the electricity was unusually high. L. Frisbie said she would have to check. She explained that it could be due to the timing of the payment.

R. Scheffler stated she would abstain due to a conflict of interest with the bills.

6.04 Approval of the following bills as listed for payment:

1. Fund 51 Food Service Fund check # 00007438 through 00007449
2. Fund 58 Tiger Concession check # 00001469
3. Procurement Card purchases totaling \$16,003.76

Moved: A. Rex

Seconded: J. Warfel

AYE	John Casciano	AYE	Todd Hernandez	AYE	Alan Rex
AYE	Willard Dellicker	AYE	Todd Leiser	ABS	Rachael Scheffler
AYE	Joseph Fatzinger	AYE	Rosemarie Lister	AYE	James Warfel

7. Other Reports

7.01 Enrollment Report

W. Dellicker asked if cyber/charter schools allow students to enroll at any time. L. Frisbie said most do allow it which is why there is movement month to month. W. Dellicker asked if the tuition is prorated. L. Frisbie said yes, every month is reconciled for each student and there is a final

reconciliation at the end of the year. J. Holman stated that Circle of Seasons did make the decision to remain completely remote through January. She reviewed the following Enrollment Report:

NORTHWESTERN LEHIGH SCHOOL DISTRICT
ENROLLMENT REPORT
 2020-2021



Month	NWE	WEIS	Total Elem	MS	HS	Digital Acad	Out of District Place-ments	Total	LCTI (included in HS Total)	Charter Gen Ed	Cyber Gen Ed	Charter Sp Ed	Cyber Sp Ed	Charter + Cyber total	Home School	Non Public
August																
September	395	377	772	493	706	43	17	2031	143	12	66	29	14	6	115	134
October	393	372	765	494	703	39	20	2021	139	12	72	36	14	8	130	145
November			0					0						0		
December																
January			0					0						0		
February			0					0						0		
March			0					0						0		
April			0					0						0		
May			0					0						0		
June			0					0						0		

Historical Enrollment Data & Trends
 2001 -- 2021

Year	Elem Total	NWE	WEIS	MS	HS	Digital Acad	Out of District	Total	Cyber/ Charter	Home School	Non Public
September 2001	817			714	763			2294			
June 2002	826			726	759			2311	13		
September 2002	796			767	765			2328			
June, 2003	804			780	763			2347	10		
September 2003	826			747	799			2372			
June 2004	831			744	781			2356	17		
September 2004	817			745	773			2335			
June 2005	837			747	755			2339	22		
September 2005	844			724	788			2366	33	50	223
June 2006	846			729	769			2344	30	65	227
September 2006	844			739	821			2404	36	58	217
June 2007	859			747	786			2382	42	61	214
September 2007	875			731	796			2402	47	60	209
June 2008	875			736	788			2389	50	61	215
September 2008	868			724	800			2382	59	50	215
June 2009	879			719	780			2379	60	53	215
September 2009	1031			549	791	3		2374	59	43	205
June 2010	1046			547	776	7		2376	58	43	205
September 2010	1036	494	525	530	784	9		2369	62	35	190
June 2011	1019			527	761	6		2313	62	34	180
September 2011	997	491	488	557	746	9		2309	58	29	179
June 2012	994			556	724	13		2287	66	33	179
September 2012	1013	512	482	557	710	5		2285	52	34	169
June 2013	1015			559	695	7		2276	49	32	177
September 2013	974	499	459	550	742	4		2270	59	36	171
June 2014	972			552	721	10		2255	57	44	171
September 2014	970	501	450	535	738	3		2246	53	46	161
June 2015	977			531	723	5		2236	65	44	164
September 2015*	896	472	424	527	751	4	25	2203	74	41	164
June 2016	908			531	760	6	25	2221	60	43	164
September 2016	857	446	411	534	747	3	19	2160	66	40	164
June 2017	864			540	735	2	20	2161	74	41	167
September 2017	827	425	402	537	735	5	18	2122	85	41	167
June 2018	843			539	731	7	24	2144	83	45	157
September 2018	833	433	400	525	757	5	25	2145	96	45	157
June 2019	838	429	409	512	751	14	27	2142	106	49	145
September 2019	819	423	396	510	731	9	17	2086	112	50	145
June 2020	821	424	397	510	711	11	20	2073	116	57	134
September 2020	772	395	377	493	706	43	17	2031	115	83	134
June 2021											

Elem K-5
MS 6-8

*Numbers adjusted to accurately reflect students placed in Out-of District Programs and IU students placed within the District.

7.02 Foundation Report

L. Stitzel announced the annual clay shoot on Sunday and discussed a grant that was awarded to enhance some online learning.

7.03 Committee Reports as follows:

- Intermediate Unit
J. Warfel reported that that Monday's meeting was virtual and how the CLIU is experiencing the same challenges as our District. He reviewed information about the Youth Forestry Camp in Albrightsville, PA that is affiliated with the CLIU and the different types of learning afforded through the Forestry Camp.

- Lehigh Career & Technical Institute
A. Rex said the LCTI meeting was also virtual. He mentioned that Julie Remaley, from Northwestern Lehigh, was a student speaker. He said they discussed the difficulty with students attending zoom meetings and how to handle hands-on learning with zoom meetings.

- Lehigh Carbon Community College
W. Dellicker asked if the Board would like to have Barb Kistler come in November to give a report for LCCC. The Board agreed. J. Holman said she would send an invite to B. Kistler.

- Recreation Commission
T. Hernandez said there was low usage of the fields at this time and they are prepping for winter.

8. Old Business

None at the time

9. New Business

Consent Agenda utilized for items 9.01 through 9.04

9.01 Retroactive approval to accept a donation of hand sanitizer and sanitizing wipes from Equitable, one of the District's 403(b) plan providers

9.02 Retroactive approval to accept a donation of Back to School/Back to Work Kits from Highmark Blue Shield

Highmark Blue Shield, the District's healthcare provider, donated Back to School/Back to Work Kits which included, face masks, face shields, hand sanitizer and disinfectant wipes

9.03 * Approval of the Board Meeting Calendar for 2021

The Northwestern Lehigh School District Board of School Directors' regularly-scheduled Board Meetings are held in the District Board Room, 6493 Route 309, New Tripoli PA 18066. Board Meetings are held on the third Wednesday of each month beginning at 7:00 PM., except where noted otherwise.

January 20, 2021	No meeting in July
February 17, 2021	August 18, 2021
March 17, 2021	September 15, 2021
April 21, 2021	October 20, 2021
May 12, 2021**	November 17, 2021
June 16, 2021	December 8, 2021 Reorganization Meeting**

** Note change in date of meeting

The Northwestern Lehigh School District Board of School Directors' Workshop Meetings are held in the District Board Room, 6493 Route 309, New Tripoli, PA 18066. Workshop Meetings are held on the first Wednesday of each month beginning at 7:00 PM., except where noted otherwise. Executive Sessions, for personnel or legal items, will follow each Workshop Meeting.

Workshop Meetings

January 6, 2021

February 3, 2021

March 3, 2021

April 7, 2021

May 5, 2021

June 2, 2021

No Workshop Meeting in July 2021

August 4, 2021

September 1, 2021

October 6, 2021

November 3, 2021

No Workshop Meeting in December 2021

** Note change in date of meeting

9.04 * Appointment of Alan Rex, as Representative, and Joseph Fatzinger, as Alternate, for the LCTI-Joint Operating Committee for a three-year term ending November 20, 2023.

Moved: J. Warfel

Seconded: A. Rex

AYE	John Casciano	AYE	Todd Hernandez	AYE	Alan Rex
AYE	Willard Dellicker	AYE	Todd Leiser	AYE	Rachael Scheffler
AYE	Joseph Fatzinger	AYE	Rosemarie Lister	AYE	James Warfel

10. Communications

10.01 Courtesy of the Floor

G. Bailey explained that he was looking for a discussion on improving the learning process for online days. He said the overall volume of instruction needs improvement. J. Holman asked him to call to discuss because this is not what she has expected on online learning. She asked that he call her with any suggestions or concerns.

A. Scanlon stated despite the challenges, both children have been provided a positive experience for the start of the school year. She said she appreciates all that Weisenberg Elementary and Mrs. Berlet has done. W. Dellicker thanked her for her positive comment.

DJ Wolbert thanked L. Stitzel for her assistance with the Foundation and said it was greatly appreciated. He explained that the Foundation was able to provide funding to support some areas of need. He said a significant amount of money, \$75,000, will be utilized to replace smart boards across the District.

M. Baker concurred with G. Bailey. She said Wednesdays are challenging and was wondering why traditional in-person learning would be going back only for four days per week. J. Holman explained that teachers are using Wednesdays to touch base with online students. She said the majority of teachers co-roster cohort A, Cohort B and online students at the same time.

10.02 Communications / Notes for the Board from John Casciano, Secretary

None at the time

10.03 Administrative / Building Sharing

J. Zimmerman thanked everyone for being extremely supportive of the athletic programs. He announced that due to the hard work of the student athletes and coaches all fall programs have qualified for playoffs. He also mentioned, as a parent, he has been very happy with the education that his children have been receiving at the Middle School. He explained how he has been involved with other Districts at Athletic Meetings and other Districts have commented on the quality of education we are offering students during this pandemic.

T. Sosnovik and J. Holman sent their sentiments to J. Partenio for her departure for a new position.

J. Holman explained that teachers are planning for a variety of different levels and different learning abilities. She asked that parents take this into consideration when they question the amount of time that students are putting in. She explained how the teacher, the parent and the assignment should work together to provide the best opportunity for students.

10.04 Board Member Sharing

The Board Members thanked the retirees for their years of service and thanked the teachers and staff for the education they are providing students in this difficult time. They thanked J. Partenio for her work at the District with the Board and wished the athletic teams luck in the Playoffs.

10.05 Meeting Announcements

Special Board Meeting for Interviews for a Board Vacancy was held on October 7, 2020 at 5:00 PM, Virtually.

Workshop Meeting was held on October 7, 2020 at 7:00 PM, virtually.

Executive Session for Personnel was held before and after the Workshop Meeting on October 7, 2020, virtually.

Board Seminar was held on October 14, 2020 at 6:00 PM in the High School LGI Room.

Workshop Meeting will be on November 4, 2020 at 7:00 PM

Executive Session for Personnel will be on November 4, 2020 after the Workshop Meeting

Board Meeting will be November 18, 2020 at 7:00 PM

11. Adjournment

Upon motion by J. Fatzinger, seconded by A. Rex, the meeting was adjourned at 8:52 PM.

Respectfully submitted,

John Casciano, Secretary
By J. Partenio, Assistant Secretary