

**Northwestern Lehigh School District
6493 RT 309, New Tripoli PA 18066
SCHOOL BOARD MEETING
District Board Room
Wednesday, August 19, 2020 at 7:00 PM**

1. Opening Procedures

1.01 Call to Order

The August 19, 2020 Board Meeting of the Northwestern Lehigh School District Board of Directors was called to order at 7:01 PM by President Willard Dellicker.

1.02 Opening exercises included the Pledge of Allegiance and a moment of silence

1.03 Roll Call

PR/AB

PR	John Casciano	PR	Todd Hernandez	PR	Alan Rex
PR	Willard Dellicker	PR	Todd Leiser	PR	Rachael Scheffler
AB	Joseph Fatzinger	PR	Marci Piescienski	PR	James Warfel

Also Present:

Joni Novotnak, Jessica Marquardt, Amber Csrenko, Maggie Drake, Michelle Baker, Steve Gottlieb, Mel Martin, DJ Wolbert, Todd Dalrymple, Phil Toll, Donald Allen, Derek Steidle, Jessica Moyer, Jonathan Nederostek, Aileen Yadush, Jason Zimmerman, William Dovico, Jill Berlet, Maria Pulli, Andrea Edmonds, LeAnn Stitzel, Arthur Oakes, Luann Matika, Leslie Frisbie, Troy Sosnovik, Jennifer Holman and Janine Partenio

1.04 Approval of Agenda

Moved: R. Scheffler

Seconded: A. Rex

Vote: 8 Aye, 0 Nay

1.05 President welcomed guests

1.06 Courtesy of the Floor

M. Baker mentioned she was a parent of two boys in the Northwestern Lehigh School District schools. She said she was very disappointed with the decision made to not go back to school in a traditional, 5-day per week, fashion. She felt the benefits would outweigh the risks.

T. Dalrymple said he is a father to two daughters in the Northwestern Lehigh School District schools, 7th Grade and Kindergarten. He said he was also disappointed with the decision, especially for Kindergarten. He felt it would be very difficult for Kindergarteners to go virtual while parents are working.

W. Dellicker thanked the parents for their comments and said they would be discussing the situation further, later on in the meeting.

1.07 Approval of Minutes from the June 17, 2020 Board Meeting, the July 22, 2020 Special Board Meeting and the August 5, 2020 Workshop Meeting

Moved: A. Rex

Seconded: M. Piescienski

Vote: 8 Aye, 0 Nay

1.08 Recognition / Presentations

Retirement Resolutions:

L. Matika explained there were 10 retirement resolutions on the Board Agenda for a combined total of 181 years of service.

A. Yadush read the following retirement resolution for Donald Allen:

Presented to
Donald Allen
In Grateful Recognition
of
9 Years of Service
to the
Northwestern Lehigh School District

WHEREAS Mr. Allen has completed nine years of distinguished Black & Gold service as High School Assistant Principal at Northwestern Lehigh School District; and

WHEREAS Mr. Allen supported the academic, emotional, and social needs of each of his students; and

WHEREAS Mr. Allen went above and beyond to meet the needs of all students by teaching them how to be successful both in school and in their personal lives; and

WHEREAS Mr. Allen worked tirelessly to ensure the security of the high school and the safety of all students; and

WHEREAS Mr. Allen understood the meaning of school community and personally supported and celebrated each faculty and staff member of Northwestern Lehigh High School; and

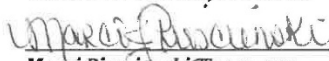
WHEREAS Mr. Allen leaves as an administrator knowing that he provided compassion, support, safety, professionalism, kindness, and TIGER PRIDE; therefore, be it

RESOLVED, that the Board of School Directors of the Northwestern Lehigh School District tenders Don Allen the sincere thanks and appreciation of the Board for his commitment and dedication on behalf of our schools and the Northwestern Family; and be it

RESOLVED further, that this resolution be made a permanent part of the record of this public meeting.

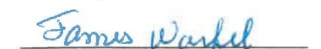
August nineteenth, two thousand twenty.


Willard G. Dellicker, President

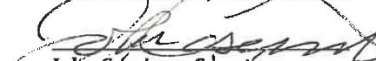

Marci Piescinski, Treasurer


Joseph Fatzinger, Member


Alan Rex, Member

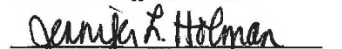

James Warfel, Ed. D., Member


Todd Hernandez, Vice President


John Casciano, Secretary


Todd Leiser, Member


Rachael Scheffler, Member


Jennifer L. Holman, Superintendent

D. Allen thanked everyone. He said it had been an honor and privilege to work with such amazing staff and students.

J. Berlet read the following retirement resolution for Dorothy Brobst:

Presented to

Dorothy Brobst

*In Grateful Recognition
of
16 Years of Service
to the
Northwestern Lehigh School District*

WHEREAS Mrs. Brobst has completed more than sixteen (16) years of distinguished Black & Gold service as an Instructional Assistant at Northwestern Lehigh School District; and

WHEREAS Mrs. Brobst understood the needs of the library as well as the individual needs of each student and supported the students to ensure a love of reading for each student; and

WHEREAS Mrs. Brobst created a positive, supportive, and safe learning environment that fostered the academic, social, emotional, and behavioral growth of each student; and

WHEREAS Mrs. Brobst routinely collaborated with her colleagues to meet the needs of each student; and

WHEREAS Mrs. Brobst saw the potential in all students and worked tirelessly to support their growth and development of each student and to help them achieve their goals; and

WHEREAS Mrs. Brobst understood the meaning of school community and Tiger PRIDE, and supported the staff at Northwestern Lehigh School District; and

WHEREAS Mrs. Brobst leaves the educational profession knowing that she provided advocacy, compassion, support, professionalism, kindness, and TIGER PRIDE; therefore, be it

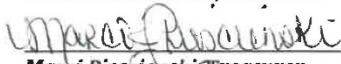
RESOLVED, that the Board of School Directors of the Northwestern Lehigh School District tenders Dorothy Brobst the sincere thanks and appreciation of the Board for her commitment and dedication on behalf of our schools and the Northwestern Family; and be it

RESOLVED further, that this resolution be made a permanent part of the record of this public meeting.

August nineteenth, two thousand twenty.



Willard G. Dellicker, President



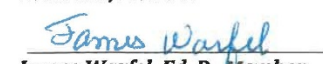
Marci Piescienski, Treasurer



Joseph Fatzinger, Member



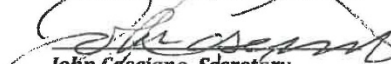
Alan Rex, Member



James Warfel, Ed. D., Member



Todd Hernandez, Vice President



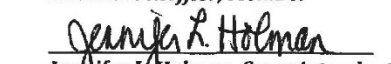
John Casciano, Secretary



Todd Leiser, Member



Rachael Scheffler, Member



Jennifer L. Holman, Superintendent

J. Berlet read the following retirement resolution for Joni Novotnak:

Presented to

Joni Novotnak

*In Grateful Recognition
of
16 Years of Service
to the*

Northwestern Lehigh School District

WHEREAS Mrs. Novotnak has completed more than sixteen (16) years of distinguished Black & Gold service as an Instructional Assistant at Northwestern Lehigh School District; and

WHEREAS Mrs. Novotnak recognized the needs of each of her students and personalized their learning environment to ensure their academic success; and

WHEREAS Mrs. Novotnak routinely went above and beyond to support the teachers with whom she worked and to meet the needs of all students; and

WHEREAS Mrs. Novotnak saw the potential in all students and worked tirelessly to support their growth and development and to help them achieve their goals; and

WHEREAS Mrs. Novotnak understood the meaning of school community and Tiger PRIDE, and supported the staff at Northwestern Lehigh School District; and

WHEREAS Mrs. Novotnak leaves the educational profession knowing that she provided advocacy, compassion, support, professionalism, kindness, and TIGER PRIDE; therefore, be it

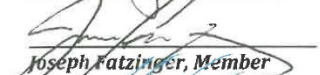
RESOLVED, that the Board of School Directors of the Northwestern Lehigh School District tenders Joni Novotnak the sincere thanks and appreciation of the Board for her commitment and dedication on behalf of our schools and the Northwestern Family; and be it

RESOLVED further, that this resolution be made a permanent part of the record of this public meeting.

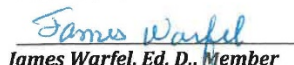
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Willard G. Dellicker, President

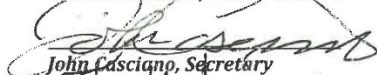

Marci Piescienski, Treasurer


Joseph Fatzinger, Member


Alan Rex, Member

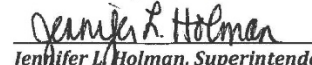

James Warfel, Ed. D., Member


Todd Hernandez, Vice President


John Casciano, Secretary


Todd Leiser, Member


Rachael Scheffler, Member


Jennifer L. Holman, Superintendent

J. Novotnak thanked everyone for the opportunity to work in the School District. She said it was the same District she started at in 1st grade and her kids had also graduated from. She said she loved every minute of her career, the staff had become family and the parents and students were delightful to work with.

W. Dovico read the following retirement resolution for Sandra Horvath:

Presented to

Sandra Horvath

In Grateful Recognition

of

24 Years of Service

to the

Northwestern Lehigh School District

WHEREAS Mrs. Horvath has completed twenty-four years of distinguished Black & Gold service as a Building Secretary at Northwestern Lehigh Middle School; and

WHEREAS Mrs. Horvath recognized the needs of the students and staff and provided the necessary support to help them; and

WHEREAS Mrs. Horvath created a friendly, helpful, positive, and safe atmosphere for all who entered the office; and

WHEREAS Mrs. Horvath was the heart of the office and established the trust and respect of students, parents and staff members; and

WHEREAS Mrs. Horvath was thoughtful in her approach, steadfast in her service, and always kept the best interest of Northwestern Lehigh Middle School in mind when fulfilling her responsibilities; and

WHEREAS Mrs. Horvath understood the meaning of school community and was instrumental in planning and organizing school events, and attended many of them; and

WHEREAS Mrs. Horvath leaves the educational profession knowing that she provided compassion, support, professionalism, kindness, and TIGER PRIDE; therefore, be it

RESOLVED, that the Board of School Directors of the Northwestern Lehigh School District tenders Sandy Horvath the sincere thanks and appreciation of the Board for her commitment and dedication on behalf of our schools and the Northwestern Family; and be it

RESOLVED further, that this resolution be made a permanent part of the record of this public meeting.

August nineteenth, two thousand twenty.



Willard G. Dellicker, President



Marti Piescinski, Treasurer



Joseph Fatzinger, Member



Alan Rex, Member



James Warfel, Ed. D., Member



Todd Hernandez, Vice President



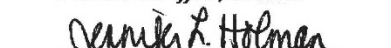
John Casciano, Secretary



Todd Leiser, Member



Rachael Scheffler, Member



Jennifer L. Holman, Superintendent

T. Sosnovik read the following retirement resolution for Debra Snyder:

Presented to

Debra Snyder

*In Grateful Recognition
of
20 Years of Service
to the*

Northwestern Lehigh School District

WHEREAS Mrs. Snyder has completed more than twenty years of distinguished Black & Gold service as a Food Service Worker at Northwestern Lehigh School District; and

WHEREAS Mrs. Snyder understood the needs of the students and provided great customer service and kindness to all; and

WHEREAS Mrs. Snyder provided exceptional dedication to her profession and was greatly respected by her fellow staff members; and

WHEREAS Mrs. Snyder routinely went above and beyond to support co-workers and staff with whom she worked; and

WHEREAS Mrs. Snyder approached each day in an enthusiastic and supportive manner that helped to create a safe working environment and positive atmosphere for students.

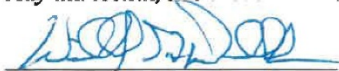
WHEREAS Mrs. Snyder understood the meaning of school community and Tiger PRIDE, and supported each student and staff member at Northwestern Lehigh School District; and

WHEREAS Mrs. Snyder leaves the food service profession knowing that she provided compassion, support, professionalism, and kindness; therefore, be it

RESOLVED, that the Board of School Directors of the Northwestern Lehigh School District tenders Debra Snyder the sincere thanks and appreciation of the Board for her commitment and dedication on behalf of our schools and the Northwestern Family; and be it

RESOLVED further, that this resolution be made a permanent part of the record of this public meeting.

August nineteenth, two thousand twenty.



Willard G. Dellicker, President



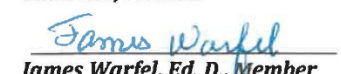
Marci Piescienski, Treasurer



Joseph Fatzinger, Member



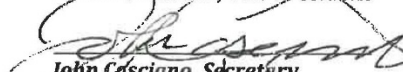
Alan Rex, Member



James Warfel, Ed. D., Member



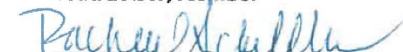
Todd Hernandez, Vice President



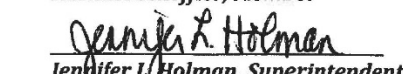
John Casciano, Secretary



Todd Leiser, Member



Rachael Scheffler, Member



Jennifer L. Holman, Superintendent

A. Oakes read the following retirement resolution for Randall Holzer:

Presented to

Randall Holzer

*In Grateful Recognition
of
13 Years of Service
to the
Northwestern Lehigh School District*

WHEREAS Mr. Holzer has completed more than thirteen years of distinguished Black & Gold service as a full-time Custodian at Northwestern Lehigh School District; and

WHEREAS Mr. Holzer recognized the needs of the District and assisted our students; and

WHEREAS Mr. Holzer created a clean, positive and supportive environment for student achievement; and

WHEREAS Mr. Holzer routinely assisted the support staff with whom he worked; and

WHEREAS Mr. Holzer worked setting up and tearing down for student and school events and to help keep the District buildings clean and orderly; and

WHEREAS Mr. Holzer understood the meaning of school community and supported employees and students of Northwestern Lehigh School District; and

WHEREAS Mr. Holzer leaves his profession knowing that he provided support, cleanliness and TIGER PRIDE; therefore, be it

RESOLVED, that the Board of School Directors of the Northwestern Lehigh School District tenders Randy Holzer the sincere thanks and appreciation of the Board for his commitment and dedication on behalf of our schools and the Northwestern Family; and be it

RESOLVED further, that this resolution be made a permanent part of the record of this public meeting.

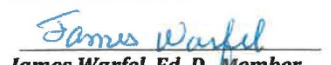
August nineteenth, two thousand twenty.


Willard G. Dellicker, President

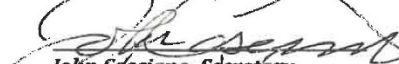

Marci Piescienski, Treasurer


Joseph Fatzinger, Member


Alan Rex, Member

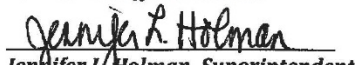

James Warfel, Ed. D., Member


Todd Hernandez, Vice President


John Casciano, Secretary


Todd Leiser, Member


Rachael Scheffler, Member


Jennifer L. Holman, Superintendent

A. Oakes read the following retirement resolution for Richard Freyling:

Presented to

Richard Freyling

*In Grateful Recognition
of*

*17 Years of Service
to the*

Northwestern Lehigh School District

WHEREAS Mr. Freyling has completed seventeen years of distinguished Black & Gold service as a full-time Custodian at Northwestern Lehigh School District; and

WHEREAS Mr. Freyling recognized the needs of the District and assisted our students; and

WHEREAS Mr. Freyling created a clean, positive and supportive environment for student achievement; and

WHEREAS Mr. Freyling routinely assisted the support staff with whom he worked; and

WHEREAS Mr. Freyling worked setting up and tearing down for student and school events and to help keep the District buildings clean and orderly; and

WHEREAS Mr. Freyling understood the meaning of school community and supported employees and students of Northwestern Lehigh School District; and

WHEREAS Mr. Freyling leaves his profession knowing that he provided support, cleanliness and TIGER PRIDE; therefore, be it

RESOLVED, that the Board of School Directors of the Northwestern Lehigh School District tenders Richard Freyling the sincere thanks and appreciation of the Board for his commitment and dedication on behalf of our schools and the Northwestern Family; and be it

RESOLVED further, that this resolution be made a permanent part of the record of this public meeting.

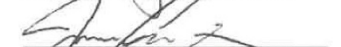
August nineteenth, two thousand twenty.



Willard G. Dellicker, President



Marci Piescienski, Treasurer



Joseph Fatzinger, Member



Alan Rex, Member



James Warfel, Ed. D., Member



Todd Hernandez, Vice President



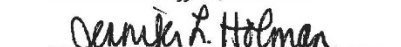
John Casciano, Secretary



Todd Leiser, Member



Rachael Scheffler, Member



Jennifer L. Holman, Superintendent

A. Oakes read the following retirement resolution for John Halasovski:

Presented to

John Halasovski

*In Grateful Recognition
of
15 Years of Service
to the
Northwestern Lehigh School District*

WHEREAS Mr. Halasovski has completed fifteen years of distinguished Black & Gold service as a Bus Driver at Northwestern Lehigh School District; and

WHEREAS Mr. Halasovski understood the needs of each of his students and transported them safely to school and home each day; and

WHEREAS Mr. Halasovski provided exceptional dedication to his profession and was respected by his fellow staff members; and

WHEREAS Mr. Halasovski routinely went above and beyond to ensure the safety of all students during fair and inclement weather; and

WHEREAS Mr. Halasovski always helped students learn and understand the importance of safety when riding in a school bus; and

WHEREAS Mr. Halasovski understood the meaning of school community and supported students, parents and staff at Northwestern Lehigh School District; and

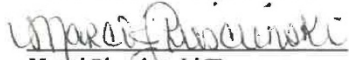
WHEREAS Mr. Halasovski leaves as a transportation employee knowing that he provided compassion, support, safety, professionalism, kindness, and TIGER PRIDE; therefore, be it

RESOLVED, that the Board of School Directors of the Northwestern Lehigh School District tenders John Halasovski the sincere thanks and appreciation of the Board for his commitment and dedication on behalf of our schools and the Northwestern Family; and be it

RESOLVED further, that this resolution be made a permanent part of the record of this public meeting.

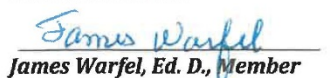
August nineteenth, two thousand twenty.


Willard G. Dellicker, President


Marci Piescienski, Treasurer


Joseph Patzinger, Member


Alan Rex, Member

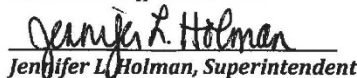

James Warfel, Ed. D., Member


Todd Hernandez, Vice President


John Casciano, Secretary


Todd Leiser, Member


Rachael Scheffler, Member


Jennifer L. Holman, Superintendent

A. Oakes read the following retirement resolution for Louise Halasovski:

Presented to

Louise Halasovski

*In Grateful Recognition
of*

*16 Years of Service
to the*

Northwestern Lehigh School District

WHEREAS Ms. Halasovski has completed sixteen years of distinguished Black & Gold service as a Transportation Assistant at Northwestern Lehigh School District; and

WHEREAS Ms. Halasovski understood the needs of each of her students and assisted them safely to school and home each day; and

WHEREAS Ms. Halasovski provided exceptional dedication to her profession and was greatly respected by her fellow staff members; and

WHEREAS Ms. Halasovski routinely went above and beyond to ensure the safety of all students during fair and inclement weather; and

WHEREAS Ms. Halasovski always helped students learn and understand the importance of safety when riding in a school bus; and

WHEREAS Ms. Halasovski understood the meaning of school community and supported students, parents and staff at Northwestern Lehigh School District; and

WHEREAS Ms. Halasovski leaves as a transportation employee knowing that she provided compassion, support, safety, professionalism, kindness, and TIGER PRIDE; therefore, be it

RESOLVED, that the Board of School Directors of the Northwestern Lehigh School District tenders Louise Halasovski the sincere thanks and appreciation of the Board for her commitment and dedication on behalf of our schools and the Northwestern Family; and be it

RESOLVED further, that this resolution be made a permanent part of the record of this public meeting.

August nineteenth, two thousand twenty.



Willard G. Dellicker, President



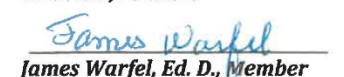
Marci Piescienski, Treasurer



Joseph Patzinger, Member



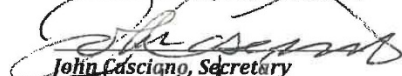
Alan Rex, Member



James Warfel, Ed. D., Member



Todd Hernandez, Vice President



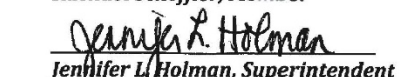
John Casciano, Secretary



Todd Leiser, Member



Rachael Scheffler, Member



Jennifer L. Holman, Superintendent

A. Oakes read the following retirement resolution for Bonita Youwakim:

Presented to
Bonita Youwakim
In Grateful Recognition
of
22 Years of Service
to the
Northwestern Lehigh School District

WHEREAS Ms. Youwakim has completed twenty-two years of distinguished Black & Gold service as a Bus Driver at Northwestern Lehigh School District; and

WHEREAS Ms. Youwakim understood the needs of each of her students and transported them safely to school and home each day; and

WHEREAS Ms. Youwakim provided exceptional dedication to her profession and was greatly respected by her fellow staff members; and

WHEREAS Ms. Youwakim routinely went above and beyond to ensure the safety of all students during fair and inclement weather; and

WHEREAS Ms. Youwakim always helped students learn and understand the importance of safety when riding in a school bus; and

WHEREAS Ms. Youwakim understood the meaning of school community and supported students, parents and staff at Northwestern Lehigh School District; and

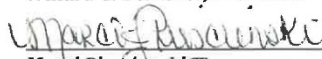
WHEREAS Ms. Youwakim leaves as a transportation employee knowing that she provided compassion, support, safety, professionalism, kindness, and TIGER PRIDE; therefore, be it

RESOLVED, that the Board of School Directors of the Northwestern Lehigh School District tenders Bonnie Youwakim the sincere thanks and appreciation of the Board for her commitment and dedication on behalf of our schools and the Northwestern Family; and be it

RESOLVED further, that this resolution be made a permanent part of the record of this public meeting.

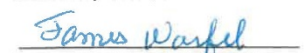
August nineteenth, two thousand twenty.


Willard G. Dellicker, President


Marci Piestcinski, Treasurer

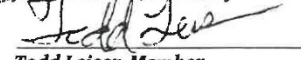

Joseph Fatzinger, Member


Alan Rex, Member

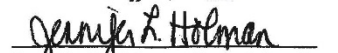

James Warfel, Ed. D., Member


Todd Hernandez, Vice President


John Casciano, Secretary


Todd Leiser, Member


Rachael Scheffler, Member


Jennifer L. Holman, Superintendent

L. Matika sent best wishes to all of the retirees. W. Dellicker also sent best wishes to the retirees on behalf of the Board. J. Holman said she was always so proud of the opportunity to recognize the retirees. She said it was very bittersweet but wished them the best in their retirement.

1.09 Board President's Report

None at the time.

1.10 Superintendent's Report

J. Holman said most of her information would be given during the Reopening Health and Safety Plan update. She said the majority of the summer was spent with the Admin Team planning for a Traditional 5-Day model for students. She explained that the majority of the information comes from the Department of Health since Lehigh County does not have its own Health Department. She explained how they were all disappointed with the switch due to the timeliness of the guidance received since the Health and Safety Plan was already completed and approved as of July 22, 2020. She said they used all of the available data in order to make the very best decisions for the District. She said the hybrid model is still a model that preserves some of the in-person learning for students. She recognized that it is also a hardship on some families since students will be home learning synchronistically three days per week. She mentioned the Board had approved the means of streaming simultaneously from the classrooms and hoped students would be able to keep up with their general education classrooms even if not physically present. She explained that many neighboring districts have switched to a hybrid or completely remote model. Many things go into decisions made in order to open school and they are not taken lightly, such as staffing, availability of PPE, schedules, bussing, social distancing, face covering enforcement, making sure we are making sound educational practices and recommendations. She said she understands that many people are disappointed with the change, including staff and administrators. She felt it was the best option at this time when considering all 2,000 students and 400 staff of our District. She said updates and data will continue to come to the Board.

2. Personnel

2.01 Approval is requested for the personnel items as attached:

A. RETIREMENTS/RESIGNATIONS:

1. Recommendation to approve the resignation for retirement for Donald Allen, High School Assistant Principal, effective July 31, 2020 after 9 years of service to the District.
2. Recommendation to approve the resignation for retirement of Louise Halasovski, part-time Transportation Assistant, effective June 3, 2020 after 13 years of service to the District.
3. Recommendation to approve the resignation for retirement for Joni Novotnak, Instructional Assistant, effective June 2, 2020 after 16 years of service to the District. Joni will remain on the substitute Instructional Assistant list following her retirement.
4. Recommendation to approve the resignation for retirement for Pamela Tonkay, Special Education Teacher, effective August 17, 2020 after 31 years of service to the District.
5. Recommendation to approve the resignation of Justin Arifaj, Gifted Teacher, effective August 21, 2020.
6. Recommendation to approve the resignation of Julia McCann, Speech & Language Therapist, effective date to be determined.
7. Recommendation to approve the resignation of John Citarella as a substitute Bus Driver, effective June 2, 2020.
8. Recommendation to approve the resignation of Pamela Cooper as a substitute Teacher, effective July 24, 2020.
9. Recommendation to approve the resignation of Miranda Dangler as a substitute Teacher and substitute Instructional Assistant, effective August 10, 2020.

10.Recommendation to approve the resignation of Anne David as a substitute Teacher and substitute Instructional Assistant, effective August 3, 2020.

11.Recommendation to approve the resignation of Nathaniel Decker as a substitute Teacher and substitute Instructional Assistant, effective August 11, 2020.

12.Recommendation to approve the resignation of Elizabeth Furman as a substitute Teacher, effective August 12, 2020.

13.Recommendation to approve the resignation of Wendy Gornicz as a substitute Teacher and substitute Instructional Assistant, effective July 13, 2020.

14.Recommendation to approve the resignation of Reena Jefferson, part-time, temporary, one-on-one Instructional Assistant, effective August 5, 2020.

15.Recommendation to approve the resignation of Heather Kilmer as a substitute Teacher, effective July 13, 2020.

16.Recommendation to approve the resignation of Jennifer Lilley as a temporary, part-time one-on-one Instructional Assistant, effective August 17, 2020.

17. Recommendation to approve the resignation of Kathlyn Macalintal as a substitute Teacher, effective August 3, 2020.

18.Recommendation to approve the resignation of Debra Monaghan as a substitute Instructional Assistant, effective August 3, 2020.

B. APPOINTMENTS/NEW EMPLOYEES:

1. Recommendation to approve Dianne Searcy as Technology Support Technician, effective August 3, 2020 at a prorated salary of \$51,408.

2. Recommendation to approve Alicia Greene as a full-time, Class A Secretary, effective August 3, 2020 at a prorated salary of \$45,714.

3. Recommendation to approve Stacey Russo as a part-time, 12-month Secretary, effective July 30, 2020 at \$19.79/hr.

4. Recommendation to approve Amber Csrenko as a long-term substitute, Learning Support Teacher at Weisenberg Elementary, effective August 24, 2020 at a prorated salary of BS Step 1 (\$49,769).

5. Recommendation to approve Jessica Marquardt as a short-term substitute, MTSS/Reading Specialist at Northwestern Elementary School, effective August 24, 2020, pending the receipt and approval of all necessary paperwork at \$150/day.

6. Recommendation to approve Kathleen Mack as a part-time Instructional Assistant, effective August 24, 2020 at \$18.15/hr.

7. Recommendation to approve Jillian Burns as a substitute Custodian, effective July 14, 2020 at \$12.23/hr.

8. Recommendation to approve Jeffrey Schwartz as a substitute Van Driver, effective date pending the receipt and approval of all necessary paperwork at \$13.00/hr.

9. Recommendation to approve the following as substitute Teachers, effective date pending the receipt and approval of all necessary paperwork, at a starting rate of \$110/day:

- Morgan Alexandra
- Mark Quinn

C. OTHER ACTIONS:

1. Approval to grant tenure to Andrea Meyers, High School Science Teacher, after completion of three (3) years of satisfactory service to the District per Administrative recommendation, effective August 15, 2020.
2. Approval to grant tenure to Matthew Timlin, High School Science Teacher, after completion of three years of satisfactory service to the District per Administrative recommendation, effective August 15, 2020.
3. Recommendation to add Lindsey Kahl to the substitute Instructional Assistant list, effective August 12, 2020 at \$13.25/hr. Lindsey is already a substitute Teacher for the District.
4. Recommendation to change the status of Natalie King from part-time Office Assistant to substitute Secretary, effective August 13, 2020 at \$11.49/hr.
5. Recommendation to approve a medical sabbatical for employee #1544 for the first semester of the 2020-2021 school year.
6. Recommendation to approve a student teaching experience for Charles Hutterer from Kutztown University to be with Josh Snyder, Social Studies Teacher from August 25, 2020 through December 10, 2020.
7. Recommendation to approve a Professional Practicum experience for Christine Siravo from Kutztown University to be with David Combs, High School Guidance Counselor for 600 hours during the 2020-2021 school year.
8. Recommendation to approve the following list of substitute Teachers and Instructional Assistants for the 2020-2021 school year. These individuals are approved to serve as day-to-day substitutes during the 2020-2021 school year. When working as substitutes, the individuals are considered employees-at-will without tenure rights under PA School Code. The District Administration may delete substitutes from the approved list at any time for any reason.

·	Almonti, Jennifer	·	Findlay, Linda	·	Kahl, Lindsey
·	Barr, Stella	·	Fleming, Mark	·	Kane, Frank
·	Bartomeo, Kenneth	·	Fleming, Deborah	·	Keba, Debra
·	Bertoni, Susan	·	Foberg, Nicole	·	King, Lori
·	Blakeney, Richard	·	Frankenfield, Morgan	·	King, Karly
·	Blymire, Lynne	·	Fratik, Nia	·	Kipa, Oksana
·	Boone, Wanda	·	Frey, Jana	·	Klotz, Morgan
·	Campano, Martha	·	Gagliardi, Michele	·	Krause, Michael
·	Collins, Edward	·	Gilligan, Georgine	·	Krause, Taylor
·	Cressman, Mary	·	Graff, Kendall	·	Kresge, Laura
·	Csrenko, Amber	·	Haddad, Eileen	·	Kucsan, Preston
·	Cucco, Lucille	·	Hadinger, Ryan	·	Kunkel, Thomas
·	DeAngelis, Kenneth	·	Hager, Lynn	·	Landrigan, Cristi
·	Diehl, Kelly	·	Harris, Herbert	·	Lubinsky, Elise
·	Dietrich, Diana	·	Hauck, Laurie	·	Majewski, Gail
·	Dietrich, Jason	·	Hine, Megan	·	Malischewski, Linda
·	Dorney, Elizabeth	·	Holland, Jill	·	Mastrofilippo, Jacqueline
·	Duffy, Leona	·	Horvath, Nicole	·	McMichael, Brianna
·	Earles, Elizabeth	·	Hufnagle, Ann	·	Melamed, Blanche
·	Ebeling, Amanda	·	Johnson, Beth	·	Michalick, Lauren
		·	Kaas, Roni		

· Miller, Denise	· Riggs, Jennifer	· Sovorsky, Arlene
· Moneymaker, Kelly	· Roman, Edward	· Stem, Rebekah
· Morgan, Shelby	· Roman, Matthew	· Stopay, Jill
· Moriarty, Brendan	· Romig, Jenna	· Sukley, Bernadette
· Nagle, Tina	· Sacknoff Hoppes,	· Tallarico, Gina
· Nehme, Mary	· Ilisa	· Taylor, Carol
· Nelson, Ronald	· Saugier, Rhett	· Teese, Nicole
· Novotnak, Joni	· Sayre, Sally	· Thompson, Nathan
· Owens, Rebecca	· Schaffer, Beth	· Tielman, Julia
· Parsons, Brianna	· Schwartz, Jacqueline	· Tracy, Lori
· Pepe, Ruth	· Seng, Sarah	· Tucker, Sarah-Mary
· Purugganan, KellyAnn	· Seyfried, Julie	· Warnagiris,
· Pyatt, Paige	· Shields, Tammy	· Jacqueline
· Quinlan, Brian	· Shoemaker, Lynn	· Wehrheim, Marla
· Reichard, Adam	· Smith, Beverly	· Wiik, Samantha
· Reichl, Alexander	· Snider, Gregory	· Young, Helaine
· Reifinger, Donald	· Snyder, April	· Young, Allison
· Remaley, Lacey	· Sommers, Steven	· Youse, Laurel
· Rhodes, Kevin	· Sottolano, Patricia	

9. Recommendation to approve the following transportation employees for snow removal, bus washing and seat repair:

· Appleby, Jeffrey	· Grim, Margaret	· Pujol, Lynn
· Arner, Debra	· Harding, Constance	· Retequiz, Ericka
· Bachert, Debbie	· Heintzelman, Harold	· Sacco, Steven
· Bockman, Wendy	· Horn, Wayne	· Smith, Debra
· Boyer, Donna	· Knirnschild, Jessica	· Suter, David
· Cox, Rexil	· McVey Diaz, Lorrie	· Tirpak, Dawn
· Dietrich, Adam	· Moser, Anthony	· Turk, Kim
· Folajtar, Anabela	· Newman, William	· Williams, Brittany
· Griffiths, Harry	· Nielsen, Dale	
	· Peters, Janice	
	· Petrucelli, Meredith	

10. Approval of the following horizontal movements on the respective salary steps for the 2020-2021 school year, and as outlined in the teachers' negotiated contract for the following:

NAME	FROM 2019-2020 school year	TO 2020-2021 school year
Gacesa, Carol	MS Step 6	MS +12 Step 7
Geist, Amanda	BS +24 Step 4	MS Step 5
Kraky, Katherine	BS +24 Step 4	MS Step 5
Newhard, Pamela	MS +12 Step 16	MS +24 Step 16
Reigle, Tara	BS +24 Step 5	MS Step 6
Schultz, Kelsey	MS Step 1	MS +12 Step 2
Slack, Michelle	BS Step 16	BS +24 Step 16

11.Recommendation to approve the following extracurricular stipends for the 2020-2021 school year:

<u>Extracurricular Position</u>	<u>Name</u>	<u>Stipend</u>
High School Computer Coordinator	Jeremy Smoyer	\$2,874.05
Weisenberg Elementary Computer Coordinator (50% of the stipend for the 2 nd semester)	Kim DeFazio	\$1,231.44
Weisenberg Elementary Computer Coordinator (25% of the stipend for the 1 st semester)	Kim DeFazio	\$615.72
Weisenberg Elementary Computer Coordinator (25% of the stipend for the 1 st semester)	Nicole Fulper	\$615.72
NW Elementary Computer Coordinator (50% of stipend for the full school year)	Catherine Clifford	\$1,231.44
NW Elementary Computer Coordinator (50% of stipend for the full school year)	Krista Keys	\$1,231.44
High School Language Arts Department Head	Linda Paist	\$2,994.43

J. Berlet introduced A. Csrenko as the Long Term Substitute for Learning Support at Weisenberg Elementary. A. Csrenko said she was very excited to work with the District and get to know the children and help them to feel comfortable in their learning environment.

M. Pulli introduced J. Marquardt as a Short Term Substitute Reading Specialist at Northwestern Elementary. J. Marquardt thanked everyone for the opportunity to work at the District

W. Dellicker welcomed A. Csrenko and J. Marquardt and wished them well in their career at Northwestern Lehigh School District.

Moved: M. Piescienski

Seconded: J. Casciano

Aye	John Casciano	Aye	Todd Hernandez	Aye	Alan Rex
Aye	Willard Dellicker	Aye	Todd Leiser	Aye	Rachael Scheffler
***	Joseph Fatzinger	Aye	Marci Piescienski	Aye	James Warfel

3. Curriculum / Building Issues

3.01 Reopening Health and Safety Plan Update

T. Sosnovik gave a presentation of the PA Department of Health and Education's release of recommendations on August 10th and August 13th. He said this was to provide an update related to the Reopening Health and Safety Plan for the 2020-21 school year and inform our school community of the recent orders/guidance from the Pennsylvania Department of Education (PDE) and Department of Health (PA DOH) so parents/guardians can best be prepared for potential closures during the school year. He reminded everyone that the plan represents the instructional models and procedures that have been designed for the Fall of 2020 based on evolving data and orders/guidance from the Pennsylvania Department of Education and Department of Health

T. Sosnovik stated The science, public health conditions, and orders/guidance surrounding COVID-19 were continually evolving and reviewed the Guidance shared since the approval of the Health and Safety Plan. These included:

- August 6, 2020 - Recommendation that Pre-K to 12 school sports be postponed until at least Jan. 1, 2021
- August 10, 2020 - Determining Instructional Models During the COVID-19 Pandemic
- August 13, 2020 - Recommendations for Pre-K to 12 Schools Following Identification of a Case(s) of COVID-19
- August 18, 2020 - Updated Face Covering Guidance

T. Sosnovik mentioned the Departments of Health and Education issued recommendations to Pre-K to 12 schools to use when making decisions related to the instructional models and how the guidance relies on two standard public health metrics: incidence rate and the percent positivity of diagnostic testing reported by county. He reviewed the following Instructional Model definitions:

Full In-person Model

School is open each day with in-person instruction for all students (with some students/staff in a remote setting as health and safety concerns require).

Blended (Hybrid) Learning Model

Any model in which the number of students in a school building is reduced to allow for social distancing of 6 feet. This may be accomplished in many ways, including split schedules, schedules that rotate by day or week, or similar approaches.

Full Remote Learning Model

Any model in which all students engage in all learning remotely.

T. Sosnovik reviewed the COVID-19 Early Warning Monitoring System Dashboard on how the District would determine the instructional model. He said the level of Community Transition Table is updated weekly on PDE's Website and has been stating Lehigh County as Moderate for the last 3 weeks. He stated this guidance couples NWLSD to Lehigh County data and how the Level of Community Transmission in the County is an "OR" decision NOT "AND"; therefore, the Instructional Models Available to NWLSD would be Blended Learning or Full Remote Learning. He said NWLSD communicated to families on August 11, 2020 that we would be offering Blended and Full Online options for the start of school.

T. Sosnovik reviewed the Departments of Health and Education issued recommendations to Pre-K to 12 schools for use in consultation with public health staff when making decisions related to school procedures following a case of COVID-19 in a school. He said when a case of COVID-19 is identified in a school setting, public health staff from DOH will work with school administrators to provide guidance and advice related to cleaning and disinfecting, contact tracing and quarantine recommendations, and closing certain areas of the school or the entire school building if necessary. When an entire school is recommended to close, lengths of closure time will vary by level of community transmission and number of cases. He explained that the recommendation from the Department of Health and PDE for 1 student or staff Member COVID case would be that the School does not need to close; however, if there are 2-4 Student/Staff COVID cases, the school would need to close for 5-7 days. If there are 5+ student/staff COVID cases, the school would need to close for 14 days. He explained the closure would be for proper cleaning and completion of contact tracing. He also explained that the Department of Health is recommending a 24-day household contacts quarantine for siblings and parents/guardians/caregivers. Meaning the quarantine period would be 14 days after the end of the COVID case's 10-day isolation period.

T. Sosnovik said all of this information is important because there is a high potential for the DOH to recommend that the entire school shut down with little to no notice for an extended period of time. The District will require educational staff and students to bring their devices to school and take them home each day. He said we are recommending families need to have a plan in place for child care coverage in the event a closure occurs and stated that Employees and Parents/Guardians are required

to follow the Continuum of Screening: Employees and tell the contact tracer that they work for, or their student attends, the Northwestern Lehigh School District, when contacted by the PA DOH.

T. Sosnovik explained on August 17, 2020 there was updated Face Covering guidance issued by The Departments of Health and Education. He explained this guidance required that “students wear face coverings at all times while in school, even when six feet of social distancing can be achieved. There are limited exceptions.” Schools may allow students to remove face coverings when students are:

- Eating or drinking when spaced at least 6 feet apart; or
- When wearing a face covering creates an unsafe condition in which to operate equipment or execute a task; or
- At least 6 feet apart during “face-covering breaks” to last no longer than 10 minutes.

T. Sosnovik added that level-appropriate consequences for a failure to follow the Face Covering requirement have been made in each schools' Student Code of Conduct which families acknowledge at the start of school. He said we are all in this together and together we will get through this. Our success is dependent on the continued collaboration and communication between the District and families and we are recommending families need to have a plan in place for child care coverage in the event a closure occurs. He also asked Employees and Parents/Guardians are required to follow their respective Continuum of Screening and inform the PA DOH that you work or child goes to Northwestern Lehigh School District.

J. Holman explained how the Administrators have spent the last week preparing for the switch of the hybrid model and information for the start of school would be going out to parents shortly. She believed that hybrid is the best option at this point and once school begins we would be able to have some experience and data to bring back to the Board. T. Leiser stated that the Board did not make this decision to switch and in his opinion, he would not have switched since there is no data supporting the change. J. Casciano asked about the liability to the District if they decided to open up against the Governor's recommendation. Atty. Moyer said the Governor's office says they issued “guidance” and that it is not “mandated;” however, there has been an uptick of lawsuits and going against the guidance would welcome lawsuits to the District. She explained the Federal liability through the Due Process level as well as State cases. She explained that they are looking to enter an executive order in order to insulate School Districts from liability. She stated that liability could be issued personally to administrators and School Board, and also to the District.

J. Holman said they could reassess on November 3, 2020 for the Marking Period end on November 5th to see if they can reopen Traditional learning. W. Dellicker asked if they could reassess in October. J. Holman said they are not locked into a time period, so they could reassess in October, it would entail planning for the principals and for busses for class sizes and rosters. She also said parents would need to know that social distancing would be 3-6 feet and hybrid is recommended when you cannot get 6 feet of social distancing. W. Dellicker felt it was causing a lot of grief in the communities that the District had lost local control of the schools and realized that they had been planning since June. He asked for the Board's opinion about looking at reopening in October. J. Holman recommended the November date due to the transition for students at the Marking Period switch. She said she would continue to bring data to the Board.

R. Scheffler felt if they switched to Traditional the Governor may force us to switch and could direct a modality of instruction. J. Warfel said it is important to emphasize safety for the students and staff and they are in a no-win situation. He said to be nimble and pivot when they can. He asked how many students are hybrid vs online. J. Holman said there were 57 in Digital Academy out of 500 online students. She said most of the Traditional students moved to hybrid; however, some Traditional moved to online for consistency purposes. T. Leiser stated about 70-75% would be traditional, since it is 500 out of 2,000 students. He asked if private schools have all gone Traditional. J. Holman said she is not sure about all private schools High Schools, mainly Elementary, and mentioned that Circle of Seasons is offering Traditional, Hybrid and Online options. T. Leiser questioned if an Act or law would supersede a proper education. Atty. Moyer said there is a fine line and the District would be in a better position if they follow the state trend for Special Education cases. J. Holman ensured the Board they are offering a quality education with synchronous learning

which will look very different from the online version offered in the Spring, even if they wind up going totally remote. T. Leiser stated that kids with special needs will have challenges more so in the younger grades and felt they may see a gap in learning with the students from Spring to now, in Fall. J. Holman said they will need to be more flexible with those students and the Elementary principals are aware. She said she was trying to make every attempt to get in person instruction which is why they switched to hybrid instead of completely virtual.

W. Dellicker asked about the PIAA decision on Friday, if there were any objections to starting the athletic programs. He said they will see what they come up with on Friday. J. Zimmerman gave the Board an update that the Board of Directors vote on Friday will be to play the Fall season as scheduled beginning on August 24, 2020. He said when the decision is made, the Colonial League will meet on Monday morning for scheduling for as much of the Fall season as possible. He said some schools may not participate and if there is a 5 day or 14-day closure sports and activities will shut down as well. He also said the Marching Band and cheerleaders are allowed on the field with a 250-person capacity outdoors and 25 indoors. A. Rex asked about clubs. J. Zimmerman said clubs are looking different where they may have a virtual production so they may stay within the guidance given and still have students participate. He said it has not been cancelled yet. A. Rex asked if they have enough equipment for that. J. Zimmerman said they have been able to manage it so far and have plans for professional live streams and some creative options available. J. Holman said the biggest impact would be to the band and chorus, since they are switching their practices to outside due to recommendations. J. Zimmerman said they are looking at options to make it happen. He explained that there is no official data for athletics yet; however, there were 130,000 screenings conducted and only 4 positive cases. W. Dellicker explained his frustration with the Governor's recommendations and timeliness. He also expressed his thoughts on the loss of local control. He asked for the other Members' thoughts. M. Piescinski recommended to keep re-evaluating to see where the District is at with the data. R. Scheffler was in support to review this in October or November with data and legal advice. She believed the best education is Traditional but is also concerned about the safety of students. T. Hernandez supports the 5-day model and felt the sooner the better. He believed the data is not warranting the switch and would leave it to the administrators for the timing. J. Casciano supported reevaluating as we go along with changing guidelines. He said he relies on J. Holman and her staff to educate him on what needs to be done and when. He said he supports going back to school as quickly as they can. W. Dellicker explained that his frustration with this issue is in no way associated with the performance of the administrators and with what J. Holman and T. Sosnovik has been able to do with the plans they have created. He wished J. Holman well with the opening of school and wished J. Zimmerman well with the Athletic Programs starting soon.

Consent Agenda utilized for items 3.02-3.06

3.02 Approve and submit the NWLSD Continuity of Education Plan to the Pennsylvania Department of Education.

J. Holman explained how The Continuity of Education Plan is the plan required for submission to the Pennsylvania Department of Education. She mentioned that the Board previously approved one in March and that the plan is required for any remote plans. She said this one has the same template; however, there were significant changes to the expectations, the schedule for all students and grading structure. She said this was a collaborative effort of the administration team and recommended the Board approve the Continuity of Education Plan. W. Dellicker asked if this is only if the District goes 100% remote. J. Holman said yes.

3.03 Approval of the plan to apply to the PA Department of Education for Flexible Instructional Days to include the 2020-21, 2021-22, and 2022-23 school years

L. Stitzel explained how this has been an option for a number of years. She believed with all of the improvements and increase of the number of computers available to students, this would be beneficial. She explained that, in conjunction with the Continuity of Education, the Flexible Instructional Days would be able to give the District the flexibility if the schools are closed. She said they would be considered like a "cyber snow day" and would not need to be made up and would count toward the number of instructional days required. She said if the District was approved, 5 days would be allowed per year for the next 3 years.

3.04 * Approval of agreement with Apex Learning to provide online courses and teaching service options for students in our Digital Academy on an as-needed basis for the 2020-2021 school year

3.05 * Approval of Agreement for Student Assistance Program Liaison Services for the 2020-2021 School Year

3.06 * Approval of Seesaw Agreement effective August 1, 2020 through July 31, 2021 in the amount of \$4,455 pending legal review of the Agreement

Moved: R. Scheffler

Seconded: T. Hernandez

Aye	John Casciano	Aye	Todd Hernandez	Aye	Alan Rex
Aye	Willard Dellicker	Aye	Todd Leiser	Aye	Rachael Scheffler
***	Joseph Fatzinger	Aye	Marci Piescienski	Aye	James Warfel

4. Policy

4.01 First Reading of the Following Policies

First Reading of the following policies:

[816 - Use of Livestream Video on School District Property](#)

[103 - Discrimination/Title IX Sexual Harassment Affecting Students](#)

4.02 Second Reading and Final Approval of the Following Policies:

[305 - Employment of Substitutes](#)

[626 - Federal Fiscal Compliance](#)

Moved: A. Rex

Seconded: T. Hernandez

Aye	John Casciano	Aye	Todd Hernandez	Aye	Alan Rex
Aye	Willard Dellicker	Aye	Todd Leiser	Aye	Rachael Scheffler
***	Joseph Fatzinger	Aye	Marci Piescienski	Aye	James Warfel

5. Operations

Consent Agenda utilized for items 5.01-5.06

5.01 Approval of the bus stops for the 2020-2021 School Year.

A. Oakes mentioned this was a routine annual item and the bus stops would not be listed publicly for security reasons. _

5.02 Approve Brandywine Addendums for 2020-2021 Rates

A. Oakes stated this was for the 2020-2021 van services.

5.03 * Approval of the Addendum to the Brandywine Transportation Agreement related to contractual changes as a result of COVID-19

5.04 * Recommendation to extend cancellation of all Group 3 (Civic & Community Organizations such as churches, theater groups, choral groups, etc.) and Group 4 (Commercial & Out-of-District Organizations) organizations under Policy 707

Recommendation to extend the cancellation of all Group 3 (Civic & Community Organizations such as churches, theater groups, choral groups, etc.) and Group 4 (Commercial & Out-of-District Organizations) organizations under Policy 707

5.05 * Approval of Agreement with WeatherProofing Technologies, Inc. for building roof maintenance for 1 year in the amount of \$16,063.24

5.06 * Approval of Agreement with McClure Company for HVAC maintenance for 1 year in the amount of \$13,550

Moved: M. Piescienski

Seconded: R. Scheffler

Aye	John Casciano	Aye	Todd Hernandez	Aye	Alan Rex
Aye	Willard Dellicker	Aye	Todd Leiser	Aye	Rachael Scheffler
***	Joseph Fatzinger	Aye	Marci Piescienski	Aye	James Warfel

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6. District Finances

Consent Agenda utilized for items 6.01-6.07

6.01 Acceptance of cash donation from the Northwestern Lehigh Educational Foundation in the amount of \$45,000 to assist with online learning in the 2020-21 school year.

J. Holman stated the Foundation made a cash donation to be used to fund the purchase of cameras and microphones for classrooms with synchronous learning and to partially fund the purchase of eLearn21 for online course content. She said this was above and beyond the teacher mini-grants and EITC funds. She thanked the Foundation a great deal and mentioned they were great partners with Northwestern Lehigh School District. W. Dellicker thanked Mr. Wolbert for making the education of our students a little easier.

6.02 * Approval of PLANCON K documents as attached for submittal to PDE

This is a required PLANCON submittal associated with the Bond Refinancing from the spring.

6.03 * Approval of ambulance agreement for services with Northern Valley EMS (NOVA) for the 2020-2021 school year at a rate of \$150 per football game

6.04 * Approval of agreement with Behavioral Health Associates, Lehigh, PA to provide Alternative General Education Programming/Special Education Programming on an as needed basis for the 2020-2021 school year

6.05 * Whitehall-Coplay Agreement

Recommended Action: * Approval of agreement with Whitehall-Coplay School District for Special Education Services for the 2020-2021 school year

6.06 Reports

L. Frisbie recommended the Board receive the following Reports for May and June 2020:

MAY 2020

1. Budget Report
2. Revenues Report
3. Treasurer's Report

Fund 10 General Fund with a beginning balance of \$22,559,204.93, receipts of \$1,824,913.10, disbursements of \$3,136,646.79, leaving a balance of \$21,247,471.24.

Fund 32 Capital Reserve Fund with a beginning balance of \$1,595,727.33, receipts of \$988.26, disbursements of \$0.00, leaving a balance of \$1,597,615.96.

Fund 37 Capital Projects with a beginning balance of \$474,213.47, receipts of \$93.83, disbursements of \$0.00, leaving a balance of \$474,307.30.

Fund 51 Food Service Fund with a beginning balance of \$488.25, receipts of \$10,828.46, disbursements of \$11,118.63, leaving a balance of \$198.08.

4. EIT Report
5. Activity Fund Report
6. Comparison of Prior Year to Current Year Budget to Actual Expenditures by Object Report

JUNE 2020

1. Budget Report
2. Revenues Report
3. Treasurer's Report
Fund 10 General Fund with a beginning balance of \$21,247,471.24, receipts of \$3,618,986.14, disbursements of \$5,308,159.47, leaving a balance of \$19,558,297.91.
Fund 32 Capital Reserve Fund with a beginning balance of \$1,596,715.59, receipts of \$900.37, disbursements of \$0.00, leaving a balance of \$1,597,615.96.
Fund 37 Capital Projects with a beginning balance of \$474,307.30, receipts of \$103.56, disbursements of \$0.00, leaving a balance of \$474,410.86.
Fund 51 Food Service Fund with a beginning balance of \$198.08, receipts of \$5,971.06, disbursements of \$5,970.52, leaving a balance of \$198.62.
4. EIT Report
5. Activity Fund Report
6. Comparison of Prior Year to Current Year Budget to Actual Expenditures by Object Report

6.07 Approval of the following bills as listed for payment:

The Board approved bills to be paid from the following funds:

1. Fund 10 General Fund
2. Fund 32 Capital Reserve
3. Fund 37 Capital Projects
4. Fund 51 Food Service Fund
5. Fund 58 Tiger Concession
6. Procurement Card

Invoices that were paid included expenses occurred in 2019-2020 and 2020-2021 school years. L. Frisbie explained there are two sets in July and August and the attachments to the agenda were separated by school year.

Moved: A. Rex

Seconded: J. Warfel

Aye	John Casciano	Aye	Todd Hernandez	Aye	Alan Rex
Aye	Willard Dellicker	Aye	Todd Leiser	Aye	Rachael Scheffler
***	Joseph Fatzinger	Aye	Marci Piescienski	Aye	James Warfel

7. Other Reports

7.01 Foundation Report

L. Stitzel gave an update for the Foundation. She said the annual Golf Tournament was completed and the Foundation had hired a Part Time Development Director to help fundraise. DJ Wolbert thanked L. Frisbie for her participation at the Golf Tournament and congratulated A. Oakes for winning the Tournament. He said the new Development Director will be a very important role to enhance the learning opportunities at Northwestern Lehigh. He said there is more to follow with changes and advancements. W. Dellicker thanked DJ Wolbert for attending the Meeting and for all he does for the District.

7.02 Committee Reports as follows:

- Intermediate Unit

J. Warfel said there was a routine meeting on Monday evening. He said the IU announced they were able to keep Partial Hospitalization and secure programs through December 31, 2020.

- Lehigh Career & Technical Institute
A. Rex said the next meeting will be the 26th of August. He mentioned they will be working on their Reopening Plan next week and 650 students would not be attending from Allentown School District. He said there were lots of challenges they were facing. He mentioned their last meeting was on June 24th.
- Lehigh Carbon Community College
W. Dellicker stated that Barb Kistler would be coming in the future to give an update on LCCC.
- Recreation Commission
T. Hernandez said the fields were ready and some Summer and Fall Sports have started. He also said the walking path is completed and they will be adding to it as time progresses.

The CLIU June 2020, LCCC July 2020, and LCTI May 2020 Board Meeting Minutes were shared with the Board.

8. Old Business

None at the time.

9. New Business

9.01 Resignation Announcement

M. Piescienski read a letter to the Board regarding her resignation effective September 1, 2020 due to her residency relocation. W. Dellicker said it had been a difficult last few Meetings for her leading up to this point and thanked her for having the best of the students at heart. He wished her well in her new community and knows that Northwestern Lehigh has always been the center of her life. J. Holman stated how Marci has always been such a good Board Member and thanked her for her service. She wished her well. The rest of the Board Members each wished her well with her new endeavors. J. Holman mentioned since her resignation is effective September 1, 2020, the Board would need to accept the resignation at the September Board Meeting and appoint a Treasurer. She said she would bring a proposed plan to fill the vacancy at the Board at the September 2, 2020 Workshop Meeting; however, the Board will need to appoint a treasurer before the new appointment. W. Dellicker asked T. Hernandez to receive names of Board Members interested in the position to bring back at the September Workshop Meeting.

10. Communications

10.01 Courtesy of the Floor

M. Baker said she appreciated the administration sharing the challenges with the ever-changing guidelines. She said she agreed with Mr. Dellicker that Northwestern Lehigh was lumped together with Allentown for Lehigh County data. She stated she was shocked that the School Board was not included in the decision. She said 75% of people still want Traditional learning and if the students are not in school then they will be in daycare. She felt that Traditional would be legal since the District was giving parents the option to choose online, if they did not feel comfortable sending their children to school. She asked that we keep the students in sports, since the social aspect of school is very important. She also mentioned that she hopes no student would be on the bus for longer than one hour.

W. Dellicker said there had been no decision made to open schools in October, it was only mentioned as a what-if statement. He said the District is under an approved plan to go hybrid until the end of the marking period.

10.02 Communications / Notes for the Board from John Casciano, Secretary

W. Dellicker said he had received a letter from Circle of Seasons President of Trustees looking for renewal of their Charter School. J. Holman said she sent a memo to J. Moyer to start the process of the renewal. She said that she will advise the time frame.

10.03 Administrative / Building Sharing

All Administrators sent their best wishes to M. Piescienski upon her resignation of the Board.

W. Dovico stated the Summer had been a challenge but wanted to thank the office staff, custodians and maintenance for all of their work over the summer and their adjustments to changes.

M. Pulli echoed W. Dovico's comments saying it was a team effort.

J. Nederostek announced the District was awarded \$20,000 through the PS LCB Grant which will go toward a driving simulator and fatal vision goggles in order to teach students of the dangers of drinking and driving.

J. Berlet echoed W. Dovico's comments on everyone helping to get ready for the new school year.

A. Oakes thanked the Administrators for working together over the Summer and said he would let his staff know about the appreciative comments.

A. Edmonds welcomed A. Csrenko and sent her best wishes to D. Allen on his retirement.

A. Yadush thanked the Administrators for all of their support.

L. Matika expressed her gratitude to the Administrators.

J. Holman explained to Mrs. Baker that they do look at local data, but even with the local data, they still do not meet the metric required. She said the Administration team has been working since June to prepare for the 2020-2021 School year and look at every possible option for academics and athletics. She said they will continue to look at the metrics. She mentioned how the Administrators started working in June toward a Traditional Model and quickly pivoted to blended and she cannot wait to see the students back again, whether online or in the buildings. She also said she is looking forward to seeing all of the staff returning to us next week.

10.04 Board Member Sharing

Board Members sent their best wishes to the retirees, M. Piescienski and the administrators for a successful 2020-2021 school year.

R. Scheffler complimented the appearance of the grounds.

T. Leiser wished L. Matika the best in recruiting for the open positions from the retirees. He also gave some statistics on Flu cases from last September to March saying there were 129,912 positive flu cases in Pennsylvania. He said during the last 5 months there were 122,605 positive COVID cases in Pennsylvania. He said there were 7,000 less COVID cases than Flu cases. He said the positive incident was at 35% of tests, at its peak last year, and currently at 8% of tests and testing a whole lot more. Lehigh County was at 4,794 positive Flu cases last year and has 5,025 COVID cases. He is questioning the benchmarks and believes they are not set correctly.

M. Piescienski said the upcoming school year is going to be different. She said she considers Northwestern Lehigh home and family.

10.05 Meeting Announcements

Special Board Meeting was held on July 22, 2020 at 7:00 PM, virtually

Executive Session for Personnel will be held July 22, 2020 after the Special Board Meeting, virtually.

Workshop Meeting was held on August 5, 2020 at 7:00 PM, virtually

Workshop Meeting will be on September 2, 2020 at 7:00 PM

Executive Session for Personnel will be on September 2, 2020 after the Workshop Meeting

Board Meeting will be September 16, 2020 at 7:00 PM

11. Adjournment

Upon motion by A. Rex, seconded by R. Scheffler, the meeting was adjourned at 9:38 PM.

Respectfully submitted,

John Casciano, Secretary
By J. Partenio, Assistant Secretary