

SUMMER APPLICATION FOR PART-TIME AND SEASONAL EMPLOYMENT

***Must be a Cheektowaga resident. PLEASE NOTE: This application cannot be submitted electronically.**

ADDRESS: _____

TELEPHONE: _____ CELL PHONE: _____ ZIP CODE: _____

Are you under age 18? If so, state your age

Do you have a Social Security # Yes/No Do you have a work permit?

(PLEASE NOTE: IF ACCEPTED FOR EMPLOYMENT, you must have your social security number BEFORE you can be paid. If you are under The age of 18, you must have a Work Permit, which can be obtained through your High School.)

Date available for work? _____ E-mail Address: _____

Have you ever been employed by the Town of Cheektowaga, either on a part-time, seasonal or full-time basis (Yes or No) . If yes, please state department(s) and years(s)

Previous Employment: (list name of employer/address/job title)

Are you currently employed? Please list where, your supervisors name and phone number.

If yes, how many hours per week do you work? Will it conflict with a job we may offer to you?

Have you ever been convicted of a crime? Yes NO If yes, please give details

REFERENCES: (personal and/or professional)

	Name	Address	Zip Code	Phone #
1.				
2.				
3.				

EDUCATION:	School	Location
High School		Graduation Year
College		Degree

Other: (Technical School, Special Training Course, i.e. First Aid, CPR, etc.) PLEASE ATTACH A COPY OF YOUR CERTIFICATION CARDS

Do you have a valid driver's license? _____ Do you have experience in standard transmission? _____

If yes, please list type of class and motorist I.D. #

Please state whether you have any personal experience, training, special interests, hobbies, volunteer experience, or responsibilities

which, in your judgment, particularly fits you for this specific employment: (ex. Audio/visual experience, baby-sitting, school sport teams, internships, computer skills, music abilities, etc.) The more you tell us about yourself, the better idea we'll have about how your talents/interests can best be utilized.

How many hours per week could you work (maximum 40)?

**** PLEASE NOTE:** High school students not meeting the minimum work/volunteer experience criteria will be limited to working 19 hours per week. All applicants will be subject to a background check.

FOR ALL POSITIONS, YOU WILL BE EXPECTED TO ATTEND STAFF TRAINING (date determined by supervisors). Additional training may be required, alternative dates and times to be announced. Will you require any days off from work for vacations, graduations, college orientation, etc. that you are aware of at this time? If yes, please list them:

BASKETBALL _____

SOFTBALL OFFICE PERSONNEL _____

Shifts are typically between 2-6pm, 5-9p.m. and/or weekends from 9am-1pm
Position involves answering questions and calls regarding Softball, updating scores and standings, communicating schedule changes with teams. Supervising daily Spring through Summer.

SOCCER INSTRUCTOR _____ (evenings & weekends)

GYMNASTICS _____

PLAYGROUND ROTATION TEAMS: July 6th-August 14th - **You must be available to work the entire 6 weeks.**

Shifts are Monday thru Friday 9:30am-4:00pm. Some evening and weekend work may be required. If you are applying for a supervisor position, you must have a clean driving record. This position is for outgoing and self-motivated individuals who like to work with children. You will be traveling to several locations throughout the day to provide 90 minutes of activities to all children in attendance. There are two required training days. July 1st and July 2nd, times to TBA.

ROTATION SUPERVISOR _____ (resume required) ROTATION ATTENDANT _____

SUMMER DAY CAMP STAFF (Camp Alexander, Camp Dartwood)
(** RESUME REQUIRED) camp dates: July 6th -August 13th, 2021-Must Be Able to Work the Entire 6 Weeks. _____
A ~~six~~-week summer day camp program, working as a camp counselor supervising youth ages 4-12. There are opportunities to work with youth with special needs. Monday-Friday, 8:15 a.m. - 4:00 p.m.
Summer Day Camp - After Camp Staff 3:30pm-5:30pm _____ Day Camp Training Date-July 1st, 2021

CONSERVATION CORPS _____

A summer work program dealing with construction and maintenance of nature trails, general landscaping and beautification projects, in addition to participation in environmental education sessions.

CREW SUPERVISORS _____ (**resume required)
(Supervises a crew of Youth Participants)

YOUTH PARTICIPANT _____
(16 to 18 years of age)

POOL SUPERVISOR _____ HEAD LIFEGUARD _____
(**Resume required, must have valid Lifeguard Training/First Aid & CPR/AED for the Professional Rescuer)

*LIFEGUARD _____
Pool Preference: Town Park _____ Maryvale _____ Dingens _____
Work Shift: Town Park 9:30am-3pm _____ 2:30pm-8pm _____ Maryvale/Dingens 10:30am-6:30pm _____ (Times may be adjusted)
WEEKEND HOURS 12:00PM-6:00PM ALL POOLS

LIFEGUARD APPLICATIONS MUST PROVIDE A CURRENT COPY OF LIFEGUARD TRAINING/FIRST AID & CPR/AED FOR PROFESSIONAL RESCUERS. CERTIFICATIONS MUST BE ATTACHED TO APPLICATION PRIOR TO HIRING. A LETTER OF PROOF IS NO LONGER ACCEPTABLE.
***CPR/AED CERTIFICATION IS ONLY GOOD FOR ONE YEAR WHEN USED FOR LIFEGUARDING IN ERIE COUNTY.**

*BATHHOUSE ATTENDANT _____
Pool Preference: Town Park _____ Maryvale _____ Dingens _____
Work Shift: Town Park 9:30am-3pm _____ 2:30pm-8pm _____ Maryvale/Dingens 10:30am-6:30pm _____ (Times may be adjusted)
WEEKEND HOURS 12:00PM-6:00PM ALL POOLS

WEEKEND HOURS 12:00PM-6:00PM ALL POOLS

*YOU WILL BE EXPECTED TO WORK ON WEEKENDS, HOLIDAYS AND EVENINGS.

****IF THE POSITION THAT YOU ARE APPLYING FOR REQUIRES A RESUME, PLEASE ATTACH IT TO THIS APPLICATION.**

CERTIFICATION: I hereby acknowledge that all statements on this application are true, and authorize investigation of the same. Please be advised that I will not be able to work for the Town of Cheektowaga beyond _____

SIGNATURE _____ DATE _____
(Month and Date)

The best opportunities are available
to qualified applicants who apply prior to Friday, April 9th, 2021.
RETURN TO:
PERSONNEL DEPARTMENT
Cheektowaga Town Hall
3301 Broadway
Cheektowaga, NY 14227

Town of Cheektowaga Youth and Recreation Department is now hiring! We are hiring Seasonal, and Part-Time positions, for several programs throughout the Summer, and beyond. Cheektowaga Residents will receive first preference for employment

Conservation Corps. (Ages 16+)

Maintain and improve trails and nature walks at Stiglmeier Park

Certified Lifeguards (Ages 16+)

Teach swim lessons and guard at one of our three pools.

Bathhouse Attendants (Ages 15+)

Complete pool-related maintenance and interact with pool patrons

Camp Counselors (Ages 16+)

Lead and support our youth day campers in several engaging activities this Summer.

This is a great opportunity for those who may want to teach/work with kids in the future!

Recreation Attendants (Ages 16+)

Supervise our program participants at our playground sites. Create crafts, engage in recreational activities, and facilitate fun!

Seasonal Event Staff (Ages 16+)

We have several exiting special events throughout the year, and could use your help when running these activities, such as: Summer Concert Series, our Winter Celebration at Stiglmeier Park, several Holiday-themed activities, and exciting summer fun!

Coaching Opportunities (Ages 16+)

We offer Youth basketball, soccer, lacrosse, gymnastics, hockey, ice skating, and more!

We are always looking for hard-working and enthusiastic individuals, to help make our programs even better. Visit <https://tocny.org/departments/youth-recreational-services/> to find our application on-line, or contact our office at 897-7207, if you have any questions!

TOWN OF CHEEKTOWAGA YOUTH & RECREATIONAL SERVICES DEPARTMENT

AUTHORIZATION FOR CONDUCTING
CRIMINAL HISTORY AND SEX OFFENDER BACKGROUND CHECKS
FOR APPLICANTS SEEKING A JOB WITH THE TOWN OF CHEEKTOWAGA
YOUTH AND RECREATIONAL SERVICES DEPARTMENT

The Town of Cheektowaga has established a written policy that requires that the Youth and Recreational Services Department must conduct various background checks, including criminal history and Sex Offender Registry checks, on all applicants for all positions (full-time and part-time) in this department. Some of these checks are required by State law; others have been recommended by the State Comptroller's Office. All applicants are required to provide the following information and sign this authorization as part of the application for a job.

FULL (Proper) NAME _____
Also known as _____
Maiden Name _____
Other Names known by in the past 10 years _____

ADDRESS _____

If less than 5 years, at the current address, please provide the previous address(es):

HOME PHONE _____ CELL PHONE _____
SSN _____ DATE OF BIRTH _____

DRIVER'S LICENSE NUMBER _____ ISSUING STATE _____

Do you authorize the Town of Cheektowaga to conduct background checks as follows?

- Criminal history background check
- U.S. Department of Justice Sex Offender Registry
- NYS Division of Criminal Justice Services Sex Offender Registry
- NYS Child Abuse and Maltreatment Registry

YES _____ NO _____

Do you authorize the Town of Cheektowaga to verify all of the information supplied on your application?

YES _____ NO _____

PRINT YOUR NAME _____

SIGN HERE (Parent/Guardian if applicant is under the age of 18)

DATE _____

ALL INFORMATION OBTAINED WILL BE KEPT CONFIDENTIAL