

**Reorganizational Meeting of the Board of Education
Tuesday, July 3, 2018
Irma Czubaj Board of Education Room, Woodrow Wilson Elementary School**

Page 2990

Pledge of Allegiance

Pledge

Meeting was called to order by the Board President

Roll Call: Claire Ferrucci – President
 Debra Smith – Vice President
 Sandra Kuzara
 Denise McCowan
 Gary Sieczkarek
 Zachary Smith
 David Vohwinkel

Roll Call

Motion by S. Kuzara seconded by D. McCowan to appoint Andrea L. Galenski as Clerk Pro-Tem.

Clerk Pro-Tem

Motion Carried 7 Ayes 0 Noes 0 Absent 0 Abstain

The Oath of Office was administered to Claire Ferrucci and Gary Sieczkarek, as a member of the Board of Education beginning July 3, 2018 through June 30, 2023 by the Clerk Pro-Tem.

Oath of Office
Ferrucci,
Sieczkarek

Nominations were taken for the office of President of the Board.

Nominate
President

Motion by D. McCowan seconded by S. Kuzara that the following resolution be adopted:

RESOLVED, that Claire Ferrucci be elected President of the Board of Education for the ensuing year ending June 30, 2019.

Motion Carried 5 Ayes 2 Noes 0 Absent 0 Abstain (Sieczkarek, Z. Smith)

The Oath of Office was administered to the new President at this time by the Clerk Pro-Tem.

Oath of Office
President

Nominations were taken for the office of Vice-President of the Board.

Nominate
Vice President

Motion by S. Kuzara seconded by C. Ferrucci that the following resolution be adopted:

RESOLVED, that Debra Smith be elected Vice President of this Board of Education for the ensuing year ending June 30, 2019.

Motion Carried 6 Ayes 1 Noes 0 Absent 0 Abstain (Z. Smith)

Motion by D. Vohwinkel seconded by D. McCowan that Dawn Kross be appointed as District Clerk for the ensuing year ending June 30, 2019 at the annual salary provided in the budget.

District Clerk
Kross

Motion Carried 7 Ayes 0 Noes 0 Absent 0 Abstain

Motion by D. Smith seconded by G. Sieczkarek, that Linda Hybicki be appointed as District Treasurer for the ensuing year ending June 30, 2019, at the annual salary identified in the Terms of Employment.

District
Treasurer
Hybicki

Motion Carried 7 Ayes 0 Noes 0 Absent 0 Abstain

Motion by G. Sieczkarek seconded by D. McCowan, that Debra Smith be authorized and designated as Deputy Treasurer (Alternative Officer) to sign District checks in the absence of the Treasurer.

Deputy
Treasurer
D. Smith

Motion Carried 5 Ayes 0 Noes 0 Absent 0 Abstain

The Oath of Office was given to the new Vice-President, District Clerk and Deputy Treasurer at this time by the President of the Board of Education. District Treasurer and Superintendent received their Oath of Office during business hours in the District Office.

Oaths, VP,
Clerk, Deputy
Treasurer and
Supt.

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Tuesday, July 3, 2018
Irma Czubaj Board of Education Room, Woodrow Wilson Elementary School**

Page 2991

Motion by D. McCowan seconded by S. Kuzara to suspend the reading of each appointment and approve the following appointments for the 2018-2019 school year.

Approve
Appointments

School Physician:

Dr. Kimberly Prise from Forestream Pediatrics

School
Physician

School Attorney:

Scott Horton, Horton Law PLLC
Bond, Schoeneck & King, PLLC.
Ryan Everhart - Special Education Attorney - Hodgson, Russ, Andrews,
Woods and Goodyear

School
Attorney

Secretary to the Superintendent:

Dawn Kross

Secretary to
Supt.

Auditors:

Bonadio & Co., LLP

Auditors

Bank Depository:

M & T Bank, J.P. Morgan Chase Bank, HSBC Bank, Key Bank, NYLAF (New York Liquid Asset Fund), and Signature Bank of New York.

Banks

Date and Hour of Meetings:

Third Tuesday, of each month, 6:30 p.m. for the regular meetings, and Work Sessions will take place on the first Monday of the following months beginning at 6:30 p.m.: November, February, March.

Meetings

Official Newspaper:

Cheektowaga-Bee

Newspaper

Purchasing Agent:

Wayne Drescher

Purchasing
Agent

Internal Claims Auditor:

Erie 1 BOCES Central Claims Auditor

Internal
Claims
Auditor

Establishment of Petty Cash Funds:

Mrs. Angela Byczkowski- TR \$50.00
Mrs. Terri Janowski- WW \$50.00
Mrs. Cindy Tymorek – JFK High School \$50.00
Mrs. Karen Gasiorek - JFK Middle School \$50.00
Ms. Melissa Schultz - Buildings and Grounds - \$50.00
Ms. Mary Brucz - School Lunch Program - \$50.00
Mrs. Linda Hybicki – District Office - \$200.00

Petty Cash

Establish Mileage Reimbursement rate: (last year \$.54)

Established rate as of January 2017 by the IRS is **\$.545**

Mileage

Members of the Committee on Special Education/504:

Jacquelyn Fowler, Chairperson
Nick Gerard, School Psychologist
Lisa Branecki, Nicole Kuna, and Kayla Small, Speech Pathologists as appropriate
Dr. Prise, School Physician – when requested by the parent
Parent of the child
General Education Teacher of the child
Special Education Teacher as assigned
Amy Schulz, Occupational Therapist as appropriate
Karen Durawa, or Deb Robida, Physical Therapists as appropriate
Michaelene Bernas, Joanne Wilton and Jessica Stiglmeier, Social Workers as appropriate

CSE/504

**Reorganizational Meeting of the Board of Education
Tuesday, July 3, 2018
Irma Czubaj Board of Education Room, Woodrow Wilson Elementary School**

Page 2292
CPSE

Committee on Preschool Special Education:

Jacquelyn Fowler, Chairperson
Parent of the child
General Education Teacher as appropriate
Special Education Teacher or Provider
Representative from Erie County
Representative from the agency, which conducted the evaluation

Local Educational Agency Representatives (LEA):

Jacquelyn Fowler and Nick Gerard

LEA

Voting Delegate for NYSSBA Convention October 25-27, 2018

Board
Member
Delegates

Denise McCowan

Alternate Voting Delegate for NYSSBA Convention October 25-27, 2018

Claire Ferrucci

ECASB Delegate Assembly Representative: Denise McCowan

ECASB Delegate Assembly Alternate: Claire Ferrucci

ECASB Budget & Finance Team Representative: Denise McCowan

ECASB Budget & Finance Team Alternate: David Vohwinkel

ECASB Legislative Team Representative: Gary Sieczkarek

ECASB Legislative Team Alternate: Denise McCowan

National Affiliate Advocacy Network: Sandy Kuzara

**LEA DP (Local Education Agency Designated Person) for compliance with AHERA
(Asbestos Hazard Emergency Response Act) requirements for asbestos:**

Joseph Goodrow

AHERA

School and Municipal Energy Cooperative (SMEC):

Joseph Goodrow

SMEC

Medicaid Compliance Officer:

Jacquelyn Fowler

Medicaid
Compliance
Officer

Records Retention, Access, and Disposition Officer:

Dawn Kross

Records
Retention

Title IX Compliance Officer:

Andrea L. Galenski

Title IX

Harassment/Sexual Harassment Officer:

Wayne Drescher

Harassment
Officer

Self Funded Workers Compensation:

Linda Hybicki, District Treasurer

Workers
Comp

Appointing Officer - Civil Service

Wayne Drescher, School Business Manager

Civil Service

Representative to New York School Insurance Reciprocal (NYSIR)

Wayne Drescher, School Business Manager

NYSIR

Motion Carried 7 Ayes 0 Noes 0 Absent 0 Abstain

**Reorganizational Meeting of the Board of Education
Tuesday, July 3, 2018
Irma Czubaj Board of Education Room, Woodrow Wilson Elementary School**

Page 2293

Motion by D. Smith seconded by D. Vohwinkel that Wayne Drescher, School Business Manager be authorized to certify all payrolls during the fiscal year ending June 30, 2019.

Certify
Payrolls

Motion Carried 7 Ayes 0 Noes 0 Absent 0 Abstain

Motion by D. McCowan seconded by S. Kuzara that the following resolution be adopted:

Authorize
Investments

BE IT RESOLVED, that the School District Treasurer is authorized and directed to invest idle funds as guided by Policy 5220.

Motion Carried 7 Ayes 0 Noes 0 Absent 0 Abstain

Motion by D. Smith seconded by D. Vohwinkel, that upon the recommendation of the Superintendent, the following resolution be adopted:

Authorize
Borrowing

BE IT RESOLVED, that the President of the Board of Education be authorized to sign the necessary documents enabling the District to borrow up to \$4,000,000.00 (four million dollars) in Revenue Anticipation Notes or Tax Anticipation Notes at such time as the Treasurer notifies the President of the Board and Superintendent that such borrowing is immediately required in order to meet the ordinary and necessary operations of the District.

Motion Carried 7 Ayes 0 Noes 0 Absent 0 Abstain

Motion by S. Kuzara seconded by D. McCowan, that the Superintendent be authorized to approve budget transfers, up to **\$10,000** for the ensuing fiscal year, ending June 30, 2019.

Approve
Budget
Transfers

Motion Carried 7 Ayes 0 Noes 0 Absent 0 Abstain

Motion by D. McCowan seconded by D. Smith, that the District Treasurer be bonded in the total amount of at least **\$100,000** and that such be secured by the District Clerk and that the Business Manager shall file a copy of such insurance policy.

Bond
Treasurer

Motion Carried 7 Ayes 0 Noes 0 Absent 0 Abstain

Motion by S. Kuzara seconded by D. McCowan, that the Board Member designated to substitute for District Treasurer, in her absence, be bonded also.

Bond
Substitute
Treasurer

Motion Carried 7 Ayes 0 Noes 0 Absent 0 Abstain

Motion by D. Vohwinkel seconded by Z. Smith, that this Board of Education re-adopt the Board of Education Policies and Code of Ethics as changed and revised during the past fiscal year.

Re-Adopt
Policies &
Code of Ethics

Motion Carried 7 Ayes 0 Noes 0 Absent 0 Abstain

Motion by D. McCowan seconded by D. Vohwinkel, that this Board of Education re-adopt the Student Code of Conduct and Attendance Policy as changed and revised during the past fiscal year.

Approve
Attendance
Policy and Re-
Adopt Code of
Conduct

Motion Carried 7 Ayes 0 Noes 0 Absent 0 Abstain

Motion by S. Kuzara seconded by Z. Smith, that this Board of Education re-adopt the Wellness Policies on Physical Activity and Nutrition.

Re-Adopt
Wellness
Policies

Motion Carried 7 Ayes 0 Noes 0 Absent 0 Abstain

Motion by G. Sieczkarek seconded by D. McCowan, that all existing committees of the Board of Education be abolished.

Abolish
Committees

Motion Carried 7 Ayes 0 Noes 0 Absent 0 Abstain

**Reorganizational Meeting of the Board of Education
Tuesday, July 3, 2018
Irma Czubaj Board of Education Room, Woodrow Wilson Elementary School**

Page 2294

The President of the Board has the authority to appoint Board Members to the following Committees, which are used on a regular basis.

Appoint
Committee
Members

Buildings and Grounds Committee: Zachary Smith

Interviewing Committee: Sandra Kuzara

Audit Committee: David Vohwinkel

Motion by D. McCowan seconded by D. Smith to approve the new committee members as outlined above for the 2018-19 school year.

Motion Carried 7 Ayes 0 Noes 0 Absent 0 Abstain

Motion by D. Smith seconded by D. Vohwinkel, that the Superintendent of Schools be authorized to pay necessary expenses incurred including those for transportation, salaries and equipment, for the fiscal year ending June 30, 2018 after the original purpose of other appropriations have been fulfilled.

Appropriation
Transfers

Motion Carried 7 Ayes 0 Noes 0 Absent 0 Abstain

Motion by D. McCowan seconded by D. Vohwinkel, to participate in the BOCES co-operative bids for 2018-2019 school year for the following items:

BOCES Bids

1. office and art supplies
2. audio-visual equipment and TV supplies
3. micro computer supplies & equipment and software
4. motor fuel (gasoline & diesel fuel)
5. waste removal & disposal
6. Co-operative supplies & equipment for asbestos inspection
7. BOCES Bread & Milk Products Bid
8. Cafeteria and Paper Products

Motion Carried 7 Ayes 0 Noes 0 Absent 0 Abstain

Motion by S. Kuzara seconded by D. Vohwinkel, to appoint Norine Godzich as Controller for the Student Activities Account and Susan Kempa as Central Treasurer for the Student Activities Account for the John F. Kennedy HS and MS for the 2018-19 school year. Compensation as per the Clerical Contract.

Student
Activities

Motion Carried 7 Ayes 0 Noes 0 Absent 0 Abstain

Motion by D. Smith seconded by D. Vohwinkel, THAT

SAVE

WHEREAS, Chapter 181 of the laws of 2000 ("Safe Schools Against Violence in Education Act" hereinafter, "the Act") requires that courts throughout New York State notify school districts where a student is enrolled of the student criminal conviction, youthful offender adjudication, or adjudication and placement as a juvenile delinquent; WHEREAS, school districts are required by the Act to appoint a "designated educational official" to receive such notification from the courts and to coordinate the student's participation in programs which may exist in the school district or community, including; non-violent conflict resolution programs, peer mediation programs and youth courts, extended day programs and other school violence prevention and intervention programs;

IT IS HEREBY MOVED by D. Smith, seconded by D. Vohwinkel, that upon the recommendation of The Board of Education, Andrea L. Galenski, be hereby appointed as the "designated educational official" for the Cheektowaga-Sloan UFSD to act pursuant to Criminal Procedure Law §§ 380.90, 720.35 and Family Court Act §§ 301.2(17), 380.1.

Motion Carried 7 Ayes 0 Noes 0 Absent 0 Abstain

**Reorganizational Meeting of the Board of Education
Tuesday, July 3, 2018
Irma Czubaj Board of Education Room, Woodrow Wilson Elementary School**

Page 2295

Motion by D. McCowan seconded by D. Vohwinkel, THAT

Hearing
Officers

WHEREAS, the Board of Education of the Cheektowaga-Sloan Union Free School District from time to time receives requests to hold hearings pursuant to either Section 71 or 73 of the Civil Service Law; and

WHEREAS, the Board of Education has determined that when requested, hearings held pursuant to either Civil Service Law Section 71 or 73 shall be conducted by an impartial hearing officer;

NOW THEREFORE BE IT RESOLVED THAT the Board of Education does hereby appoint **Daniel J. D'Amico, Esq., and Lindsay A. Menasco, Esq.** of Erie 1 BOCES Labor Relations Services as its designated impartial hearing officers under Civil Service Law Section 71 and 73 for the purpose of conducting such hearings as may be necessary under those statutes for the duration of the 2018-2019 fiscal year; and

BE IT FURTHER RESOLVED THAT, Daniel J. D'Amico, Esq., and/or Lindsay A. Menasco, Esq., as applicable, is to make a record of each such hearing which, together with his/her written findings of fact and recommendations on each matter, shall be referred to the Board of Education, for review and decision, and be it further resolved that Erie 1 BOCES Labor Relations Service be paid its usual and customary fee for services rendered in these matters.

Motion Carried 7 Ayes 0 Noes 0 Absent 0 Abstain

Motion by D. Smith seconded by D. Vohwinkel, to adjourn this meeting at 7:03 p.m.

Adjourn

Motion Carried 7 Ayes 0 Noes 0 Absent 0 Abstain

Respectfully submitted,



Andrea L. Galenski
Superintendent of Schools