

**Reorganization Meeting of the Board of Education VIA Teleconference
Tuesday, July 7, 2020
6:30 p.m.**

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Pledge

Pledge of Allegiance

The Vice President of the Board called the meeting to order.

Roll Call

Roll Call: Gary Sieczkarek – Vice President
Stephanie Dombrowski
Claire M. Ferrucci
Denise McCowan
Zachary Smith
Jeffery Stewart

Clerk Pro-Tem

Motion by J. Stewart seconded by D. McCowan to appoint Andrea L. Galenski as Clerk Pro-Tem.

Motion Carried 6 Ayes 0 Noes 0 Absent 0 Abstain

The Oath of Office was administered to Stephanie Dombrowski and Wesley Schlossin as members of the Board of Education beginning July 7, 2020 through June 30, 2025 by the Clerk Pro-Tem.

Oath of Office
Dombrowski
& Schlossin

Motion by C. Ferrucci seconded by S. Dombrowski, to go into Executive Session at 6:35 p.m. for collective bargaining negotiations; and Matters leading to the appointment of particular people.

Executive
Session

Motion Carried 7 Ayes 0 Noes 0 Absent 0 Abstain

Motion by Z. Smith seconded by W. Schlossin, to adjourn from Executive Session and resume regular order of business at 8:11 p.m.

Motion Carried 7 Ayes 0 Noes 0 Absent 0 Abstain

Nominate
President

Nominations were taken for the office of President of the Board

Motion by G. Sieczkarek seconded by Z. Smith that the following resolution be adopted:

RESOLVED, that Denise McCowan be elected President of the Board of Education for the ensuing year ending June 30, 2021.

Motion Carried 7 Ayes 0 Noes 0 Absent 0 Abstain

Oath of Office
President

The Oath of Office was administered to the new president of the board by the Clerk Pro-Tem.

Nominations were taken for the office of Vice-President of the Board of Education.

Nominate
Vice President

Motion by S. Dombrowski seconded by D. McCowan that the following resolution be adopted:

RESOLVED, that Claire M. Ferrucci be elected Vice President of this Board of Education for the ensuing year ending June 30, 2021.

Motion Carried 5 Ayes 1 Noes 0 Absent 1 Abstain

Motion by Z. Smith seconded by C. Ferrucci that Dawn Kross be appointed as District Clerk for the ensuing year ending June 30, 2021 at the annual salary provided in the budget.

District Clerk
Kross

Motion Carried 7 Ayes 0 Noes 0 Absent 0 Abstain

Motion by G. Sieczkarek seconded by S. Dombrowski, that Linda Hybicki be appointed as District Treasurer for the ensuing year ending June 30, 2021, at the annual salary identified in the Terms of Employment.

District
Treasurer
Hybicki

Motion Carried 7 Ayes 0 Noes 0 Absent 0 Abstain

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Motion by G. Sieczkarek seconded by S. Dombrowski, that Claire M. Ferrucci be authorized and designated as Deputy Treasurer (Alternative Officer) to sign District checks in the absence of the Treasurer.

Deputy
Treasurer
Ferrucci

Motion Carried 7 Ayes 0 Noes 0 Absent 0 Abstain

Oaths, VP,
Clerk, Deputy
Treasurer,
Treasurer &
Supt.

The Oath of Office was given to the new Vice-President, District Clerk and Deputy Treasurer. District Treasurer and Superintendent received their Oath of Office during business hours in the District Office.

Motion by G. Sieczkarek seconded by C. Ferrucci to suspend the reading of each appointment and approve the following appointments for the 2020-2021 school year.

Approve
Appoint-
ments

School Physician:

Dr. Kimberly Prise from Forestream Pediatrics

School
Physician
School
Attorney

School Attorney:

Scott Horton, Horton Law PLLC.
Bond, Schoeneck & King PLLC.
Ryan Everhart - Special Education Attorney – Hodgson Russ LLP.

Secretary to the Superintendent:

Dawn Kross

Secretary to
Supt.

Auditors:

Bonadio & Co., LLP

Auditors

Bank Depository:

M & T Bank, J.P. Morgan Chase Bank, HSBC Bank, Key Bank, NYLAF (New York Liquid Asset Fund), and Signature Bank of New York.

Banks

Date and Hour of Meetings:

Third Tuesday, of each month, beginning at 6:30, except for the following months, August 2020 – the meeting will take place on August 25, 2020; February 2021 - the meeting will take place on February 23, 2021; and June 2021- the meeting will take place on June 22, 2021.

Meetings

Official Newspaper:

Cheektowaga-Bee

Newspaper

Purchasing Agent:

Wayne Drescher

Purchasing
Agent

Internal Claims Auditor:

Erie 1 BOCES Central Claims Auditor

Internal
Claims
Auditor

Establishment of Petty Cash Funds:

Mrs. Angela Byczkowski- TR \$50.00
Ms. Wendy Thielke- WW \$50.00
Mrs. Nancy Bzibziak – JFK High School \$50.00
Mrs. Julie DeVorchik - JFK Middle School \$50.00
Ms. Melissa Schultz - Buildings and Grounds - \$50.00
Ms. Mary Brucz - School Lunch Program - \$50.00
Mrs. Linda Hybicki – District Office - \$200.00

Petty Cash

Establish Mileage Reimbursement rate: (last year \$.58)

Established rate as of January 2020 by the IRS is \$.575

Mileage

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Members of the Committee on Special Education/504:

CSE/504

Jessica Emmerling and Nick Gerard, Chairpersons
Nick Gerard, School Psychologist
Lisa Branecki and Kayla Small, Speech Pathologists as appropriate
Dr. Prise, School Physician – when requested by the parent
Parent of the child
General Education Teacher of the child
Special Education Teacher as assigned
Amy Schulz, Occupational Therapist as appropriate
Karen Durawa, Physical Therapist as appropriate
Michaelene Bernas, Joanne Wilton and Jessica Stiglmeier, Social Workers as appropriate

Committee on Preschool Special Education:

CPSE

Jessica Emmerling, Chairperson
Parent of the child
General Education Teacher as appropriate
Special Education Teacher or Provider
Representative from Erie County
Representative from the agency, which conducted the evaluation

Local Educational Agency Representatives (LEA):

LEA

Jessica Emmerling and Nick Gerard

Voting Delegate for NYSSBA Convention October 29-31, 2020:

Board
Member
Delegates

Denise McCowan

Alternate Voting Delegate for NYSSBA Convention October 29-31, 2020:

Claire Ferrucci

ECASB Delegate Assembly Representative: Denise McCowan

ECASB Delegate Assembly Alternate: Zachary Smith

ECASB Budget & Finance Team Representative: Jeffery Stewart

ECASB Budget & Finance Team Alternate: Stephanie Dombrowski

ECASB Legislative Team Representative: Gary Sieczkarek

ECASB Legislative Team Alternate: Wesley Schlossin

National Affiliate Advocacy Network: Gary Sieczkarek

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LEA DP (Local Education Agency Designated Person) for compliance with AHERA (Asbestos Hazard Emergency Response Act) requirements for asbestos:
Joseph Goodrow

AHERA

School and Municipal Energy Cooperative (SMEC):
Joseph Goodrow

SMEC

Medicaid Compliance Officer:
Jessica Emmerling

Medicaid
Compliance
Officer

Records Retention, Access, and Disposition Officer:
Dawn Kross

Records
Retention

Title IX Compliance Officer:
Andrea L. Galenski

Title IX

Harassment/Sexual Harassment Officer:
Wayne Drescher

Harassment
Officer

Data Protection Officer:
Brian Zybala

Data
Protection
Officer

Self Funded Workers Compensation:
Linda Hybicki, District Treasurer

Workers
Comp

Appointing Officer - Civil Service
Wayne Drescher, School Business Manager

Civil Service

Representative to New York School Insurance Reciprocal (NYSIR)
Wayne Drescher, School Business Manager

NYSIR

Motion Carried 7 Ayes 0 Noes 0 Absent 0 Abstain

Motion by Z. Smith seconded by G. Sieczkarek that Wayne Drescher, School Business Manager be authorized to certify all payrolls during the fiscal year ending June 30, 2021.

Certify
Payrolls

Motion Carried 7 Ayes 0 Noes 0 Absent 0 Abstain

Motion by C. Ferrucci seconded by W. Schlossin that the following resolution be adopted:

Authorize
Investments

BE IT RESOLVED, that the School District Treasurer is authorized and directed to invest idle funds as guided by Policy 5220.

Motion Carried 7 Ayes 0 Noes 0 Absent 0 Abstain

Motion by S. Dombrowski seconded by C. Ferrucci, that upon the recommendation of the Superintendent, the following resolution be adopted:

Authorize
Borrowing

BE IT RESOLVED, that the President of the Board of Education be authorized to sign the necessary documents enabling the District to borrow up to \$4,000,000.00(four million dollars) in Revenue Anticipation Notes or Tax Anticipation Notes at such time as the Treasurer notifies the President of the Board and Superintendent that such borrowing is immediately required in order to meet the ordinary and necessary operations of the District.

Motion Carried 7 Ayes 0 Noes 0 Absent 0 Abstain

Motion by G. Sieczkarek seconded by S. Dombrowski, that the Superintendent be authorized to approve budget transfers, up to **\$10,000** for the ensuing fiscal year, ending June 30, 2021.

Approve
Budget
Transfers

Motion Carried 7 Ayes 0 Noes 0 Absent 0 Abstain

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Motion by G. Sieczkarek seconded by Z. Smith, that the District Treasurer be bonded in the total amount of at least **\$100,000** and that such be secured by the District Clerk and that the Business Manager shall file a copy of such insurance policy.

Bond
Treasurer

Motion Carried 7 Ayes 0 Noes 0 Absent 0 Abstain

Motion by G. Sieczkarek seconded by S. Dombrowski, that the Board Member designated to substitute for District Treasurer, in her absence, be bonded also.

Bond
Substitute
Treasurer

Motion Carried 7 Ayes 0 Noes 0 Absent 0 Abstain

Motion by C. Ferrucci seconded by W. Schlossin that this Board of Education re-adopt the Board of Education Policies and Code of Ethics as changed and revised during the past fiscal year.

Re-Adopt
Policies &
Code of Ethics

Motion Carried 7 Ayes 0 Noes 0 Absent 0 Abstain

Motion by Z. Smith seconded by S. Dombrowski, that this Board of Education re-adopt the Student Code of Conduct and Attendance Policy.

Re-Adopt
Student Code
of Conduct &
Attendance
Policy

Motion Carried 7 Ayes 0 Noes 0 Absent 0 Abstain

Motion by C. Ferrucci seconded by S. Dombrowski, that this Board of Education re-adopt the Wellness Policies on Physical Activity and Nutrition.

Re-Adopt
Wellness
Policy

Motion Carried 7 Ayes 0 Noes 0 Absent 0 Abstain

Motion by G. Sieczkarek seconded by Z. Smith, that all existing committees of the Board of Education be abolished.

Abolish
Committees

Motion Carried 7 Ayes 0 Noes 0 Absent 0 Abstain

Buildings and Grounds Committee: Zachary Smith

Appoint
Committee
Members

Interviewing Committee: Claire Ferrucci

Audit Committee: Gary Sieczkarek

Motion by S. Dombrowski seconded by G. Sieczkarek to approve the new committee members as outlined above for the 2020-2021 school year.

Motion Carried 7 Ayes 0 Noes 0 Absent 0 Abstain

Motion by C. Ferrucci seconded by Z. Smith, that the Superintendent of Schools be authorized to pay necessary expenses incurred including those for transportation, salaries and equipment, for the fiscal year ending June 30, 2020 after the original purpose of other appropriations have been fulfilled.

Appropriation
Transfers

Motion Carried 7 Ayes 0 Noes 0 Absent 0 Abstain

Motion by Z. Smith seconded by G. Sieczkarek to participate in the BOCES co-operative bids for 2020-2021 school year for the following items:

BOCES Bids

1. office and art supplies
2. audio-visual equipment and TV supplies
3. micro computer supplies & equipment and software
4. motor fuel (gasoline & diesel fuel)
5. waste removal & disposal
6. Co-operative supplies & equipment for asbestos inspection
7. BOCES Bread & Milk Products Bid
8. Cafeteria and Paper Products

Motion Carried 7 Ayes 0 Noes 0 Absent 0 Abstain

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Motion by Z. Smith seconded by G. Sieczkarek THAT

SAVE

WHEREAS, Chapter 181 of the laws of 2000 (“Safe Schools Against Violence in Education Act” hereinafter, “the Act”) requires that courts throughout New York State notify school districts where a student is enrolled of the student criminal conviction, youthful offender adjudication, or adjudication and placement as a juvenile delinquent;

WHEREAS, school districts are required by the Act to appoint a “designated educational official” to receive such notification from the courts and to coordinate the student’s participation in programs which may exist in the school district or community, including; non-violent conflict resolution programs, peer mediation programs and youth courts, extended day programs and other school violence prevention and intervention programs;

IT IS HEREBY MOVED by Z. Smith, seconded by G. Sieczkarek, that upon the recommendation of The Board of Education, Andrea L. Galenski, be hereby appointed as the “designated educational official” for the Cheektowaga-Sloan UFSD to act pursuant to Criminal Procedure Law §§ 380.90, 720.35 and Family Court Act §§ 301.2(17), 380.1.

Motion Carried 7 Ayes 0 Noes 0 Absent 0 Abstain

Motion by G. Sieczkarek seconded by C. Ferrucci, THAT

WHEREAS, the Board of Education of the Cheektowaga-Sloan Union Free School District from time to time receives requests to hold hearings pursuant to either Section 71 or 73 of the Civil Service Law; and

Hearing
Officers

WHEREAS, the Board of Education has determined that when requested, hearings held pursuant to either Civil Service Law Section 71 or 73 shall be conducted by an impartial hearing officer;

NOW THEREFORE BE IT RESOLVED THAT the Board of Education does hereby appoint **Daniel J. D’Amico, Esq., Amanda Dermott, Esq., Kristen Coons, Esq., and Kimberly Sebastian, Esq.** of Erie 1 BOCES Labor Relations Services as its designated impartial hearing officers under Civil Service Law Section 71 and 73 for the purpose of conducting such hearings as may be necessary under those statutes for the duration of the 2020--2021 fiscal year; and

BE IT FURTHER RESOLVED THAT, Daniel J. D’Amico, Esq., Amanda Dermott, Esq., Kristen Coons, Esq., and Kimberly Sebastian, Esq., as applicable, is to make a record of each such hearing which, together with his/her written findings of fact and recommendations on each matter, shall be referred to the Board of Education, for review and decision, and be it further resolved that Erie 1 BOCES Labor Relations Service be paid its usual and customary fee for services rendered in these matters.

Motion Carried 7 Ayes 0 Noes 0 Absent 0 Abstain

Motion by S. Dombrowski seconded by W. Schlossin to approve the 2020-2021 Instructional Calendar.

Instructional
Calendar

Motion Carried 7 Ayes 0 Noes 0 Absent 0 Abstain

Motion by C. Ferrucci seconded by S. Dombrowski to accept the following resignations:

Accept
Resignations

- Hillary Weir, Principal, Woodrow Wilson Elementary School effective June 30, 2020
- Laura Seney, Spanish Teacher, John F. Kennedy Middle School effective June 30, 2020.

Motion Carried 7 Ayes 0 Noes 0 Absent 0 Abstain

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Mrs. Galenski and Mrs. Finn shared information on the reopening plan progress.

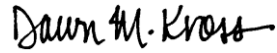
Reopening
Plan Progress

Motion by S. Dombrowski seconded by C. Ferrucci to adjourn this meeting at 9:12 p.m.

Adjourn

Motion Carried 7 Ayes 0 Noes 0 Absent 0 Abstain

Respectfully submitted,



Dawn M. Kross,
District Clerk