

**Reorganizational Meeting of the Board of Education VIA Zoom and In-Person
 Irma Czubaj Board of Education Room, Woodrow Wilson Elementary School
 Tuesday, July 6, 2021
 6:30 p.m.**

Pledge

Pledge of Allegiance

Former Board President called meeting to order

Roll Call

Roll Call: Denise McCowan – President
 Claire Ferrucci – Vice President
 Stephanie Dombrowski
 Wesley Schlossin
 Gary Sieczkarek - absent
 Zachary Smith - absent
 Jeffery Stewart

Clerk Pro-Tem

Motion by C. Ferrucci seconded by S. Dombrowski, to appoint Andrea L. Galenski as Clerk Pro-Tem.

Motion Carried 5 Ayes 0 Noes 2 Absent 0 Abstain

Executive Session

Motion by C. Ferrucci seconded by J. Stewart, to go into Executive Session at 6:33 p.m. for matters leading to the appointment and employment of particular persons.

Motion Carried 5 Ayes 0 Noes 2 Absent 0 Abstain

Motion by W. Schlossin seconded by S. Dombrowski, to adjourn from Executive Session and resume regular order of business at 7:07 p.m.

Motion Carried 5 Ayes 0 Noes 2 Absent 0 Abstain

Nominate President

Nominations were taken for the office of President of the Board of Education.

Motion by C. Ferrucci seconded by J. Stewart that the following resolution be adopted: RESOLVED, that Denise McCowan be elected President of the Board of Education for the ensuing year ending June 30, 2022.

Motion Carried 5 Ayes 0 Noes 2 Absent 0 Abstain

Oath of Office President

The Oath of Office was administered to the new President of the Board by the Clerk Pro-Tem.

Nominate Vice President

Nominations were taken for the office of Vice President of the Board of Education.

Motion by S. Dombrowski seconded by W. Schlossin that the following resolution be adopted:

RESOLVED, that Claire Ferrucci be elected Vice President of this Board of Education for the ensuing year ending June 30, 2022.

Motion Carried 5 Ayes 0 Noes 2 Absent 0 Abstain

Interim District Clerk Kross

Motion by C. Ferrucci seconded by S. Dombrowski, that Dawn Kross be appointed as interim District Clerk through July 11, 2021.

Motion Carried 5 Ayes 0 Noes 2 Absent 0 Abstain

Secretary to the Supt. Knaebe

Motion by C. Ferrucci seconded by J. Stewart, that Denise Knaebe be appointed as Secretary to the Superintendent effective July 12, 2021, compensation and benefits as per Terms of Employment as submitted.

Motion Carried 5 Ayes 0 Noes 2 Absent 0 Abstain

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Motion by S. Dombrowski seconded by W. Schlossin, that Denise Knaebe be appointed as District Clerk effective July 12, 2021, for the ensuing year ending June 30, 2022.

District Clerk
Knaebe

Motion Carried 5 Ayes 0 Noes 2 Absent 0 Abstain

Motion by C. Ferrucci seconded by J. Stewart, that Wayne Drescher be appointed as District Treasurer.

District
Treasurer
Drescher

Motion Carried 5 Ayes 0 Noes 2 Absent 0 Abstain

Motion by S. Dombrowski seconded by W. Schlossin, that Claire M. Ferrucci be authorized and designated as Deputy Treasurer (Alternative Officer) to sign District checks in the absence of the Treasurer.

Deputy
Treasurer
Ferrucci

Motion Carried 5 Ayes 0 Noes 2 Absent 0 Abstain

The Oath of Office was given to the new Vice-President, Interim District Clerk, District Clerk and Deputy Treasurer. District Treasurer and Superintendent received their Oath of Office during business hours in the District Office.

Oaths, VP,
Interim Clerk,
District Clerk,
Deputy
Treasurer,
Treasurer &
Supt.

Motion by S. Dombrowski seconded by W. Schlossin to suspend the reading of each appointment and approve the following appointments for the 2021-2022 school year.

School Physician:

Dr. Kimberly Prise from Forestream Pediatrics

School
Physician

School Attorney:

Scott Horton, Horton Law PLLC.
Bond, Schoeneck & King PLLC.
Ryan Everhart - Special Education Attorney – Hodgson Russ LLP.

School
Attorney

Auditors:

Bonadio & Co., LLP

Auditors

Bank Depository:

M & T Bank, J.P. Morgan Chase Bank, HSBC Bank, Key Bank, NYLAF (New York Liquid Asset Fund), and Signature Bank of New York.

Banks

Date and Hour of Meetings:

Third Tuesday, of each month, beginning at 6:30, except for the following month, August 2021 – the meeting will take place on August 31, 2021

Meetings

Official Newspaper:

Cheektowaga-Bee

Newspaper

Purchasing Agent:

Wayne Drescher

Purchasing
Agent

Internal Claims Auditor:

Erie 1 BOCES Central Claims Auditor

Internal
Claims
Auditor

Tax Collector & Deputies:

Towns of West Seneca and Cheektowaga

Tax Collector

Establishment of Petty Cash Funds:

Mrs. Angela Byczkowski- TR \$50.00
Ms. Wendy Thielke- WW \$50.00
Mrs. Nancy Bzibziak – JFK High School \$50.00
Mrs. Julie DeVorchik - JFK Middle School \$50.00

Petty Cash

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Ms. Melissa Schultz - Buildings and Grounds - \$50.00

Ms. Erin Greene - School Lunch Program - \$50.00

District Treasurer – District Office - \$200.00

Establish Mileage Reimbursement rate: (last year \$.575):

Established rate as of January 2021 by the IRS is **\$.56**

Mileage

Members of the Committee on Special Education/504:

Jessica Emmerling, Michelle Corieri and Samantha Andrews, Chairpersons

Michelle Corieri and Samantha Andrews, School Psychologists

Lisa Branecki, Kayla Small and Kara Minervini, Speech Pathologists as appropriate

Dr. Prise, School Physician – when requested by the parent

Parent of the child

General Education Teacher of the child

Special Education Teacher as assigned

Amy Schulz, Occupational Therapist as appropriate

Karen Durawa, Kelsey Fogelsonger, Physical Therapists as appropriate

Michaelene Bernas, Alyssa Ernst and Jessica Stiglmeier, Social Workers as appropriate

CSE/504

Committee on Preschool Special Education:

Jessica Emmerling, Chairperson

Parent of the child

General Education Teacher as appropriate

Special Education Teacher or Provider

Representative from Erie County

Representative from the agency, which conducted the evaluation

CPSE

Local Educational Agency Representatives (LEA):

Jessica Emmerling

LEA

Medicaid Compliance Officer:

Jessica Emmerling

Medicaid
Compliance

Reviewing Official to Determine Student Residency:

Jessica Emmerling

Student
Residency

Liaison for Homeless Children & Youth (McKinney-Vento):

Jessica Emmerling

McKinney-
Vento

Central Treasurer, Extraclassroom Activities Account:

Peter Fuchs

Extra-
classroom
Accounts

Chief Emergency Officer:

Andrea L. Galenski

Chief
Emergency
Officer

Dignity Act Coordinators:

Jessica Stiglmeier, High School

Erin Stillman, Middle School

Alyssa Ernst, Woodrow Wilson

Michaelene Bernas, Theodore Roosevelt

Dignity Act

**LEA DP (Local Education Agency Designated Person) for compliance with AHERA
(Asbestos Hazard Emergency Response Act) requirements for asbestos:**

Joseph Goodrow

AHERA

School and Municipal Energy Cooperative (SMEC):

Joseph Goodrow

SMEC

School Pesticide Representative:

Joseph Goodrow

Pesticide
Representa-
tive

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Chemical Hygiene Officer: Joseph Goodrow	Chemical Hygiene Officer
Records Access and Management Officer: District Clerk	Records Access
Title IX Compliance Officer: Andrea L. Galenski	Title IX
Designated Educational Official (DEO) to receive court notification: Andrea L. Galenski	DEO
Reviewing Official and Verification Official for the Federal Child Nutrition Program: Erin Greene	Federal Child Nutrition Program
Hearing Official for the Federal Child Nutrition Program: Jessica Emmerling	Hearing Official
Harassment/Sexual Harassment Officer: Wayne Drescher	Harassment Officer
Appointing Officer - Civil Service Wayne Drescher, School Business Manager	Civil Service
Insurance Advisor: New York Insurance Reciprocal (NYSIR)	Insurance Advisor
Representative to New York School Insurance Reciprocal (NYSIR): Wayne Drescher, School Business Manager	NYSIR
Data Protection Officer: Brian Zybala	Data Protection
Self-Funded Workers Compensation: District Treasurer	Workers Comp
Supervisors of Attendance: Building Principals	Attendance Supervisors
Voting Delegate for NYSSBA Convention October 24-26, 2021: Denise McCowan	Board Member
Alternate Voting Delegate for NYSSBA Convention October 24-26, 2021: Claire Ferrucci	Delegates
ECASB Delegate Assembly Representative: Denise McCowan	
ECASB Delegate Assembly Alternate: Zachary Smith	
ECASB Budget & Finance Team Representative: Jeffery Stewart	
ECASB Budget & Finance Team Alternate: Stephanie Dombrowski	
ECASB Legislative Team Representative: Gary Sieczkarek	
ECASB Legislative Team Alternate: Wesley Schlossin	
National Affiliate Advocacy Network: Gary Sieczkarek	

Motion Carried 5 Ayes 0 Noes 2 Absent 0 Abstain

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Motion by J. Stewart seconded by C. Ferrucci that Wayne Drescher, School Business Manager be authorized to certify all payrolls during the fiscal year ending June 30, 2022.

Motion Carried 5 Ayes 0 Noes 2 Absent 0 Abstain

Authorize
Investments

Motion by S. Dombrowski seconded by C. Ferrucci that the following resolution be adopted:

BE IT RESOLVED, that the School District Treasurer is authorized and directed to invest idle funds as guided by Policy 5220.

Motion Carried 5 Ayes 0 Noes 2 Absent 0 Abstain

Authorize
Borrowing

Motion by W. Schlossin seconded by C. Ferrucci, that upon the recommendation of the Superintendent, the following resolution be adopted:

BE IT RESOLVED, that the President of the Board of Education be authorized to sign the necessary documents enabling the District to borrow up to \$4,000,000.00 (four million dollars) in Revenue Anticipation Notes or Tax Anticipation Notes at such time as the Treasurer notifies the President of the Board and Superintendent that such borrowing is immediately required in order to meet the ordinary and necessary operations of the District.

Motion Carried 5 Ayes 0 Noes 2 Absent 0 Abstain

Approve
Budget
Transfers

Motion by S. Dombrowski seconded by C. Ferrucci, that the Superintendent be authorized to approve budget transfers, up to **\$10,000** for the ensuing fiscal year, ending June 30, 2022.

Motion Carried 5 Ayes 0 Noes 2 Absent 0 Abstain

Bond
Treasurer

Motion by W. Schlossin seconded by J. Stewart, that the District Treasurer be bonded in the total amount of at least **\$100,000** and that such be secured by the District Clerk and that the Business Manager shall file a copy of such insurance policy.

Motion Carried 5 Ayes 0 Noes 2 Absent 0 Abstain

Bond
Substitute
Treasurer

Motion by S. Dombrowski seconded by W. Schlossin, that the Board Member designated to substitute for District Treasurer, in her absence, be bonded also.

Motion Carried 5 Ayes 0 Noes 2 Absent 0 Abstain

Re-Adopt
Policies &
Code of Ethics

Motion by C. Ferrucci seconded by J. Stewart that this Board of Education re-adopt the Board of Education Policies and Code of Ethics as changed and revised during the past fiscal year.

Motion Carried 5 Ayes 0 Noes 2 Absent 0 Abstain

Re-Adopt
Student Code
of Conduct &
Attendance
Policy

Motion by S. Dombrowski seconded by W. Schlossin, that this Board of Education re-adopt the Student Code of Conduct and Attendance Policy.

Motion Carried 5 Ayes 0 Noes 2 Absent 0 Abstain

Re-Adopt
Wellness
Policy

Motion by C. Ferrucci seconded by J. Stewart, that this Board of Education re-adopt the Wellness Policies on Physical Activity and Nutrition.

Motion Carried 5 Ayes 0 Noes 2 Absent 0 Abstain

Abolish
Committees

Motion by C. Ferrucci seconded by W. Schlossin, that all existing committees of the Board of Education be abolished.

Motion Carried 5 Ayes 0 Noes 2 Absent 0 Abstain

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Buildings and Grounds Committee: Zachary Smith

Interviewing Committee: Claire Ferrucci

Audit Committee: Gary Sieczkarek

Motion by S. Dombrowski seconded by W. Schlossin to approve the new committee members as outlined above for the 2021-2022 school year.

Motion Carried 5 Ayes 0 Noes 2 Absent 0 Abstain

Appropriation
Transfers

Motion by J. Stewart seconded by C. Ferruccio, that the Superintendent of Schools be authorized to pay necessary expenses incurred including those for transportation, salaries and equipment, for the fiscal year ending June 30, 2021 after the original purpose of other appropriations have been fulfilled.

Motion Carried 5 Ayes 0 Noes 2 Absent 0 Abstain

BOCES Bids

Motion by S. Dombrowski seconded by W. Schlossin to participate in the BOCES co-operative bids for 2021-2022 school year for the following items:

1. office and art supplies
2. audio-visual equipment and TV supplies
3. micro computer supplies & equipment and software
4. motor fuel (gasoline & diesel fuel)
5. waste removal & disposal
6. Co-operative supplies & equipment for asbestos inspection
7. BOCES Bread & Milk Products Bid
8. Cafeteria and Paper Products

Motion Carried 5 Ayes 0 Noes 2 Absent 0 Abstain

SAVE

Motion by C. Ferrucci seconded by J. Stewart, THAT

WHEREAS, Chapter 181 of the laws of 2000 ("Safe Schools Against Violence in Education Act" hereinafter, "the Act") requires that courts throughout New York State notify school districts where a student is enrolled of the student criminal conviction, youthful offender adjudication, or adjudication and placement as a juvenile delinquent;

WHEREAS, school districts are required by the Act to appoint a "designated educational official" to receive such notification from the courts and to coordinate the student's participation in programs which may exist in the school district or community, including; non-violent conflict resolution programs, peer mediation programs and youth courts, extended day programs and other school violence prevention and intervention programs;

IT IS HEREBY MOVED by C. Ferrucci, seconded by J. Stewart, that upon the recommendation of The Board of Education, Andrea L. Galenski, be hereby appointed as he "designated educational official" for the Cheektowaga-Sloan UFSD to act pursuant to Criminal Procedure Law §§ 380.90, 720.35 and Family Court Act §§ 301.2(17), 380.1.

Motion Carried 5 Ayes 0 Noes 2 Absent 0 Abstain

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Motion by J. Stewart seconded by S. Dombrowski, THAT

Hearing
Officers

WHEREAS, the Board of Education of the Cheektowaga-Sloan Union Free School District from time to time receives requests to hold hearings pursuant to either Section 71 or 73 of the Civil Service Law; and

WHEREAS, the Board of Education has determined that when requested, hearings held pursuant to either Civil Service Law Section 71 or 73 shall be conducted by an impartial hearing officer;

NOW THEREFORE BE IT RESOLVED THAT the Board of Education does hereby appoint **Daniel J. D'Amico, Esq., Amanda Dermott, Esq., Kristen Coons, Esq., and Kimberly Sebastian, Esq.** of Erie 1 BOCES Labor Relations Services as its designated impartial hearing officers under Civil Service Law Section 71 and 73 for the purpose of conducting such hearings as may be necessary under those statutes for the duration of the 2021--2022 fiscal year; and

BE IT FURTHER RESOLVED THAT, Daniel J. D'Amico, Esq., Amanda Dermott, Esq., Kristen Coons, Esq., and Kimberly Sebastian, Esq., as applicable, is to make a record of each such hearing which, together with his/her written findings of fact and recommendations on each matter, shall be referred to the Board of Education, for review and decision, and be it further resolved that Erie 1 BOCES Labor Relations Service be paid its usual and customary fee for services rendered in these matters.

Motion Carried 5 Ayes 0 Noes 2 Absent 0 Abstain

Motion by C. Ferrucci seconded by W. Schlossin, THAT

WHEREAS, THE Board of Education seeks to authorize certain individuals to appoint an Impartial Hearing Officer if the Board does not have a regular meeting scheduled on a day when an appointment needs to be made.

NOW THEREFORE BE IT RESOLVED, the Board of Education hereby authorizes the Board President or Vice-President to appoint an Impartial Hearing Officer when the Board does not have a regular meeting scheduled on a day when an appointment of an impartial hearing officer needs to be made.

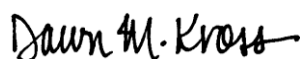
Motion Carried 5 Ayes 0 Noes 2 Absent 0 Abstain

Motion by S. Dombrowski seconded by W. Schlossin to adjourn this meeting at 7:34 p.m.

Adjourn

Motion Carried 5 Ayes 0 Noes 2 Absent 0 Abstain

Respectfully submitted,



Dawn M. Kross
District Clerk