

Reorganizational Meeting of the Board of Education
Tuesday, July 11, 2022
Irma Czubaj Board of Education Room, Woodrow Wilson Elementary School

Page 3000

Pledge of Allegiance
Former Board President called meeting to order

Pledge

Roll Call: Denise McCowan – President
Claire Ferrucci – Vice President
Stephanie Dombrowski
Wesley Schlossin
Gary Sieczkarek - excused
Zachary Smith - excused
Jeffery Stewart

Roll Call

Motion by C. Ferrucci seconded by J. Stewart, to appoint Andrea L. Galenski as Clerk Pro-Tem.

Clerk Pro-Tem

Motion Carried 5 Ayes 0 Noes 2 Absent 0 Abstain

Nominations were taken for the office of President of the Board of Education.

Nominate President McCowan

Motion by S. Dombrowski seconded by C. Ferrucci that the following resolution be adopted: RESOLVED, that Denise McCowan be elected President of the Board of Education for the ensuing year ending June 30, 2023.

Motion Carried 5 Ayes 0 Noes 2 Absent 0 Abstain

The Oath of Office was administered to the new President of the Board by the Clerk Pro-Tem.

Oath of Office President

Nominations were taken for the office of Vice President of the Board of Education.

Nominate Vice President Ferrucci

Motion by S. Dombrowski seconded by W. Schlossin that the following resolution be adopted: RESOLVED, that Claire Ferrucci be elected Vice President of this Board of Education for the ensuing year ending June 30, 2023.

Motion Carried 5 Ayes 0 Noes 2 Absent 0 Abstain

Motion by S. Dombrowski seconded by W. Schlossin, that Denise Knaebe be appointed as District Clerk and Secretary to the Superintendent for the ensuing year ending June 30, 2023, at the annual salary identified in the Terms of Employment.

District Clerk Secretary to the Supt. Knaebe

Motion Carried 5 Ayes 0 Noes 2 Absent 0 Abstain

Motion by S. Dombrowski seconded by W. Schlossin, that Jennifer Heiler be appointed as District Treasurer for the ensuing year ending June 30, 2023, at the annual salary identified in the Terms of Employment.

District Treasurer Heiler

Motion Carried 5 Ayes 0 Noes 2 Absent 0 Abstain

Motion by S. Dombrowski seconded by W. Schlossin, that Claire M. Ferrucci be authorized and designated as Deputy Treasurer (Alternative Officer) to sign District checks in the absence of the Treasurer.

Deputy Treasurer Ferrucci

Motion Carried 5 Ayes 0 Noes 2 Absent 0 Abstain

The Oath of Office was given to the new Vice-President, District Clerk/Secretary to the Superintendent and Deputy Treasurer. District Treasurer and Superintendent received their Oath of Office during business hours in the District Office.

Oaths, VP, District Clerk, Deputy Treasurer, Treasurer & Supt.

**Reorganizational Meeting of the Board of Education
Tuesday, July 11, 2022
Irma Czubaj Board of Education Room, Woodrow Wilson Elementary School**

Page 3001

Motion by C. Ferrucci seconded by J. Stewart to suspend the reading of each appointment and approve the following appointments for the 2022-2023 school year.

School Physician:

Dr. Kimberly Prise from Forestream Pediatrics

School
Physician

School Attorney:

Scott Horton, Horton Law PLLC.
Bond, Schoeneck & King PLLC.
Hodgson Russ LLP. – Special Education Attorneys

School
Attorney

Auditors:

Bonadio & Co., LLP

Auditors

Bank Depository:

M & T Bank, J.P. Morgan Chase Bank, HSBC Bank, Key Bank, NYLAF (New York Liquid Asset Fund), and Signature Bank of New York.

Banks

Date and Hour of Meetings:

Third Tuesday, of each month, beginning at 6:30 p.m., except for the following months:
August 2022 – the meeting will take place on August 30, 2022
December 2022 – the meeting will take place on December 13, 2022
February 2023 – the meeting will take place on February 28, 2023

Meetings

Official Newspaper:

Cheektowaga-Bee

Newspaper

Purchasing Agent:

Wayne Drescher

Purchasing
Agent

Internal Claims Auditor:

Erie 1 BOCES Central Claims Auditor

Internal
Claims
Auditor

Tax Collector & Deputies:

Towns of West Seneca and Cheektowaga

Tax Collector

Establishment of Petty Cash Funds:

Mrs. Angela Byczkowski- TR \$50.00
Ms. Wendy Thielke- WW \$50.00
Mrs. Nancy Bzibziak – JFK High School \$50.00
Mrs. Julie DeVorchik - JFK Middle School \$50.00
Ms. Melissa Schultz - Buildings and Grounds - \$50.00
Ms. Erin Greene - School Lunch Program - \$50.00
District Treasurer – District Office - \$200.00

Petty Cash

Establish Mileage Reimbursement rate:

The rate established for business travel as per the Internal Revenue Service

Mileage

Members of the Committee on Special Education/504:

Jessica Emmerling, Michelle Busch, Michelle Corieri and Ivana Perez, Chairpersons
Michelle Corieri and Ivana Perez, School Psychologists
Lisa Branecki, Kayla Small and Kara Minervini, Speech Pathologists as appropriate
Dr. Prise, School Physician – when requested by the parent
Parent of the child
General Education Teacher of the child
Special Education Teacher as assigned
Amy Schulz, Occupational Therapist as appropriate
Karen Durawa, Kelsey Fogelsonger, Physical Therapists as appropriate
Michaelene Bernas, Alyssa Ernst and Jessica Stiglmeier, Social Workers as appropriate

CSE/504

**Reorganizational Meeting of the Board of Education
Tuesday, July 11, 2022
Irma Czubaj Board of Education Room, Woodrow Wilson Elementary School**

Page 3002

CPSE

Committee on Preschool Special Education:

Jessica Emmerling, Chairperson
Michelle Busch, Chairperson
Parent of the child
General Education Teacher as appropriate
Special Education Teacher or Provider
Representative from Erie County
Representative from the agency, which conducted the evaluation

LEA

Local Educational Agency Representatives (LEA):

Jessica Emmerling

Medicaid
Compliance

Medicaid Compliance Officer:

Jessica Emmerling

Student
Residency

Reviewing Official to Determine Student Residency:

Jessica Emmerling

McKinney-
Vento

Liaison for Homeless Children & Youth (McKinney-Vento):

Jessica Emmerling

Extra-
classroom
Accounts

Central Treasurer, Extraclassroom Activities Account:

Peter Fuchs

Chief
Emergency
Officer

Chief Emergency Officer:

Andrea L. Galenski

Dignity Act Coordinators:

Jessica Stiglmeier, High School
Erin Stillman, Middle School
Alyssa Ernst, Woodrow Wilson
Michaelene Bernas, Theodore Roosevelt

Dignity Act

LEA DP (Local Education Agency Designated Person) for compliance with AHERA (Asbestos Hazard Emergency Response Act) requirements for asbestos:

Joseph Goodrow

AHERA

SMEC

School and Municipal Energy Cooperative (SMEC):

Joseph Goodrow

Pesticide
Representa-
tive

School Pesticide Representative:

Joseph Goodrow

Chemical
Hygiene
Officer

Chemical Hygiene Officer:

Joseph Goodrow

Records
Access

Records Access and Management Officer:

District Clerk

Title IX

Title IX Compliance Officer:

Andrea L. Galenski

DEO

Designated Educational Official (DEO) to receive court notification:

Andrea L. Galenski

Federal Child
Nutrition
Program

Reviewing Official and Verification Official for the Federal Child Nutrition Program:

Erin Greene

Hearing
Official

Hearing Official for the Federal Child Nutrition Program:

Jessica Emmerling

**Reorganizational Meeting of the Board of Education
Tuesday, July 11, 2022
Irma Czubaj Board of Education Room, Woodrow Wilson Elementary School**

Page 3003

Harassment/Sexual Harassment Officer:

Wayne Drescher

Harassment
Officer

Appointing Officer - Civil Service

Wayne Drescher, School Business Manager

Civil Service

Insurance Advisor:

New York Insurance Reciprocal (NYSIR)

Insurance
Advisor

Representative to New York School Insurance Reciprocal (NYSIR):

Wayne Drescher, School Business Manager

NYSIR

Data Protection Officer:

Brian Zybala

Data
Protection

Self-Funded Workers Compensation:

District Treasurer

Workers
Comp

Supervisors of Attendance:

Building Principals

Attendance
Supervisors

Voting Delegate for NYSSBA Convention October 27-29, 2022: Denise McCowan

**Alternate Voting Delegate for NYSSBA Convention October 27-29, 2022:
Stephanie Dombrowski**

Board
Member
Delegates

ECASB Delegate Assembly Representative: Denise McCowan

ECASB Delegate Assembly Alternate: Zachary Smith

ECASB Budget & Finance Team Representative: Jeffery Stewart

ECASB Budget & Finance Team Alternate: Stephanie Dombrowski

ECASB Legislative Team Representative: Gary Sieczkarek

ECASB Legislative Team Alternate: Wesley Schlossin

National Affiliate Advocacy Network: Gary Sieczkarek

Motion Carried 5 Ayes 0 Noes 2 Absent 0 Abstain

Motion by S. Dombrowski seconded by W. Schlossin that Wayne Drescher, School Business Manager be authorized to certify all payrolls during the fiscal year ending June 30, 2023.

Certify
Payrolls

Motion Carried 5 Ayes 0 Noes 2 Absent 0 Abstain

Motion by S. Dombrowski seconded by C. Ferrucci that the following resolution be adopted: BE IT RESOLVED, that the School District Treasurer is authorized and directed to invest idle funds as guided by Policy 5220.

Authorize
Investments

Motion Carried 5 Ayes 0 Noes 2 Absent 0 Abstain

**Reorganizational Meeting of the Board of Education
Tuesday, July 11, 2022
Irma Czubaj Board of Education Room, Woodrow Wilson Elementary School**

Page 3004

Motion by S. Dombrowski seconded by C. Ferrucci, that upon the recommendation of the Superintendent, the following resolution be adopted: BE IT RESOLVED, that the President of the Board of Education be authorized to sign the necessary documents enabling the District to borrow up to \$4,000,000.00 (four million dollars) in Revenue Anticipation Notes or Tax Anticipation Notes at such time as the Treasurer notifies the President of the Board and Superintendent that such borrowing is immediately required in order to meet the ordinary and necessary operations of the District.

Authorize
Borrowing

Motion Carried 5 Ayes 0 Noes 2 Absent 0 Abstain

Motion by S. Dombrowski seconded by J. Stewart, that the Superintendent be authorized to approve budget transfers, up to **\$10,000** for the ensuing fiscal year, ending June 30, 2022.

Approve
Budget
Transfers

Motion Carried 5 Ayes 0 Noes 2 Absent 0 Abstain

Motion by C. Ferrucci seconded by W. Schlossin, that the District Treasurer be bonded in the total amount of at least **\$100,000** and that such be secured by the District Clerk and that the Business Manager shall file a copy of such insurance policy.

Bond
Treasurer

Motion Carried 5 Ayes 0 Noes 2 Absent 0 Abstain

Motion by W. Schlossin seconded by S. Dombrowski, that the Board Member designated to substitute for District Treasurer, in her absence, be bonded also.

Bond
Substitute
Treasurer

Motion Carried 5 Ayes 0 Noes 2 Absent 0 Abstain

Motion by C. Ferrucci seconded by J. Stewart that this Board of Education re-adopt the Board of Education Policies as changed and revised during the past fiscal year.

Re-Adopt
Policies

Motion Carried 5 Ayes 0 Noes 2 Absent 0 Abstain

Motion by S. Dombrowski seconded by W. Schlossin, that this Board of Education re-adopt the Student Code of Conduct.

Re-Adopt
Student Code
of Conduct

Motion Carried 5 Ayes 0 Noes 2 Absent 0 Abstain

Motion by C. Ferrucci seconded by W. Schlossin, that all existing committees of the Board of Education be abolished.

Abolish
Committees

Motion Carried 5 Ayes 0 Noes 2 Absent 0 Abstain

Buildings and Grounds Committee: Zachary Smith

Interviewing Committee: Claire Ferrucci

Audit Committee: Gary Sieczkarek

Appoint
Committee
Members

Motion by S. Dombrowski seconded by W. Schlossin to approve the new committee members as outlined above for the 2022-2023 school year.

Motion Carried 5 Ayes 0 Noes 2 Absent 0 Abstain

Motion by C. Ferrucci seconded by S. Dombrowski, that the Superintendent of Schools be authorized to pay necessary expenses incurred including those for transportation, salaries and equipment, for the fiscal year ending June 30, 2023 after the original purpose of other appropriations have been fulfilled.

Appropriation
Transfers

Motion Carried 5 Ayes 0 Noes 2 Absent 0 Abstain

**Reorganizational Meeting of the Board of Education
Tuesday, July 11, 2022
Irma Czubaj Board of Education Room, Woodrow Wilson Elementary School**

Page 3005

Motion by J. Stewart seconded by C. Ferrucci to participate in the BOCES co-operative bids for 2022-2023 school year for the following items:

BOCES Bids

1. Office and art supplies
2. Audio-visual equipment and TV supplies
3. Micro computer supplies & equipment and software
4. Motor fuel (gasoline & diesel fuel)
5. Waste removal & disposal
6. Co-operative supplies & equipment for asbestos inspection
7. BOCES Bread & Milk Products Bid
8. Cafeteria and Paper Products

Motion Carried 5 Ayes 0 Noes 2 Absent 0 Abstain

Motion by J. Stewart seconded by C. Ferrucci, THAT

WHEREAS, Chapter 181 of the laws of 2000 (“Safe Schools Against Violence in Education Act” hereinafter, “the Act”) requires that courts throughout New York State notify school districts where a student is enrolled of the student criminal conviction, youthful offender adjudication, or adjudication and placement as a juvenile delinquent;

SAVE

WHEREAS, school districts are required by the Act to appoint a “designated educational official” to receive such notification from the courts and to coordinate the student’s participation in programs which may exist in the school district or community, including; non-violent conflict resolution programs, peer mediation programs and youth courts, extended day programs and other school violence prevention and intervention programs;

Motion Carried 5 Ayes 0 Noes 2 Absent 0 Abstain

IT IS HEREBY MOVED by S. Dombrowski, seconded by C. Ferrucci, that upon the recommendation of The Board of Education, Andrea L. Galenski, be hereby appointed as he “designated educational official” for the Cheektowaga-Sloan UFSD to act pursuant to Criminal Procedure Law §§ 380.90, 720.35 and Family Court Act §§ 301.2(17), 380.1.

Motion Carried 5 Ayes 0 Noes 2 Absent 0 Abstain

Motion by S. Dombrowski seconded by C. Ferrucci, THAT

WHEREAS, the Board of Education of the Cheektowaga-Sloan Union Free School District from time to time receives requests to hold hearings pursuant to either Section 71 or 73 of the Civil Service Law; and **WHEREAS**, the Board of Education has determined that when requested, hearings held pursuant to either Civil Service Law Section 71 or 73 shall be conducted by an impartial hearing officer;

Hearing
Officers

NOW THEREFORE BE IT RESOLVED THAT the Board of Education does hereby appoint **Daniel J. D’Amico, Esq., Amanda Dermott, Esq., Kristen Coons, Esq., and Kimberly Sebastian, Esq.** of Erie 1 BOCES Labor Relations Services as its designated impartial hearing officers under Civil Service Law Section 71 and 73 for the purpose of conducting such hearings as may be necessary under those statutes for the duration of the 2021--2022 fiscal year; and

BE IT FURTHER RESOLVED THAT, Daniel J. D’Amico, Esq., Amanda Dermott, Esq., Kristen Coons, Esq., and Kimberly Sebastian, Esq., as applicable, is to make a record of each such hearing which, together with his/her written findings of fact and recommendations on each matter, shall be referred to the Board of Education, for review and decision, and be it further resolved that Erie 1 BOCES Labor Relations Service be paid its usual and customary fee for services rendered in these matters.

Motion Carried 5 Ayes 0 Noes 2 Absent 0 Abstain

**Reorganizational Meeting of the Board of Education
Tuesday, July 11, 2022
Irma Czubaj Board of Education Room, Woodrow Wilson Elementary School**

Page 3006

Motion by W. Schlossin seconded by S. Dombrowski, THAT

WHEREAS, THE Board of Education seeks to authorize certain individuals to appoint an Impartial Hearing Officer if the Board does not have a regular meeting scheduled on a day when an appointment needs to be made.

NOW THEREFORE BE IT RESOLVED, the Board of Education hereby authorizes the Board President or Vice-President to appoint an Impartial Hearing Officer when the Board does not have a regular meeting scheduled on a day when an appointment of an impartial hearing officer needs to be made.

Motion Carried 5 Ayes 0 Noes 2 Absent 0 Abstain

Motion by J. Stewart seconded by W. Schlossin to adjourn this meeting at 6:25 p.m.

Adjourn

Motion Carried 5 Ayes 0 Noes 2 Absent 0 Abstain

Respectfully submitted,



Denise Knaebe
District Clerk