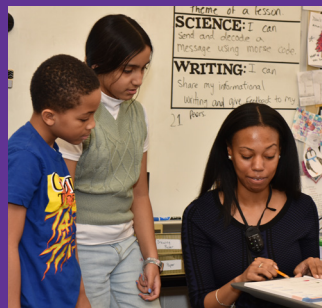


## School staff have the right to:

1. Work in a safe environment.
2. Be treated courteously, fairly, and respectfully by students, parents or guardians and other school staff.
3. Feel safe to communicate concerns, suggestions, and complaints to Farmington Public Schools' building administration and District office and have them acknowledged.
4. Receive supportive professional development and training.
5. Receive the necessary resources to deliver quality instruction.
6. Differentiate instruction, if consistent with the policies of the Board of Education and with system regulations.

## School staff have the responsibility to:

1. Arrive on time and use well-planned, creative, and engaging instructional strategies.
2. Maintain safe schools by using prevention and intervention strategies, and by following Farmington Public Schools' Positive Culture Handbook.
3. Be respectful and courteous to students, parents, and guardians, have awareness of an educator's position as a role model for students.
4. Be knowledgeable about the policies of the Board of Education and Superintendent regulations and rules, and implement them fairly and consistently.
5. Be knowledgeable about the disciplinary process and proactive interventions for students described within this manual.
6. Be knowledgeable about the disciplinary process for students with disabilities or seek resources about the disciplinary process for students with disabilities from special education staff in your building.
7. Communicate policies, expectations, and concerns, and respond to concerns in a timely manner in a language families and guardians can understand.
8. Make sure that students are referred to the appropriate committees, departments, offices, divisions, agencies, and organizations when outside support is necessary.
9. Keep families and guardians informed in a timely manner of student academic progress and behavior, create and encourage meaningful opportunities for their participation, and provide regular communication in a language families and guardians can understand.
10. Provide makeup work when students are absent for any reason.
11. Participate in required professional development opportunities.



## Students have the right to:

The Farmington Public Schools' Positive Culture Handbook is based on five principles that provide an important foundation to guide behavior, both individually and in interpersonal relationships. If students abide by these principles, the learning environment will be strengthened.

1. My words, actions, and attitudes demonstrate respect for myself and others at all times.
2. I seek to correct harm that I have caused to others in the school community.
3. I demonstrate pride in myself, in my future, and in my school by arriving on time, dressed appropriately, and prepared to focus on my studies.
4. I always seek the most peaceful means of resolving conflict and obtain the assistance of teachers, administrators, or school staff when I am unable to resolve conflicts on my own.
5. I take pride in promoting a safe and clean learning environment at my school.

## Students have the responsibility to:

1. Attend school daily, be prepared for class, and complete assignments to the best of their ability.
2. Know and follow school rules and instructions given by the school staff.
3. Tell school staff about any behavior or activity that occurs on school grounds, or off school grounds if it may result in disruption or danger to the educational setting.
5. Bring only those materials to school that are required to learn.
6. Behave respectfully toward everyone in the school community.
7. Keep parents or guardians informed of school-related issues and give them any materials intended for parents or guardians and sent home with students.

