

Farmington Central High School

Acknowledgment of Policies and Procedures of Chromebooks

I, _____, understand the policies and procedures listed below for using the district provided Chromebook.

I have been assigned chromebook number: _____.

Chromebook Policies

Students will receive a chromebook for their use during the school day.

- Chromebooks are assigned to individual students. Students may NOT allow their friends to use their assigned chromebook.
- Students are responsible for their assigned chromebook and must adhere to the Farmington Public Schools District's Network Acceptable Use Policy.

Chromebook Daily Procedures

- Students check out their own assigned chromebooks from their PLUS teacher during PLUS and by 8:10am.
- If a student is late to school and misses PLUS, they cannot get their chromebooks. Laptops are available in each class in case technology is needed for the period.
- Lunch time: if students do not want to carry their chromebook, they can put it in their 4th hour class. Teachers will lock their rooms. Students may not get their chromebook once 4th hour has started.
- At the end of the day - students go back to PLUS to turn in their chromebooks.
- If a student leaves in the middle of a class period, then the c-book is turned in to that teacher and that teacher at the end of the day will return the chromebook to the proper PLUS teacher.
- If a student leaves during passing time, then the chromebook is turned in to their PLUS teacher.

Chromebook Maintenance/Use

- Students are responsible for taking proper care of their assigned chromebook.
- Students are responsible for paying for any repairs of damages to the chromebook as a result of mishandling of the chromebook. Student will receive their chromebook back once, the damages have been paid for and the repair has been made.
- Students may not download or upload any software that is not approved by Farmington Public Schools. A violation may result in losing chromebook privileges.

Signed: _____ **Date:** _____