



**Butler County Middle School
SBDM Meeting Minutes
May 13, 2024
3:30 PM in the BCMS Library**

The Butler County Middle School SBDM council met on May 13, 2024. The following SBDM members were present: Laura Lynch, Amy Rogers, John Embry, Molly Sipes, and Principal Tim Freeman led the meeting.

- Meeting was called to order at 3:30 PM.
- **BCMS Mission Statement:** *EXPANDING MINDS, STRENGTHENING BODIES, NURTURING SPIRITS FOR LIFELONG SUCCESS.*
- **Approval of Agenda:** There were no additional items that were added to the agenda. Mr. Embry made a motion to approve, and it was seconded by Ms. Rogers. Consensus was met.
- **Approval of April minutes:** Mr. Embry made a motion to approve the April minutes, and it was seconded by Ms. Rogers. Consensus was met.
- **Approval of the Budget:** Mr. Freeman shared the ledger budget and the SBDM budget with the council. Mr. Freeman answered questions about expenses and carry-over money. Mrs. Lynch made a motion, and it was seconded by Ms. Rogers. Consensus was met.
- **BCMS Behavior Matrix (1st Reading):** Mr. Freeman shared a revised behavior matrix that shows how BCMS administration will handle discipline procedures. See link to compare. Mrs. Sipes made a motion to approve, and it was seconded by Ms. Rogers. Consensus was met.
 - * [Current Matrix](#)
 - * [Proposed Matix](#)
- **BCMS Dress Code Revisions (1st Reading):** Highlighted only. [BCMS Dress Code.](#)

Communication

- **6th Grade Awards:** May 17, 2024, 9:30 AM
- **7th Grade Awards:** May 17, 2024, 8:30 AM

- **8th Grade Promotion:** May 16, 2024, 10 AM
- **BCMS Mission Statement:** A committee is being formed to update the BCMS Mission Statement. The purpose is to align the statement with the district's mission statement.
- **ELA Teacher Position:** Tia Cardwell
- **Math Teacher Position:** Vacant
- **Social Studies Teacher Position:** Vacant
- **PE/Health Teacher Position:** Vacant
- **2024 Summer PD Schedule:** There could be adjustments as we get closer. [PD](#)
- **BCMS Title I update:** Mr. Freeman reported that BCMS will offer a few more Title I events to help aid parents with the following: making sure they have contact information, showing them how to read benchmark assessments, ensuring they understand KSA results, and explaining any progress monitoring tools that are used to measure student progress. Mr. Freeman will share more after the results from the Title I Needs Assessment survey to parents.
- **2024-2025 BCMS SBDM Council**
 - * Amy Rogers: Teacher
 - * Colten Cardwell: Teacher
 - * Kayla McKinney: Teacher
 - * Laura Lynch: Parent
 - * Dennis Robbins: Parent
- **2024-2025 BCMS Minority Nominations:** TBA

Adjourn

- **Adjourn:** With no other items on the agenda, Mrs. Lynch made a motion to adjourn, and it was seconded by Mr. Embry. The meeting was adjourned at 3:46 PM.