

**SUBJECT TO APPROVAL**  
**LACEY TOWNSHIP BOARD OF EDUCATION**  
**MINUTES REGULAR MEETING - MARCH 16, 2023**

**CALL TO ORDER**

The Regular Meeting of the Lacey Township Board of Education was held on March 16, 2023 at the Lacey Township High School. The meeting was called to order by Board President Linda A. Downing at 6:03 p.m.

**PLEDGE OF ALLEGIANCE**

Mrs. Downing led all present in the Pledge of Allegiance.

**STATEMENT OF ADEQUATE NOTICE**

Adequate Notice of this meeting was advertised in the Asbury Park Press and the Beacon on January 12, 2023, and by posting the notice in the Forked River Post Office and the Lanoka Harbor Post Office, and by filing a copy of the notice with the Lacey Township Clerk, as required by the Open Public Meeting Act.

**ROLL CALL FOR ATTENDANCE**

Members Present:     Linda A. Downing, Board President  
                              Harold “Skip” Peters, Jr., Vice President  
                              Frank Palino  
                              Kim Klaus  
                              Salvatore Armato  
                              Jack Conaty  
                              Cheryl Armato

Also Present:         Dr. Vanessa R. Pereira, Superintendent  
                              William W. Zylinski, Assistant Superintendent for Curriculum and Instruction  
                              Sharon Silvia, Business Administrator/Board Secretary

## EXECUTIVE SESSION

Be It Resolved, that an executive session be convened for the purpose of discussing:

- Confidential Student Matters - Including, but not limited to Harassment Intimidation and Bullying
- Confidential Legal Matters - Including, but not limited to the current caseload
- Confidential Personnel Matters - Including, but not limited to collective bargaining

The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. The length of the executive session is estimated to be approximately sixty (60) minutes after which the Board shall reconvene and proceed with business at 7:00 p.m. Action may be taken.

*Motion by Mr. Palino, seconded by Mr. Peters. All were in favor.*

*The Board entered executive session at 6:05 p.m.*

Move to adjourn executive session.

*Motion by Mrs. Downing. All were in favor. Executive session adjourned at 6:46 p.m.*

## REPORTS AND COMMENTS

- **Student Representatives**

Student representatives, **Hannah Miller, SGA Executive Board President**, and **James Tomredle, Senior Class President**, provided information regarding the upcoming events and fundraisers for the senior, junior, sophomore, and freshman classes. Elections for SGA will be held in April. The next SGA meeting will be held on April 3rd at 1:40 p.m. All are welcome.

The *Matthew Blum Unsung Hero Award* for the Month of March was presented to **Casey Simonson**. Congratulations Casey!

- **Report of the Superintendent**

Dr. Vanessa R. Pereira, Superintendent, welcomed and thanked everyone for attending the March meeting. Thank you to the Student Representatives for providing their reports. Thank you to the artists who provided the beautiful artwork for the meeting agenda cover and the Superintendent Report cover. Congratulations to the Seniors of the Month - Reece, David, and Emily and the Matthew Blum Unsung Hero Award recipient - Casey. Thank you to Mr. Muermann and his students for the *Lacey Minute* video presentation. Staff members of the month will be recognized at the next regular meeting in April. Difficult times due to the drastic cut in state aid. Reductions in the past 5 years have compounded. Contact the governor, legislatures, senators, and congress to express your concerns. Information is available on the district website. We have an amazing school community and ask all to make your voices loud and heard.

Mrs. Downing shared an email she received regarding the state aid reductions our District has faced.

Mr. Peter Curatolo, Lacey Township Committee Member, resident and parent, addressed the audience regarding the cuts to the school aid. Expressed the cuts are coming directly from the Governor and the Department of Education. Focus your thoughts at the Governor and request a representative be sent to Lacey to listen and be a part of the solution. Care about the families of this town.

- **Presentations**

- Mr. Jason King, Principal, Lacey Township High School, presented the *Seniors of the Month* for March, *Reece Coon, David Murphy, and Vocational Senior of the Month, Emily DeMeo*. Congratulations to Reece, David, and Emily!
- March *Lacey Minute* video presentation.
- **Presentation of the 2023-2024 Tentative Budget**
  - Dr. Vanessa Pereira, Mr. Joseph Bond, Ms. Sharon Silvia, and Mr. William Zylinski presented the 2023-2024 Tentative Budget.

## **PUBLIC COMMENT**

Public comment regarding ethics litigations and requesting reimbursement to taxpayers. Comments regarding staff and program reductions. Cuts personally affect students who require assistance. Inquiry regarding preschool expansion and if funds can be allocated to reductions. Urge to relook at the budget, reduce salary increases, and utilize grants to save jobs. Inquiry if the new preschool program will open positions being cut. Inquiry on class size increases. Student comments regarding the effect staff cuts and cuts to the arts programs will have. Inquiry regarding budget reserves and free balance. Comment regarding staff losing health benefits. Importance of continuity with paraprofessionals throughout the school day.

## **BOARD COMMITTEE REPORTS**

Reports for the following committees will be provided at the April meeting:

- **Finance & Operations Committee**
- **Policy Committee**
- **Facilities Committee**
- **Curriculum Committee**

## **BOARD MEMBER COMMENTS**

Thank you for attending the meeting. Congratulations to the Seniors of the Month and the Matthew Blum Unsung Hero Award recipient. Tickets are on sale for the high school drama play, *The Little Mermaid*. Thank you for the Tentative Budget Presentation. Board will continue to review the budget. Contact NJEA and Governor Murphy and let your voices be heard. Congratulations and best of luck to DECA. Presentations will be on the District website.

## RESOLUTIONS

### (A) NEW BUSINESS (1 - 21)

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***Move that the Board approve the following Meeting Minutes - A.1.:***

*Motion by Mr. Armato, seconded by Mrs. Klaus. Roll call vote as follows:*

*Mrs. Armato - aye*

*Mr. Conaty - aye*

*Mr. Armato - aye*

*Mrs. Klaus - aye*

*Mr. Palino - aye*

*Mr. Peters - aye*

*Mrs. Downing - aye*

#### **1. MEETING MINUTES (A1)**

**MOTION:** Move that the Board approve Minutes from the following meetings:

- Special Meeting and appropriate attachments held on February 9, 2023
- Regular Meeting and appropriate attachments held on February 16, 2023
- Executive Session held on February 16, 2023

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***Move that the Board approve the following List of Bills - A.2.:***

*Motion by Mr. Armato, seconded by Mr. Conaty. Roll call vote as follows:*

*Mrs. Armato - aye*

*Mr. Conaty - aye; 950166, 289299, 283300 - abstain*

*Mr. Armato - aye*

*Mrs. Klaus - aye*

*Mr. Palino - aye*

*Mr. Peters - aye*

*Mrs. Downing - aye*

**2. LIST OF BILLS - MARCH 2023 (A2)**

MOTION: Move that the Board approve payment of bills for March 2023 totaling \$9,385,009.05.

<b>Fund 10</b>	General Current Expense	\$7,368,533.56
<b>Fund 20</b>	Special Revenue Fund	355,935.91
<b>Fund 61</b>	Cafeteria Fund	142,391.56
<b>Fund 90</b>	Agency Fund	1,518,148.02
	<b>TOTAL</b>	<b>\$9,385,009.05</b>

***Move that the Board approve the following Budget Transfers - A.3.:***

*Motion by Mr. Palino, seconded by Mrs. Klaus. Roll call vote as follows:*

*Mrs. Armato - aye*

*Mr. Conaty - aye*

*Mr. Armato - aye*

*Mrs. Klaus - aye*

*Mr. Palino - aye*

*Mr. Peters - aye*

*Mrs. Downing - aye*

**3. BUDGET TRANSFERS - 2022-2023 SCHOOL YEAR**

MOTION: Move that the Board approve the following budget transfers for the 2022-2023 School Year:

<b>No.</b>	<b>From</b>	<b>Description</b>	<b>To</b>	<b>Description</b>	<b>\$ Amount</b>
<b>#1</b>	20-001-200-580	NJSIG Safety Grant	20-001-200-340	NJSIG Safety Grant	\$6,100.00
	20-001-200-610	NJSIG Safety Grant	20-001-200-340	NJSIG Safety Grant	\$3,571.23
<b>#2</b>	11-190-100-610	Instr. Supplies Testing	11-000-221-610	General Supplies	\$150.00
<b>#3</b>	11-401-100-610	Co-Curricular Supplies	11-401-100-390	Co-Curricular Services	\$390.00
<b>#4</b>	11-000-216-101	Speech Salaries	11-000-217-101	ESY Teacher Salaries	\$6,572.33
	11-000-218-320	Home Instruction	11-000-218-320	Professional Services	\$11,628.28
	11-140-100-101	Gr 9-12 Teacher Salaries	11-000-222-100	Library Salaries	\$52,823.80
	11-000-230-100	Supts Office Salaries	11-000-230-331	Legal Services	\$2,586.54
	11-000-240-103	Principal Salaries	11-000-230-331	Legal Services	\$1,709.33
	11-000-251-100	Business Office Salaries	11-000-251-610	Business Adm. Supplies	\$1,474.79
	11-000-261-420	Required Maint. Repairs	11-000-261-610	Required Maint. Supplies	\$3,412.91
<b>#5</b>	20-001-200-610	NJSIG Safety Grant	20-001-200-340	NJSIG Safety Grant	\$20,000.00
<b>#6</b>	20-490-200-610	ARP ESSER Supplies	20-490-100-102	ARP ESSER Salaries	\$9,030.00

#7	11-000-218-320	Home Instruction	11-000-219-320	CST Professional Services	\$3,000.00
#8	11-190-100-610	Instructional Supplies	12-000-252-730	Technology Equipment	\$5,230.00
#9	20-475-100-610	Student Activity Supplies	20-475-100-890	Student Activity Miscellaneous	\$4,225.00
	20-001-100-610	Local Grant Supplies	20-001-100-890	Local Grant Misc	\$237.00
	11-401-100-610	Extra Curric Supplies	11-401-100-890	Extra Curric Misc	\$212.00

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***Move that the Board approve the following S1701 Reporting - A.4.:***

*Motion by Mr. Armato, seconded by Mr. Conaty. Roll call vote as follows:*

*Mrs. Armato - aye*

*Mr. Conaty - aye*

*Mr. Armato - aye*

*Mrs. Klaus - aye*

*Mr. Palino - aye*

*Mr. Peters - aye*

*Mrs. Downing - aye*

**4. S1701 REPORTING - JANUARY 2023 (A3)**

**MOTION:** Move that the Report of the Secretary to the Board of Education and the Report of the Treasurer of School Monies for **January 2023**, which are in agreement, be accepted as submitted and attached to and made part of the minutes of this meeting.

Further move that the Lacey Township School District Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certify that as of **January 31, 2023**, after review of the Board Secretary's monthly financial reports (appropriations section) and Treasurer's Report, and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

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***Move that the Board approve the following Finance items - A.5. - A.11.:***

*Motion by Mr. Peters, seconded by Mr. Armato. Roll call vote as follows:*

*Mrs. Armato - aye; A.6. - nay*

*Mr. Conaty - aye; A.5. - abstain*

*Mr. Armato - aye*

*Mrs. Klaus - aye*

*Mr. Palino - aye*

*Mr. Peters - aye*

*Mrs. Downing - aye*

**5. ACCEPTANCE OF THE 2021-2022 ANNUAL AUDIT REPORT**

MOTION: BE IT RESOLVED, that the Board accept the 2021-2022 Annual Audit Report and Auditor’s Management Report (AMR) prepared by Holman Frenia Allison, P.C., dated February 13, 2023 and approves the Corrective Action Plan with one (1) recommendation per the Auditor’s Management Report (AMR); and

BE IT FURTHER RESOLVED, that a copy of the audit is to be forwarded to the Ocean County Executive Superintendent, with any corrective actions to be taken with respect to the recommendations contained in the Audit Report as submitted.

**6. CLIMATE AWARENESS EDUCATION GRANT SUBMISSION**

MOTION: Move that the Board approve the submission of the Climate Awareness Education: Implementing the New Jersey Student Learning Standards (NJSLS) for Climate Change grant in the amount of \$6,660 through the New Jersey Department of Education.

**7. SUSTAINABLE JERSEY FOR SCHOOLS SMALL GRANT APPLICATION**

MOTION: WHEREAS, sustainability means using resources wisely, saving money and reducing our impact on the environment, all of which will ensure the future health, safety, and prosperity of our children; and

WHEREAS, the Lacey Township Board of Education seeks to support and work with school staff and administrators, students and parents to ensure a safe and healthy environment for students by encouraging our school community to implement sustainable, energy-smart, eco-friendly and cost-effective solutions.

WHEREAS, the Lacey Township Board of Education is participating in the Sustainable Jersey for Schools Program; and

WHEREAS, one of the purposes of the Sustainable Jersey for Schools Program is to provide resources to school districts to make progress on sustainability issues, and they have created a grant program called the Sustainable Jersey for Schools Small Grants Program.

THEREFORE, the Lacey Township Board of Education has determined that Lacey Township School District should apply for the aforementioned grant program. The Grant will provide \$10,000 towards the construction of an outdoor sensory area/classroom at the Cedar Creek Elementary School focused on meeting the needs of the autism classrooms.

THEREFORE, BE IT RESOLVED, that the Lacey Township Board of Education, County of Ocean, State of New Jersey, authorize the submission of the aforementioned Sustainable Jersey for Schools Grant.

**8. NJ STATE CONTRACT PURCHASE - MANAGEMENT SOFTWARE**

MOTION: Move that the Board approve the NJ State Contract purchase for the one year subscription, effective March 17, 2023, of the following management software:

<b>Vendor</b>	SHI International Corp.
<b>Contract #</b>	E-8801-NJSBA ACES-CPS
<b>Details</b>	<ul style="list-style-type: none"> <li>● 1000 device licenses at \$16,295.00</li> <li>● Subscription fee \$1,295.00</li> </ul>
<b>Account and Amount</b>	20-001-200-340-12-0055 \$17,590.00

**9. ADOPTION OF TENTATIVE BUDGET FOR 2023-2024**

MOTION: Move that the Board adopt the tentative budget for the 2023-2024 school year.

BE IT RESOLVED that the tentative budget for the 2023-2024 school year be approved using the 2023-2024 state aid figures, and that the Secretary to the Board of Education be authorized to submit the following tentative budget to the Ocean County Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	General	Special	Debt	
	<u>Fund</u>	<u>Revenues</u>	<u>Service</u>	<u>Total</u>
Total Expenditures	\$66,669,473	\$2,122,721	\$3,388,850	\$72,181,044
Less: Anticipated Revenues	<u>13,644,410</u>	<u>2,122,721</u>	<u>560,864</u>	<u>16,327,995</u>
Taxes to be Raised	\$53,025,063	\$0	\$2,827,986	\$55,853,049

And to advertise said tentative budget in the Asbury Park Press and the Beacon newspapers in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held in the Lacey Township High School Lecture Hall, Lanoka Harbor, New Jersey on Thursday, May 4, 2023 at 6:00 p.m. for the purpose of conducting a public hearing on and adopting the budget for the 2023-2024 school year.

**Capital Reserve Withdrawal - Excess Cost**

Included in budget line 600, Budgeted Withdrawal from Capital Reserve – Excess Costs & Other Capital Projects, is \$813,401 that is for other capital projects including - the replacement of hvac and STEM room renovations at the Lacey Township High School. The total cost of these projects is estimated to be \$813,401 which represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey Student Learning Standards.

**Maintenance Reserve Withdrawal**

BE IT RESOLVED that, per N.J.A.C. 6A:23A-14.2, the Board of Education includes in the proposed budget the withdrawal of \$500,000 from the Maintenance Reserve Account. The district has fully exhausted all eligible statutory spending authority for required maintenance and must increase the base budget for the purposes of maintaining its facilities - specifically, various plumbing, electrical, and mechanical projects as outlined in the Comprehensive Maintenance Plan for account 11-000-261-420. The district intends to complete said purposes by June 2024.

**Travel and Related Expense Reimbursement**

WHEREAS, the Lacey Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, the Lacey Township Board of Education established \$54,931 as the maximum travel amount for the current school year and has expended \$30,016 as of this date; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$79,731 for all staff and board members for the 2023-2024 school year.

**10. SALE OF SOLAR RENEWABLE ENERGY CREDITS (SRECS)**

MOTION: Move that the Lacey Township Board of Education memorialize the March 7, 2023 sale of 65 Funding Year 2023 Solar Renewable Energy Credits (SRECs) to Spectron Energy Inc. at a market price of \$224.50 per SREC for a total of \$14,592.50 (less a \$1 per SREC, or \$65 commission).

**11. SALE OR DISPOSAL OF ASSETS**

MOTION: WHEREAS, the Lacey Township School District Board of Education deems the property listed below to be surplus property which is no longer useful for school purposes; and

WHEREAS, the value of said property is estimated to be as enumerated below,

THEREFORE, be it resolved that the Lacey Township School District Board of Education authorize the Business Administrator to offer the property for sale to other public entities without advertisement for bids in accordance with 18A:18A-45c-f.

Location	Description	Serial/Model #	Qty.	Est. Value	Operable
Technology	BenQ Projector	PDL3C00069001/MP780ST	1	0.00	N
	BenQ Projector	PDL3C00054001/MP780ST	1	0.00	N
	BenQ Projector	PDA2B00047001/MP780ST	1	0.00	N

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***Move that the Board approve the following Facilities item - A.12.:***

*Motion by Mr. Palino, seconded by Mrs. Klaus. Roll call vote as follows:*

*Mrs. Armato - aye*

*Mr. Conaty - aye*

*Mr. Armato - aye*

*Mrs. Klaus - aye*

*Mr. Palino - aye*

*Mr. Peters - aye*

*Mrs. Downing - aye*

## 12. USE OF FACILITIES

MOTION: Move that the Board approve the following Use of Facilities: (As of 03/16/23)

Location	Organization	ID	Date(s)	Time	Day(s)	Fee
Cedar Creek	Lacey Recreation - Lacey Little League	7371	03/27 - 06/09/23	5:30 pm - 8:30 pm (Field)	M - Th	N
Forked River	Lacey Recreation - Lacey Little League	7372	03/27 - 06/08/23	5:30 pm - 8:30 pm (Field)	M - Th	N
Lanoka Harbor	Lacey Recreation - Lacey Little League	7373	03/27 - 06/09/23	5:30 pm - 8:30 pm (Field)	M - Th	N
	Lacey Recreation - Lacey Soccer Club	7358	03/29 - 05/03/23	5:00 pm - 8:00 pm (Field)	M - F	N
	Lacey Recreation - Lacey Soccer Club	7359	05/04 - 05/31/23	5:00 pm - 8:30 pm (Field)	M - F	N
	Lacey Recreation - Lacey Soccer Club	7360	06/02 - 06/15/23	5:00 pm - 8:30 pm (Field)	M - F	N
Mill Pond	Lacey Recreation - Lacey Soccer Club	7340	04/26 - 05/23/23	5:00 pm - 8:30 pm (Field)	M - F	N
	Lacey Recreation - Lacey Soccer Club	7341	05/24 - 06/21/23	5:00 pm - 8:30 pm (Field)	M - F	N
High School	Lacey Recreation - Lacey Youth Wrestling Club	7322	04/26 - 05/23/23	5:00 pm - 9:00 pm (Wrestling Room)	M - F	N
	Lacey Recreation - Lacey Youth Wrestling Club	7323	05/25 - 06/21/23	5:00 pm - 9:00 pm (Wrestling Room)	M - F	N
	Lacey Recreation - Men's Over 45 Basketball	7103	05/31 - 06/21/23	6:00 pm - 10:00 pm (Gymnasium)	W	N
	Lacey Gridiron Club - Registrations	7380	03/27 - 05/22/23	5:00 pm - 8:00 pm (Cafe South)	M	N
	Forked River Rotary Club - Pro Wrestling Event	7381	10/07/23	11:00 am - 11:45 pm (Gymnasium)	Sa	N
	Lacey Recreation - Lacey Youth Wrestling Club	7430	04/04 - 05/25/23	5:30 pm - 8:30 pm (Cafe South)	Tu, Th	N
	Lacey Recreation - Lacey Youth Wrestling Club Summer Duals	7433	07/14/23	8:00 am - 2:00 pm (Cafe South)	F	N

\* Custodial, food service and/or facility fees may apply

***Move that the Board approve the following Transportation & Tuition items - A.13. - A.16.:***

*Motion by Mrs. Klaus, seconded by Mr. Conaty. Roll call vote as follows:*

*Mrs. Armato - aye*

*Mr. Conaty - aye*

*Mr. Armato - aye*

*Mrs. Klaus - aye*

*Mr. Palino - aye*

*Mr. Peters - aye; A.14. - Manchester Regional Day School - abstain*

*Mrs. Downing - aye*

**13. USE OF SCHOOL BUSES**

MOTION: Move that the Board approve the use of up to three (3) district school buses by the Lacey Township Recreation Department for use in its 2023 Summer Camp Program, providing the Lacey Township Recreation Department has a valid certificate of insurance and hold harmless agreement on file with the District Business Office.

**14. OUT OF DISTRICT PLACEMENTS - 2022-2023 SCHOOL YEAR**

MOTION: Move that the Board approve the out-of-district tuition for the 2022-2023 school year to be charged to GAAP Account #11-000-100-566-11-0000.

School	Student ID	Effective	Tuition	Aide	Total
Manchester Regional Day School	906748	02/10/23	\$36,000	\$25,000	\$61,000 (prorated)
The Education Academy	906865	03/06/23	\$13,275	N/A	\$13,275 (prorated)
The Bancroft School	908704	03/22/23	\$22,000	\$11,000	\$33,000 (prorated)
				<b>TOTAL</b>	<b>\$107,275</b>

**15. OUT OF DISTRICT PLACEMENTS - 2022-2023 SCHOOL YEAR**

MOTION: Move that the Board approve the out-of-district tuition for the 2022-2023 school year as determined by the McKinney-Vento Act to be charged to GAAP Account #11-000-100-561-11-0000.

School	State ID	Effective	Tuition
Central Regional School District	1085833944	09/01/22	\$14,289
Central Regional School District	5219603002	09/01/22	\$12,039
		<b>TOTAL</b>	<b>\$26,328</b>

**16. OTHER LEA TUITION REVENUE - 2022-2023 SCHOOL YEAR**

MOTION: Move that the Board approve the following tuition for the 2022-2023 school year to be received from other Local Educational Agencies (LEAs) within the State of New Jersey for McKinney-Vento students attending our district to be credited to GAAP Revenue Account #10-1320.

School	State ID	Effective	Tuition
Egg Harbor Township School District	5213945591	01/12/23	\$10,153.74
Barnegat Township School District	6026526709	02/21/23	\$11,212.74
		<b>TOTAL</b>	<b>\$21,366.48</b>

***Move that the Board approve the following Other items - A.17. - A.18.:***

*Motion by Mr. Armato, seconded by Mrs. Armato. Roll call vote as follows:*

*Mrs. Armato - aye*

*Mr. Conaty - aye*

*Mr. Armato - aye*

*Mrs. Klaus - aye*

*Mr. Palino - aye*

Mr. Peters - aye

Mrs. Downing - aye

**17. JOB DESCRIPTION (B1)**

MOTION: Move that the Board approve the following job description:  
Benefits Specialist

**18. 2023 SPRING ATHLETIC SCHEDULE (B2)**

MOTION: Move that the Board approve the 2023 Spring Athletic Schedule.

***Move that the Board approve the following Policy and Regulation items - A.19.:***

*Motion by Mrs. Klaus, seconded by Mr. Conaty. Roll call vote as follows:*

*Mrs. Armato - aye*

*Mr. Conaty - aye*

*Mr. Armato - aye*

*Mrs. Klaus - aye*

*Mr. Palino - aye*

*Mr. Peters - aye*

*Mrs. Downing - aye*

**19. POLICIES AND REGULATIONS**

MOTION: Move that the Board approve the second reading and adoption of the following Policies & Regulations:

P 0152	Board Officers	Revised	(B3)
P 0161	Call, Adjournment, and Cancellation	Revised	(B4)
P 0162	Notice of Board Meetings	Revised	(B5)
P 2423	Bilingual and ESL Education (M)	Revised	(B6)
R 2423	Bilingual and ESL Education (M)	Revised	(B7)
R 4212	Support Staff Attendance	New	(B8)
P 7460	Energy Conservation	Revised	(B9)
R 7460	Energy Conservation	Revised	(B10)
P 8330	Student Records (M)	Revised	(B11)
R 8330	Student Records (M)	Revised	(B12)

***Move that the Board approve the following HIB items - A.20. - A.21.:***

*Motion by Mr. Palino, seconded by Mr. Peters. Roll call vote as follows:*

*Mrs. Armato - aye*

*Mr. Conaty - aye*

Mr. Armato - aye

Mrs. Klaus - aye

Mr. Palino - aye

Mr. Peters - aye

Mrs. Downing - aye

**20. HARASSMENT, INTIMIDATION & BULLYING**

MOTION: Move that the Board approve the HIB incident reports, as per Policy 5512 - Harassment, Intimidation and Bullying, as presented by the Superintendent during private session.

**21. HARASSMENT, INTIMIDATION & BULLYING**

MOTION: Move that the Board approve the Superintendent’s recommendations as delineated on the February 2023 HIB Report.

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***Move that the Board approve the following Donations - B:***

*Motion by Mr. Armato, seconded by Mr. Palino. Roll call vote as follows:*

*Mrs. Armato - aye*

*Mr. Conaty - aye*

*Mr. Armato - aye*

*Mrs. Klaus - aye*

*Mr. Palino - aye*

*Mr. Peters - aye; Riptide Marine Center - abstain*

*Mrs. Downing - aye*

*Thank you for the generous donations!*

**(B) DONATIONS**

MOTION: Move that the Board approve and accept the following generous donation(s):

SCHOOL	FROM	DESCRIPTION	AMOUNT
High School	Lacey Twp. Police Department	Nitrile Gloves for MD classes	\$575.00
	Thompson Medical & Chiropractic LLC	Check for Drama Club	\$200.00
	Riptide Marine Center	Tickets to Atlantic City Boat Show for Fishing Club Members	\$170.00
Mill Pond	Donohue Family	3 Basketballs	\$60.00
Food Service Department	Anonymous	Donation Toward School Lunch Negative Balances	\$12,575.51
		<b>TOTAL</b>	<b>\$13,580.51</b>

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**Move that the Board approve the following Programs and Curriculum - C.1. - C.2.:**

Motion by Mr. Palino, seconded by Mrs. Klaus. Roll call vote as follows:

Mrs. Armato - aye

Mr. Conaty - aye

Mr. Armato - aye

Mrs. Klaus - aye

Mr. Palino - aye

Mr. Peters - aye

Mrs. Downing - aye

**(C) PROGRAMS/CURRICULUM (1 - 2)**

**1. OUT OF STATE FIELD TRIP**

MOTION: Move that the Board approve the following out of state field trip:

SCHOOL/CLUB	DATE(S)	DESCRIPTION	LOCATION
LTHS/ DECA Club	4/22-4/26/2023	DECA International Conference and Competition	Orlando, FL

**2. STUDENT TEACHER PLACEMENTS, OBSERVATIONS, PRACTICUMS, FIELDWORK AND INTERNSHIPS**

MOTION: Move that the Board approve the following Student Teacher Placements, Observations, Practicums, Fieldwork and Internships:

<b><u>Monmouth University</u></b>			
Autumn Slocum	Field Experience	Brittany Hintz/ FRS	Fall 2023
<b><u>Stockton University</u></b>			
Aliya Barnes	Internship	Jessica Frandsen/ LTHS	Fall 2023/ Spring 2024

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**Move that the Board approve the following Professional Days and Workshops - D:**

Motion by Mr. Peters, seconded by Mr. Armato. Roll call vote as follows:

Mrs. Armato - aye

Mr. Conaty - aye

Mr. Armato - aye

Mrs. Klaus - aye

Mr. Palino - aye

Mr. Peters - aye

Mrs. Downing - aye; W. Zylinski - abstain

**(D) PROFESSIONAL DAYS AND WORKSHOPS**

MOTION: Move that the Board approve the following Professional Days and Workshops:

NAME	SCHOOL	DATE	WORKSHOP	SUB	COST
Megan Bowens	FRS	5/23-5/25/2023	NJTESOL/NJBE 2023 Spring Conference New Brunswick, NJ	N	\$640* (revised)
William Zylinski	District	10/13-10/14/2022	NJPSA/FEA Fall Conference Atlantic City, NJ	N	\$544 (revised)
Sharon Silvia	District	6/5-6/9/2023	NJASBO Annual Conference Atlantic City, NJ	N	\$675
Jason Bedell	District	6/5-6/9/2023	NJASBO Annual Conference Atlantic City, NJ	N	\$600
Siobhan Barker	LTMS	3/17/2023	AMTNJ Spring 2023 Conference Rutgers University- Piscataway, NJ	Y	\$209*
R. Michael Ryan	LTMS	3/17/2023	AMTNJ Spring 2023 Conference Rutgers University- Piscataway, NJ	Y	\$179*
Alison Brannick	LTMS	3/21/2023	Strengthening Your Students Math Learning With DESMOS, Freehold, NJ	Y	\$279*
Joanie Donohue	MPS	3/30/2023	School Law for Administrators Stockton University- Galloway, NJ	Y	\$185*
				<b>TOTAL</b>	<b>\$3,311</b>

\* Title Funded

***Move that the Board approve the following Certificated Personnel - E.1. - E.10.:***

*Motion by Mrs. Klaus, seconded by Mr. Palino. Roll call vote as follows:*

*Mrs. Armato - aye*

*Mr. Conaty - aye*

*Mr. Armato - aye*

*Mrs. Klaus - aye*

*Mr. Palino - aye*

*Mr. Peters - aye*

*Mrs. Downing - aye*

**(E) CERTIFICATED PERSONNEL (1 - 10)**

**1. REPLACEMENT POSITION**

MOTION: Move that the Board approve the following employment of replacement professional personnel:

**LONG TERM SUBSTITUTE**

NAME	POSITION/SCHOOL	REPLACING	SALARY	EFFECTIVE
Debra Maggio*	LTS Basic Skills Teacher/CCS	L. Hawtin	Step A, BA \$56,068 (prorated)	03/20/23 - 06/30/23

\*Pending Certification

**2. RESCIND 6TH PERIOD TEACHING STIPEND**

MOTION: Move that the Board rescind the following 6th period stipend for the 2022-2023 school year:

NAME
Lucy Paster

**3. ADVANCED DEGREE**

MOTION: Move that the Board congratulate the following employee and recognize their advanced degree:

NAME	FROM	TO	EFFECTIVE
John Kuzan	Master + 15	Master + 30	4/1/2023
Michael Stuppiello	Bachelor	Master	4/1/2023

**4. CO-CURRICULAR/ADVISOR RESCIND APPOINTMENT**

MOTION: Move that the Board rescind the following appointment for the 2022-2023 school year:

NAME	POSITION/SCHOOL
Stephanie Law	Head Women’s Lacrosse/LTHS
Elizabeth Law	Assistant Women’s Lacrosse/LTHS
Samantha Fernandez	Assistant Men’s/Women’s Spring Track/LTHS

**5. CO-CURRICULAR/ATHLETIC STIPEND**

MOTION: Move that the Board approve the following recommendation for the 2022-2023 school year pending the commencement and completion of the related programs:

NAME	POSITION/SCHOOL	LEVEL	STIPEND
Elizabeth Law	Head Women’s Lacrosse/LTHS	1	\$ 7,172
Samantha Fernandez	Assistant Women’s Lacrosse/LTHS	1	\$ 4,712
Trevor Palagonia	Assistant Men’s/Women’s Spring Track/LTHS	1	\$ 4,712
<b>TOTAL</b>			<b>\$16,596</b>

**6. ATHLETIC VOLUNTEERS**

MOTION: Move that the Board approve the following athletic volunteers:

NAME	POSITION/SCHOOL	HEAD COACH
Frank Ritacco	Women’s Lacrosse/LTHS	Elizabeth Law
Jeremy Brown**	Men’s Lacrosse/LTHS	Anthony Allocca
Stephanie Law	Women’s Lacrosse/LTHS	Elizabeth Law

**\*\*Pending Certification**

**7. ORTON GILLINGHAM PROGRAM**

MOTION: Move that the Board approve the following teachers as instructors for the Orton Gillingham Reading Intervention Program at the rate of \$43.34 per hour not to exceed \$3,000 (this will be Title I funded and charged to account #20-231-100-102-10-2223):

NAME/SCHOOL
Frances Temperio/ LHS

**8. STRETCH PROGRAM**

MOTION: Move that the Board approve the following LTHS teacher as needed for the 2022-2023 STRETCH Program at a rate of \$43.34 per hour\* not to exceed the total amount of \$5,500.00. Account #11-140-100-101-08-2137:

NAME
Sara Pirchio
Debra Roleke

**9. LEAVE OF ABSENCE**

MOTION: Move that the Board approve the following leaves of absence:

SWP = Sick Days With Pay

PD = Personal Days With Pay

FMLA = Family Medical Leave Act - No Pay, with Benefits

NJFLA = NJ Family Leave Act - No Pay, with Benefits

DLB = Discretionary, Extended or Other Leave - No Pay, with Benefits

DL = Discretionary, Extended or Other Leave - No Pay, No Benefits

ML = Military Leave With Pay

NAME	POSITION/ LOCATION	SWP	PD	FMLA	NJFLA	DLB	DL	ML
Edward Brennan	Teacher/CCS	02/13/23 - 04/04/23						
Lauren Giummarra	LTS/CCS					03/09/23 (½ day); 03/10/23		
Karen Hopson	Teacher/LTHS		03/08/23 - 03/09/23			03/10/23 - 03/12/23		
Amy LaVella	Teacher/MPS					04/26/23 - 06/04/23		
Jeremy Leighty (revised)	Teacher/MPS							03/29/23 - 04/02/23
Alissa McKay	Teacher/LTHS	02/02/23 - 03/14/23				03/15/23 - 04/02/23		
Rebecca Thompson (revised)	Teacher/LTMS					03/06/23 - 04/05/23		

Danielle White	Teacher/LTMS							03/17/23- 03/19/23
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**10. EMPLOYMENT OF SUBSTITUTE PROFESSIONAL PERSONNEL**

MOTION: Move that the Board approve the employment of the following substitute professional personnel:

**SUBSTITUTE TEACHER**

Julia Carey**	Hope DeWitt*/**	Carly Zellman	Gabriel Zonin
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\*Pending Criminal History Review  
\*\*Pending Certification

*Move that the Board approve the following Non-Certificated Personnel - F.1. - F.7.:*

*Motion by Mr. Palino, seconded by Mrs. Klaus. Roll call vote as follows:*

- Mrs. Armato - aye*
- Mr. Conaty - aye*
- Mr. Armato - aye*
- Mrs. Klaus - aye*
- Mr. Palino - aye*
- Mr. Peters - aye*
- Mrs. Downing - aye*

**(F) NON-CERTIFICATED PERSONNEL (1 - 7)**

**1. RETIREMENT**

MOTION: Move that the Board approve the following retirements:

NAME	POSITION/SCHOOL	EFFECTIVE DATE
Ruth Merlo	Paraprofessional/CCS	07/01/23
Kathleen Winkle	Paraprofessional/LHS	07/01/23

**2. RESIGNATION**

MOTION: Move that the Board approve the following resignation:

NAME	POSITION/SCHOOL	EFFECTIVE DATE
Dawn Korman	Paraprofessional/LTHS	04/07/23
Donna Krawczyk	P/T Food Service Worker/MPS	07/01/23

**3. REPLACEMENT POSITION**

MOTION: Move that the Board approve the following employment of replacement support personnel:

NAME	POSITION/SCHOOL	REPLACING	PAY	EFFECTIVE
Melissa Casillo	P/T Paraprofessional (5.75 hrs/day)/CCS	S. Albino	\$18.68/hour + \$500 toileting stipend NTE \$20,049 annually (prorated)	03/23/23 - 06/30/23
Trinnity Clark*	P/T Paraprofessional (5.75 hrs/day)/CCS	K. Tabacchi	\$18.68/hour + \$500 toileting stipend NTE \$20,049 annually (prorated)	03/20/23 - 06/30/23
Crystal Edgar*	P/T Paraprofessional (5.75 hrs/day)/LTMS	C. Puzzo	\$18.68/hour NTE \$19,549 annually (prorated)	03/27/23 - 06/30/23
Danielle Garcia	P/T Paraprofessional (5.75 hrs/day)/CCS	J. Hausmann	\$18.68/hour + \$500 toileting stipend NTE \$20,049 annually (prorated)	03/20/23 - 06/30/23
Jessica Nacion	P/T Paraprofessional (5.75 hrs/day)/FRS	A. Oliverie	\$18.68/hour NTE \$19,549 annually (prorated)	03/20/23 - 06/30/23

**\*Pending Criminal History Review**

**4. SUPPORT PERSONNEL CHANGE IN SALARY**

MOTION: Move that the Board approve the following changes in salary of support personnel:

NAME	POSITION/SCHOOL	FROM SALARY	TO SALARY	EFFECTIVE
Kyle Annese	Custodian/CCS	From Step B \$42,879 + \$863 shift differential (prorated)	Step B \$42,879 + \$863 shift differential + \$1,439 black seal stipend NTE \$43,742 annually (prorated)	11/15/22
Kasandra Danziger	P/T Paraprofessional/MPS	\$18.68/hour NTE \$19,549 annually (prorated)	\$18.68/hour NTE \$19,549 annually + \$500 toileting stipend NTE \$20,049 annually (prorated)	01/03/23
Andrew German	Custodian/LTHS	From Step F \$44,039 + \$434 shift differential + \$1,439 black seal stipend (prorated)	From Step F \$44,039 + \$145 shift differential + \$1,439 black seal stipend NTE \$45,912 annually (prorated)	03/16/23
Christopher Matias	P/T Paraprofessional/LTHS	\$18.68/hour NTE \$19,549 annually + \$836 college credits (prorated)	\$18.68/hour NTE \$19,549 annually + \$836 college credits + \$500 toileting stipend NTE \$20,895 annually (prorated)	09/06/22
Amy Sutherland	P/T Paraprofessional (5.75 hours/day)/MPS	\$18.68/hour NTE \$19,549 annually (prorated)	\$18.68/hour NTE \$19,549 annually + \$500 toileting	02/21/23

			stipend NTE \$20,049 annually (prorated)	
Kimberly Tabacchi	P/T Paraprofessional (5.75 hours/day)/CCS	\$18.68/hour NTE \$19,549 annually (prorated)	\$18.68/hour NTE \$19,549 annually + \$500 toileting stipend NTE \$20,049 annually (prorated)	02/21/23

**5. ADVANCED DEGREE**

MOTION: Move that the Board congratulate the following and recognize their advanced degree:

NAME	TO	EFFECTIVE
Jennifer McWeeney	Associate Degree + Teacher's Aide Certificate	4/1/2023
Lisa Wagner	Bachelor Degree	4/1/2023

**6. LEAVE OF ABSENCE**

MOTION: Move that the Board approve the following leaves of absence:

SWP = Sick Days With Pay

PD = Personal Days With Pay

FMLA = Family Medical Leave Act - No Pay, with Benefits

NJFLA = NJ Family Leave Act - No Pay, with Benefits

DLB = Discretionary, Extended or Other Leave - No Pay, with Benefits

DL = Discretionary, Extended or Other Leave - No Pay, No Benefits

ML = Military Leave With Pay

NAME	POSITION/ LOCATION	SWP	PD	FMLA	NJFLA	DLB	DL	ML
Alyssa Bailey	P/T Paraprofessional/FRS						02/08/23; 03/13/23; 03/17/23 - 03/19/23	
Monica Brignola	P/T Paraprofessional/CCS	02/21/23 - 02/28/23					03/01/23 - 03/12/23	
JoAnn Currie	P/T Duty Aide/LHS						03/01/23 - 03/05/23; 03/09/23 - 04/30/23	
Kasandra Danziger	P/T Paraprofessional/MPS	02/21/23 - 02/22/23					02/23/23 - 02/26/23	
Valerie Devecka	P/T Paraprofessional/LHS						03/22/23 (½ day); 04/27/23 - 05/01/23	
Susie Dolly	P/T Paraprofessional/CCS						03/01/23	
Thomas Don	P/T Paraprofessional/LHS						02/13/23 +	

						02/16/23 (revised); 04/21/23
Ginny Fitzgibbon	P/T Paraprofessional/LTHS					03/02/23 - 05/04/23
Katherine Grodzki	P/T Paraprofessional/MPS					03/08/23 - 04/16/23 (intermittent)
Patricia Hoeler	Paraprofessional/MPS		04/19/23 - 04/20/23		04/21/23 - 04/26/23	
Joseph Hummel (revised)	Custodian/LTHS					04/17/23 - 04/30/23, 08/07/23 - 08/18/23, 10/16/23 - 10/29/23
Peggy Sue Juliano	P/T Paraprofessional/LTMS					02/28/23 - 03/05/23
Christine McCurdy	P/T Paraprofessional/LHS					02/15/23
Loriann Nauerz	P/T Paraprofessional/CCS					03/10/23 (½ day); 03/13/23
Jahisa Ovalle	P/T Food Service Worker/LTHS					03/13/23 - 06/30/23 (intermittent)
John Provaznik	Custodian/LHS			05/17/23 - 08/10/23	05/17/23 - 08/10/23	
Catherine Rivera Perez	P/T Duty Aide/LTMS					02/15/23; 02/24/23; 03/06/23 - 04/02/23
Joan Rotonde	P/T Paraprofessional/MPS					03/13/23 - 03/19/23
Danielle Ruthenbeck	P/T Paraprofessional/FRS					02/16/23 - 02/20/23; 02/22/23 - 02/26/23; 03/06/23 - 03/08/23 (½ day)
Joanne Santarsiero	P/T Paraprofessional/CCS					02/17/23 - 02/21/23; 03/08/23; 03/13/23

						(½ day); 03/20/23 (½ day); 03/28/23; 03/31/23 (½ day)
Tammy Wall	Paraprofessional/CCS		02/27/23 (½ day)			02/27/23 (½ day); 02/28/23 - 03/05/23

**7. EMPLOYMENT OF SUBSTITUTE SUPPORT STAFF**

MOTION: Move that the Board approve the employment of the following substitute support staff:

<b>SECRETARY</b>	<b>PARAPROFESSIONAL</b>	<b>FOOD SERVICE WORKER</b>
Emily Heayn	Laura Burgoyne	Donna Krawczyk
Theresa Sosis	Hope DeWitt*	

**\*Pending Criminal History Review**

**ADJOURNMENT**

*Move to adjourn the Regular Meeting.*

*Motion by Mr. Palino, seconded by Mr. Peters. All in favor.*

*The Regular Meeting adjourned at 9:50 p.m*

*Respectfully submitted,*



Sharon Silvia  
Business Administrator/Board Secretary