



District English Learner Advisory Committee (DELAC)

March 13, 2024

9 a.m. to 11 a.m.

Meeting Notice and Agenda

Agenda Item	Summary of Discussion and Action
<p>I. Call to Order</p>	<p>The meeting was called to order by EL Program Specialist, Grace Vega at 9:10 AM. In attendance on Zoom was Louisa Gonzalez, the Academic Coach from Highgate, Suzana Montoya of Laurel Glen, Leslie Hernandez of Sing Lum, Amada Nunez of McAuliffe, Martha Mayorga, chairperson, and representative from Miller, Ana Roman, of Seibert, Laura Cabellos, of Thompson, Susana Morales of Van Horn, Salvador Murguia of Warren, Carolina Lopez of Seibert, Dawna Macgivalry, Assistant Principal of Panama Elementary, Shawna Manning of Sing Lum, Jill Fetters of Tevis, Malkreet Johnson of Van Horn, Andrew Tibbetts, Assistant Principal of Van Horn, Rachelle Montoya of Instructional Services, Genesis Contreras, EL Program Specialist of Consolidated Programs, Grace Vega, EL Program Specialist of Consolidated Programs, Steve Johnson of Consolidated Programs, Jackie Cortez of Consolidated Programs and Nancy Hernande of Consolidated Programs.</p>
<p>II. Welcome Opening and Attendance</p> <ul style="list-style-type: none"> A. Attendance in chat B. Strategic Plan Priorities C. Meeting Norms 	<ul style="list-style-type: none"> A. Grace Vega began the meeting with reminders to sign in if in person, and to put one's name in the chat if attending via Zoom. B. Grace then reviewed the district's pillars of excellence. C. She continued with reviewing our meeting norms.
<p>III. Public Comment</p> <p>Comments related to agenda items, per Greene Act and must be submitted by email to delac@pbvusd.k12.ca.us 24 hours in advance of the meeting.</p>	<ul style="list-style-type: none"> A. None
<p>IV. Guest Speaker: Rachelle Montoya</p>	<p>Grace Vega introduced the guest for the DELAC meeting, which was Rachelle Montoya, Director of Professional Development. Rachelle presented to parents in detail a data snapshot to support the 2024-2027 LCAP goals. Rachelle provided an overview of the 2024-2027 LCAP goals and supporting actions.</p>
<p>V. Principal's Report: Andrew Tibbetts</p>	<p>Grace Vega then introduced Andrew Tibbetts, the Assistant Principal of Van Horn Elementary. Mr. Tibbetts explained that this is his first year in the position of Assistant Principal. Mr. Tibbetts explained that Van Horn has a range of students. In total, Van Horn has about 600 students, and about 100 English Learner's. Mr. Tibbetts continued to explain that at Van Horn students</p>

	<p> speak a variety of languages. The staff at Van Horn is continuously learning, and working to further support their EL students.</p> <p>Mr. Tibbetts explained Van Horn’s ELPAC data from the 22-23 school year. Mr. Tibbetts then moved on to discuss goal 1A for the plan for Student Achievement which is that 80 % of Van Horn’s EL students will increase their English Language Proficiency level by at least one level. Actions that will take place to achieve this goal are to target the specific skills that pertain to ELPAC. Mr. Tibbetts continued to the goal 1B for the plan for student achievement, which was that the ELD standards must be integrated in all subject areas. He then explained that for Van Horn, their ELD instruction consists of 30 minutes of daily small group instruction. Within ELD instruction teachers work with students on the various ELPAC domains, their teachers incorporate various strategies to meet the needs of students. Mr. Tibbetts explained that they track student’s progress through STAR data and in other formats. He explained that at Van hOrn they have a STEAM room called, “The Nest”. In this room, Mrs. Gage, also from Van Horn, and her team work with students in areas of need in small groups.</p> <p>Mr. Tibbetts explained the importance of parent involvement within a child’s education. He also stated that the next Family Night for Van Horn will be May 1.</p>
<p>VI. Approval of Minutes - Motion, Second, and Vote</p>	<p>Grace Vega reminded members that they had received a copy of the January 17, 2024 DELAC meeting minutes as an attachment on the ParentSquare reminder. She asked for a motion to approve the meeting minutes. Mrs. Mayorga motioned to approve the minutes. Susana Morales seconded the motion. Members present on Zoom turned their cameras on and raised their hands, or used their hand raise reaction on Zoom to vote. 9 Yes, and 0 No. The motion was approved.</p>
<p>VII. Old Business</p> <ul style="list-style-type: none"> A. Time and Effort Requirements B. Evaluation of Title III 	<ul style="list-style-type: none"> a. Grace Vega briefly reviewed the time and effort requirements covered in the previous DELAC meeting as well as the evaluation of Title III.
<p>VIII. New Business</p> <ul style="list-style-type: none"> A. PD Specific to EL B. ELD 	<ul style="list-style-type: none"> A. Grace Vega explained that as a school district professional development is provided to staff and it must be sufficient for staff to effectively implement the curricula, assessment practices and measures, and instructional strategies. Ms. Vega stated all PD specific for teacher-specific English learners should be effective in increasing students’ English language proficiency level or increasing teacher subject matter knowledge. Ms. Vega informed the group that any EL Specific Professional Development evidence must

	<p>demonstrate that the school site is checking to ensure that teachers are effectively implementing what they learned in PD.</p> <p>B. Grace Vega explained that English language development, also known as ELD, is a part of the standard instructional program for all English learners. All English learners must receive sufficient ELD instruction in the standard instructional program. Ms. Vega stated that local educational agencies must provide evidence of implementation of the California ELD standards in the classroom, and the usage of appropriate strategies to ensure that English instruction is comprehensible. Ms. Vega further explained that Title III funds can be used to supplement materials and instruction for ELD. Evidence to prove effective ELD instruction is taking place may include lesson plans, instructional schedules, and the EL Master Plan with directions to page numbers where the integrated ELD program is described.</p>
<p>IX. Announcements and Next Meeting Date A. Next Meeting is April 17, 2024</p>	<p>A. Grace Vega stated that our next meeting will be April 17, 2024. It will be in the district office board room.</p>
<p>X. Adjournment- Motion, Second, and Vote</p>	<p>Martha Mayorga asked to adjourn the meeting. Susana Morales gave the second motion. Members cast their votes by raising their hands. 8 members voted Yes and one abstained. The meeting was adjourned at 10:15 a.m.</p>

Respectfully submitted,

Genesis Contreras, *EL Program Specialist*