



**Supplemental Request for Authorization**  
 (Reference AR 1230, for more information)

1. Name of the organization:

2. List additional fundraising activities for the school year, not included on original request to Operate/Fundraise:  
**NOTE:** Changes or additions will need to be submitted in writing to the District Office no later than 14 days prior to activity.

Date of Activity	Location of Activity	Details of service/goods to be sold for fundraising activity	Expected Target Amount to be Raised	Planned Use of Funds

By signing below, the petitioner also agrees:

- a) Assurance that all promotion or publicity of events or fundraising activity by the school-connected organization will clearly indicate that the event or activity is sponsored by the school-connected organization and not by the school or district
- b) Confirmation that all contribution and participation by students and employees in all fundraising activity is completely voluntary, and that a student's ability to participate in extracurricular programs is not dependent on fundraising activity
- c) Any school-connected organization that seeks to fundraise more than \$25,000 annually must provide appropriate documentation showing independent legal status (e.g. articles of incorporation) and is strongly encouraged to seek recognition as a nonprofit, tax exempt organization
- d) The school-connected organization grants the district the right to audit the group's financial records at any time, either by district personnel or a certified public accountant.

Date: \_\_\_\_\_ Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Petitioner

Date: \_\_\_\_\_ Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Approval of Site Supervisor/Principal

**DISTRICT OFFICE USE ONLY:**

Date Received: \_\_\_\_\_ Board Approval: \_\_\_\_\_