

Board of Education

REGULAR MEETING

Thursday, May 16, 2024 – 5:30 p.m.

Waterbury Arts Magnet School, 16 South Elm Street, Waterbury, CT

This meeting will be broadcasted live on the City of Waterbury's Government Access Channel (Comcast 96, Frontier 6096) and streamed live on YouTube at <https://youtu.be/4QcKgktNZK8>.

A G E N D A

1. *Silent Prayer*

2. *Pledge of Allegiance to the Flag*

3. *Roll Call*

4. *Communications*

- a) Email communication dated April 26, 2024 from CABA regarding Policy Highlights.
- b) Communication dated April 29, 2024 from Mayor Pernerewski regarding Board of Education votes of April 25, 2024.
- c) Copy of communication dated April 12, 2024 from Civil Service certifying Adalberto Vera for the position of Maintainer I.
- d) Copy of communications dated April 23, 2024 from Civil Service certifying Artur Tavares and Shanelle Banks for the position of Maintainer I.
- e) Copy of communication dated April 29, 2024 from Civil Service certifying Nasir James for the position of Maintainer I.
- f) Copy of communication dated April 30, 2024 from Civil Service certifying Matthew Blanding.
- g) Copy of communications dated May 2, 2024 from Civil Service certifying Sarabjeet Kaur, Iris Perez and Wanda Torres for the position of Food Service Helper.
- h) Copy of communication dated May 2, 2024 from Civil Service certifying Kenneth Buxton for the position of Maintainer I.
- i) Copy of communication dated May 3, 2024 from Civil Service certifying Ricardo Nation for the position of Maintainer I.

5. *CABA Leadership Award Presentation*

Kaylee Olivo - Carrington	Jayson Hernandez-Martinez - Carrington
Justin Arvelo - Crosby High	Sophia Coelho - Crosby High
Kianna Carter - Duggan	Essence Smith - Duggan
Amarr Ortiz - Gilmartin	Chandar Pertab - Gilmartin
Manuel Demiraj - Kennedy High	Jillian Santos - Kennedy High
Aden Crenshaw - North End Middle	Xioanelys Quinones-Fernandez - North End Middle
Bianca Lebon-Diaz – Reed	Danielle Cuevas-Rodriguez - Reed
Helena Liranzo-Estevez - Wallace Middle	Antonio Coles - Wallace Middle
Patrick Oliveira E. Silva - Waterbury Arts	Nicholas Aziphat - Waterbury Arts
Destini Langs - Waterbury Career	Madeline Molina-Cardenas - Waterbury Career
Alexia Rodriguez - Wendell Cross	Aydan Ruiz - Wendell Cross
Anthony Wright - State Street	Arianny Martinez-Almonte - West Side Middle
Harmony Rodriguez - West Side Middle	Angel Martinez - West Side Middle
Kelliece Dixon - Wilby High	Jazmin Boga - Wilby High

6. *Public Addresses the Board* - All speakers are encouraged to submit prepared written statements to the Commissioners. Comments shall be limited to a maximum of five minutes. There will be no responses this evening to any questions or concerns raised; they will be referred to the Administration for review and response.

7. *Superintendent's Announcements*

8. *President's Comments*

9. *Student Representative Comments*

10. *Committee of the Whole*

- 10.1 Request approval to file a priority grant application with the Commissioner of Administrative Services for the proposed Roberto Clemente International Dual Language School Project.
- 10.2 Request approval of the preparation of schematic drawings and outline specifications for the proposed Roberto Clemente International Dual Language School Project.
- 10.3 Request approval of the establishment of a Building Committee for the proposed Roberto Clemente International Dual Language School Project.
- 10.4 Request approval of the Educational Specifications for the proposed *Roberto Clemente International Dual Language School Project*.
- 10.5 Resolution Supporting the Implementation of Yondr Bags.

11. *Consent Calendar*

- 11.1 *Committee on Finance:* Request approval to participate in the Healthy Food Certification Program per CGS 10-215f.
- 11.2 *Committee on Finance:* Request approval of the food and beverage exemption statement for the Healthy Food Certification relative to CGS 10-221q.
- 11.3 *Committee on Finance:* Request approval to apply for the School Readiness and Child Day Care FY 25 Continuation Funding Grant and sub-grantees selection.
- 11.4 *Committee on Finance:* Request approval of Amendment Two to the Professional Services Agreement with Waterbury Bridge To Success for Before and After School Care.
- 11.5 *Committee on Finance:* Request approval of Amendment Five (5) to the Professional Services Agreement with Cormier Consulting, LLC for Teacher and Administrator Professional Development for Commissioner Network Schools.
- 11.6 *Committee on Finance:* Request permission to apply for the USDOE Congressionally Funded Community Project Grant.
- 11.7 *Committee on Finance:* Request approval of a transfer in the 2023/24 General Fund Budget.

- 11.8 *Committee on Finance:* Request approval of a transfer in the 2023/24 Capital Budget.
- 11.9 *Committee on Curriculum:* Request approval of the new CTE Game Design and Development Curriculums.
- 11.10 *Committee on Curriculum:* Request approval of the new Financial Literacy Curriculum.
- 11.11 *Committee on Building & School Facilities:* Use of school facilities by school organizations and/or City departments.
- 11.12 *Committee on Building & School Facilities:* Use of school facilities by outside organizations and/or waiver requests.

12. Items removed from Consent Calendar

13. Committee on Finance – Commissioner Orso

- 13.1 Request approval to apply for the CSDE ARPA Summer Mental Health Supports Grant Program.

14. Superintendent's Notification to the Board

14.1 Grant funded appointments:

<u>Name</u>	<u>Position/Location</u>	<u>FT/PT</u>	<u>Rate</u>	<u>Union</u>	<u>Funding</u>	<u>Effective</u>
Ariola, Patrick	Tutor Carrington	PT	\$34/hr	NONBOE	Title I/A 23-25	03/21/24
Bussey, Elizaberth	Classroom Assistant Maloney	FT	\$15.69/hr	UPSEU 68	MMS grant 23-24	04/22/24
Karp, Rochel	Tutor Bais Yaakov	PT	\$25/hr	NONBOE	Title I Non-public	04/11/24

14.2 Miscellaneous After School Program appointments:

<u>Name</u>	<u>Position/Program</u>	<u>Location</u>
Littlefield, Mishaela	Teacher/21st Century	Bucks Hill
Murphy, Amber	Teacher/21 st Century	Bucks Hill
Alvardo, Stephany	Rec Specialist/21 st Century	Bucks Hill
Osorio, Natalie	Teacher/ESSER	Duggan

14.3 Miscellaneous Summer School appointments:

<u>Name</u>	<u>Position/Program</u>	<u>Location</u>
Dossantos, Shannon	Administrator/Extended School Year (ESY)	DW
Erdmann, Michael	Administrator/ESY	DW
Pedraza, Ciara	EAS Secretary	Reed
Cruess, Carla	Administrator/RMS EAS	Rotella
Heidgerd, Angela	Sub Administrator/RMS EAS	Rotella
Wallace, Dana	Sub Administrator/RMS EAS	Rotella
Biolo, Dawn	Sub Teacher/RMS EAS	Rotella
Colon, Stephanie	Sub Teacher/RMS EAS	Rotella

Simoes, Odet	Sub Teacher/RMS EAS	Rotella
Stevens, Jeanne	Sub Teacher/RMS EAS	Rotella
Dunn, Andrew	Teacher/Summer School	Maloney
Perugini, Anna	Secretary/Summer School	Maloney

14.4 Early Academic Support (EAS) Elementary School Summer Program appointments:

<u>Last</u>	<u>First</u>	<u>Site</u>	<u>Grade</u>
Abarzua	Lauren	Carrington	Kindergarten
Guarda	Karen	Carrington	Kindergarten
Sackey	Anna	Carrington	Kindergarten
Pastore-Quezada	Paula-Ann	Carrington	First
Savarese	Catherine	Carrington	First
Virdee	Robin	Carrington	First
Parker	William	Carrington	First
Guerrera	Juliana	Carrington	Second
Munoz	Victoria	Carrington	Second
Modeen	Brianne	Carrington	Third
Edwards	Cara	Carrington	Fourth
Rosado	Jeffrey	Carrington	Fourth
Kearns	Maura	Carrington	Fifth
Neibel	Amy	Carrington	Fifth
Robinson	Debra	Carrington	Literacy Facilitator
DeSena	Deanna	Duggan	Kindergarten
McCasland	Maureen	Duggan	Kindergarten
Gannon	Danielle	Duggan	First
Diodonet	Yamailys	Duggan	Second
Ouellette	Katelynn	Duggan	Second
McCarthy	Monica	Duggan	Third
Thibeault	Jolene	Duggan	Third
DeSanto	Christine	Duggan	Fourth
Segarra	Israel	Duggan	Fourth
Alves	Emely	Duggan	Fifth
Teel	Makenzie	Duggan	Fifth
Ciccone	Melissa	Duggan	Literacy Facilitator
Guerrera	Aimee	Gilmartin	Kindergarten
McKenna	Eibhilin	Gilmartin	Literacy Facilitator
Stoto	Ashley	Gilmartin	First
Azar Billini	Maria	Gilmartin	Second
Crane	Stephanie	Gilmartin	Second
Rinaldi	Joseph	Gilmartin	Third
Mancini	Mark	Gilmartin	Fourth
Parks	Eric	Gilmartin	Fourth
Kagey	Melanie	Reed	Kindergarten
Roy	Brittany	Reed	Kindergarten
Cruz	Mayra	Reed	First
Gardner	Tia-Simone	Reed	First
Mudry	Jeffrey	Reed	First
Nazario-Ugalde	Katherine	Reed	Second
Tyrrell	Nikole	Reed	Second
Muratori	Katie	Reed	Third

Pucci	Benjamin	Reed	Third
Valentin	Crystal	Reed	Third
Crane	Evan	Reed	Fourth
Horner	Mykarra	Reed	Fourth
Beveridge	Gabrielle	Reed	Fifth
Senan	Naseem	Reed	Fifth
Hind	Sandra	Reed	Fifth
Olenius	Jennifer	Reed	Literacy Facilitator
Matarazzo	Kristen	Wendell Cross	Kindergarten
Power	Stephanie	Wendell Cross	Kindergarten
Batista	Sierra	Wendell Cross	First
Sodano	Bridgette	Wendell Cross	Second
Tejada	Felizaida	Wendell Cross	Third
Morales	Barbara	Wendell Cross	Fourth
Poulter	Dennis	Wendell Cross	Fifth
Rizzo	Lisa	Wendell Cross	Literacy Facilitator

14.5 Early Academic Support (EAS) Middle School Summer Program appointments:

<u>Name</u>	<u>Position</u>	<u>Home Base</u>	<u>Summer Site</u>
Evette Zappone	Site Admin	WHS	TBD
Dierdre Signore	ELA (6th)	NEMS	TBD
Lena Pratt	ELA (7th)	WSMS	TBD
David Rotella	ELA (8th)	NEMS	TBD
Colleen Goff	ELA (8th)	NEMS	TBD
Forest Mannikko	Interdisciplinary (6th)	WHS	TBD
Deandre Riddick	Interdisciplinary (7th)	WHS	TBD
Taylor Loustaunau	Interdisciplinary (8th)	Enlightenment	TBD
Erica Palladino	Interdisciplinary (8th)	WSMS	TBD
Kathleen O'Keefe	Multilingual/Bilingual	WSMS	TBD
Dennis Poulter	Math (6th)	Generali	TBD
Jillian Jusino	Math (7th)	WHS	TBD
Mark Palladino	Math (8th)	WSMS	TBD
Geralyn Mastrianni	SEL	NEMS	TBD
Anthony Zaino	SEL	NEMS	TBD
Geffken, Melissa	Math	WMS	TBD

14.6 High School Credit Recovery Summer Program appointments:

<u>Name</u>	<u>Position</u>		<u>Name</u>	<u>Position</u>
Caruso, Anthony	English		Phelan, Andrew	Science
Clark, Meredith	Science		Sarlo, Christopher	Social Studies
DeFrancesco, Nora	English		Scialla, Marlena	Math
Ferrare, William	PE/Health		Soucey, David	PE/Health
Goff, Colleen	English		Sullivan, Carly	Math

Malcom, Jacqueline	English	Szwaba, Brigitt	Math
Mendello, Joseph	Social Studies	Thomas, Richard	Math
Ortiz, Alyson	Science	Valencia, Brando	World Language
Ospalek, Patrick	English	Phelan, Andrew	Science
Pannoni, Michael	English	Sarlo, Christopher	Social Studies

14.7 Extended School Year (ESY) Paraprofessional appointments:

<u>Last Name</u>	<u>First Name</u>	<u>Last Name</u>	<u>First Name</u>
Arline	Zhanise	James	Joelizz
Barragan Bravo	Brenda	James	Rebecca
Beamon	Samone	Janatiss	Sherrie
Biolo	Judy	Johns	Jasmine
Borgos	Danielle	Kasidas	Karrie
Bouley	Alyssa	Lajara	Anairis
Canfield	Kelley	Lamb	Rachel
Cipriano	Lisa	Leblanc	Michele I.
Colangelo	Sharon	Lebron	Leannie
Colon	Lena	Levett	Latanya
Cruz	Yailene	Lopez	Marlene
Curry	Jassee	Lucas	Leteacia
Del Moral	Denise	Maia	Latoya
Dunlap	Laura	Marino	Janice
Evans	Marlene	Melo	Adelyn
Falzarano	Kathleen	Mullen-Ginyard	Vickie
Farina	Cheryl	Nadimi	Candace
Field	Regina	Newman	Jessie
Fields	Jamesina	Nieves	Aubrey
Franks	Kendra	Nowell	Delores
Fuentes	Sonia	Otero	Vanessa
Geary	Julie	Painter	Cynthia
George	Kendra	Passmore	Kim
Gilliams	Brittany	Pino	Holly
Gizzie	Debora	Ramos	Stephanie
Gomez	Bianey	Rinaldi	LoriRae
Grant	Cheryl	Santiago	Jennifer
Guerrera	Marnie	Santiago	Maritza
Hardy	Paula	Torres	Shaileen
Harris	LaTonia	Turner	Gina
Hendrickson	Ronda	Van Stone	Emily
Hicks	Uniquewa	Williams	Monica

14.8 Adult Education summer appointments effective July 1, 2024:

NAME	POSITION	HRS/RATE
ADULT HIGH SCHOOL CREDIT DIPLOMA (AHSCDP):		
Linsky Tara	Health Instructor	21 hrs. p/wk. @ \$35.00 p/hr.
Basile David	Substitute	As needed @ \$35.00 p/hr.
Mobilio James	Social Studies Instructor	21 hrs. p/wk. @ \$35.00 p/hr.
Moreau Margaret	Math Instructor	21 hrs. p/wk. @ \$35.00 p/hr.

Person	Jocelyn	Science Instructor	21 hrs. p/wk. @ \$35.00 p/hr.
Riemer	Wayne	English Instructor	21 hrs. p/wk. @ \$35.00 p/hr.
CT ADULT VIRTUAL HIGH SCHOOL:			
Barbieri	Stephen	Coordinator	5 hrs. p/wk. @ \$31.70 p/hr.
Scurso	Laurie	Mentor	4 hrs. p/wk. @ \$35.00 p/hr.
AHSCDP INDEPENDENT PROJECTS:			
Curci	Joseph	Earth Science	10 hrs. p/wk. @ \$35.00 p/hr.
Mottillo	Carissa	English Instructor	10 hrs. p/wk. @ \$35.00 p/hr.
ADULT BASIC EDUCATION (ABE)/ GENERAL EDUCATION DEVELOPMENT (GED):			
Baranowski	Judith	ABE Instructor	21 hrs. p/wk. @ \$35.00 p/hr.
McDonald	Brian	GED Instructor	21 hrs. p/wk. @ \$35.00 p/hr.
GUIDANCE STAFF:			
Aucella	Laurence	ESL School Counselor	21 hrs. p/wk. @ \$35.00 p/hr.
Jordan	Ellen	School Counselor	21 hrs. p/wk. @ \$35.00 p/hr.
Volikas	Katherine	School Counselor	21 hrs. p/wk. @ \$35.00 p/hr.
Patterson	Delories	Guidance Secretary	21 hrs. p/wk. @ \$18.00 p/hr.
Salgado	Roberto	ESL Instructor	12 hrs. p/wk. @ \$35.00 p/hr.
Scurso	Laurie	ESL Instructor	12 hrs. p/wk. @ \$35.00 p/hr.
Stinson	Rebecca	ESL Instructor	12 hrs. p/wk. @ \$35.00 p/hr.
Khafi	Ermonela	ESL Instructor	12 hrs. p/wk. @ \$35.00 p/hr.
Literacy, Adult and Community Education Systems (LACES):			
Monaco	Roxanne	Administrator	12 hrs. p/wk. @ \$41.38 p/hr.
TECHNOLOGY:			
Blancato	Alfred	Computer Analyst	30 hrs. p/wk. @ \$26.00 p/hr.
Santoro	Joseph	Computer Analyst	30 hrs. p/wk. @ \$26.00 p/hr.
EDUCATIONAL AIDES:			
Nonamaker	Kim	ABE	21 hrs. p/wk. @ \$24.00 p/hr.
Pelletier	Laurie	GED	21 hrs. p/wk. @ \$24.00 p/hr.
SantaBarbara, Sr.	Louis	Resource Room/Registration	21 hrs. p/wk. @ \$24.00 p/hr.
GED EXAMINATION:			
Bacik	Madeleine	CBT Test Administrator	As needed @ \$29.53 p/hr.
Felton	Tanya	CBT Test Administrator	As needed @ \$18.97 p/hr.
Rinaldi	Nancy	CBT Test Administrator	As needed @ \$17.12 p/hr.
Iasevoli	Luigi	Saturday Security	As needed @ \$24.00 p/hr.
SECURITY:			
Iasevoli	Luigi	Security	35 hrs. p/wk. @ \$24.00 p/hr.
CUSTODIAL/AIDES:			
Cintron	Cameron	Security/Custodial Aide	35 hrs. p/wk. @ \$17.42 p/hr.
Evon	Randy	Security/Custodial Aide	35 hrs. p/wk. @ \$17.42 p/hr.
Iaiennaro	Michael	Security/Custodial Aide	35 hrs. p/wk. @ \$17.42 p/hr.
Iasevoli	Peter	Head Custodian	35 hrs. p/wk. @ \$17.42 p/hr.
McLean	William	Security/Custodial Aide	35 hrs. p/wk. @ \$17.42 p/hr.

14.9 Resignations/Non-Renewals:

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Donofrio, Christi	Science/CHS	06/30/24
Hall, Amari	Grade 7/8 Math/Carrington	05/07/24
McAllister, Patricia	Grade 4/Walsh (retiree)	06/30/24
O'Brien, Nicholas	HS Math/WAMS	06/30/24
Renzoni, Matthew	Health-PE/Enlightenment	05/03/24
Soeprasetyo, Preston	Business/WHS	06/30/24
Stolfi, Christine	Special Education/KHS	06/30/24

14.10 Retirements:

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Halloran, Laura	Library Media Specialist/Kingsbury	06/30/24
Magas, Mark	Culinary/State Street	06/30/24
Seltzer, Mark	Math/CHS	06/30/24

15. Committee Chair Reports

16. Adjournment

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE OF THE WHOLE

Item #10.1

May 16, 2024

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee of the Whole moves to approve to file a priority grant application with the Commissioner of Administrative Services for the proposed *Roberto Clemente International Dual Language School Project*.

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE OF THE WHOLE

Item #10.2

May 16, 2024

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee of the Whole moves to approve the preparation of schematic drawings and outline specifications for the proposed *Roberto Clemente International Dual Language School Project*.

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE OF THE WHOLE

Item #10.3

May 16, 2024

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee of the Whole moves to approve the establishment of a Building Committee for the proposed *Roberto Clemente International Dual Language School Project*. Said Committee shall consist of LaToya Ireland, Elizabeth Brown, Jacqueline Jackson, Rocco Orso, and Melissa Serrano-Adorno.

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE OF THE WHOLE

Item #10.4

May 16, 2024

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee of the Whole moves to approve the Educational Specifications
for the proposed *Roberto Clemente International Dual Language School Project*.

Roberto Clemente International Dual Language School Educational Specifications

Prepared for Waterbury Public Schools by,



May 10, 2024

DRAFT for WPS Review

Table of Contents

1. Introduction & Project Rationale
2. Space Program
3. Educational Activities & Program Areas
4. Building Systems
5. Interior Building Environment
6. Site Program
7. Sustainability
8. Community Uses

Appendix: Detailed Architectural Space Program



Acknowledgements

To assist in the planning and feasibility for the Roberto Clemente International Dual Language School construction project, Waterbury Public Schools (WPS) and the City of Waterbury (CoW) engaged the services of the SLAM Collaborative to develop enrollment projections, educational specifications, conceptual plans and cost estimates. These educational specifications were developed by the Educational Specification Advisory Group (ESAG) and Planning Advisory Group (PAG), comprised of the following individuals who participated in an iterative and collaborative process over the course of several months.

Ed. Spec Advisory Group (ESAG)

Nick Albini, Chief Operating Officer

Dee Bakewell, Principal Maloney Magnet School

Maureen Bergin, Supervisor of Early Childhood Education

Tanya Bombero

Linda Franzese, Food Service Director

Janet Frenis, Academic Supervisor for PK-5 Math

Jade Gopie, Assistant Superintendent

Adela Jorge-Ferguson, Academic Supervisor for Bilingual Education

Dr. Joseph Johnson, Assistant Superintendent

Mike Konopka, Building Inspector

Holly Maxson, Academic Supervisor for Fine Arts

Miguel Pabon, Director of Pupil Services

Darren Schwartz, Deputy Superintendent

Dee Tomasella, Principal RCIDLS

Will Zhuta, Academic Supervisor for Information & Technology

Planning Advisory Group (PAG)

2021 to 2023:

Hon. Neil O'Leary, Mayor of City of Waterbury

Dr. Verna Ruffin, Superintendent

Doreen Biolo, WPS Chief Financial Officer

Sarah Geary, CoW Manager of Budget Development and Oversight

Michael LeBLanc, CoW Director of Finance

David Lepore, Advisor to the Mayor

Rosh Maghfour, WPS Interim Chief Operating Officer

Darren Schwartz, Deputy Superintendent

Anne Sweeney, Board of Education President

1. Introduction & Project Rationale

About the District

Waterbury Public Schools (WPS) is a district of roughly 18,700 PK-12 students housed in thirty-one (31) schools buildings. In addition, the district offers a variety of specialized programs. WPS operates schools with differing grade configurations, including sixteen K-5/PK-5 elementary schools, six PK-8 schools, four 6-8 middle schools, and five 9-12 high schools. Waterbury's facilities include both neighborhood-based schools as well as inter- and intra-district magnet programs open to residents throughout the City.

Waterbury Public Schools seeks to move forward with a renovation and addition project at the Roberto Clemente International Dual Language School (RCIDLS), allowing it to expand and serve students in Grades PK-8. This project culminates a multi-year planning process as described on the following pages.

What are Educational Specifications?

The State Department of Education defines educational specifications as, "a description of the general nature and purposes of the proposed school building project, including the applicant's long-range educational plan and relationship of the proposed project so such plan; enrollment data and proposed project capacity; the nature and organization of the educational program; support facilities; space needs; specialized equipment; environmental controls; and site needs."

In a practical sense, Educational Specifications are:

- Written justification of the educational need for your project;
- Description of the educational activities which will be supported by the building at completion;
- Text which describes the types of spaces which will best accommodate your program requirements;
- A complete text version of your proposed building project (including the description of desired end product and details of the construction process necessary to achieve the end result); and
- A tool used by your design professionals to direct them through the design phases.

Long Range Educational Plan

The Waterbury Board of Education adopted a Long-Range Facilities Master Plan in December 2022. The planning process consisted of a comprehensive review of facility conditions and capital needs, demographic analysis and enrolment projections, facility capacity and utilization, and master plan recommendations with cost estimates and timelines. Some of the key findings from the Master Plan were:

- Today, a majority of the City's middle school students attend one of three large comprehensive middle schools. The City aspires to provide expanded opportunities for middle school students in order to retain highest performing students. To that end, the City will continue their longstanding goal of moving towards PK-8 programs that will reduce student transitions, offer specialized curriculum, and provide more intimate learning environments that will maximize students success. The City's long range planning efforts have prioritized the PK-8 model since 2003, and has resulted in PK-8 building projects being completed at Duggan, Carrington, Reed, Gilmartin, and Wendell Cross.



- The City will build off of the success of Waterbury's well regarded magnet programs at Rotella and Maloney by expanding them to PK-8 schools, expand the Roberto Clemente International Dual Language School to support growth of the PK-8 program, and continue the longstanding plan to convert elementary schools into PK-8 schools.
- According to the Facility Condition Assessment conducted as part of the Master Plan, Waterbury Public Schools has \$854 million in deferred maintenance and capital renewal needs (in Q4 2021 dollars). The Plan seeks to target investments into the areas of greatest need and to leverage federal (ESSER, ARP) and state funds to the extent possible. Some of these capital needs will be addressed through the District's school construction program
- The District has a long-standing shortage of seats and overcrowding due to substandard sized classrooms at the elementary school level. This has resulted in overcrowding of certain buildings and programmatic impacts (such as programs on carts or in insufficient spaces). The Master Plan identified a deficit of 122 seats in the elementary schools. The district will continue to build additional capacity for elementary students through its school construction program.
- In addition to elementary capacity concerns, the District has no available space to expand or improve its Pre-K programs, despite a strong desire and need. Through its school construction program, the district will provide additional Pre-K capacity, allowing the district to provide greater service (5-day and/or full day PK) to more students.

The Master Plan contains a 10-year school construction plan that recommends six school construction projects, spread across three phases. The first phase of projects includes the renovation of and addition to the Roberto Clemente International Dual Language School. The potential expansion of Maloney to a PK-8 magnet school is currently not being pursued as part of Phase I and may be revisited as part of future construction phases.

Figure 1-1: Recommendations and Phasing Plan from 2022 Master Plan



Project Rationale

The Roberto Clemente International Dual Language School (RCIDLS) is the newest program offering at Waterbury Public Schools. The school opened in the fall of 2021 as a two-section per grade PK-1 facility and is expanding by adding one grade each academic year. The school is currently serving students in grades PK-3 and will expand to a full PK-8 configuration by the 2028-29 school year. The school is an intra-district magnet program open to all Waterbury residents and currently has a long waiting list.

The program at RCIDLS provides dual language immersion instruction in both English and Spanish, allowing students to become biliterate while also developing cross-cultural competency. The instructional model will involve native English-speakers and native speakers of other languages being taught in the same classroom, with the goal of ensuring both sets of students become bilingual and biliterate by splitting instruction between English and Spanish. The program helps address the needs of Waterbury's large English Language Learner population. According to the latest statistics from the State Department of Education, Waterbury Public Schools serves nearly 3,750 English Language Learners, making up about 20% of the total student body. Spanish is, by far, the predominant language amongst the City's English Language Learners. When fully implemented RCIDLS will provide students with a PK-8 pathway with small learning cohorts while also providing equal educational opportunities for both native English and Spanish speakers.

The biggest constraint facing the expansion of the program is the size and condition of the existing RCIDLS building. The school was built in 1926, with a multi-purpose room and classroom wing added on in 1962. The total square footage of the existing building is about 39,500 square feet. While there is some space within the building to support near-term expansion, there is not sufficient space within the building to support the envisioned two-section per grade PK-8 program. A renovation and addition at RCIDLS will provide the space necessary for the flagship dual-language program while also adding much needed elementary capacity systemwide.



The existing RCIDLS Site

For nearly a century, the RCIDLS building served as the St. Peter and Paul parochial school before closing in 2019. The City purchased the school property in 2020 and opened the RCIDLS in 2021. While the City has made some capital investments in the building, including a boiler replacement project, there are still significant needs. According to the facility condition assessment conducted as part of the 2022 Master Plan, the existing RCIDLS building has between \$15.8 million and \$16.6 million (in Q4 2021 dollars) in capital needs, with the greatest needs in the HVAC systems, ADA accessibility improvements, building envelope (windows and doors), and electrical system. This project will help bring the existing portions of the building up to required code and educational standards.

Educational Mission & Vision

Districtwide Mission, Vision, and Core Values

Mission: The mission of Waterbury Public Schools is to inspire and prepare every student to be successful in and beyond school.

Vision: ALL Waterbury Public Schools students will graduate ready to transform their world.

Core Values:

- Holds high expectations for excellence in teaching and learning
- Promotes equity in policy, practice and resources
- Provides students a quality learning experience aligned to our Portrait of a Graduate
- Acts as stewards for community resources and managing our assets to ensure equity and excellence
- Recognizes that meaningful relationships are the foundation of a high-quality education
- Committed to embracing a diverse community
- Committed to civility, honesty, responsibility and transparency

Roberto Clemente International Dual-Language School Program Mission.

The Mission of the Roberto Clemente International Dual Language School is to prepare our students for the future by empowering them with the ability to listen, speak, read, and write proficiently in both Spanish and English. We will accomplish this by providing students enrolled in grades PreK through 8th grade with ten continuous years of cultural and language immersion and biliteracy development. This commitment includes developing pathways and incentives for students who have achieved bilingual and biliteracy goals, culminating with enrollment in college-level World Language classes in high school and ultimately attaining the Seal of Biliteracy.

2. Space Program

Enrollment Projections and Capacity

Waterbury Public Schools conducted a comprehensive demographic and enrollment study as part of its 2022 Master Plan. Enrollment projections were updated in the spring of 2024 based on October 2023 enrollment. Districtwide, enrollment is projected to decrease slightly over the next three years before stabilizing at ~18,500 students. At the K-5 and 6-8 levels, enrollment is projected to grow slightly. As noted in the Master Plan report, the longstanding deficit of space at the elementary level, which was identified in the 2015 School Facility Utilization and Redistricting Study, is anticipated to continue. Updated enrollment projections were prepared for RCIDLS using October 2023 data as the base year. As an intra-district magnet school with enrollment controlled via a lottery, these projections were predicated on the target class sizes established by Waterbury Public Schools.

As of October 2023, the Roberto Clemente International Dual Language School has an enrollment of 216 students in Pre-Kindergarten through 3rd grade at a two-section per grade model. The school will continue to add one grade per year until it reaches the full PK-8 configuration beginning in the 2028-29 school year. The two-section per grade model will continue through grade 6. For 7th and 8th grade, students will share five content area specialists between the two grades. As an intradistrict magnet program, WPS will fill available seats each year via a lottery process. The district has established the following class size targets for each grade:

- Pre-K – 18 students per classroom
- Kindergarten – 20 students per classroom
- 1st Grade through 8th Grade – 24 students per classroom

Once the school reaches full deployment of the PK-8 configuration beginning in 2028-29, the school is anticipated to have an enrollment of 460 students.

Table 2-1: Enrollment Projections and Peak Projected Enrollment

School Year	PK	K	1	2	3	4	5	6	7	8	PK-8 Total
2023-24	36	40	47	46	47	-	-	-	-	-	216
2024-25	36	40	48	48	48	48	-	-	-	-	268
2025-26	36	40	48	48	48	48	48	-	-	-	316
2026-27	36	40	48	48	48	48	48	48	-	-	364
2027-28	36	40	48	48	48	48	48	48	48	-	412
2028-29	36	40	48	48	48	48	48	48	48	48	460
2029-30	36	40	48	48	48	48	48	48	48	48	460
2030-31	36	40	48	48	48	48	48	48	48	48	460
2031-32	36	40	48	48	48	48	48	48	48	48	460

8-Year Projections Window

Peak Projected Enrollment

Note: Roberto Clemente International Dual Language School is currently PK-3 and is adding one grade per year until it reaches a full PK-8 configuration for the 2028-29 school year



OGA Allowable Area

The Allowable Area for the Roberto Clemente International Dual Language School was calculated using the square footage space standards from the State of Connecticut's Office of School Construction Grants and Review. Based on a peak projected enrollment of 460 PK-8 students, the Net Gross Allowable Area (NGAA), with statutory allowances, is approximately 64,000 square feet.

The NGAA calculations help inform the development of the Educational Specifications, as state statutes use this to determine the amount of square footage that is reimbursable by the State.

Renovation of Pre-1959 Building

As part of the RCIDLS construction project, approximately 14,700 SF of the existing building built in 1926 will be renovated. State statute permits that area toward the NGAA that was built before 1959 can receive a discount of 25%. This calculation yields an Adjusted Estimated Net-Gross Building Area for comparison with the Net-Gross Allowable Area, which yields a higher project eligibility factor

Construction Bonus Requests

Waterbury Public Schools is requesting a Construction Bonus Request pursuant to Section 10-285a(h) of Connecticut General Statutes. Unless the RCIDLS expansion/alteration project is completed, the school will not have the space necessary to maintain its full-day pre-kindergarten and full-day kindergarten programs under a PK-8 configuration.

Space Standards Waiver Request

Since the RCIDLS program must have students proficient in both English and Spanish to be successful, new students are not introduced to the school past first grade unless proficient in both languages. Therefore planned enrollment at the upper grades is limited to the maximum classroom loading levels for first grade resulting in the project's allowable building area being artificially low by comparison to a community PK-8 school. Despite the controlled design enrollment, the space needs for the RCIDLS program are similar to a community PK-8 which would have a greater design enrollment, thus the eligibility factor is artificially low by comparison. For this reason Waterbury Public Schools will seek a space standards waiver for this project.

Table 2-2 Allowable Area Calculations

Allowable Area Calculations	
Peak Projected 8-Year Enrollment:	460 students (PK-8)
Allowable SF per Pupil:	137.6 SF
Net-Gross Allowable Area (NGAA): <i>Inside face of exterior walls</i>	63,296 SF
NGAA with 1% Statutory Allowance: <i>Per CGS 10-286, Section 10(c)(2)</i>	63,929 SF

Table 2-3 Net Space Program and Building Area Calculations

Net Space Program and Building Area Calculations	
Net Space Program	56,865 SF
Building Infrastructure <i>66% Net to Gross ratio</i>	29,294 SF*
Estimated Gross Square Footage: <i>Outside face of exterior walls</i>	86,159 SF*
Estimated Net-Gross Building Area: <i>Inside face of exterior walls, using 5% of NGAA for exterior wall thickness. This area is used for comparison to the Adjusted NGAA</i>	82,056 SF *

* Values are estimated based on education specification space program and a conceptual design Net-to-Gross ratio. Values will require adjustment based on a final architectural design.



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3. Educational Activities & Program Areas

Overall Learning and Educational Activities

The expanded Roberto Clemente International Dual Language School (RCIDLS) will be a two classroom per grade school and each grade level from Pre-K through 6th grade will have one English classroom and one Spanish classroom. Students will have a full-immersion teaching and learning experience where half of their day is taught in English and the other half taught in Spanish. Grades 7 and 8 will share content-area specialty instruction in English Language Arts (ELA), Spanish Language Arts (SLA), Social Studies, Math and Science. Special Education classrooms and support service rooms will be distributed throughout the building. A variety of flexible instructional and learning spaces will be incorporated into the building, aligning to the unique learning styles of each student.

Academic instruction will be supplemented with a range of special programs, including the visual arts, music, the performing arts, and STEM. Students will have access to new technologies and equipment, helping them build their critical thinking, innovation, creativity, and collaboration skills. These programs will be centrally located within the building and will be arranged to minimize travel time between classrooms and the special program areas. Spaces that support the youngest students (Pre-K through 1st grade) are ideally situated on the ground floor of the building. Special education and support services will provide all students with the tools and resources necessary to succeed.

Collaborative spaces such as the library media center, cultural room, community room and platform for theater & dance activities will allow staff and students to gather in larger groups for cultural offerings. The cafeteria and gymnasium will serve both students, as well as community users. The expanded RCIDLS will allow for expanded physical education and athletics programs that support student health and wellness.

Waterbury Public Schools has implemented the Community Partnerships Program as part of all of its PK-8 schools, and will incorporate this framework into the RCIDLS building project. The Community Partnership Program is an approach to building partnerships between schools and community resources. The objective is to integrate focus on academics, health and social services, youth and community development and community engagement to improve student learning, build stronger families and healthier communities. Community Partnership elements have been incorporated into the RCIDLS building program to support students as well as their families and larger community.



Program Areas



Unless otherwise noted, every space except storage areas is expected to include the following features:

- Air conditioned and adequate air ventilation
- Soft color, dimmable LED lighting
- Room darkening shades on all windows, and glass panels on doors
- Safe and durable flooring materials and finishes that meet the function of each space.
- Wireless/internet access and sufficient infrastructure to support one-to-one computing for students and staff
- Multiple electrical outlets and USB charging outlets per space
- Fire alarm system
- School-wide intercom System
- Sprinkler system
- Emergency lighting as required by code
- Telephone
- Acoustical insulation for soundproofing
- ADA compliant building standards
- Adequate storage to support the function of each space
- Flexible, age-appropriate furniture to support the function of each space.

Academics

Core Classrooms: Pre-Kindergarten and Kindergarten

Educational Purpose

Core academic classrooms for Pre-Kindergarten and Kindergarten will provide opportunities for collaborative and interactive learning in an age-appropriate setting. All instruction is oriented around a two-section per grade model, with one English-language classroom and one Spanish-language classroom in each grade.

Desired Adjacencies

Pre-Kindergarten and Kindergarten classrooms will be located on the ground floor of the building with direct access to dedicated and age-appropriate playground facilities. The English and Spanish instructional classroom in each grade should be located adjacent to one another to maximize student and teach collaboration and to minimize travel times.

Characteristics:

Core classrooms will contain flexible, movable, and age-appropriate furniture and equipment to support different instructional arrangements. In room storage and cubbies will be provided. Spaces should be designed to maximize access to natural light, and should have access to age-appropriate playground. Each room will contain an in room toilet and sinks. The bathroom in the Pre-Kindergarten toilet rooms will also feature a changing table. Rooms will feature a typical teacher workstation, and adequate storage for instructional materials.

Support Spaces

Each Pre-Kindergarten and Kindergarten classroom will have access to an in-room toilet. Pre-Kindergarten staff will have a dedicated shared storage area of ~200 NSF, while Kindergarten staff will share a storage area (200 NSF), a book room (150 NSF), and teacher work room (300 NSF) with other grade-level instructional staff.

Space Characteristics	
Quantity	4 classrooms (2 per grade)
Square Footage	1,065 NSF per classroom (includes in room toilet) but excludes shared support spaces
Occupancy	18 students per Pre-Kindergarten Classroom 20 students per Kindergarten Classroom





Academics

Core Classrooms: Grade 1 through Grade 6

Educational Purpose

Core academic classrooms for grades 1 through 6 will provide opportunities for collaborative and interactive learning. All instruction is oriented around a two-section per grade model, with one English-language classroom and one Spanish-language classroom in each grade.

Desired Adjacencies

Ideally, the lower elementary grades (1st through 3rd grade) and the upper elementary grades (4th through 6th grade) will be co-located together in the same wing of the building.

Characteristics:

Core classrooms will contain flexible, movable, and age-appropriate furniture and equipment to support different instructional arrangements. Spaces should be designed to maximize access to natural light, and potentially provide access to an outdoor learning area. Each will feature a typical teacher workstation, and adequate storage for instructional materials.

Support Spaces

Staff will share a storage area (200 NSF), a book room (150 NSF), and teacher work room (300 NSF) with other grade-level instructional staff.

Space Characteristics	
Quantity	12 classrooms (2 per grade)
Square Footage	800 NSF per Classroom
Occupancy	24 students per Classroom



Academics

Content Area Classrooms: Grade 7 and Grade 8

Educational Purpose

Content Area classrooms for Grade 7 and Grade 8 will provide opportunities for collaborative and interactive learning opportunities for middle-school-aged students. Unlike the lower grades, instruction in grades 7 and 8 is organized around content area specialists. Students in these grades will share teachers for English Language Arts (ELA), Spanish Language Arts (SLA), Social Studies, Math. These four content area specialists will be located in general classrooms. A 7th and 8th grade science teacher is the fifth content area specialist and will be a dedicated lab space described on the following page.

Desired Adjacencies

7th and 8th Grade Classrooms should be located within the same wing of the building in close proximity to the 7th and 8th grade science lab.

Characteristics:

Content Area classrooms will contain flexible, movable, and age-appropriate furniture and equipment to support different instructional arrangements. Spaces should be designed to maximize access to natural light. Each will feature a typical teacher workstation, and adequate storage for instructional materials.

Support Spaces

Staff will share a storage area (200 NSF), a book room (150 NSF), and teacher work room (300 NSF) with other grade-level instructional staff.

Space Characteristics	
Quantity	4 classrooms (2 per grade)
Square Footage	800 NSF per classroom
Occupancy	24 students per classroom

Science Lab: Grade 7 and Grade 8

Educational Purpose

The Science Lab is intended to support hands-on learning for students in grades 7 through 8. The labs will consist of a recitation area, with lab stations located on the perimeter of the classroom. Furniture and tables in the recitation areas will be organized to allow for both small-and large group activities.

Desired Adjacencies

Science lab classrooms should be located near the other 7th, and 8th grade content area teachers in order to minimize student travel times and maximize teacher collaboration. The lab classroom will contain an attached hydroponics alcove and a storage/prep room that is directly accessible from the classroom. Proximity to larger common areas or outdoor learning area is desirable in order to support larger experiments.

Characteristics:

Furniture in the recitation area should be flexible and movable to allow for larger experiment areas. The perimeter lab stations contain sinks as well as adequate storage for instructional and experiment materials. Safety equipment such as eye wash drench station and emergency shower should be included and appropriately located.

Support Spaces

A corner of the science lab classroom should contain a vertical stanchion-type hydroponics equipment, which will be utilized in instruction. In addition, the room will have direct access to a 300 NSF science prep and storage room for materials and equipment



Space Characteristics

Subareas and Quantities	1 lab classroom with hydroponics area
	1 prep/storage room
Square Footage	1,500 NSF (includes prep room)
Occupancy	24 students per lab classroom



Flex Science Lab Classroom

Educational Purpose

The Flex Science Lab is intended to support hands-on learning for students in grades 4 through 6 and serve as flexible space that can also support STEM, computer instruction curriculum. The lab will consist of a recitation area, with lab stations located on the perimeter of the classroom. Furniture and tables in the recitation areas will be organized to allow for both small-and large group activities.

Desired Adjacencies

The Flex Science Lab classroom should be located near the other science lab and direct adjacency with the science prep room is desirable, so that it can be shared between both lab spaces. Proximity to larger common areas or outdoor learning area is desirable in order to support larger experiments.

Characteristics:

Furniture in the recitation area should be flexible and movable to allow for larger experiment areas. The perimeter lab stations contain sinks as well as adequate storage for instructional and experiment materials. Safety equipment such as eye wash drench station and emergency shower should be included and appropriately located. If adjacency to the science prep room

Support Spaces

Direct access to a the shared 300 NSF science prep and storage room for materials and equipment is desirable.

Space Characteristics	
Subareas and Quantities	1 lab classroom
Square Footage	1,200 NSF
Occupancy	24 students per lab classroom

Specialty Learning Spaces

Cultural Room

Educational Purpose

The Cultural Room is a work room used by the cultural coordinator for prepping materials for the community room as well as décor and cultural materials that are placed throughout the school.

Desired Adjacencies

The Cultural Room should be located proximate to the Community Room.

Characteristics:

The room will store materials and equipment that support cultural program offerings such as poster machines, and worktables. The room will include a single workstation with sink and adequate storage for project materials.

Space Characteristics	
Quantity	1 Room
Square Footage	400 NSF
Occupancy	N/A



Specialty Learning Spaces

Community Room

Educational Purpose

The Community Room will support the school's cultural competency curriculum by supporting a range of activities, including the preparation of cultural materials, food, and décor as well as support for cultural program offerings such as Theater and Dance.

Desired Adjacencies

The Community Room should be located proximate to the Cafetorium/Platform and the Cultural Room to facilitate synergy between the Theater/Dance component of the cultural curriculum.

Characteristics:

The room will store materials and equipment that support cultural program offerings such as poster machines, and worktables. The room will include a single station with sink, counter, range/oven and refrigerator to support cultural cooking school & parent center.

Space Characteristics	
Quantity	1 Room
Square Footage	600 NSF
Occupancy	N/A

Specialty Learning Spaces

STEM Experimental Lab

Educational Purpose

The STEM Experimental Lab is a flexible lab type space that supports a variety of STEM-based hands-on activities, including robotics, computer coding, VR/AR experiences. Intent is to provide a workshop type environment .

Desired Adjacencies

The STEM Experiment Lab should be centrally located within the building to minimize travel distance between the core academic areas. Location on the upper floor of the building proximate to the upper elementary and middle school grades is desirable.

Characteristics:

The lab should contain flexible and movable furniture to support a range of instructional configurations such as lab/work tables on movable/lockable casters and movable seating. The room should contain adequate infrastructure needed to support the curriculum, including an overhead pipe-grid supported from building structure and overhead power cord reels.

Support Spaces:

The STEM Classroom will be supported by two storage areas—one for tools (100 NSF) and one for project materials (200 NSF).

Space Characteristics	
Quantity	1 STEM Classroom
Square Footage	1,300 NSF (includes support spaces)
Occupancy	24 students



Specialty Learning Spaces

STEM Experimental Lab



Arts

Visual Arts

Educational Purpose

The visual arts program will be designed to support hands on, multi-media instruction for up to 24 students. The program will consist of separate classroom spaces for the lower elementary grades (K-2) and an art studio for the upper elementary and middle school grades (grades 3-8). The Art Studio classroom will be supported by a separate kiln room and materials and project storage room.

Desired Adjacencies

The art classrooms should be located on the same floor as the grade ranges they support, with one classroom on each floor. The visual art spaces should be centrally located within the building to minimize travel time between the core academic spaces. Both classrooms should have storage rooms directly accessible from the classroom and the art studio should have an attached kiln room. The classrooms should maximize the use of natural light and direct access to the outdoors is desirable.

Characteristics:

Both visual arts classroom spaces will contain movable, flexible furniture and stools to support different instructional layouts. The classrooms should contain perimeter counters with in-room storage, sinks with clay traps (with at least one ADA compliant sink). The classroom includes a typical instructor station with integrated technology, demonstration table, magnetic pin-up boards, and drying racks.

Support Spaces:

The Art Studio will have access to a separate kiln room with ceramics storage and a kiln. Both visual art classrooms will have a storage room for equipment and materials that is accessible from within the classrooms.

Space Characteristics	
Quantity	1 Art Classroom (Grades K-2)
	1 Art Studio (Grades 3-8)
Square Footage	2,200 NSF (includes support spaces)
Occupancy	Art Classroom (K-2): 24 students
	Art Studio (3-8): 24 students



Arts

Music

Educational Purpose

The RCIDLS will offer enhanced spaces to support music curriculum, consisting of a general music classroom, a band room, and support spaces. The music classroom will provide seating for 24 students and will support exploratory music instruction. A band room will support instrumental music instruction and will provide seating for up to forty (40) students with instruments. Classroom space will be supported by dedicated storage and two (2) practice rooms.

Desired Adjacencies

Spaces should have proper acoustical and locational separation from core academic areas. The band room should be located near the platform/stage to support instrumental performances. Storage areas should be located between the two music classrooms to provide shared access.

Characteristics:

All music spaces, including support spaces, should have proper sound isolation design and acoustical treatments. Furniture should be flexible and movable to allow for multiple instructional layouts. The band room should have a flat floor space. The two practice rooms should be located immediately adjacent to the band room and should maintain visibility to the band room for safety and security. Practice rooms should provide acoustical separation from the main band room to allow for simultaneous use.

Support Spaces:

The two music rooms will be supported by shared storage spaces for materials and equipment (200 NSF) as well as instruments (400 NSF). The instrument storage room should contain an in-room sink for cleaning instruments.

Space Characteristics	
Quantity	1 Music Classroom
	1 Band Room with two (2) practice rooms
Square Footage	2,600 NSF (includes support spaces)
Occupancy	Music Classroom: 24 students
	Band Room: 40 students

Arts

Platform

Educational Purpose

A platform will support the theater and dance component of the schools cultural curriculum. In addition, the space will be used instrumental and performing arts productions, assemblies, community use functions, and professional development functions. The platform will be located adjacent to the student dining space, which will serve as the audience seating area.

Desired Adjacencies

The space should be located next to the student dining and will have proper acoustical and locational separation from core academic areas. The platform space should be located near the community use entrance to support after hours use. Proximity to the Cultural Room , Community Room, and Band Room are desirable to maximize synergy for musical and cultural performances.

Characteristics:

The platform should be 18-inches higher than the adjacent student dining space with a set of full proscenium width stairs at the front of the platform. The platform shall be ADA accessible through the provision of ADA ramps that are entered from the student dining space. Ideally a movable partition wall would provided visual and acoustical separation between the platform and student dining space, allowing both spaces to be used simultaneously. Technology systems including local sound system with microphones, projections screen, projector, basic theatrical curtains, rigging and a general purpose theatrical lighting system should be incorporated into the platform space to support student performances.

Support Spaces:

Two storage spaces should be provided for folding chairs, tables, and general performance/ assembly support items. The cafeteria is also intended to support staff professional development events, so storage areas should provide storage for interlocking cushioned seats with backs and folding tables to accommodate at least 100 adults.

Space Characteristics	
Quantity	1 platform/stage
Square Footage	1,550 NSF (includes support spaces)
Occupancy	40 seats



Arts

Platform/Stage



Library/Media Center

Educational Purpose

The Library/Media Center (LMC) will serve as a collaborative hub of the school, containing both print and digital materials that support instruction and fostering both large- and small-group instruction. The LMC will feature a range of spaces to support different learning styles and functions, including quiet reading areas, classroom/presentation areas. A maker space will be located within or adjacent to the LMC on the ground floor, providing a space for hands-on project based learning for the lower elementary grades (K-3). A family resource room will be located proximate or within the LMC, which is an element of the Community Partnerships program intended to provide a broad range of early childhood and family support services. .

Desired Adjacencies

The LMC should be centrally located and provide acoustical separation between the different use areas, where appropriate. The maker space should be located on the ground floor if not located within the LMC

Characteristics:

The LMC should be designed to allow multiple activities to take place at the same time. Furniture should be flexible, movable, and comfortable. Technology should be integrated into the space. The maker space will contain open work tables and storage bins for project materials.

Support Spaces:

The office/ workroom will support staff with a work table, sink, counter with perimeter cabinets, copier, fax, and laminator.

Space Characteristics	
Subareas and Quantities	Circulation Desk
	Book Stacks
	Reference
	Periodicals
	Reading Area (PK-3)
	Classroom Area (4-8)
	1 Family Resource Room
	1 Office/Work Room
	1 Maker Space with Storage
Square Footage	3,050 NSF (includes support spaces)
Occupancy	Reading Area: 24 seats
	Classroom Area: 24 seats



Library/Media Center



Special Education

Special Education Programs

Educational Purpose

RCIDLS will provide special education services that support students' individualized needs. Pull-out instruction classrooms will provide small-group special education services for up to 10 students per room. Special education services will be separated between the lower elementary (PK-3) and upper (4-8) grade levels, with one resource room provided for each grade range. A multi-purpose sensory/therapy room will support occupational and physical therapy and can serve as a sensory room when not in use.

Desired Adjacencies

Special education students will be educated with their peers and receive pull-out services for a portion of their day. However, certain functions such as the sensory/therapy room may benefit from being clustered together in a central location to provide better integration of services across multiple staff. Ideally, these spaces should be located on a main level accessible to all grade level students, close to bathrooms, support spaces, and the health suite.

Characteristics:

Lighting, furniture, and décor should be designed to support the function of each space and also be age appropriate for the different grade levels. Storage will be provided either through built-in cabinetry or furniture. All special education instructional spaces should be ADA accessible and additional accommodations may be needed for certain spaces. Spaces should maximize the use of natural light where possible.

Support Spaces:

Storage rooms for Occupational Therapy (OT) and Physical Therapy (PT) equipment should be provided that are directly accessible from the shared sensory/therapy room.



Special Education

Special Education Programs

Space Characteristics	
Subareas and Quantities	1 Large Resource Room (PK-3)
	1 Large Resource Room (4-8)
	1 Sensory/Therapy Room with Storage
Square Footage	1,500 NSF (includes support spaces)
Occupancy	Large Resource Rooms: 10 students per room

Special Education

Academic Intervention Services

Educational Purpose

In addition to traditional special education services, RCIDLS will provide a range of academic intervention services including literacy and math intervention, and bi-lingual teachers that provide enhanced services for non-native English or Spanish speakers. Bilingual services will be provided for both English and Spanish and separate services will be provided for the lower elementary (PK-3) and upper elementary/middle school grades (4-8).

Desired Adjacencies

Similar to the traditional special education services, academic intervention services will combine a mix of pull-out and push-in programs. Therefore, it is desirable that these programs are located in and integrated with the academic portion of the buildings. The two bilingual intervention rooms for the lower elementary grades should be located proximate to the core academic classrooms for those grades while the two bilingual intervention rooms for the upper grades should be similarly located. Co-locating office spaces next to other support or breakout rooms is desirable to allow for shared use of those spaces.

Characteristics:

The math coach office should contain a desk with return, two lateral file cabinets, wardrobe, and side table with two to three guest chairs. Spaces for the reading interventionist, bi-literacy coaches, and literacy facilitator should contain a teaching station and chairs and seating for up to six (6) students. The bilingual intervention rooms should contain a teaching station and tables and chairs that support up to eight (8) students. Each space should include in-room storage for instructional and support materials.



Special Education

Academic Intervention Services

Space Characteristics	
Subareas and Quantities	1 Bi-Literacy Coaches Office 1 Literacy Facilitator Office 1 Math Coach Office 1 Reading Intervention Room 4 Bilingual Intervention Rooms
Square Footage	2,780 NSF
Occupancy	- Bi-Literacy Coaches Office: 1 staff + seating for 6 students - Literacy Facilitator Office: 1 staff + seating for 6 students - Math Coach Office: 1 staff + 2 to 3 guest chairs - Reading Intervention Room: 1 staff + seating for 6 students - Bilingual Intervention Rooms: 1 staff + seating for 8 students

Food Service

Educational Purpose

School meals are critical to student health and well-being. The food service area will prepare breakfast and lunch for students to ensure that they receive nutrition they need throughout the day to learn. The student dining area will serve as a communal space where up to 150 students eat and socialize in four lunch waves. As is typical in Waterbury Public Schools, the student dining area will be built as a "cafetorium" and will double as an assembly and performance space with an adjacent raised platform. This space is also intended to support districtwide professional development events for up to 100 adults.

Desired Adjacencies

The staff dining room should be separated from student dining areas. The kitchen and storage areas should be located near the loading dock. Restrooms shall be located in close proximity and within the community-use portion of the building. A platform will be located adjacent to the student dining area to support assemblies and performances. This space should be zoned in a way to allow community use after hours while maintaining separation from academic areas.

Characteristics:

The student dining area will consist of seating for approximately one hundred and fifty (150) seats, and will accommodate students in four lunch waves. Lunch waves will consist of two to three grades at a time and will be paired as follows: (Pre-K and K; 1st and 2nd grade; 3rd, 4th, and 5th grade; and 6th, 7th and 8th grade.) Student dining area tables and chairs should be flexible and provide a range of seating options. Appropriate lighting, materials, IT and AV infrastructure, and acoustical treatments will be used to support both the student dining and performance/assembly/professional development functions. Provision of natural light is desirable. The kitchen at RCIDLS will be a full cooking kitchen.

A separate and private faculty and staff dining room will be provided, with seating for fifteen (15) staff. This room will contain a kitchenette, including refrigerators, dishwasher, coffee maker, and microwave.

Support Spaces:

Food service support spaces include kitchen and prep areas, dry/cold/freezer storage, food service areas, lockers, a small office, and a staff toilet room. A storage area with cushioned seats with backs and folding tables to support up to 100 adults should be provided next to the platform to support professional development events.



Food Service

Space Characteristics	
Subareas and Quantities	Student dining
	Faculty dining
Square Footage	5,120 NSF (includes kitchen and support spaces)
Occupancy	Student dining: 150 seats in four lunch waves
	Seating for 100 adults at folding tables
	Faculty dining: 15 seats



Physical Education

Educational Purpose

The RCIDLS will house a physical education program that bolster students' health and well-being. The gymnasium will contain a middle school-sized hardwood basketball court (50'x74') with a minimum of 5-foot side and 8-foot end run off space. The gymnasium will contain flexible striping and infrastructure such as stanchions to support a range of other sports, including volleyball. A motorized half court divider curtain will allow two classes (up to 48 students total) to receive instruction simultaneously. Retractable bleachers will provide seating for 150 students and will support both athletic programs and larger community functions. Physical education and athletics programs will be supported by locker rooms and storage, with separate storage areas provided for PE equipment and PE supplies.

Desired Adjacencies

The gymnasium should have direct access to the outdoors and should be located away from core academic areas. This space should be zoned in a way to allow community use after hours while maintaining separation from academic areas.

Characteristics:

The gymnasium will contain a middle school-sized basketball court that is striped to accommodate multiple sports inclusive of volleyball and badminton. This space should contain 6 adjustable rim-height basketball goals (2 main and 4 transverse). A basketball scoreboard and local sound system will support both instructional and athletics activities. ADA accessible telescoping bleacher seating shall be provided for 150 students. The space should contain a half court divider curtain to allow for smaller group instruction. Bottle fillers and drinking fountains should be provided proximate to the gymnasium.

Locker rooms will support athletic activities and will contain 30 lockers each plus individual changing stalls.

Support Spaces:

Physical education uses will be supported by separate storage areas for PE and athletics equipment, a staff office with a single shared staff bathroom/ shower facility, and boys and girls locker/toilet rooms. The gym equipment storage room should have a high ceiling to support larger equipment (volleyball stanchions, mats, etc.).



Physical Education

Space Characteristics	
Subareas and Quantities	Gymnasium
	Bleacher Seating (150 seats)
	2 Locker/Toilet Rooms
	1 PE Office
	PE Supply and Equipment Storage (two separate areas)
	Staff toilet room with shower
Square Footage	7,780 NSF (includes support spaces)
Occupancy	Gymnasium: 48 students for instruction + 150 bleacher seats for athletics and assemblies
	PE Office: 1 staff

Administration

Main Office

Educational Purpose

The Main office will serve as the primary point of entry into the building for visitors. It will house the building's leadership, administrative staff, and security staff. The main office will also contain shared spaces that support building operations including a mailroom, conference rooms, copy/workroom, secure records storage area, and parent liaison room.

Desired Adjacencies

Most main office functions will be clustered together in the Main Office Suite. This will Centrally located within building, adjacent to a secured main entry for visibility purposes. Its location should maximize natural surveillance of the building interior and exterior. However, the Assistant Principal's office could be located within the upper floor of the building, near the 6th through 8th classrooms. Proximity to the Counseling Suite is desirable to facilitate shared use of conference and work rooms.

Characteristics:

The main office will be designed to create a welcoming environment into the school while also maintaining a secure school environment. The main office will contain a mix of office areas and open workstations, with furniture, finishes, and décor aligning with the function of each space. Ample guest seating should be provided in office spaces and in public waiting areas.

Administrative office staff and school security staff will control the main entrance via a secure vestibule.

Support Spaces:

The main office suite will contain a range of support spaces including a waiting area, mailroom, records storage room, copy/workroom, conference rooms, personal/lactation room, kitchenette, and an individual use toilet room.



Administration

Main Office

Space Characteristics	
Subareas and Quantities	Waiting Area
	1 Principal's Office
	1 Vice Principal's Office
	1 Security/Credentialing Desk
	3 Administrative Assistant/Reception workstations
	1 Parent Liaison Room
	1 Personal/Lactation Room with in-room sink.
	1 Small Conference Room
	1 Large Conference Room
	Kitchenette
	Work Room
	Mail Room
	File Storage Room
	1 Individual Use Toilet
Square Footage	2,195 NSF (includes support spaces)
Occupancy	Waiting Area: 6 seats
	Principal's Office: 1 staff + seating for 2 guests
	Vice Principal's Office: 1 staff + seating for 2 guests
	Small Conference Room: 10 seats
	Large Conference Room: 20 seats

Administration

Nurse's Suite

Educational Purpose

The Nurse's Suite will provide health that benefit students' physical and mental health. Spaces will be designed to meet student and staff needs, while protecting patient privacy. In accordance with RCIDLS's envisioned Community Partnerships Program, the Nurse's Suite will also contain a Parent Hub providing access to laundry services as well as food/diaper bank storage.

Desired Adjacencies

The school nurses office will be centrally located near the building entrance and main office, but the entrance should be located in a low profile area so as to protect student privacy.

Characteristics:

The Nurse's Suite will be designed to create a welcoming environment while also maintaining patient privacy. It will consist of a waiting area, office, resting/cot room, exam room, triage counter within the main suite, and parent hub area. Furniture, finishes, equipment, and décor should align with the function of each clinical space, office, and workstation. Lockable storage shall be provided for patient files and medicines. A guest seat should be provided in the exam room, and office. The suite shall contain a work counter with sink, refrigerator, and ample and secure storage for equipment, medicines, and patient records. The Parent Hub will consist of a laundry room with sink, work counter, and washer/dryer, as well as a storage room for the Food and Diaper Bank program.

Support Spaces:

Support spaces include for a waiting area with seating for three (3) students, and an individual use toilet room.



Administration

Nurses Suite

Space Characteristics	
Subareas and Quantities	Waiting Room
	1 Nurses Office
	1 Resting Room with 4 cots
	1 Nurse Examination Room
	1 Triage Counter
	1 Parent Hub (Laundry area + Food/Diaper Bank)
Square Footage	845 NSF (includes support spaces)
Occupancy	Waiting Room: 3 seats
	Nurses Office: 1
	Resting Room: 4 cots separated by curtains
	Nurse Examination Room: 1

Administration

Counseling Suite

Educational Purpose

The Counseling suite provides space for professionals who contribute to student success including guidance counselor, social workers, psychologist, and speech pathologists. Primarily office uses, most office spaces should accommodate staff as well as small groups of 2 to 3 students/parents. A shared waiting room will support all of the office uses with seating for 3.

Desired Adjacencies

All counseling suite functions should be co-located in a suite with shared access to a work room, testing room, and file/equipment storage room. The Counseling Suite should be located adjacent to the Main Office if possible. Proximity or integration of one of the conference rooms into the Counseling Suite is desirable.

Characteristics:

The support services suite will provide a series of private spaces that support one-on-one and small group student support services. Each space will contain furniture, finishes, and décor that align with the function of each space. Ample guest seating should be provided in office spaces and in public waiting areas. The work room should contain a counter with cabinetry and a printer/copier.

Support Spaces:

Support spaces include a copy/workroom, file/equipment storage, and a testing room



Administration

Counseling Suite

Space Characteristics	
Subareas and Quantities	Waiting Area: 1 Counselor Office: 1 Social Worker Office 1 Psychologist Office: 1 Speech Pathologist Office 1 Testing Room 1 Work Room
Square Footage	880 NSF (includes support spaces)
Occupancy	Waiting Area: 3 seats Counselor Office: 1 staff + 2 to 3 guest seats Social Worker Office: 1 staff + 2 to 3 guest seats Psychologist Office: 1 staff + 2 to 3 guest seats Speech Pathologist Office: 1 staff + 2 to 3 guest seats

Building Support

Educational Purpose

Building support areas include the building lobby, custodial offices and workrooms, loading dock, storage areas, lockers, and other service areas that support a functioning school . Lockers for students in grades 1 through 8 shall be incorporated near the core academic classrooms. Individual-use gender neutral toilet rooms shall be provided on each floor of the building to support students in grades 3 through 8 in accordance with state requirements.

Desired Adjacencies

Lockers should be located within the academic portion of the building. Some support spaces will need direct access to the outdoors or be centrally located to provide ease of supplies distribution throughout the building.

Characteristics:

Locker areas for students will be incorporated into corridors or common areas within the academic portion of the building. Lockers shall be two-tier and will provide storage for the peak projected enrollment for students in grades 1 through 8, plus an additional ten percent buffer to support future enrollment growth (422 total). Custodial spaces should contain appropriate storage, workstations, furniture, and lighting to support the intended use.

There is an existing detached outdoor storage shed/garage that is desirable to maintain on site to store outdoor groundskeeping and maintenance equipment.

Building Support

Space Characteristics	
Subareas and Quantities	Lobby
	Locker Allocation
	Custodial area with office, restroom, lockers, and equipment storage.
	Custodial closets
	Recycling center
	Outdoor Equipment Maintenance/Storage
	MDF (server) Room
	IDF Room
	BMS Room/Maintenance Office
	Gender Neutral/Individual Use Toilet Rooms
Square Footage	3,455 NSF (includes support spaces)
Occupancy	Custodial Office (1 desk)
	422 double stacked lockers (grades 1 through 8)

Total Program Area and Gross Square Footage

A total program area of 56,865 square feet was described on the prior pages. It is important to note that the program area (also known as net square footage, or NSF) does not factor in building infrastructure such as wall thickness, restrooms, circulation, and building utilities. For new construction, typically the program area makes up 64% to 67% of a building's total area (gross square footage) while the remainder is used for building infrastructure. For the purposes of conceptual design and cost estimating, it was assumed the program area will make up 66% of the building's gross square footage. This results in a total gross square footage of 86,159 square feet.

Total Program Area:	56,865 NSF
Proposed Net to Gross Ratio:	66%
Proposed Building Infrastructure:	29,294 SF
Proposed Gross Square Footage (GSF):	86,159 GSF



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4. Building Systems

All new construction and renovations associated with the expanded International Dual Language School shall be designed and constructed in compliance with local, state and federal building codes and other codes or Connecticut General Statutes applicable to school construction, enacted at the time the building design is submitted for a building permit.

Safety and Security Systems

General

The expanded Roberto Clemente International Dual Language School shall be designed to employ guidelines of the Connecticut School Safety Infrastructure Criteria as required by Connecticut General Statutes.

Main Entry

The main entry should be designed with the following features:

- Single point of building entry for visitors during normal operating hours with a secured vestibule permitting access via remote "buzz-in" from a security post, or administrator that has video surveillance of the visitor requesting access.
- Ballistic resistant, and/or forced-entry resistant glazing systems in secure door and window framing at locations around the building exterior as determined by the building committee and superintendent.
- Designed to maximize natural surveillance to the school building and grounds.

Access Control System

All building entry points and internal doors to spaces designated for access control shall be controlled by card, fob, or keypad access.

Separation of Community Use Areas

Community use areas such as the gymnasium, cafeteria, cultural classroom and community room should be securely separated from educational program areas. Community use areas should be designed to provide access and egress to the public and have adequate bathroom facilities to support community use outside of school hours.

Intrusion Detection System

The renovated and expanded building will contain an electronic security system with digital video surveillance at all points of entry and operable windows as deemed appropriate by the building committee.

Fire Alarm System

The renovated and expanded building will incorporate a fully addressable analog, manual, and automatic fire alarm system.

Fire Protection System

The renovated and expanded building will include an automatic sprinkler system throughout that meets current codes and standards. Open flame cooking devices will be protected with automatic extinguishing devices in compliance with current code standards. Portable fire extinguishers will be provided in accordance with current fire codes.



Technology

General

All normally occupied teaching spaces, offices, staff rooms, administrative spaces, mechanical rooms, kitchen, and receiving area should be linked by a telephone and speaker which provides public address, emergency, outside line access, and internal private communications. The system shall have a minimum of the following functions:

- All spaces, indoor and outdoor, shall receive emergency call announcements;
- Ability to switch all calls to specific telephones after hours;
- Ability to access intercom system from outside the school;
- Ability to limit out of local area calls from specific phones;
- High volume "night bells" for telephone system;
- All offices and teaching spaces to be equipped with networked computers for staff members;
- All classrooms to have networked computer communications and built-in interactive flat-panel displays;
- Voice, data and video broadcast and reception capability, including multi-channel communication, available for all teaching stations and the main office (including through an integrated communication system).
- All cabling should be fiber optic with OCT connections.
- Spare conduit or cabling trays should be included for future upgrades and expansion.
- The building should be canvassed and supported by ample wireless access points (WAP's) for optimal wireless network coverage.
- Remote media retrieval system in each classroom.

Public Address System

A public address system will support both internal building communications and external communications. This system should be designed in conjunction with other technology and communications components of the building.

Phone System

A comprehensive district-integrated phone system will be installed and should be designed in conjunction with other technology and communication components of the building. Phones should be installed in each office, instructional, and support space.

Mechanical Systems

Heating, Ventilation, and Air Conditioning (HVAC) Systems

The expanded International Dual Language School shall include renovations and/or expansion to the existing building's heating and ventilation systems. The district replaced and upgraded certain heating systems in the existing building in the summer of 2023. The renovated and expanded facility shall be fully air conditioned. The new addition will contain mechanical heating and cooling systems. The heating system will consist of high efficiency boilers. The air conditioning system should maximize energy efficiency to the extent practicable.

Electrical Systems

Alterations to the existing electrical system and all new electrical system shall be designed to meet current code standards. An emergency generator will be provided to support life safety and other key systems as defined by district and city standards. The building may be designed to accommodate future roof-mounted solar panel infrastructure. Electrical vehicle (EV) charging stations will be provided on site in accordance with the Connecticut Clean Air Act. Installation of underground infrastructure such as conduits should be considered as part of the site design process to accommodate future EV charging station expansion.

Plumbing Systems

The renovated and expanded building will comply with current code standards. Fixtures that minimize water usage are desirable.



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5. Interior Building Environment

Accessibility

The entire facility shall be accessible for all students, staff and visitors and comply with all accessibility codes in-force at the time the building is permitted for construction, inclusive of wayfinding and signage.

Acoustics

Learning spaces in the building shall be designed to comply with all applicable acoustical performance requirements.

Lighting

Maximize natural daylighting for building illumination as much as practical, to be supplemented with artificial lighting to provide appropriate light levels for the intended function of each space. Artificial lighting fixtures shall be LED as much as possible and the building shall be designed to minimize lighting power density as much as possible, while maintaining adequate lighting levels.

Comfort

The building shall be designed to provide thermal comfort for all occupants with controls that will permit individual temperature adjustment for individual spaces. Refer to HVAC system in chapter 4.

Floors

Finish flooring shall be specified to suit the function of the space in which it's installed. Generally resilient flooring materials that provide durable, easy-to-clean and maintain surfaces shall be used for the majority of spaces. Specialty areas may warrant more decorative or water/slip resistant flooring applications such as the entrance lobby, or rest rooms and kitchen spaces respectively.

Ceilings

Ceilings shall be predominantly suspended acoustical tile, with gypsum-board, or other specialty ceiling systems specified for unique areas as appropriate for the function, or desired aesthetic effect.

Walls

Wall construction shall be unit masonry construction for areas of high abuse and limited supervision, inclusive of but not limited to corridors, stair wells, rest rooms, locker rooms and service areas. Metal framed, gypsum-board wall construction shall be used for areas where greater supervision is afforded and for spaces for lighter duty service, such as offices within administrative areas and demising walls between classrooms. Wall construction shall be designed to provide appropriate sound isolation between various uses to afford privacy and/or control intrusive outside noise sources into spaces as appropriate for the use, or as otherwise required by applicable codes.



Windows & Doors

Windows and doors shall be energy efficient and low maintenance. Security glazing shall be included in strategic areas in accordance with the district's security plan. Door hardware shall be keyed to a building master key system that is also compatible with a Board of Education grand master system. Classroom doors shall include a lockset function consistent with the district's security plan.

Furnishings & Equipment

Furnishing and equipment in all areas of the building shall be new, except where the Superintendent of Schools approves specific items available from elsewhere in the district that is appropriate for the need and in sufficiently good condition to be placed in service at the new facility. Technology equipment in all areas of the building shall be new.

6. Site Program

Site Acquisition

Waterbury Public Schools purchased the 3.14 acre RCIDLS property in 2020 and has adequate room on site to build the required space addition. However, the site is well below the minimum size in the state standards for elementary schools, limiting opportunities for green space and outdoor play fields on site. Should additional land adjacent to the school become available, the City should consider acquisition in order to provide a more robust site program.

Accessibility

There will be at least two primary entrances to the building:

- The Main Entrance for visitors and parent drop off/pick up
- Student entrance for bus drop off/pick up

Active and passive security measures will be incorporated into the design in accordance with School Safety Infrastructure Criteria guidelines. Adequate and appropriate lighting and surveillance cameras shall be installed at each entrance. Covered walkways should be considered to provide shelter for students entering and exiting the building. Perimeter fencing shall be provided around the site, or in the best configuration to maximize occupant safety, while maintaining a community school presence.

Drives and Parking

Separate bus loading/unloading areas and parent drop-off/pick-up areas should be incorporated into the site design and should provide safe sight lines for vehicles and pedestrians. Bus loading areas should be configured as one-way driveways with loading and unloading of students occurring on the right-hand side of the vehicle adjacent to the pedestrian walk leading to the building entrance. Parent drop-off areas should be configured similarly, albeit separate from the bus loading areas and located near one of the primary building entrances.

The site will contain adequate parking for staff and visitors, in accordance with local zoning regulations and ADA requirements. Visitor parking should be located near the main entrance. A shared-use parking arrangement with the adjacent Sts. Peter and Paul Parish should be explored as a means of providing additional staff parking, or to provide parking during special events.

Target parking count is 100-120 spaces including 80-90 faculty & staff and 20-25 visitor parking, both inclusive of required handicapped spaces. In accordance with current state statute, electric vehicle (EV) charging equipment shall be provided for up to 20% of the provided spaces.

Walkways and Landscaping

RCIDLS is located in a dense, urban neighborhood environment with a large student population within walking distance. Sidewalk connections should be provided along the frontage of all public roadways, including Elliot Avenue, Beecher Avenue, and Southmayd Road. Fencing and gates should be provided along the sidewalk connections for site security purposes. Sidewalks should be provided between parking and drop-off areas and building entrances, and driveway crossings should be minimized to the extent possible.

Landscaping should be provided to blend the building into its natural setting and also enhance student connections to the outdoor environment. Vegetative buffers should be incorporated along the northern property line between the school and adjacent residential properties.

Recreational Facilities

The 3.14 acre RCIDLS site is not large enough to support the provision of outdoor playing fields. However, grade appropriate playscapes will be provided on site as follows:

- Pre-K Play Area
- Kindergarten Play Area
- Grades 1-5 Play Area

Should the adjacent property be acquired, opportunities to provide a multi-purpose grass play field should be explored.

7. Sustainability

In general, the expanded Roberto Clemente International Dual Language School (RCIDLS) shall be designed with sustainable principles to provide a school facility that positively impacts the well-being of students, staff and the community, reduces the consumption of energy, water and the production of waste. The design shall employ design strategies to provide high indoor air quality and maximize daylighting for building illumination and occupant well being.

Connecticut High Performance Building Standards (CT-HPBS)

RCIDLS shall be designed and built to meet or exceed the State of Connecticut's High Performance Building Standards (CT-HPBS) in accordance with Chapter 298, section 16a-38k of the Connecticut General Statutes. Project goals related to this standard include:

- In general, exceed CT HPBS minimum strategies (target 35-40)
- Reduce potable water consumption by at least 30%
- Reduce water consumption for landscaping by 50%
- Recycle, or salvage at least 75% of construction debris
- Use at least 20% recycled content materials
- Use at least 20% local materials
- Site Selection and Development (target 6)
- Operations and Procedures/ Innovation (target 2)

WELL Building Standard

Building designers shall consider WELL Building Standard strategies for creating environments that enhance the health and wellbeing of the building occupants.

Recycling

RCIDLS shall include a comprehensive recycling program that includes recycling containers separate from trash receptacles in all occupied spaces to collect post-consumer waste for mixed stream recycling.



8. Community Uses

Waterbury Public Schools has implemented the Community Partnerships Program as part of all of its PK-8 schools, and will incorporate this framework into the RCIDLS building project. The Community Partnership Program is an approach to building partnerships between schools and community resources. The objective is to integrate focus on academics, health and social services, youth and community development and community engagement to improve student learning, build stronger families and healthier communities. Community Partnership elements have been incorporated into the RCIDLS building program to support students as well as their families and larger community.

In addition, the RCIDLS facility will support a range of community uses, including but not limited to:

- Parent-Teacher Organization (PTO)
- City Boards and Commissions
- Civic Organizations
- City of Waterbury Bureau of Recreation
- Recreational Sports Programs

In addition, the school serves as a polling place for elections.

Roberto Clemente International Dual Language School

Proposed Architectural Space Program

Academics				
Core Classrooms	Occupancy	NSF	Quantity	Total Area
Pre-K	18	1,065	2	2,130
Kindergarten	20	1,065	2	2,130
1st Grade	24	800	2	1,600
2nd Grade	24	800	2	1,600
3rd Grade	24	800	2	1,600
4th Grade	24	800	2	1,600
5th Grade	24	800	2	1,600
6th Grade	24	800	2	1,600
7th-8th Grade Math	24	800	1	800
7th-8th Grade English Language Arts	24	800	1	800
7th-8th Grade Spanish Language Arts	24	800	1	800
7th-8th Grade Social Studies	24	800	1	800
<i>Core Classrooms Subtotal</i>				17,060
Academic Support	Occupancy	NSF	Quantity	Total Area
Pre-K Storage	-	200	1	200
Academic Storage	-	200	1	200
Book Room	-	150	1	150
Teacher Work Room	-	300	1	300
<i>Academic Support Subtotal</i>				850
Science Labs	Occupancy	NSF	Quantity	Total Area
Science Class-Lab (Grade 7 & 8)	24	1,200	1	1,200
Science Prep & Storage	-	300	1	300
Flex Science Lab Classroom	24	1,200	1	1,200
<i>Science Labs Subtotal</i>				2,700
Academics Subtotal				20,610

Specialty Learning Spaces				
Business	Occupancy	NSF	Quantity	Total Area
Cultural Room	-	400	1	400
Community Room	-	600	1	600
STEM Experimental Lab	24	1,000	1	1,000
Tool Storage	-	100	1	100
Project Storage	-	200	1	200
Specialty Learning Subtotal				2,300



Roberto Clemente International Dual Language School

Proposed Architectural Space Program

Arts				
Visual Art	Occupancy	NSF	Quantity	Total Area
Art Classroom (Grades K-2)	24	800	1	800
Art Classroom Storage	-	50	1	50
Art Studio (Grades 3-8)	24	1,150	1	1,150
Art Storage	-	100	1	100
Kiln Room	-	100	1	100
<i>Visual Arts Subtotal</i>				2,200
Music & Performing Arts	Occupancy	NSF	Quantity	Total Area
Music Classroom - General / Choral	28	800	1	800
Music Classroom - Band	40	1,000	1	1,000
Music Storage	-	200	1	200
Instrument Storage	-	400	1	400
Practice Room	-	100	2	200
<i>Music & Performing Arts Subtotal</i>				2,600
Platform/Stage	Occupancy	NSF	Quantity	Total Area
Platform (Locate With Student Dining)	40	800	1	800
Platform Access (ADA Ramps)	-	300	1	300
Platform Storage	-	100	1	100
Chair & Table Storage (Audience Seating)	-	350	1	350
<i>Platform/Stage Subtotal</i>				1,550
Arts Subtotal				6,350

Special Education				
Special Education	Occupancy	NSF	Quantity	Total Area
Resource Room (Grades K-3)	10	450	1	450
Resource Room (Grades 4-8)	10	450	1	450
Sensory/Therapy Room	-	500	1	500
Sensory/Therapy Room Storage	-	100	1	100
<i>Special Education Subtotal</i>				1,500
Academic Intervention Services	Occupancy	NSF	Quantity	Total Area
Bi-Literacy Coach	6	300	1	300
Literacy Facilitator	6	300	1	300
Math Coach	3	180	1	180
Reading Teacher	6	300	1	300
Bi-Lingual Teacher - English - Elementary	8	350	1	350
Bi-Lingual Teacher - Spanish - Elementary	10	450	1	450
Bi-Lingual Teacher - English - Middle	10	450	1	450
Bi-Lingual Teacher - Spanish - Middle	10	450	1	450
<i>Academic Intervention Subtotal</i>				2,780
Special Education Subtotal				4,280

Roberto Clemente International Dual Language School

Proposed Architectural Space Program

Library/Media Center					
Library/Media Center	Occupancy	NSF	Quantity	Total Area	
Library / Media Center	-	2,100	1	2,100	
Circulation Desk	-	Included in Overall Library/Media Center NSF			
Book Stacks	-				
Reference	-				
Periodicals	-				
Reading Area	25				
Classroom Area	28				
Office / Work Room	-	200	1	200	
Family Resource Room	-	250	1	250	
Maker Space	-	400	1	400	
Maker Space Storage	-	100	1	100	
Library/Media Center Subtotal				3,050	

Food Service					
Food Service	Occupancy	NSF	Quantity	Total Area	
Student Dining (4 Waves)	150	2,400	1	2,400	
Teacher Dining / Lounge	15	300	1	300	
Serving Area	-	500	1	500	
Cooking Area	-	700	1	700	
Tray/Plate Return & Wash	-	180	1	180	
Pot Wash	-	100	1	100	
Kitchen Office	-	100	1	100	
Dry Goods Storage	-	100	1	100	
Walk-In Freezer	-	100	1	100	
Walk-In Refrigerator	-	100	1	100	
Paper Goods / Utensil Storage	-	100	1	100	
Indiv. Use Toilet	-	70	1	70	
Lockers	-	50	1	50	
Receiving Area	-	200	1	200	
Wash-Down / Garbage	-	120	1	120	
Food Service Subtotal				5,120	



Roberto Clemente International Dual Language School

Proposed Architectural Space Program

Physical Education				
Physical Education	Occupancy	NSF	Quantity	Total Area
Gymnasium (50' X 74' Court w/ runoff)	48	5,400	1	5,400
Bleacher Seating (120 Seats)	120	480	1	480
Gym Equipment Storage	-	200	1	200
Gym Supplies	-	100	1	100
Outdoor Gym Equipment Storage	-	200	1	200
Boys Locker Room	-	600	1	600
Girls Locker Room	-	600	1	600
Coach Office	-	100	1	100
Staff Rest Room with Shower	-	100	1	100
<i>Physical Education Total</i>				7,780
Physical Education Subtotal				7,780

Administration				
Main Office	Occupancy	NSF	Quantity	Total Area
Administration				
Waiting Area	4	100	1	100
Reception / Admin. Workstations	3	150	1	150
Principal Office	1	150	1	150
Asst. Principal Office	1	120	1	120
Security Desk / Credentialing	-	50	1	50
Office/Support				
Parent Liaison Room	-	120	1	120
Personal / Lactation Room	-	80	1	80
Small Conference Room	10	300	1	300
Large Conference Room	20	600	1	600
Work Room	-	150	1	150
Mail Room	-	80	1	80
Kitchenette	-	80	1	80
File Storage	-	150	1	150
Indiv. Use Toilet	-	65	1	65
<i>Main Office Subtotal</i>				2,195

Roberto Clemente International Dual Language School

Proposed Architectural Space Program

Administration				
<i>Nurse's Suite</i>	<i>Occupancy</i>	<i>NSF</i>	<i>Quantity</i>	<i>Total Area</i>
Waiting Area	3	60	1	60
Nurse's Office	1	100	1	100
Cot Area	0	280	1	280
Exam Room	-	120	1	120
Triage Counter	-	40	1	40
Rest Room	-	65	1	65
File & Equipment Storage	-	80	1	80
Parent Hub - Laundry	-	50	1	50
Parent Hub - Food/ Diaper Bank Storage	-	50	1	50
<i>Nurse's Suite Subtotal</i>				845
<i>Counseling Suite</i>	<i>Occupancy</i>	<i>NSF</i>	<i>Quantity</i>	<i>Total Area</i>
Waiting Area	3	60	1	60
Counselor Office	1	120	1	120
Social Worker Office	1	120	1	120
Psychologist Office	1	120	1	120
Speech Pathologist Room	1	200	1	200
Work Room	-	80	1	80
Testing Room	-	100	1	100
File & Equipment Storage	-	80	1	80
<i>Counseling Suite Subtotal</i>				880
Administration Subtotal				3,920



Roberto Clemente International Dual Language School

Proposed Architectural Space Program

Building Support				
Building Support	Occupancy	NSF	Quantity	Total Area
Lobby	-	800	1	800
Locker Allocation	422	-	1	400
Custodian Office	1	100	1	100
Custodian Rest Room	-	65	1	65
Custodian Lockers	-	40	1	40
Custodial Equipment Storage	-	150	1	150
Custodial Closets	-	50	4	200
Recycling Center	-	80	1	80
Outdoor Equipment Maintenance / Storage	-	200	1	200
General Building Storage	-	800	1	800
MDF Room (Servers)	-	150	1	150
IDF Room	-	80	3	240
Bms Room/ Maintenance Office	-	100	1	100
Gender Neutral/ Individual-Use Restrooms	-	65	2	130
Building Support Subtotal				3,455

Total Program Area (NSF)	56,865
Net-To-Gross Ratio	66.0%
Building Infrastructure	29,294
Total Gross Square Footage	86,159

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE OF THE WHOLE

Item #10.5

May 16, 2024

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee of the Whole moves to approve the following resolution to wit:

Resolution Supporting the Implementation of Yondr Bags

WHEREAS, The Waterbury Board of Education is committed to fostering a focused and distraction-free educational environment; and

WHEREAS, The use of student personal electronic devices in school has been shown to contribute to distractions, reduced academic performance, and decreased student engagement; and

WHEREAS, The use of Yondr Bags will assist in the enforcement of the Board of Education's Electronic Device Policy and provide a solution to minimize classroom distractions by securely locking personal electronic devices during school hours, allowing students to focus on their studies;

NOW, THEREFORE, BE IT RESOLVED, That the Waterbury Board of Education supports the implementation of Yondr Bags in all grade six through twelve classrooms to reduce distractions and enhance student focus; and

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON FINANCE

Item #11.1

May 16, 2024

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee on Finance moves that the Waterbury Board of Education approve the following: Pursuant to C.G.S. Section 10-215f, the Waterbury Board of Education certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2024 through June 30, 2025. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to, school stores, vending machines, school cafeterias, culinary programs and any fundraising activities on school premises sponsored by the school or by non-school organizations and groups.

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON FINANCE

Item #11.2

May 16, 2024

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee on Finance moves that the Waterbury Board of Education approve the following: The Waterbury Board of Education *will allow* the sale to students of food items that do not meet the Connecticut Nutrition Standards and beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food and beverage items are not sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The “regular school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held and must be the same place as the food and beverage sales.

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON FINANCE

Item #11.3

May 16, 2024

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee on Finance moves to approve to apply for the School Readiness and Child Day Care FY 25 Continuation Funding Grant and sub-grantees selection.

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON FINANCE

Item #11.4

May 16, 2024

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee on Finance moves to approve Amendment Two (2) to the Professional Services Agreement with Waterbury Bridge To Success for Before and After School Care.

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON FINANCE

Item #11.5

May 16, 2024

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee on Finance moves to approve Amendment Five (5) to the Professional Services Agreement with Cormier Consulting, LLC for Teacher and Administrator Professional Development for Commissioner Network Schools.

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON FINANCE

Item #11.6

May 16, 2024

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee on Finance moves to approve permission to apply for the United States Department of Education Congressionally Funded Community Projects Grant FY 2024.

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON FINANCE

Item #11.7

May 16, 2024

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee on Finance moves to approve transfers in the 2023/24 General Fund Operating Budget totaling \$1,640,000.00, as listed:

FROM:

Accounting Unit	Account	Activity	Description	Amount
87516001	511102		Life Management - Teachers	(\$50,000)

TO:

87510302	533000		Curriculum Instruction - Professional Services	\$50,000
Transfer is needed to cover cost of substitute teacher placements from our outside vendor ESS.				

FROM:

Accounting Unit	Account	Activity	Description	Amount
81710005	511101		Reed - Administrators	(\$110,000)
82210005	511101		Walsh - Administrators	(\$75,000)
81410001	511102		Kingsbury - Teachers	(\$15,000)
83410001	511102		WAMS - Teachers	(\$700,000)
88510001	511102		Special Education - Teachers	(\$550,000)
88510002	511109		Special Ed - Social Workers	(\$140,000)

TO:

88510001	556055		Special Education - Tuition Outside	\$590,000
88510001	556056		Special Education - Purchased Services	\$200,000
89510007	551000		Transportation - Pupil Services (Special Ed & Reg Ed)	\$800,000

Transfer is needed to cover cost of Regular Ed transportation. Also to cover Special Ed costs for Out of District tuition, purchased services and transportation.

TOTAL **\$1,640,000** **(\$1,640,000)**

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON FINANCE

Item #11.8

May 16, 2024

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee on Finance moves to approve of a transfer in the 2023/24 Capital Budget totaling \$890,788.82 as listed:

FROM:

Accounting Unit	Account	Activity	Description	Amc
60180	575008	6018080027625	Capital Improvement - Classroom/School Furniture Replacement	

TO:

60180	575501	6018080027635	Capital Improvement - Education Building & Equip. Improvements	\$890,788.82
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TOTAL

\$890,788.82

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON CURRICULUM

Item #11.9

May 16, 2024

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee on Curriculum moves to approve the following new CTE
Curriculums:

- Game Design and Development 1
- Game Design and Development 2
- Game Design and Development 3

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON CURRICULUM

Item #11.10

May 16, 2024

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee on Curriculum moves to approve the new Financial Literacy Curriculum.

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON BUILDING & SCHOOL FACILITIES

Item #11.11

May 16, 2024

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee on Building & School Facilities moves that the Waterbury Board of Education approve the use of school facilities, at no charge, by the following school organizations and/or City departments:

GROUP	FACILITIES AND DATES/TIMES
M. Bergin	Rotella community room. & auditorium: Thursday, August 22, 8:00am – 3:00pm (PreSchool Professional Development) Rotella community room & auditorium: Wednesday, October 2, 8:00am – 3:00pm (PreSchool Professional. Development) Rotella community room & auditorium: Wednesday, December 4, 8:00am – 3:00pm
Human Resources J. Chabot/C. Lamb	W. Cross café & 26 rooms: Friday, June 21, 8:00am – 2:00pm (Promotional Fire Lieutenant Exam)
D. Mortensen	Rotella community room: Tuesday, August 20, 9:00am – 1:00pm (Reading Program facilitators workshop)
P. Lawlor	WAMS apron stage: Wednesday, June 5, 6:00pm – 9:00pm (WAMS 2024)
K. Gauthon	Generali gymnasium: Tuesday, April 30, 4:00pm – 6:00pm (Community Fair)
L. Martin	Rotella auditorium: Thursday, May 16, 5:00pm – 8:00pm (Family Engagement Night)
Bureau of Recreation J. McColl	Wilby auditorium: Thursday, June 27, 8:00am – 1:00pm (Summer Camp Orientation) Wilby aud., gym., pool, café: July 1 to Aug. 3, Mon. thru Fri., 7:00am – 4:00pm (Summer Camp) West Side aud., gym, pool, café: July 1 to Aug.3, Mon. thru Fri., 7:00am – 4:00pm (Summer Camp)
*W. Johns	Rotella community rm.: Sept 4 th and 5 th 8am – 3pm (Spec. Educ. & multi-lingual teacher training)
*T. Afable	Gilmartin café: Tues., May 14 th 5:30 – 7:30 pm (POW parent-teacher group meeting)
*M. Taylor	Carrington gym: Mon., May 13 th 3:00-7:00 pm (Family Bingo Night)
*L. Meehan	Rotella café: Mon., June 3 rd 4:00 – 6:30 pm (union meeting for teacher assistants)

SCHOOL PERSONNEL USE ONLY

DATE: 5/1/2024

TO: SCHOOL BUSINESS OFFICE

FROM: Department of Special Education

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Rotella Magnet School Community
Room _____

☐ Auditorium ☐ Gymnasium ☐ Swimming Pool ☐ Café/Rooms

DATES REQUESTED: 9/4/2024 & 9/5/2024 _____

FROM: 8:00 _____ am/pm TO: 3:00 _____ am/pm

FOR THE FOLLOWING PURPOSES:

Special Education and multi-lingual teachers to receive training

Wendy Johns. Director of Pupil Services
APPLICANT

.....
Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.
These arrangements *must* be made in person at the police and fire headquarters.

SCHOOL PERSONNEL USE ONLY

DATE: May 3rd, 2024

TO: SCHOOL BUSINESS OFFICE

FROM: Gilmartin Elementary School

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Gilmartin Elementary School

☐ Auditorium

☐ Gymnasium

☐ Swimming Pool

☒ Café/Rooms

DATES REQUESTED: Tuesday, May 14th, 2024

FROM: 5:30 am/pm TO: 7:30 am/pm

FOR THE FOLLOWING PURPOSES:

Gilmartin and Waterbury Bridge to
Success' POW parent-teacher group
meeting.

Jay Taylor
APPLICANT

Taylor
Available

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.
These arrangements *must* be made in person at the police and fire headquarters.

Book

SCHOOL PERSONNEL USE ONLY

DATE: 05/07/24

TO: SCHOOL BUSINESS OFFICE

FROM: Michael Taylor (Carrington)

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Carrington Elementary School

☐ Auditorium

☒ Gymnasium

☐ Swimming Pool

☒ Café/Rooms

DATES REQUESTED: May 13th, 2024

FROM: 3:00 am/pm

TO: 7:00 am/pm

FOR THE FOLLOWING PURPOSES:

BINGO Night for Family Engagement


APPLICANT

.....

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

hook

SCHOOL PERSONNEL USE ONLY

DATE: 5/7

TO: SCHOOL BUSINESS OFFICE

FROM: Lisa Meehan

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Robella

☐

Auditorium

☐

Gymnasium

☐

Swimming Pool

☒

Café/Rooms

DATES REQUESTED: June 3

FROM: 4

am/pm

TO: 6:30

am/pm

FOR THE FOLLOWING PURPOSES:

Union meeting for teacher
assistants & new Union Rep

Thank you

😊

Lisa Meehan

APPLICANT

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified. These arrangements *must* be made in person at the police and fire headquarters.

USE OF SCHOOL FACILITIES
WAIVER REQUEST
(to be submitted with City of Waterbury Building Permit)



APPLICANT/ORGANIZATION:

Yeshiva Ketan of Waterbury

Please check below specific item(s):

Building Usage Fees ☒

Custodial Fees ☒

SCHOOL/ROOMS REQUESTED:

Crosby Auditorium

DATE(S): June 16, 2024

TIMES: 10 AM - 3³⁰ PM

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

5/13/24

Date

[Signature]
Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$

Building Usage Fees

\$

546.5

Custodial Fees

\$

Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of _____

ATTEST _____

Clerk, Board of Education

SCHOOL PERSONNEL USE ONLY

DATE: May 3rd, 2024

TO: SCHOOL BUSINESS OFFICE

FROM: Gilmartin Elementary School

The undersigned hereby makes application for use of school facilities (after regular school hours) as follows:

NAME OF SCHOOL REQUESTED: Gilmartin Elementary School

☐ Auditorium

☐ Gymnasium

☐ Swimming Pool

☒ Café/Rooms

DATES REQUESTED: Tuesday, May 14th, 2024

FROM: 5:30 am/pm

TO: 7:30 am/pm

FOR THE FOLLOWING PURPOSES:

Gilmartin and Waterbury Bridge to
Success' POW parent-teacher group
meeting.


APPLICANT

Taylor
Atable

Please note the following provisions:

When the public is invited to an activity, police and fire departments must be notified.
These arrangements *must* be made in person at the police and fire headquarters.

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON BUILDING & SCHOOL FACILITIES

Item #11.12

May 16, 2024

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee on Building & School Facilities moves that the Waterbury Board of Education approve the use of school facilities and/or waiver requests by groups and organizations subject to fees and insurance as required:

GROUP	FACILITIES AND DATES/TIMES
Friends of Jahana Hayes C. Thompson	Crosby gymnasium: Tuesday, May 13, 3:30pm to 9:00pm (set-up and convention)

REQUESTING WAIVERS:

Wtby. Patriots Cheerleader	Wilby gymnasium, café, auditorium: Friday, Oct. 25, 7:00pm – 9:00pm (set-up) and Saturday, October 26, 7:00am – 9:30 pm
M. Ricci	Tri-Central Cheerleading Competition (\$3,381.)
Wtby. Islamic Cultural Center F. Syed	Crosby field or gym: Saturday, June 15, 9:00pm – 10:00pm, set-up and Sunday, June 16, 6:00am – 12:00pm for prayer service (only need gym if raining on Sunday morning) (\$1,260).
*A. Ireland Leadership University, Inc.	Rotella gym: June 17 – 20 and June 24 – 27 9am-3pm (Community Basketball Camp) (\$2,352)
*K'Tana of Wtby. Rabbi Karr	Crosby aud.: Sunday, June 16 th 10am – 3:30pm (graduation) (\$546)

GROUPS NOT SUBJECT TO FEES OR WAIVER DUE TO TIME OF USE OR PREVIOUS WAIVER:

Helping Hands in the Community M. Jones Davis	Driggs gym: Wednesdays, June 5 – August 7, 2024, 5:30pm – 8:00pm (Women's Fitness Group)
CT. Royalty T. Inabinett	Maloney gym: Wednesdays, April 29 – May 31, 6:00pm – 9:00pm (basketball program)
Waterbury PAL C. Amatruda	Wilby pool: July 1 – August 9, 2024, Mon. thru Fri., 2:00pm – 8:00pm (Learn to Swim Program)

Book

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT Anthony Ireland NAME OF ORGANIZATION The Leadership University Inc.
ADDRESS 228 Meadow Street Waterbury CT 06702 TELEPHONE # 203-768-0933
(street) (city) (state) (zip code)
SCHOOL REQUESTED Rotella DATES 6/17-6/20, 6/21-6/22 ROOM(S) Gymnasium
OPENING TIME 10am CLOSING TIME 3pm PURPOSE Basketball Camp
ADMISSION (if any) _____ CHARGE TO BE DEVOTED TO _____
APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 15 CHILDREN 35
SIGNATURE OF APPLICANT [Signature] DATE 5/3/2024

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION:

Anthony Ireland, 526 Woodtick Road, 203-768-0933

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. AI (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES:

\$42/HR plus 1 HR service (\$2352.)

RENTAL FEES:

MISCELLANEOUS FEES:

SECURITY DEPOSIT \$ _____ INSURANCE COVERAGE YES NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE _____

SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

White-Permittee

Goldenrod-School Business Office

Pink-Principal

Blue-Custodian

USE OF SCHOOL FACILITIES
WAIVER REQUEST
(to be submitted with use of Building Permit)

APPLICANT/ORGANIZATION: Anthony Ireland / The Leadership University Inc.

Please check below specific item(s):

Building Usage Fees ☐

Custodial Fees ☐

SCHOOL/ROOMS REQUESTED: Rotella / Basketball Gym

DATE(S): 6/17 - 6/20

TIMES: 9-3pm

DATE(S): 6/24 - 6/27

TIMES: 9-3pm

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

5/4/2021
Date

[Signature]
Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$ _____

\$ 2,352.00

\$ _____

Building Usage Fees

Custodial Fees

Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of _____

ATTEST: _____
Clerk, Board of Education

DEPARTMENT OF EDUCATION - WATERBURY, CONNECTICUT
SCHOOL BUSINESS OFFICE
236 GRAND ST., WATERBURY, CT 06702
USE OF BUILDING PERMIT
TYPE OR USE PEN AND PRESS FIRMLY

CONTRACT#

APPLICANT Yerachmiel Karon of Waterbury NAME OF ORGANIZATION Congregation Kithay of Waterbury
ADDRESS 32 Hillside Ave Waterbury CT 06700 TELEPHONE # 203-558-4147
(street) (city) (state) (zip code)

SCHOOL REQUESTED Carly DATES 6/16/14 ROOM(S) Auditorium

OPENING TIME 10:00 CLOSING TIME 3:30 PURPOSE Graduation

ADMISSION (if any) CHARGE TO BE DEVOTED TO

APPROXIMATE NUMBER OF PEOPLE TO BE PRESENT: ADULTS 100 CHILDREN 100

SIGNATURE OF APPLICANT [Signature] DATE 5/10/14

PERSON(S) NAME, ADDRESS & PHONE NUMBER RESPONSIBLE FOR SUPERVISION: *
Yerachmiel Karon 32 Hillside Ave Waterbury CT 203-558-4475

In the event that the Board of Education should need to resort to legal proceedings to collect any outstanding balances, the lessee is responsible for any and all attorney's fees, sheriff's fees and court costs associated with said proceedings. YL (PLEASE INITIAL)

SCHEDULE OF RATES: CUSTODIAL FEES: \$42/HR plus 1 HR service per cust. (2) (\$46.)

RENTAL FEES:

MISCELLANEOUS FEES:

SECURITY DEPOSIT \$ INSURANCE COVERAGE YH YES NO

PLEASE READ THE FOLLOWING CAREFULLY

APPLICATION MUST BE RECEIVED AT LEAST THREE (3) WEEKS PRIOR TO THE ACTIVITY.

A COPY OF YOUR INSURANCE MUST ACCOMPANY YOUR APPLICATION (IF APPLICABLE)

IF SCHOOL IS CANCELLED FOR SNOW OR ANY OTHER REASON - ALL ACTIVITIES ARE CANCELLED ALSO.

THERE WILL BE NO ACTIVITIES DURING SCHOOL OPEN HOUSE.

CANCELLATIONS MUST BE MADE AT LEAST 48 HOURS IN ADVANCE OR YOU WILL BE CHARGED.

POLICE AND FIRE PROTECTION MUST BE ARRANGED AND/OR CANCELLED BY THE RENTER. PLEASE CALL EACH DEPARTMENT FOR INFORMATION. POLICE DEPT. 574-6963 FIRE DEPT. 597-3452

CALL THE SCHOOL CUSTODIAN AT LEAST ONE WEEK PRIOR TO YOUR ACTIVITY FOR ANY ARRANGEMENTS RE: PA SYSTEM, LIGHTING, ETC. (FOR WHICH THERE WILL BE AN EXTRA CHARGE).

KITCHEN FACILITIES CAN NOT BE USED BY GROUPS WITHOUT SUPERVISION - PLEASE CALL THE FOOD SERVICE DEPT. AT 574-8210 TO ARRANGE FOR A FOOD SERVICE PERSON (FOR WHICH THERE WILL BE AN EXTRA CHARGE)

PLEASE SEE REVERSE FOR ADDITIONAL RULES AND REGULATIONS.

IT IS AGREED THAT REGULATIONS ADOPTED BY THE BOARD OF EDUCATION FOR USE OF SCHOOL BUILDINGS WILL BE RIGIDLY ENFORCED.

APPROVAL DATE SCHOOL BUSINESS OFFICE

CHECKS OR MONEY ORDERS FOR FEES SHOULD BE MADE OUT TO THE BOARD OF EDUCATION AND MAILED TO THE SCHOOL BUSINESS OFFICE. NO CASH WILL BE ACCEPTED.

USE OF SCHOOL FACILITIES
WAIVER REQUEST
(to be submitted with City of Waterbury Building Permit)



APPLICANT/ORGANIZATION:

Yeshiva Ketan of Waterbury

Please check below specific item(s):

Building Usage Fees ☒

Custodial Fees ☒

SCHOOL/ROOMS REQUESTED:

Crosby Auditorium

DATE(S): June 16, 2024

TIMES: 10 AM - 3³⁰ PM

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

DATE(S): _____

TIMES: _____

5/13/24

Date

[Signature]
Signature

OFFICE USE ONLY

List total cost of fees being requested to be waived:

\$

Building Usage Fees

\$

546.5

Custodial Fees

\$

Security Deposit

BOARD USE ONLY

The Board of Education approved/denied the above referenced waiver request(s) at their regular meeting of _____

ATTEST _____

Clerk, Board of Education

BOARD OF EDUCATION

Waterbury, Connecticut

COMMITTEE ON FINANCE

Item #13.1

May 16, 2024

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Committee on Finance moves that the Waterbury Board of Education approve to apply for the Connecticut State Department of Education ARPA Summer Mental Health Supports Grant Program FY25 and FY26.



Waterbury Public Schools

Office of Competitive Grants

Louise Allen Brown, J.D., M.P.A., Grant Writer

May 9, 2024

Honorable Board of Education
City of Waterbury
236 Grand Street
Waterbury, CT 06702

Re: ARPA - Summer Mental Health Supports Grant Program - 2 Year Grant (CSDE)

Dear President Hernandez and Board of Education Commissioners:

On May 3, 2024, the Connecticut State Department of Education announced a new grant program designed to support districts in providing students with mental health supports during the summer. Grant funding is available for one year at 100% funding, and a second year at 70% funding. The district is expected to cover 30% of costs for year two, and to sustain the project beyond the end of the grant period.

I have worked with Wendy Johns on developing this grant project. To increase mental health resources available during summer school, the district proposes to hire four district social workers to meet during the summer school program with students who would not otherwise work with a mental health professional. Working with students in small groups, the social workers will utilize research-based curricula such as CBITS and Bounce, selected by Ms. Johns. More grant details appear in my attached Grant Highlights document.

The deadline for the submission of proposals to CSDE is May 30, 2024. Matching funds required for year two, and to sustain the project after the grant period, have been approved by CFO Doreen Biolo. I respectfully request your approval to apply for this grant.

Very truly yours,

Louise Allen Brown

Louise Allen Brown
Grant Writer

cc: Dr. Verna D. Ruffin
Doreen Biolo
Janet Frenis
Wendy Johns

ARPA - Summer Mental Health Supports Grant Program – 2 Year Grant
CT State Department of Education
May 10, 2024
Louise Allen Brown, WPS Grant Writer

Grant Highlights

Program Purpose:

The purpose of this grant is “To support the delivery of mental health services for students when school is not in session by Connecticut local and regional school districts, operators of youth camps and other summer programs....” [RFP]

Eligible Applicants:

“...Local or regional boards of education, charter schools, regional education service centers (RESC), community-based organizations (CBO) and other summer programs may apply for these grants....” [RFP]

Application Deadline: May 30, 2024

Grant Period: FY25 and FY26

Grant Amount: \$10,000 minimum to \$50,000 maximum, per year

Matching Funds:

Local matching funds of 30% of grant amount in year 2 (FY26) are required, plus funding to sustain positions/program past the grant period. Note also - This is a reimbursement grant.

Priority:

CSDE “...shall give priority to programs serving:

- disproportionately impacted populations;
- low-income households or populations; and
- towns with a population of less than 13,000 residents....” [RFP]

Eligible Spending Categories:

- “...Personal services – salaries.
- Personal services – employee benefits.
- Purchased professional development and in-service training.
- Professional education services – proposed mental health service workers can be contracted with outside agencies or individuals.
- Supplies – specifically required for supporting mental health services....”

Waterbury Public Schools Project:

Waterbury proposes to provide a total of four district social workers who work in the schools during the school year, one to work at each of the four summer school sites. The four social workers will assist students from the general summer student population who would benefit from additional mental health supports. The social workers will meet with students in small groups, and provide services and support utilizing research-based curricula such as CBITS (grades 5-12) and Bounce (grades K-5)—programs identified by Wendy Johns.

Budget:

The grant budget request will approximate the \$50,000/year maximum in year one. In the first summer, the grant budget will include funds to pay four social workers, to hold one community/parent event at each site (4), and to purchase the curricula and books needed. If funded, the grant budget for year two will be \$35,000, with the remaining funds needed as a match from the district in non-State funds. Matching funds have been approved by CFO Doreen Biolo, CFO.

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #14.1

May 16, 2024

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following grant funded appointments:

<u>Name</u>	<u>Position/Location</u>	<u>FT/PT</u>	<u>Rate</u>	<u>Union</u>	<u>Funding</u>	<u>Effective</u>
Ariola, Patrick	Tutor Carrington	PT	\$34/hr	NONBOE	Title I/A 23-25	03/21/24
Bussey, Elizaberth	Classroom Assistant Maloney	FT	\$15.69/hr	UPSEU 68	MMS grant 23-24	04/22/24
Karp, Rochel	Tutor Bais Yaakov	PT	\$25/hr	NONBOE	Title I Non-public	04/11/24

Respectfully submitted,

Dr. Verna D. Ruffin
Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #14.2

May 16, 2024

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following miscellaneous After School Program appointments:

<u>Name</u>	<u>Position/Program</u>	<u>Location</u>
Littlefield, Mishaela	Teacher/21 st Century	Bucks Hill
Murphy, Amber	Teacher/21 st Century	Bucks Hill
Alvardo, Stephany	Rec Specialist/21 st Century	Bucks Hill
Osorio, Natalie	Teacher/ESSER	Duggan

Respectfully submitted,

Dr. Verna D. Ruffin
Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #14.3

May 16, 2024

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following
Miscellaneous Summer School appointments:

<u>Name</u>	<u>Position/Program</u>	<u>Location</u>
Dossantos, Shannon	Administrator/Extended School Year (ESY)	DW
Erdmann, Michael	Administrator/ESY	DW
Pedraza, Ciara	EAS Secretary	Reed
Cruess, Carla	Administrator/RMS EAS	Rotella
Heidgerd, Angela	Sub Administrator/RMS EAS	Rotella
Wallace, Dana	Sub Administrator/RMS EAS	Rotella
Biolo, Dawn	Sub Teacher/RMS EAS	Rotella
Colon, Stephanie	Sub Teacher/RMS EAS	Rotella
Simoes, Odet	Sub Teacher/RMS EAS	Rotella
Stevens, Jeanne	Sub Teacher/RMS EAS	Rotella
Dunn, Andrew	Teacher/Summer School	Maloney
Perugini, Anna	Secretary/Summer School	Maloney

Respectfully submitted,

Dr. Verna D. Ruffin
Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #14.4

May 16, 2024

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following Early Academic Support (EAS) Elementary School Summer Program appointments:

<u>Last</u>	<u>First</u>	<u>Site</u>	<u>Grade</u>
Abarzua	Lauren	Carrington	Kindergarten
Guarda	Karen	Carrington	Kindergarten
Sackey	Anna	Carrington	Kindergarten
Pastore-Quezada	Paula-Ann	Carrington	First
Savarese	Catherine	Carrington	First
Virdee	Robin	Carrington	First
Parker	William	Carrington	First
Guerrera	Juliana	Carrington	Second
Munoz	Victoria	Carrington	Second
Modeen	Brianne	Carrington	Third
Edwards	Cara	Carrington	Fourth
Rosado	Jeffrey	Carrington	Fourth
Kearns	Maura	Carrington	Fifth
Neibel	Amy	Carrington	Fifth
Robinson	Debra	Carrington	Literacy Facilitator
DeSena	Deanna	Duggan	Kindergarten
McCasland	Maureen	Duggan	Kindergarten
Gannon	Danielle	Duggan	First
Diodonet	Yamailys	Duggan	Second
Ouellette	Katelynn	Duggan	Second
McCarthy	Monica	Duggan	Third
Thibeault	Jolene	Duggan	Third
DeSanto	Christine	Duggan	Fourth
Segarra	Israel	Duggan	Fourth
Alves	Emely	Duggan	Fifth
Teel	Makenzie	Duggan	Fifth
Ciccone	Melissa	Duggan	Literacy Facilitator
Guerrera	Aimee	Gilmartin	Kindergarten
McKenna	Eibhilin	Gilmartin	Literacy Facilitator
Stoto	Ashley	Gilmartin	First
Azar Billini	Maria	Gilmartin	Second

BOARD OF EDUCATION

Waterbury, Connecticut

May 16, 2024

Page 2

Crane	Stephanie	Gilmartin	Second
Rinaldi	Joseph	Gilmartin	Third
Mancini	Mark	Gilmartin	Fourth
Parks	Eric	Gilmartin	Fourth
Kagey	Melanie	Reed	Kindergarten
Roy	Brittany	Reed	Kindergarten
Cruz	Mayra	Reed	First
Gardner	Tia-Simone	Reed	First
Mudry	Jeffrey	Reed	First
Nazario-Ugalde	Katherine	Reed	Second
Tyrrell	Nikole	Reed	Second
Muratori	Katie	Reed	Third
Pucci	Benjamin	Reed	Third
Valentin	Crystal	Reed	Third
Crane	Evan	Reed	Fourth
Horner	Mykarra	Reed	Fourth
Beveridge	Gabrielle	Reed	Fifth
Senan	Naseem	Reed	Fifth
Hind	Sandra	Reed	Fifth
Olenius	Jennifer	Reed	Literacy Facilitator
Matarazzo	Kristen	Wendell Cross	Kindergarten
Power	Stephanie	Wendell Cross	Kindergarten
Batista	Sierra	Wendell Cross	First
Sodano	Bridgette	Wendell Cross	Second
Tejada	Felizaida	Wendell Cross	Third
Morales	Barbara	Wendell Cross	Fourth
Poulter	Dennis	Wendell Cross	Fifth
Rizzo	Lisa	Wendell Cross	Literacy Facilitator

Respectfully submitted,

Dr. Verna D. Ruffin
Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #14.5

May 16, 2024

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following Early Academic Support (EAS) Middle School Summer Program appointments:

<u>Name</u>	<u>Position</u>	<u>Home Base</u>	<u>Summer Site</u>
Evette Zappone	Site Admin	WHS	TBD
Dierdre Signore	ELA (6th)	NEMS	TBD
Lena Pratt	ELA (7th)	WSMS	TBD
David Rotella	ELA (8th)	NEMS	TBD
Colleen Goff	ELA (8th)	NEMS	TBD
Forest Mannikko	Interdisciplinary (6th)	WHS	TBD
Deandre Riddick	Interdisciplinary (7th)	WHS	TBD
Taylor Loustaunau	Interdisciplinary (8th)	Enlightenment	TBD
Erica Palladino	Interdisciplinary (8th)	WSMS	TBD
Kathleen O'Keefe	Multilingual/Bilingual	WSMS	TBD
Dennis Poulter	Math (6th)	Generali	TBD
Jillian Jusino	Math (7th)	WHS	TBD
Mark Palladino	Math (8th)	WSMS	TBD
Geralyn Mastrianni	SEL	NEMS	TBD
Anthony Zaino	SEL	NEMS	TBD
Geffken, Melissa	Math	WMS	TBD

Respectfully submitted,

Dr. Verna D. Ruffin
Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #14.6

May 16, 2024

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following High School Credit Recovery Summer Program appointments:

<u>Name</u>	<u>Position</u>		<u>Name</u>	<u>Position</u>
Caruso, Anthony	English		Phelan, Andrew	Science
Clark, Meredith	Science		Sarlo, Christopher	Social Studies
DeFrancesco, Nora	English		Scialla, Marlana	Math
Ferrare, William	PE/Health		Soucey, David	PE/Health
Goff, Colleen	English		Sullivan, Carly	Math
Malcom, Jacqueline	English		Szwaba, Brigitt	Math
Mendello, Joseph	Social Studies		Thomas, Richard	Math
Ortiz, Alyson	Science		Valencia, Brando	World Language
Ospalek, Patrick	English		Phelan, Andrew	Science
Pannoni, Michael	English		Sarlo, Christopher	Social Studies

Respectfully submitted,

Dr. Verna D. Ruffin
Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #14.7

May 16, 2024

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following Extended School Year (ESY) Paraprofessional appointments:

<u>Last Name</u>	<u>First Name</u>		<u>Last Name</u>	<u>First Name</u>
Arline	Zhanise		James	Joelizz
Barragan Bravo	Brenda		James	Rebecca
Beamon	Samone		Janatiss	Sherrie
Biolo	Judy		Johns	Jasmine
Borgos	Danielle		Kasidas	Karrie
Bouley	Alyssa		Lajara	Anairis
Canfield	Kelley		Lamb	Rachel
Cipriano	Lisa		Leblanc	Michele I.
Colangelo	Sharon		Lebron	Leannie
Colon	Lena		Levett	Latanya
Cruz	Yailene		Lopez	Marlene
Curry	Jassee		Lucas	Leteacia
Del Moral	Denise		Maia	Latoya
Dunlap	Laura		Marino	Janice
Evans	Marlene		Melo	Adelyn
Falzarano	Kathleen		Mullen-Ginyard	Vickie
Farina	Cheryl		Nadimi	Candace
Field	Regina		Newman	Jessie
Fields	Jamesina		Nieves	Aubrey
Franks	Kendra		Nowell	Delores
Fuentes	Sonia		Otero	Vanessa
Geary	Julie		Painter	Cynthia
George	Kendra		Passmore	Kim
Gilliams	Brittany		Pino	Holly
Gizzie	Debora		Ramos	Stephanie
Gomez	Bianey		Rinaldi	LoriRae
Grant	Cheryl		Santiago	Jennifer
Guerrera	Marnie		Santiago	Maritza
Hardy	Paula		Torres	Shaileen
Harris	LaTonia		Turner	Gina
Hendrickson	Ronda		Van Stone	Emily
Hicks	Uniquewa		Williams	Monica

Respectfully submitted,

Dr. Verna D. Ruffin
Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #14.8

May 16, 2024

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following Adult Education summer appointments effective July 1, 2024:

NAME		POSITION	HRS/RATE
ADULT HIGH SCHOOL CREDIT DIPLOMA (AHSCDP):			
Linskey	Tara	Health Instructor	21 hrs. p/wk. @ \$35.00 p/hr.
Basile	David	Substitute	As needed @ \$35.00 p/hr.
Mobilio	James	Social Studies Instructor	21 hrs. p/wk. @ \$35.00 p/hr.
Moreau	Margaret	Math Instructor	21 hrs. p/wk. @ \$35.00 p/hr.
Person	Jocelyn	Science Instructor	21 hrs. p/wk. @ \$35.00 p/hr.
Riemer	Wayne	English Instructor	21 hrs. p/wk. @ \$35.00 p/hr.
CT ADULT VIRTUAL HIGH SCHOOL:			
Barbieri	Stephen	Coordinator	5 hrs. p/wk. @ \$31.70 p/hr.
Scurso	Laurie	Mentor	4 hrs. p/wk. @ \$35.00 p/hr.
AHSCDP INDEPENDENT PROJECTS:			
Curci	Joseph	Earth Science	10 hrs. p/wk. @ \$35.00 p/hr.
Mottillo	Carissa	English Instructor	10 hrs. p/wk. @ \$35.00 p/hr.
ADULT BASIC EDUCATION (ABE)/ GENERAL EDUCATION DEVELOPMENT (GED):			
Baranowski	Judith	ABE Instructor	21 hrs. p/wk. @ \$35.00 p/hr.
McDonald	Brian	GED Instructor	21 hrs. p/wk. @ \$35.00 p/hr.
GUIDANCE STAFF:			
Aucella	Laurence	ESL School Counselor	21 hrs. p/wk. @ \$35.00 p/hr.
Jordan	Ellen	School Counselor	21 hrs. p/wk. @ \$35.00 p/hr.
Volikas	Katherine	School Counselor	21 hrs. p/wk. @ \$35.00 p/hr.
Patterson	Delories	Guidance Secretary	21 hrs. p/wk. @ \$18.00 p/hr.
Salgado	Roberto	ESL Instructor	12 hrs. p/wk. @ \$35.00 p/hr.
Scurso	Laurie	ESL Instructor	12 hrs. p/wk. @ \$35.00 p/hr.
Stinson	Rebecca	ESL Instructor	12 hrs. p/wk. @ \$35.00 p/hr.
Khafi	Ermonela	ESL Instructor	12 hrs. p/wk. @ \$35.00 p/hr.
Literacy, Adult and Community Education Systems (LACES):			
Monaco	Roxanne	Administrator	12 hrs. p/wk. @ \$41.38 p/hr.

BOARD OF EDUCATION

Waterbury, Connecticut

Item #14.8

Page 2

TECHNOLOGY:

Blancato	Alfred	Computer Analyst	30 hrs. p/wk. @ \$26.00 p/hr.
Santoro	Joseph	Computer Analyst	30 hrs. p/wk. @ \$26.00 p/hr.

EDUCATIONAL AIDES:

Nonamaker	Kim	ABE	21 hrs. p/wk. @ \$24.00 p/hr.
Pelletier	Laurie	GED	21 hrs. p/wk. @ \$24.00 p/hr.
SantaBarbara, Sr.	Louis	Resource Room/Registration	21 hrs. p/wk. @ \$24.00 p/hr.

GED EXAMINATION:

Bacik	Madeleine	CBT Test Administrator	As needed @ \$29.53 p/hr.
Felton	Tanya	CBT Test Administrator	As needed @ \$18.97 p/hr.
Rinaldi	Nancy	CBT Test Administrator	As needed @ \$17.12 p/hr.
Iasevoli	Luigi	Saturday Security	As needed @ \$24.00 p/hr.

SECURITY:

Iasevoli	Luigi	Security	35 hrs. p/wk. @ \$24.00 p/hr.
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CUSTODIAL/AIDES:

Cintron	Cameron	Security/Custodial Aide	35 hrs. p/wk. @ \$17.42 p/hr.
Evon	Randy	Security/Custodial Aide	35 hrs. p/wk. @ \$17.42 p/hr.
Iaiennaro	Michael	Security/Custodial Aide	35 hrs. p/wk. @ \$17.42 p/hr.
Iasevoli	Peter	Head Custodian	35 hrs. p/wk. @ \$17.42 p/hr.
McLean	William	Security/Custodial Aide	35 hrs. p/wk. @ \$17.42 p/hr.

Respectfully submitted,

Dr. Verna D. Ruffin
Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #14.9

May 16, 2024

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following Resignations/Non-Renewals:

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Donofrio, Christi	Science/CHS	06/30/24
Hall, Amari	Grade 7/8 Math/Carrington	05/07/24
McAllister, Patricia	Grade 4/Walsh (retiree)	06/30/24
O'Brien, Nicholas	HS Math/WAMS	06/30/24
Renzoni, Matthew	Health-PE/Enlightenment	05/03/24
Soeprasetyo, Preston	Business/WHS	06/30/24
Stolfi, Christine	Special Education/KHS	06/30/24

Respectfully submitted,

Dr. Verna D. Ruffin
Superintendent of Schools

BOARD OF EDUCATION

Waterbury, Connecticut

SUPERINTENDENT'S NOTIFICATION TO THE BOARD

Item #14.10

May 16, 2024

To the Board of Education
Waterbury, CT

Ladies and Gentlemen:

The Superintendent of Schools notifies the Board of Education of the following
Retirements:

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Halloran, Laura	Library Media Specialist/Kingsbury	06/30/24
Magas, Mark	Culinary/State Street	06/30/24
Seltzer, Mark	Math/CHS	06/30/24

Respectfully submitted,

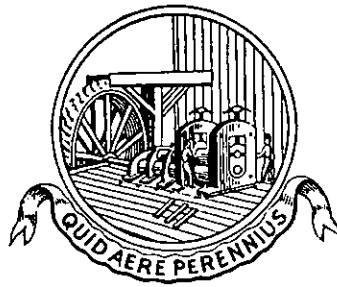
Dr. Verna D. Ruffin
Superintendent of Schools



COMMUNICATIONS



April 24, 2024 through
May 14, 2024



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

April 22, 2024

Adalberto Vera
135 Washington St., Apt. 3
Waterbury, CT 06706

Dear Mr. Vera:

Welcome to employment with the City of Waterbury. Your name is being certified to the Education Department for the position of Maintainer I (Req. #20240812) at \$17.24 per hour. Please contact Michal Konopka, School Inspector at (203) 574-8000 ext 11221 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, April 25, 2024 at 9:00 a.m. at the Department of Education Training Room located at 236 Grand Street, 2nd Floor, Room 275 in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be April 26, 2024 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

Your new probationary period in accordance with your applicable contract will be 9 months in duration. The department head will be responsible for executing your probationary evaluation no later than 9 months from your first day in your new position.

Again, welcome to the City of Waterbury.

Sincerely,

Nicholle West

Nicholle West
Human Resources Generalist

NW/sd

cc Board of Education
Dr. Ruffin, Supt. of Schools
Michal Konopka, School Insp
File



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

April 23, 2024

Artur Tavares
101 Hitchcock Rd., #1
Waterbury, CT 06705

Dear Mr. Tavares:

Welcome to employment with the City of Waterbury. Your name is being certified to the Department of Education for the position of Maintainer I (Req. #20240815) at \$17.24 per hour. Please contact Mike Konopka, School Inspector at (203) 574-8000 ext 11221 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, April 25, 2024 at 9:00 a.m. at the Department of Education Training Room located at 236 Grand Street, 2nd Floor, Room 275 in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be April 26, 2024 at your regular scheduled time.

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Please call us prior to the orientation session if you should have any questions regarding the process.

Your new probationary period in accordance with your applicable contract will be 9 months in duration. The department head will be responsible for executing your probationary evaluation no later than 9 months from your first day in your new position.

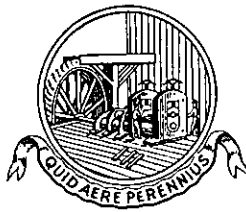
Again, welcome to the City of Waterbury.

Sincerely,

Nichelle West

Nicholle West
Human Resources Generalist

NW/sd
cc Board of Education
Dr. Ruffin, Supt. of Schools
Mike Konopka, School Inspector
file



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

April 23, 2024

Shanelle Banks
39 Elmwood Ave., Apt. 1
Waterbury, CT 06710

Dear Ms. Banks:

Welcome to employment with the City of Waterbury. Your name is being certified to the Department of Education for the position of Maintainer I (Req. #20240816) at \$17.24 per hour. Please contact Mike Konopka, School Inspector at (203) 574-8000 ext 11221 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, April 25, 2024 at 9:00 a.m. at the Department of Education Training Room located at 236 Grand Street, 2nd Floor, Room 275 in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be April 26, 2024 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

Your new probationary period in accordance with your applicable contract will be 9 months in duration. The department head will be responsible for executing your probationary evaluation no later than 9 months from your first day in your new position.

Again, welcome to the City of Waterbury.

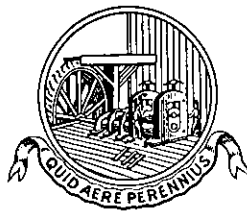
Sincerely,

Nicholle West

Nicholle West
Human Resources Generalist

NW/sd

cc Board of Education
Dr. Ruffin, Supt. of Schools
Mike Konopka, School Inspector
file



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

April 29, 2024

Nasir James
4 Fleet St., 4B
Waterbury, CT 06704

Dear Mr. James:

Welcome to employment with the City of Waterbury. Your name is being certified to the Department of Education for the position of Maintainer I (Req. #20240865) at \$17.24 per hour. Please contact Mike Konopka, School Inspector at (203) 574-8000 ext 11221 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, May 9, 2024 at 9:00 a.m. at the Department of Education Training Room located at 236 Grand Street, 2nd Floor, Room 275 in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be May 10, 2024 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

Your new probationary period in accordance with your applicable contract will be 9 months in duration. The department head will be responsible for executing your probationary evaluation no later than 9 months from your first day in your new position.

Again, welcome to the City of Waterbury.

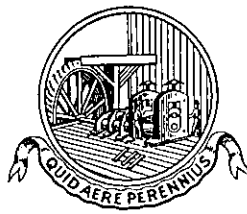
Sincerely,

Nicholle West

Nicholle West
Human Resources Generalist

NW/sd

cc Board of Education
Dr. Ruffin, Supt. of Schools
Mike Konopka, School Inspector
file



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

April 30, 2024

Matthew Blanding
253 Hill St.
Waterbury, CT 06704

Dear Mr. Blanding:

Welcome to employment with the City of Waterbury. Your name is being certified to the Department of Education for the position of Maintainer I (Req. #20240879) at \$17.24 per hour. Please contact Mike Konopka, School Inspector at (203) 574-8000 ext 11221 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, May 23, 2024 at 9:00 a.m. at the Department of Education Training Room located at 236 Grand Street, 2nd Floor, Room 275 in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be May 24, 2024 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

Your new probationary period in accordance with your applicable contract will be 9 months in duration. The department head will be responsible for executing your probationary evaluation no later than 9 months from your first day in your new position.

Again, welcome to the City of Waterbury.

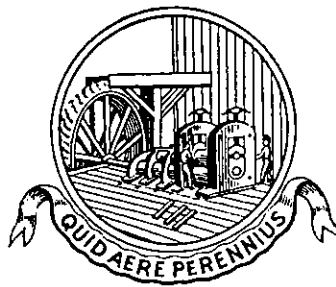
Sincerely,

Nicholle West

Nicholle West
Human Resources Generalist

NW/sd

cc Board of Education
Dr. Ruffin, Supt. of Schools
Mike Konopka, School Inspector
file



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut

Department of Human Resources
Office of the Civil Service Commission

May 2, 2024

Sarabjeet Kaur
195 E. Mountain Rd.
Waterbury, CT 06706

Dear Ms. Kaur:

Congratulations on your new position with the City of Waterbury. Your name is being certified to the Education Department for the position of Food Service Helper (Req. #2022806O) at \$15.96 per hour. Please contact Linda Franzese, Director of Food Service at (203) 574-8195 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, May 9, 2024 at 2:15 p.m. at the Department of Education Training Room located at 236 Grand Street, 2nd Floor, Room 275 in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be May 9, 2024 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

Your new probationary period in accordance with your applicable contract will be 9 months in duration. The department head will be responsible for executing your probationary evaluation no later than 9 months from your first day in your new position.

Again, welcome to the City of Waterbury.

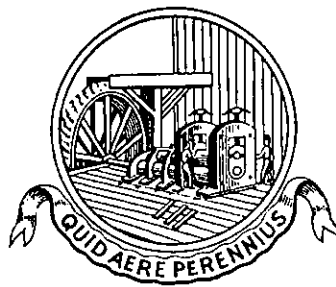
Sincerely,

Nicholle West

Nicholle West
Human Resources Generalist

NW/sd

cc Board of Education,
Linda Franzese, Director of Food Service,
Dr. Ruffin, Supt. Of Schools
File



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut

Department of Human Resources
Office of the Civil Service Commission

May 2, 2024

Wanda Torres
25 Laval St.
Waterbury, CT 06706

Dear Ms. Torres:

Congratulations on your new position with the City of Waterbury. Your name is being certified to the Education Department for the position of Food Service Helper (Req. #2022806Q) at \$15.96 per hour. Please contact Linda Franzese, Director of Food Service at (203) 574-8195 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, May 9, 2024 at 10:15 a.m. at the Department of Education Training Room located at 236 Grand Street, 2nd Floor, Room 275 in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be May 10, 2024 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

Please call us prior to the orientation session if you should have any questions regarding the process.

Your new probationary period in accordance with your applicable contract will be 9 months in duration. The department head will be responsible for executing your probationary evaluation no later than 9 months from your first day in your new position.

Again, welcome to the City of Waterbury.

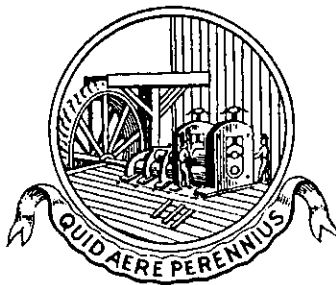
Sincerely,

Nicholle West

Nicholle West
Human Resources Generalist

NW/sd

cc Board of Education,
Linda Franzese, Director of Food Service,
Dr. Ruffin, Supt. Of Schools
File



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut

Department of Human Resources
Office of the Civil Service Commission

May 2, 2024

Iris Perez
73 Garden Circle, Apt. 8
Waterbury, CT 06704

Dear Ms. Perez:

Congratulations on your new position with the City of Waterbury. Your name is being certified to the Education Department for the position of Food Service Helper (Req. #2022806P) at \$15.96 per hour. Please contact Linda Franzese, Director of Food Service at (203) 574-8195 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, May 9, 2024 at 2:15 p.m. at the Department of Education Training Room located at 236 Grand Street, 2nd Floor, Room 275 in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be May 9, 2024 at your regular scheduled time.

At the orientation, we will provide you with a brief overview of the City, review its employment practices and complete all required paperwork. In addition, if you are an employee eligible for benefits, it is useful to bring the social security numbers and birth dates of your spouse and children in order to complete the insurance enrollment forms.

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Your new probationary period in accordance with your applicable contract will be 9 months in duration. The department head will be responsible for executing your probationary evaluation no later than 9 months from your first day in your new position.

Again, welcome to the City of Waterbury.

Sincerely,

Nicholle West

Nicholle West
Human Resources Generalist

NW/sd

cc Board of Education,
Linda Franzese, Director of Food Service,
Dr. Ruffin, Supt. Of Schools
File



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

May 2, 2024

Kenneth Buxton
38 Huntington Circle
Southington, CT 06489

Dear Mr. Buxton:

Welcome to employment with the City of Waterbury. Your name is being certified to the Department of Education for the position of Maintainer I (Req. #20240880) at \$17.24 per hour. Please contact Mike Konopka, School Inspector at (203) 574-8000 ext 11221 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, May 9, 2024 at 9:00 a.m. at the Department of Education Training Room located at 236 Grand Street, 2nd Floor, Room 275 in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be May 10, 2024 at your regular scheduled time.

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Please call us prior to the orientation session if you should have any questions regarding the process.

Your new probationary period in accordance with your applicable contract will be 9 months in duration. The department head will be responsible for executing your probationary evaluation no later than 9 months from your first day in your new position.

Again, welcome to the City of Waterbury.

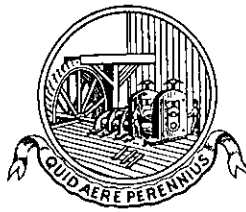
Sincerely,

Nicholle West

Nicholle West
Human Resources Generalist

NW/sd

cc Board of Education
Dr. Ruffin, Supt. of Schools
Mike Konopka, School Inspector
file



236 Grand Street
Waterbury, CT 06702

(203) 574-6761

The City of Waterbury
Connecticut
Department of Human Resources
Office of the Civil Service Commission

May 3, 2024

Ricardo Nation
140 Fulkerson Dr., Apt. 5C
Waterbury, CT 06708

Dear Mr. Nation:

Welcome to employment with the City of Waterbury. Your name is being certified to the Department of Education for the position of Maintainer I (Req. #20240874) at \$17.24 per hour. Please contact Mike Konopka, School Inspector at (203) 574-8000 ext 11221 with any questions you may have in regards to this position.

We have scheduled your orientation for Thursday, May 9, 2024 at 9:00 a.m. at the Department of Education Training Room located at 236 Grand Street, 2nd Floor, Room 275 in Waterbury. You must attend this orientation session in order to work for the City. Your first day reporting to your new department/supervisor will be May 10, 2024 at your regular scheduled time.

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Please call us prior to the orientation session if you should have any questions regarding the process.

Your new probationary period in accordance with your applicable contract will be 9 months in duration. The department head will be responsible for executing your probationary evaluation no later than 9 months from your first day in your new position.

Again, welcome to the City of Waterbury.

Sincerely,

Nicholle West

Nicholle West
Human Resources Generalist

NW/sd

cc Board of Education
Dr. Ruffin, Supt. of Schools
Mike Konopka, School Inspector
file