

Haut Gap Middle School

Important Dates:

May 3rd from 5:30 PM-6:30 PM

Parent Information Night

Haut Gap Middle School Cafeteria

Our Steel Band program will be hosting Caribbean Night at 6:30, and we would love for you to join us!

August 12th from 5:00 PM-6:30 PM

Open House/Fact & Fee Night

Haut Gap Middle School Cafeteria

1861 Bohicket Road, Johns Island, SC 29455

Phone: 843.559.6418

Fax: 843.559.6439

Website: <http://hautgap.ccsdschools.com>

Important Information for Haut Gap Middle School

School Times, Bus Information, Locks and Lockers, and More!

-Important School Times:

- Arrival begins at 7:05
- Homeroom begins at 7:20
- Students are late after 7:30
- Dismissal begins at 2:30
- Last time to pick up a student early is 1:30

-Bus Information/Passes:

- Visit ccsdschools.com/transportation to find bus pick up and drop off locations and times.
- Locations may not be the same as they have been for elementary school. You can fill out a Bus Stop Request Form if needed. Bus Stop Request Forms can be found on the same website.
- If a student must get off at a different stop or ride a different stop they must have permission. Send the student to school with a note to drop at the front office in the morning. Someone will call you to confirm the information during the school day. Your student will be called to the front office to receive their bus pass during the afternoon announcements.

-Absences:

- If your student is absent for any reason, please send them to the front office with a note or a doctor's excuse so that their absence is excused.
- Attendance is taken each period of the day. If a student leaves school early or comes late they will be absent for the specific period that they miss.

-Cell Phone Policy:

- Students are not allowed to have cell phones during the school day. If a student brings their cell phone to school it must be turned off and locked in their locker. If a cell phone is seen following is utilized:
 - First time: Cell phone is turned in to the office for student pick up at the end of the day
 - After the first time: Cell phone is turned in to the office for a parent/guardian to pick up at the end of the day

-Student Agenda:

- Please check this daily to find student homework, tests, PRIDE points, etc.
- Login information for school programs is located in their Agenda tool

-Papers to look for at the start of the year:

- Canvas Observer account-This will allow you to view all assignments, notes, etc. that your student is assigned on Canvas. Canvas is our web-based learning management system.
- Emergency Card-One needs to be turned in for each student.
- ParentPortal-View student grades, specific assignment grades, missing work, etc.
- Student Mobile Device Responsible Use Agreement-Guidelines appropriate and safe Chromebook use.
- There will be many more as well!

-Locks and Lockers:

- All students will receive a school lock and locker to use for the school year. They will put their phone, backpack, jackets, etc. in the locker during the school day and lock the locker.
- Locks must be turned in at the end of the school year.

-Sports:

- All sports are done through the City of Charleston Recreation, except for basketball, which is through Trident Basketball Association. In the past we have had basketball, volleyball, soccer, softball, baseball, tennis, cross country, and track.
- We always need coaches for sports (all coaches are volunteer based) otherwise we are not able to have teams. Please reach out to krista_begley@charleston.k12.sc.us if you are interested in coaching.

A Day In The Life of a 6th Grader

Below is an example of a 6th grade schedule. Students will switch classrooms and teachers for each of their classes.

Period	Time	Class
Homeroom	7:20-7:30	Homeroom
1	7:32-8:22	FLEX (Social Emotional Learning lessons, extra help, interventions, etc.)
2	8:24-9:14	Related Arts
3	9:16-10:06	ELA
4	10:08-10:58	Science
5A	11:00-11:50	Lunch/Recess
5B	11:52-12:42	Math
6	12:44-1:34	Social Studies
7	1:36-2:25	Related Arts
8	2:25-2:30	Homeroom

Students will have 2 related arts classes each day. They will go to the same related arts class every day for the entire marking period. (Optional performing arts classes will last for the entire year.)

HGMS PRIDE

What is it? PRIDE is our PBIS (Positive Behavioral Interventions and Supports) program that we implement to reward students for positive behaviors throughout the school year. We strive to demonstrate to students the importance of making positive choices, being prepared, being respectful toward people and objects, and demonstrating effective behaviors inside and outside of the classroom. PRIDE stands for:

Personal Responsibility

Respect

Individual Readiness

Demonstrated Learning

Effective Behaviors

How do we reward students for positive behaviors? Every day, students earn PRIDE coupons that they can use to purchase items at our school store such as school supplies, snacks, school swag, and recess equipment. On a weekly basis, students earn PRIDE points daily in each class and a final, weekly point average is calculated. Each zone has its own privileges. The more points that you earn, the more privileges you get! Earning PRIDE points and coupons matter because they are used to determine admittance to our bi-monthly school wide celebration events. Our celebration events include the Fall Festival, Winter Dance, Sports Tournament, and many more!

School-wide Goal: Every student is in the GREEN zone! Three criteria determine a student's zone: PRIDE points, assignment completion, and referrals. Students earn points for demonstrating PRIDE (the specific behaviors are on the back of this sheet). Students with an average of 85-100 points are considered to have earned GREEN zone for the following week.

How can you help? Talk to your student about what zone they are in. If a student is in yellow or red zone one week, it does not mean they are there forever! Every week is a new week! By earning PRIDE points and completing their assignments, students can increase their average, and attend events with their peers. Be sure to utilize tools like PowerSchool (a platform used to check grades) and check their agenda. Encourage your student to complete all assignments in every class. As a team, we can work together to help every student be GREEN zone!

I look forward to an amazing 2022-2023 school year!

BULLDOG PRIDE	Classrooms	Hallways	Cafeteria	Mobile Device	Restroom	Arrival & Departure	Bus	Clinic
Personal Responsibility	Take ownership of surroundings -Trash -Furniture -Materials Utilize Agenda consistently	Walk two-by-two on the right Walk one by one on the stairway Keep one stair open between people Keep right hand on railing Keep hallway clean	Enter in an orderly manner Sit in assigned area Remain seated Keep food in cafeteria	Carry Chromebook on top of binders/textbooks and under smaller items like pencil pouches and library devices Use/open only when instructed Use on flat, stable surface Notify teacher if device is missing, damaged, or has low battery	Throw your trash away Maintain personal space Wash hands	Bring necessary materials to and from school Be at your bus on time	Get on the bus quickly and quietly Remain in your seat until it is your stop	Knock on door Identify yourself by giving your last name first
Respect	Use positive words and actions Use directed voice levels Obtain teacher's attention in an acceptable manner	Keep hands, feet, and objects to self Use voice level 0 or 1	Use voice level 1 or 2 Wait your turn in line Keep hands and feet to self	Keep device clean and clear of personal stickers and away from liquids/food Leave CCSD sticker and keys in correct location Use as a laptop Touch only your device	Use voice level 1 Keep surfaces clear of graffiti Flush Avoid littering	Follow all adult directions	Keep hands and feet to yourself Pick up all materials when you exit the bus	Use level 0 or 1 Wait patiently
Individual Readiness	Arrive to class on time Have all materials including pencil/pen, binder, books, agenda, assignments, other required materials Follow school dress code	Have agenda and all materials for class Be on time Move directly to assigned area Follow dress code	Clean up after yourself and put waste in the correct container Follow school dress code Know what you want to order Have money ready	Have your agenda with logins ready to use Stay focused on the assigned application or assignment Follow all Check-In/Out procedures	Ask permission before leaving class Follow school dress code Have restroom pass Use facilities in a timely manner	Have permission for alternative transportation Follow school dress code	Speak quietly to those around you Keep your seat clean	Be honest and specific about your needs Have signed and dated pass Follow school dress code
Demonstrated Learning	Commit to understanding the work Complete required work to mastery invested in learning	Be a role model by following the hallway procedures Stay away from negative behaviors	Eat well to obtain maximum learning Make nutritious choices	Use for educational purposes only Follow CCSD Acceptable Use Agreement Use applications correctly	Minimize bathroom time to maximize instructional time	Move directly to assigned area	Bring all needed materials home for class preparation	Follow Nurse's instructions
Effective Behaviors	1. Follow instructions politely 2. Gain teacher's attention appropriately 3. Accept "NO" for an answer 4. Accept feedback appropriately		5. Disagree appropriately 6. Make a request appropriately 7. Make appropriate decisions 8. Resist peer pressure					9. Use proper negotiation skills 10. Properly respond to teasing 11. Deal with accusations appropriately 12. Apologize appropriately

HGMS DRESS CODE for STUDENTS

ASM-HGMS students will be required to wear uniforms to school beginning the first day.

6th grade- Solid Red Collared Shirts with khaki slacks, shorts, or skirts.

7th grade- Solid Navy Blue Collared Shirts with khaki slacks, shorts, or skirts.

8th grade- Solid White Collared Shirts with khaki slacks, shorts, or skirts.

All students may wear *PLAIN NON-HOODED* cardigans, sweatshirts, or sweaters that are *SOLID* red, white, gray, navy blue, or black *only*. The collar of the student's uniform shirt should be seen when wearing a sweatshirt or cardigan.

- All shirts must be plain, solid, and have a collar.
- Bottoms must have a belt.
- Skirts and shorts are to be a maximum of 4" above the knee.
- Students are not allowed to wear Jackets, Hooded Sweatshirts or any Coats in the building.
- Shoes must be closed toed and with a back.

Dress Code Exceptions

Dress Down Days – Occasionally, students will be given the opportunity to “dress down” as a reward or for fund-raisers.

1. Students may not wear any clothing that reveals bare skin between the upper chest and mid-thigh. This includes clothing that reveals skin or undergarments by way of rips, tears, or holes in this area. Shoulders must be covered at all times (no sleeveless shirts or tank tops).
2. Clothing must fit appropriately. Pants and shorts will be worn at the waist.
3. Clothing must be appropriate for the educational setting. Undershirts as the only garment and sweat pants are NOT acceptable attire outside the gym. See-through clothing and pajamas are not acceptable at any time.
4. No clothing, jewelry, or accessory will be permitted that displays profanity, weapons, violence, suggestive phrases, alcohol, tobacco, drug advertisements or other inappropriate phrases or symbols as determined by the administration.
5. The minimum length of skirts, shorts, etc., must reach the point of the leg that is 4 inches above the knee
6. Students may not wear hats, sweat bands, goggles, bandanas, hair picks, or any headgear on campus. Hooded sweatshirts, sweaters, or shirts may not be worn.

Administrators reserve the right to prohibit any jewelry, accessory or hair style that may be a distraction or safety issue to other students.

NO facial jewelry (facial piercings, “grills” or dental items unless prescribed by a doctor)

Students not dressed properly may lose privileges and/or be removed from class. Parents may be contacted to bring appropriate clothing to school in order to keep students in the learning environment or student will be subject to disposition per CCSD's Progressive Discipline Plan.