

St. John's Constituent District 9 Board of Trustees

Regular Board Meeting

Haut Gap Middle School

1861 Bohicket Road, Johns Island, SC

September 17, 2019

Board Members Present: Monica Smith, Renea Bligen, Pat Cline, Karen Simmons, Tamy Lockhart, Jean Howard

Proceedings:

I. Call to Order & Moment of Silence:

The board meeting was called to order at 5:45 p.m. by the Board Chair, Monica Smith.

II. Adoption of Agenda:

Pat Cline moved, with a second by Tamy Lockhart, to approve the agenda as written. The motion passed 6-0.

III. Approval of Minutes:

Tamy Lockhart moved, seconded by Monica Smith, to approve the minutes from the August 13, 2019 meeting. The motion passed 6-0.

Pat Cline moved, seconded by Tamy Lockhart, to approve the minutes from the August 27, 2019 meeting. The motion passed 6-0.

IV. Visitors/Public Comments:

Michelle Faust – Reiterated the need for the meeting minutes to be posted on the website.

V. Constituent Board Chair Report:

There was no report from Board Chair, Monica Smith.

VI. District Updates:

On behalf of the board's liaison, Toshiba Champaigne, shared updates on current vacancies in District 9, upcoming meeting dates and informed the board of the upcoming Phase V Master Plan Presentation scheduled for October 15, 2019, during the regular board meeting.

VII. Constituent Board School Liaison Report:

A. School Updates – Updates attached.

B. School Liaison Assignments – Board Chair, Monica Smith, reviewed current liaison assignments.

VIII. Old Business:

There was no Old Business to report.

IX. New Business:

- A. District 9 Activity Fees – The board was provided with responses to their Request for Information for District 9 School Activity Fees and a description of how the fees are used.
- B. Policy JFAAA – Assessing Legal Residency and Domicile – The board was provided with a copy of Policy JFAAA as requested in response to concerns about capacity in District 9 schools. The board wants to ensure that proper verification is occurring in all D9 schools.

X. Public Notification:

The next meeting is scheduled for Tuesday, October 1, 2019 at 5:45 p.m. Bob Olson will be in attendance to discuss District 9 attendance zones and the rezoning process.

XI. Adjournment:

Board Chair, Monica Smith, adjourned the meeting at 6:31 p.m.

District 9 School Liaison Report

September 17, 2019

Angel Oak Elementary – Renea Bligen

- Afterschool Kaleidoscope 21st century program is full and there is a considerable waiting list.
- We are at 625 students enrolled!!!! That is up from 567 at the end of last year! We have added an additional 1st, 2nd and 5th grade. Kindergarten class sizes are very large (29-30) and the district is working on a solution to this. We may be adding another class but we are waiting on guidance. Angel Oak had a SIC meeting on September 9th.
- Ms Condon reported that there are now 630 students enrolled at AOE.
- There is an allocation for another Kindergarten teacher, however classroom space is a challenge.
- Principal Condon thanks the board for being very attentive to transfer requests. Angel Oak is at maximum capacity.
- SIC Meeting was on September 9th
- Results are in from the school survey. School showed improvement in all areas.

Frierson Elementary – Jean Howard

- Grits and Gravy for Grandparents – September 27th at 8:30 a.m.
- SIC Meeting – September 24th at 6:00 p.m.

Mt. Zion Elementary – Tamy Lockhart

- Provided brief update on the school's STEM program.
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St. John's High – Karen Simmons

- St. John's Homecoming Parade Participation - \$25.00 per car to participate in the parade. Tailgating is allowed this year. Space rental will be \$50 to \$100.00.

Policy JFAAA Assessing Legal Residence and Domicile

Issued 8/19

Purpose: To establish methods to confirm where a student lives, as a basis for the school assignment of each CCSD public school student, consistent with the general provisions of state law regarding qualifications for attendance and penalties for providing inaccurate information about where a student lives.

Verifying Residence and Domicile

Students who live in Charleston County and are seeking admission to a school or special school program must verify where they live. This verification concerns a student's domicile, the place at which a person is physically present, and that the person regards as home. This requires documentation on the property the student occupies as his/her domicile.

A student's domicile shall be verified not later than the date the student is admitted to the school. In addition, a school may also choose to verify domicile at anytime and at the time a student applies for admission for those schools which have an application process.

Once a student has been admitted, it shall be necessary for the student to re-establish domicile each year.

Special circumstances (e.g. student not living with a parent/legal guardian, other primary caregiver and primary vs. secondary residence) will require the investigation of state legal requirements and interpretation by legal counsel. Any adult resident of the district with whom a student lives must provide an affidavit as required by law to show that the child is domiciled with the adult.

Documents to Prove a Student's Domicile

Each student must have the following:

- Parent/Legal guardian's affidavit about the student's domicile. The affidavit must be signed under penalty of perjury and state law penalties for falsifying domicile information.
- One of the documents in category one.
- One or more of the documents in category two (all documents must be current; must show name and street address; display of P.O. Box is unacceptable).

Required affidavit

The affidavit which shall be required shall be substantially in the form as attached to this policy.

The required category one document (at least one must be provided for each student)

- **If property is rented**, the parent/legal guardian or responsible person must provide a copy of a signed and dated lease. If a lease was not provided or required by the property owner at the time of occupancy, a signed, notarized, and dated writing from the property owner verifying that the parent/legal guardian or responsible person and the student are domiciled at the stated address.
- **If property is owned**, a copy of most recent tax bill reflecting that the student's parent/legal guardian or responsible person owns the property. If property is owned and the buyer has not yet received a tax bill, a mortgage statement or HUD-1 settlement statement can be accepted.
- **If property is being bought or being built**, a copy of the ratified contract for sale with date of closing including buyer and seller, or a copy of the ratified contract for construction. If residency is not established by the end of the school year in which the student has been admitted, the student must be withdrawn from the district school and may not use this provision for enrollment until residency has been established.

The required category two document (at least one of which must be provided for the property you and the student occupy as your domicile)

- electric or gas bill
- water bill
- phone bill (**not** cell phone)
- cable bill or internet bill
- car registration (**not** driver's license)
- pay stub (must show employer's name, name and address of the parent/legal guardian or responsible person)
- local, state, or federal agency correspondence (Social Security, Medicaid, DSS, IRS, food stamps, court documents, etc.) that reflects the name and address of the parent/legal guardian or responsible person

If the parent/legal guardian or other responsible person and the student live with someone else in their home, the affidavit and documents from categories one and two must be provided.

- The parent/legal guardian or other responsible person must provide the required affidavit or the person with whom you and the student are living must provide a notarized letter stating that the parent/legal guardian and student currently reside at the address in question.
- The person with whom you are living must provide the required documents from categories one and two.
- The parent/legal guardian or other responsible person must provide two documents from category two showing their name at that address.

Procedures and proof of residency affidavit are contained in exhibit JFAAA-E. Falsification of documentation may be subject to forgery and penalties of perjury. Applicants must certify as follows:

"Under penalty of perjury I certify that, as primary caregiver of my applicant child: (A) the residence which is the subject of this application is **my legal residence and my domicile, the place where I and the student actually live at the time of this application** and that I do not claim to be a legal resident of a jurisdiction other than Charleston County, South Carolina for any purpose; and (B) that neither I nor any other member of my household (that is; the owner-occupant's or leaser-occupant's spouse, except when that spouse is legally separated from the owner/leaser-occupant and any child of the owner/leaser-occupant claimed or eligible to be claimed as a dependent on the owner/leaser-occupant's federal income tax return) is residing in or occupying any other residence which I or any member of my immediate family has qualified for legal residency."

Adopted 1/22/07; Revised 8/25/08, 8/26/19

Legal References:

S.C. Code of Laws, 1976, as amended:

Section 12-43-220 (c) - Legal residence.

Section 59-63-30 - Qualifications for attendance.

Section 59-63-31 - Additional qualifications for attendance at public school.

Section 59-63-32 - Requirements to enroll child in public school; affidavit; penalties for providing false information.

Section 59-63-217 - Board of trustees may consider non-school records and prior school disciplinary records in determining whether a school district may refuse to enroll a student for the first time.

Charleston County School District
