

**CCSD BOARD OF TRUSTEES  
Board Meeting & Work Session**

December 12, 2016  
75 Calhoun St., Charleston, SC 29401

**Agenda**

**WORK SESSION (OPTIONAL)  
2:00 p.m.**

|           |            |                                                                             |                    |
|-----------|------------|-----------------------------------------------------------------------------|--------------------|
| <b>I.</b> | <b>1.1</b> | <b>Review Board and Finance Policies prior to passage on first reading.</b> | <b>Information</b> |
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**BOARD MEETING  
EXECUTIVE SESSION  
4:15 p.m.**

|             |            |                                   |                                |
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| <b>I.</b>   | <b>1.1</b> | <b>Legal Update</b>               | <b>Information</b>             |
| <b>II.</b>  | <b>2.1</b> | <b>Personnel Matters</b>          | <b>Information/<br/>Action</b> |
| <b>III.</b> | <b>3.1</b> | <b>Voluntary Transfer Appeals</b> | <b>Action</b>                  |

**OPEN SESSION**

|              |                                                                                     |                                                                                                                                                                                |                    |
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| <b>IV.</b>   | <b>CALL TO ORDER, INVOCATION/MOMENT OF SILENCE, &amp; PLEDGE OF ALLEGIANCE</b>      |                                                                                                                                                                                | <b>Action</b>      |
| <b>V.</b>    | <b>ADOPTION OF AGENDA/APPROVAL OF CONSENT AGENDA ITEMS</b>                          |                                                                                                                                                                                | <b>Action</b>      |
| <b>VI.</b>   | <b>APPROVAL OF MINUTES</b>                                                          |                                                                                                                                                                                | <b>Action</b>      |
|              | <b>6.1</b>                                                                          | <b>A. Open Session Minutes – November 28, 2016</b><br><i>The board will consider a recommendation to approve the November 28, 2016 minutes and financial impact statement.</i> | <b>Action</b>      |
|              |                                                                                     | <b>B. Open Session Minutes – Special Called Meeting - December 5, 2016</b><br><i>The board will consider a recommendation to approve the December 5, 2016 minutes.</i>         | <b>Action</b>      |
|              | <b>6.2</b>                                                                          | <b>Approval of Executive Session Items</b>                                                                                                                                     | <b>Action</b>      |
| <b>VII.</b>  | <b>Special Recognitions</b>                                                         |                                                                                                                                                                                | <b>Information</b> |
|              | <b>7.1</b>                                                                          | Laing High School Proclamation                                                                                                                                                 | <b>Information</b> |
| <b>VIII.</b> | <b>VISITORS/PUBLIC COMMENTS</b>                                                     |                                                                                                                                                                                | <b>Information</b> |
| <b>IX.</b>   | <b>SUPERINTENDENT'S REPORT – Dr. Gerrita Postlewait – Superintendent of Schools</b> |                                                                                                                                                                                | <b>Information</b> |
|              | <b>9.1</b>                                                                          | A. Financial Report<br>B. Update on Strategic Planning Convocation                                                                                                             | <b>Information</b> |
| <b>X.</b>    | <b>COMMITTEE REPORT(S)</b>                                                          |                                                                                                                                                                                |                    |

## Strategic Education Committee

|  |             |                                                                                                                                                                                                                      |               |
|--|-------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|
|  | <b>10.1</b> | <b>Point Award for CCSD Students Applying for Admission to Academic Magnet High School and School of the Arts</b><br><i>The administration recommends the board table this item pending receipt of legal advice.</i> | <b>Action</b> |
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## Policy & Personnel Committee

|            |             |                                                                                                                                                                                                                                                                                                                                                                                      |               |
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| <b>XI.</b> | <b>11.1</b> | <b>A. Ad Hoc Committee Legislative Agenda – Mrs. Kate Darby</b><br><i>The board will consider a recommendation coming from the Policy and Personnel Committee to approve the list of matters the board would like to discuss with elected State Legislative representatives.</i><br><br><i>12/6/16 Committee Vote 7-1 (Miller opposed; Collins was not present during the vote.)</i> | <b>Action</b> |
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|  |  | <b>B. Effective Governance Policies</b><br><i>The board will consider a recommendation coming from the Policy and Personnel Committee to approve the first reading of the following board governance policies:</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <b>Action</b> |
|  |  | <div style="display: flex; justify-content: space-between;"> <div style="width: 48%;"> <p style="text-align: center;"><b>Board Policies</b></p> <ol style="list-style-type: none"> <li>1. Board Purpose</li> <li>2. Board Legal Status and Job Description</li> <li>3. Board Officers</li> <li>4. Board Committees</li> <li>5. Board Agenda and Notice</li> <li>6. School Board Meeting</li> <li>7. Board Member Conflict of Interest</li> <li>8. Board Member Code of Ethics</li> <li>9. Process for Addressing Board Member Violations</li> <li>10. Annual Work Plan</li> <li>11. Board-Superintendent Relationship</li> <li>12. School Board Policy Process</li> <li>13. School Board Powers and Duties</li> </ol> </div> <div style="width: 48%;"> <p style="text-align: center;"><b>Finance Policies</b></p> <ol style="list-style-type: none"> <li>1. Financial Planning</li> <li>2. Financial Administration</li> <li>3. Asset Protection</li> </ol> </div> </div> |               |

|             |             |                                                                                                       |                    |
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| <b>XII.</b> | <b>12.1</b> | <b>Administrative Rules</b><br><i>The board will receive the Administrative Rules as information.</i> | <b>Information</b> |
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## CONSENT AGENDA ITEMS

|                                      |             |                                                                                                                                                                                                                                                                                                                                                                                                                                  |               |
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| <b>XIII.</b><br>Operations Committee | <b>13.1</b> | <b>A. North Charleston, West Ashley Career Centers for Advanced Studies – Mr. Jeff Borowy</b><br><i>The board will consider a recommendation coming from the Operations Committee to direct staff to solicit for design of North Charleston and West Ashley Centers for Advanced Studies concurrently targeting the completion of North Charleston in 2020 and West Ashley in 2021.</i><br><br><i>12/5/16 Committee Vote 9-0</i> | <b>Action</b> |
| Policy & Personnel Committee         |             | <b>B. District 10 Constituent Board Appointment – Mr. John Emerson</b><br><i>The board will consider a recommendation coming from the Policy &amp; Personnel Committee to approve the District 10 recommendation to fill the vacant seat on the D10 Constituent Board.</i>                                                                                                                                                       | <b>Action</b> |

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|                              |      | <i>12/5/16 Committee Vote 7-1 (Coats opposed; Garrett was not present during the vote.)</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |             |
| Policy & Personnel Committee |      | <p><b>C. Policy GCQF – Dismissal of Professional Staff – Mr. John Emerson</b><br/> <i>The board will consider a recommendation coming from the Policy &amp; Personnel Committee to approve the first reading of an update to the policy noting the authority of the board to delegate teacher appeal hearings to a hearing officer. The revised policy would also serve as notice to teachers that a hearing might take place before the board of trustees or their designee.</i></p> <p><i>12/5/16 Committee Vote 7-2 (Collins and Miller opposed)</i></p> | Action      |
| Audit & Finance Committee    |      | <p><b>D. 2010-2016 Capital Building Program (Phase III) Sales Tax Budget Reallocation – District Wide Athletic Improvements and Emergency Operations Center (EOC) – Mr. Reginald McNeil</b><br/> <i>The board will consider a recommendation coming from the Audit &amp; Finance Committee to receive and approve the reallocation of funds as shown on the resolution.</i></p> <p><i>12/5/16 Committee Vote 9-0</i></p>                                                                                                                                    | Action      |
| Audit & Finance Committee    |      | <p><b>E. Fixed Cost of Ownership (FCO) FY17 Budget Reallocation - Mr. T. Nawrocki</b><br/> <i>The board will consider a recommendation coming from the Audit &amp; Finance Committee to receive and approve the reallocation of funds in the amount of \$100,000 as shown on the attached resolution.</i></p> <p><i>12/6/16 Committee Vote – 5-0</i></p>                                                                                                                                                                                                    | Action      |
| Audit & Finance Committee    |      | <p><b>F. Oceanside Collegiate Academy Agreement Extension</b><br/> <i>The board will consider a recommendation coming from the Audit &amp; Finance Committee to approve a 6 month extension to the facility use agreement for Oceanside Collegiate Academy at the McClellanville Middle School campus.</i></p> <p><i>12/6/16 Committee vote – 5-0</i></p>                                                                                                                                                                                                   | Action      |
| <b>OTHER AGENDA ITEMS</b>    |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |             |
| XIV.                         | 14.1 | <p><b>Appointment of Committee Liaisons – Staubes, Darby, Mack, and Garrett</b><br/> <i>Mr. Staubes, the Committee of the Whole Chair, will appoint committee liaisons.</i></p>                                                                                                                                                                                                                                                                                                                                                                             | Action      |
|                              | 14.2 | <p><b>Appointment of Audit &amp; Finance Committee Liaisons</b><br/> <i>The board will approve the appointment of Mr. Todd Garrett and Rev. Eric Mack to serve on the Board's Audit and Finance Committee.</i></p>                                                                                                                                                                                                                                                                                                                                          | Action      |
|                              | 14.3 | <p><b>Upcoming Meetings</b></p> <ul style="list-style-type: none"> <li>January 9, 2017 – Committee of the Whole Meeting</li> <li>January 23, 2017 – 2:00 p.m. – Finance Workshop</li> <li>January 23, 2017 – Board of Trustees Meeting</li> </ul>                                                                                                                                                                                                                                                                                                           | Information |
| XV.                          | 15.1 | <b>Adjournment</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |             |

**BOARD AGENDA ACTION FORM**

**Dec. 5, 2016 Committee Meeting**

**Dec. 12, 2016 Board Meeting**

|                                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                  |
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| <b>Section:</b>                                                                          | Strategic Education Committee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                  |
| <b>Subject:</b>                                                                          | Point Award for CCSD Students Applying for Admission Academic Magnet High School and School of the Arts                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                  |
| <b>Name/Department:</b>                                                                  | Rev. Chris Collins, Mr. Michael Miller, and Mr. Chris Staubes, Board of Trustees                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                  |
| <b>Agenda Item Number:</b>                                                               | 10.1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                  |
| <b>Background:</b>                                                                       | See below.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                  |
| <b>Discussion:</b>                                                                       | <p>The above-mentioned board members would like the Board to consider utilizing a mandatory point award to students applying to the Academic Magnet High School and the School of the Arts who have been attending CCSD schools in one of the following ways:</p> <ul style="list-style-type: none"> <li>A. If a student has been attending a CCSD school for 2 years or more, that student would automatically be awarded 1 point to be added into the admission calculation.</li> <li>B. If a student has been attending a CCSD school for 2 years, they would earn ½ point; 3 years, they would earn ¾; and 4 years, they would earn 1 point to be added into the admission calculation.</li> </ul> <p>Students who are new to the district will receive zero points for this category.</p> |                                                                                                  |
| <b>Goals&amp; Budget:</b>                                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                  |
| This recommendation supports CCSD goal #:                                                | World Class Literacy                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                  |
| Overall budget for implementing CCSD goal:                                               | N/A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                  |
| Request approval for funds within that budget in the amount of \$:                       | N/A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>Funding Source</b>                                                                            |
| Resulting positive impact for students in our District will be:                          | Students who have attended CCSD schools would be given an increased opportunity for admissions to Academic Magnet and/or School of the Arts.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                  |
| Potential impact of this decision on other budget areas will be:                         | N/A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                  |
| Future Fiscal Impact:                                                                    | N/A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                  |
| <b>Recommendation:</b>                                                                   | <input checked="" type="checkbox"/> <b>Action</b><br><input checked="" type="checkbox"/> <b>Open Session</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <input type="checkbox"/> <b>Information</b><br><input type="checkbox"/> <b>Executive Session</b> |
| The administration recommends the board table this item pending receipt of legal advice. |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                  |
| <b>Person(s) Responsible for Implementation:</b>                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                  |

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| Superintendent's Approval: | <i>Heidi Portman</i>         |                             |
| Board Member(s) Approval:  |                              |                             |
| Attachment(s):             | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

**BOARD AGENDA ACTION FORM**

**Dec. 5, 2016 Committee Meeting**

**Dec. 12, 2016 Board Meeting**

|                                                                    |                                                                                                                                                                                            |                                                   |
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| <b>Section:</b>                                                    | Policy and Personnel                                                                                                                                                                       |                                                   |
| <b>Subject:</b>                                                    | Ad Hoc Committee: Legislative Agenda Updated                                                                                                                                               |                                                   |
| <b>Name/Department:</b>                                            | Kate Darby, Committee Chair                                                                                                                                                                |                                                   |
| <b>Agenda Item Number:</b>                                         | 11.1A                                                                                                                                                                                      |                                                   |
| <b>Background:</b>                                                 | The Board established an Ad Hoc Committee to recommend priorities for the CCSD Board of Trustees regarding the 2016-17 Legislative Session and work with the local Legislative Delegation. |                                                   |
| <b>Discussion:</b>                                                 | All Board members were requested to submit the most important matters they suggest the Board address with elected representatives of the State Legislature.                                |                                                   |
| <b>Goals&amp; Budget:</b>                                          |                                                                                                                                                                                            |                                                   |
| This recommendation supports CCSD goal #:                          | Effective Governance; advocacy for public education                                                                                                                                        |                                                   |
| Overall budget for implementing CCSD goal:                         | Board Budget                                                                                                                                                                               |                                                   |
| Request approval for funds within that budget in the amount of \$: | N/A                                                                                                                                                                                        | <b>Funding Source</b>                             |
| Resulting positive impact for students in our District will be:    |                                                                                                                                                                                            |                                                   |
| Potential impact of this decision on other budget areas will be:   | N/A                                                                                                                                                                                        |                                                   |
| Future Fiscal Impact:                                              | Little, if any funding needs are anticipated, but this could change, depending on the specific Legislative agenda adopted by the Board.                                                    |                                                   |
| <b>Recommendation:</b>                                             | <input checked="" type="checkbox"/> <b>Action</b>                                                                                                                                          | <input type="checkbox"/> <b>Information</b>       |
|                                                                    | <input checked="" type="checkbox"/> <b>Open Session</b>                                                                                                                                    | <input type="checkbox"/> <b>Executive Session</b> |
| The Board will act to approve 2017-18 legislative priorities.      |                                                                                                                                                                                            |                                                   |
| <b>Person(s) Responsible for Implementation:</b>                   | Board Chair; all CCSD Board of Trustee members.                                                                                                                                            |                                                   |
| <b>Superintendent's Approval:</b>                                  |                                                                                                        |                                                   |
| <b>Board Member(s) Approval:</b>                                   |                                                                                                                                                                                            |                                                   |
| <b>Attachment(s):</b>                                              | <input checked="" type="checkbox"/> <b>Yes</b>                                                                                                                                             | <input type="checkbox"/> <b>No</b>                |

## **DRAFT CCSD Legislative Priorities – October 10, 2016**

- Local Accountability – Support a new, strong local accountability system; minimize required state testing; focus on assessment for continuous improvement and hold schools/districts accountable for student growth toward closing the college/career readiness gap; expand number of innovative schools a district may sponsor; reform teacher contract laws to make it easier for boards to ensure all students have access to highly effective teachers.
- Break out the test scores for Special Ed Students in state reports.
- Increased Fiscal Resources/Fiscal Reform
  - Increase Education Funding Per Pupil
  - More Funding to replace ailing state school buses
  - Increase Elected Officials understanding of the impacts of Act 388 and TIFs
  - Fiscal Reform – Restore funding to pre Act 388 levels and reform the formula for sending dollars back to the district
  - Support the stabilization of the South Carolina Public Employee Benefit Fund
  - Fully fund 4 year old kindergarten in all schools and needs based 3 year old programs
  - Increase funding specifically targeted to enhancing/expanding vocational education opportunities
  - Increase funding to promote and expand the “virtual” school as alternative school option
  - Increase funding specifically targeted to expanding the opportunity for arts in all schools
  - Increase funding specifically targeted to increase the opportunity for AP courses in all schools
  - Advocate for funding specifically targeted to decreasing the number of children requiring mental health counseling and medication

| <b>BOARD AGENDA ACTION FORM</b><br><b>Dec. 5, 2016 Committee of the Whole      Dec. 12, 2016 Board Meeting</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                  |
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| <b>Section:</b>                                                                                                | Policy and Personnel                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                  |
| <b>Subject:</b>                                                                                                | Board Policies                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                  |
| <b>Name / Department:</b>                                                                                      | John Emerson, Office of General Counsel                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                  |
| <b>Agenda Item Number:</b>                                                                                     | 11.1B                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                  |
| <b>Background:</b>                                                                                             | At its October 24, 2016 meeting, the Board approved moving forward with a process to streamline board policy.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                  |
| <b>Discussion:</b>                                                                                             | <p>Going forward we are proposing that the CCSD policies could be revised to simplify existing policy, remove redundant provisions, and organize the policy in a logical sequence. Staff recommends the adoption of at least ten policies regarding board governance and at least three policies regarding finance:</p> <p><b>Board Governance Policies</b></p> <ul style="list-style-type: none"> <li>#1 Board Purpose</li> <li>#2 Board Legal Status and Job Description</li> <li>#3 Board Officers</li> <li>#4 Board Committees</li> <li>#5 Board Agenda and Notice</li> <li>#6 School Board Meetings</li> <li>#7 Board Member Conflict of Interest</li> <li>#8 Board Member Code of Ethics</li> <li>#9 Process for Addressing Board Member Violations</li> <li>#10 Annual Work Plan</li> <li>xx Board-Superintendent Relationship</li> <li>xx School Board Policy Process</li> <li>xx School Board Powers and Duties</li> </ul> <p><b>Finance Policies</b></p> <ul style="list-style-type: none"> <li>#1 Financial Planning</li> <li>#2 Financial Administration</li> <li>#3 Asset Protection</li> </ul> |                                                                                                  |
| <b>Goals&amp; Budget:</b>                                                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                  |
| This recommendation supports CCSD goal #:                                                                      | Effective Governance                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                  |
| Overall budget for implementing CCSD goal:                                                                     | N/A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                  |
| Request approval for funds within that budget in the amount of \$:                                             | N/A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <b>Funding Source</b><br><div style="border: 1px solid black; height: 20px; width: 100%;"></div> |
| Resulting positive impact for students in our District will be:                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                  |

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| Potential impact of this decision on other budget areas will be:                                                                                                                                                                                                                              | N/A                                                     |                                                   |
| Future Fiscal Impact:                                                                                                                                                                                                                                                                         | N/A                                                     |                                                   |
| <b>Recommendation:</b>                                                                                                                                                                                                                                                                        | <input checked="" type="checkbox"/> <b>Action</b>       | <input type="checkbox"/> <b>Information</b>       |
|                                                                                                                                                                                                                                                                                               | <input checked="" type="checkbox"/> <b>Open Session</b> | <input type="checkbox"/> <b>Executive Session</b> |
| Draft Motion: I move to approve the proposed policy revisions to replace the board governance and finance policies contained in the current policy manual, with the understanding that provisions that were not included in these revisions will be addressed in new or existing regulations. |                                                         |                                                   |
| <b>Person(s) Responsible for Implementation:</b>                                                                                                                                                                                                                                              | John F. Emerson                                         |                                                   |
| <b>Superintendent's Approval:</b>                                                                                                                                                                                                                                                             |                                                         |                                                   |
| <b>Board Member(s) Approval:</b>                                                                                                                                                                                                                                                              |                                                         |                                                   |
| <b>Attachment(s):</b>                                                                                                                                                                                                                                                                         | <input checked="" type="checkbox"/> <b>Yes</b>          | <input type="checkbox"/> <b>No</b>                |

**BOARD AGENDA ACTION FORM**

December 5, 2016 Committee Meeting

December 12, 2016 Board Meeting

|                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
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| <b>Section:</b>            | Capital Programs                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>Subject:</b>            | North Charleston and West Ashley Centers for Advanced Studies                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>Name/Department:</b>    | Reginald McNeil / Capital Programs                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>Agenda Item Number:</b> | 13.1A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <b>Background:</b>         | <p>On March 9, 2015, the Board of Trustees approved the project waves for the Sales Tax Phase IV 2017-2022 Capital Projects Building Program. Wave 4 included both Centers for Advanced Study (CAS), one in North Charleston (District 4) and one in West Ashley (District 10). At that time, staff did not provide a recommendation on which project would be completed in 2020 and which project would be completed in 2021.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>Discussion:</b>         | <p>On October 31, 2016, a District 4 Master Planning meeting was held to finalize future projects. It was determined by the group that the North Charleston CAS project should be completed ahead of the West Ashley CAS for the following reasons: (1) the need to stagger the timing of construction projects on the West Ashley campus and (2) the near term physical condition of Garrett Academy. Details are provided below:</p> <p style="padding-left: 40px;">Timing of construction projects on the West Ashley Campus: West Ashley HS, C.E. Williams MS, a county public library and the District 10 school bus lot will all be situated on the West Ashley Campus. C.E. Williams MS is currently under design and is planned for a construction start in the 2<sup>nd</sup> quarter of 2018 with school opening in August 2020. Construction completion of the new library should be before C.E. Williams MS is complete. If an opening of the West Ashley CAS is targeted for August 2021, construction would begin in the 2<sup>nd</sup> quarter of 2019. Staggering construction completion of each of these projects by one year will provide adequate site laydown, orderly traffic flow and ability to complete common sitework in a more deliberate manner.</p> <p style="padding-left: 40px;">Physical condition of Garrett Academy: A number of building systems including roof, envelope (windows), and bathrooms are nearing the end of their service life. Moving to a new facility in 2020 rather than 2021 would provide Garrett students and faculty with a better quality school environment and allow these significant improvements to be completed during the building transition to its next use.</p> <p>The staff prepared the draft solicitation of the RFQ for the design of the West Ashley CAS. There would be a duplicate amount of effort to perform the same actions for the North Charleston CAS RFQ if it is done at a later time. In order to eliminate the duplicity of effort and increase the quality of the competition we would like to combine the design CAS RFQs. Staff will be able to conduct interviews with the qualified firms and make a decision on which one presented best for each of the CAS and make two separate awards.</p> |

|                                                                    |                                                         |                                                                                                                                                                                                                                                                                   |                                               |
|--------------------------------------------------------------------|---------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|
|                                                                    |                                                         |                                                                                                                                                                                                                                                                                   |                                               |
| <b>Goals &amp; Budget:</b>                                         |                                                         |                                                                                                                                                                                                                                                                                   |                                               |
| This recommendation supports CCSD goal #:                          |                                                         | #8 – Increase the number of students who are college, career and citizenship ready                                                                                                                                                                                                |                                               |
| Overall budget for implementing CCSD goal:                         |                                                         |                                                                                                                                                                                                                                                                                   |                                               |
| Request approval for funds within that budget in the amount of \$: | None                                                    | <b>Funding Source</b>                                                                                                                                                                                                                                                             |                                               |
|                                                                    |                                                         | N/A                                                                                                                                                                                                                                                                               |                                               |
| Resulting positive impact for students in our District will be:    |                                                         | N/A                                                                                                                                                                                                                                                                               |                                               |
| Potential impact of this decision on other budget areas will be:   |                                                         | N/A                                                                                                                                                                                                                                                                               |                                               |
| Future Fiscal Impact:                                              |                                                         | N/A                                                                                                                                                                                                                                                                               |                                               |
| <b>Recommendation:</b>                                             | <input checked="" type="checkbox"/> <b>Action</b>       | <input type="checkbox"/> <b>Information</b>                                                                                                                                                                                                                                       |                                               |
|                                                                    | <input checked="" type="checkbox"/> <b>Open Session</b> | <input type="checkbox"/> <b>Executive Session</b>                                                                                                                                                                                                                                 |                                               |
| <b>Draft Motion:</b>                                               |                                                         | Direct staff to solicit for design of the North Charleston and West Ashley Centers for Advanced Studies concurrently and target the completion of each project in 2020 and 2021, respectively.                                                                                    |                                               |
| <b>Person(s) Responsible for Implementation:</b>                   |                                                         | <br>Reginald McNeil, Executive Director of Capital Programs<br><br>Jeffrey Borowy, Chief Operating Officer |                                               |
| <b>Superintendent's Approval:</b>                                  |                                                         | <br>Gerrita Postlewait, Superintendent                                                                                                                                                        |                                               |
| <b>Board Member(s) Approval:</b>                                   |                                                         |                                                                                                                                                                                                                                                                                   |                                               |
| <b>Attachment(s):</b>                                              |                                                         | <input type="checkbox"/> <b>Yes</b>                                                                                                                                                                                                                                               | <input checked="" type="checkbox"/> <b>No</b> |

**BOARD AGENDA ACTION FORM**

**Dec. 5, 2016 Committee Meeting**

**Dec. 12, 2016 Board Meeting**

|                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                              |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------|
| <b>Section:</b>                                                                                                                                                                                                               | Policy and Personnel                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                              |
| <b>Subject:</b>                                                                                                                                                                                                               | Constituent District 10 Appointment                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                              |
| <b>Name/Department:</b>                                                                                                                                                                                                       | John Emerson, Office of General Counsel                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                              |
| <b>Agenda Item Number:</b>                                                                                                                                                                                                    | 13.1B                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                              |
| <b>Background:</b>                                                                                                                                                                                                            | CD 10 Board member Tamara Avery resigned her seat on the Constituent District 10 Board on or about September 1, 2016. Policy BBAA states that "[i]n the event of a vacancy on the board due to cause other than expiration of term, the vacancy shall be advertised for a 30-day period and then shall be filled for the remainder of the unexpired term by appointment by the Charleston County School District Board upon the recommendation of the appropriate constituent board." |                                                              |
| <b>Discussion:</b>                                                                                                                                                                                                            | Following notice for the requisite 30 days, the Constituent District Board has reviewed applications and has recommended the appointment of Rodney Lewis to fill the vacated seat. Mr. Lewis is a former member and chair of the CD 10 board. A packet of information on the board recommendation is attached.                                                                                                                                                                        |                                                              |
| <b>Goals &amp; Budget:</b>                                                                                                                                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                              |
| This recommendation supports CCSD goal #:                                                                                                                                                                                     | Effective Governance                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                              |
| Overall budget for implementing CCSD goal:                                                                                                                                                                                    | N/A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                              |
| Request approval for funds within that budget in the amount of \$:                                                                                                                                                            | N/A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <b>Funding Source</b>                                        |
| Resulting positive impact for students in our District will be:                                                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                              |
| Potential impact of this decision on other budget areas will be:                                                                                                                                                              | N/A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                              |
| Future Fiscal Impact:                                                                                                                                                                                                         | N/A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                              |
| <b>Recommendation:</b>                                                                                                                                                                                                        | <input checked="" type="checkbox"/> <b>Action</b>                                                                                                                                                                                                                                                                                                                                                                                                                                     | <input type="checkbox"/> <b>Information</b>                  |
|                                                                                                                                                                                                                               | <input checked="" type="checkbox"/> <b>Open Session</b>                                                                                                                                                                                                                                                                                                                                                                                                                               | <input checked="" type="checkbox"/> <b>Executive Session</b> |
| Draft Motion: I move to approve the Constituent District 10 recommendation to appoint Mr. Rodney Lewis to fill the CD Board 10 seat vacated by Ms. Tamara Avery, and to serve the remainder of that term, per policy and law. |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                              |
| <b>Person(s) Responsible for Implementation:</b>                                                                                                                                                                              | John F. Emerson                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                              |
| <b>Superintendent's Approval:</b>                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                   |                                                              |
| <b>Board Member(s) Approval:</b>                                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                              |

|                |                                         |                             |
|----------------|-----------------------------------------|-----------------------------|
| Attachment(s): | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
|----------------|-----------------------------------------|-----------------------------|

## MEMORANDUM

TO: Charleston County School Board of Trustees

FROM: Jennifer Osteen, Chairperson  
St. Andrews Constituent District 10 School Board

SUBJECT: **Board Vacancy Recommendation**

DATE: November 29, 2016

**Jeffery Borowy**  
Board Liaison  
Chief Operating Officer

**Ashley Chisolm**  
Administrative Assistant

**St. Andrews Constituent  
District 10 School Board**

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**Jennifer Osteen**  
Board Chairperson

**Henry Copeland**  
Vice Chairperson

**Cynthia Anderson**  
Secretary

**David Childress**

The St. Andrews Constituent District 10 School Board of Trustees interviewed the following candidates on Thursday, November 17, 2016 and Tuesday, November 22, 2016 for the vacancy created by the resignation of a board member.

1. Rodney Lewis
2. David Bell
3. Liz Whitworth

Rodney Lewis was the candidate recommended by the St. Andrews Constituent District 10 School Board of Trustees to fulfill the vacancy. Mr. Lewis is a former District 10 Constituent Board member whose term expired in November 2016.

Attachments

# Rodney Lewis



1396 White Drive, Charleston, SC 29407 Phone: 843-991-2240 Home: 843-763-3313

E-Mail: [CowboysRodneyL01@hotmail.com](mailto:CowboysRodneyL01@hotmail.com); Web: [http://www.ccsdschools.com/Board\\_of\\_Trustees/Constituent\\_Boards/Dist10/index.php](http://www.ccsdschools.com/Board_of_Trustees/Constituent_Boards/Dist10/index.php)

St. Andrews Constituent District 10 School Board  
75 Calhoun Street  
Charleston, SC 29401

Dear St. Andrew's Constituent District 10 Board of Trustees:

I am currently the Standing Chairman of the St. Andrew's Constituent District 10 School Board. I have served this board in many capacities over the past sixteen (16) years. I have held both Chairman and Vice Chairman seats, uninterrupted during my tenure on the board. During this 16 year tenure this Board has guided the schools in District 10 from an area in which residents and community members wanted to leave due to the failing perceptions of its schools to a blossoming area for new and starting families to raise their children with the best educational experiences possible at their fingertips. We also help to culturally diversify the leadership positions at each school to meet the needs of the ever-changing communities in which our schools are located. In culturally diversifying our schools, the leaders in these schools have also been given the tools and support they need to better meet the needs of our families and to create and maintain the community impact that our society and area so desperately needs.

I personally feel that through this board, I have been able to have great hands on relationship with my District 10 personnel from its Principals to its Building Maintenance Staff and also its Bus Drivers. This experience has even allowed me to work closely with its students in the athletic department as I coached one of our Middle School Basketball programs as well as mentored many of the District 10 students through my weekly visits to all of our schools. My educational philosophy is centered on the reality that I am a parent that feels that all children can succeed if given the proper tools. With the newly signed ESSA (Every Student Succeeds Act) and this philosophy I truly believe that it does take a village to raise a child.



My personal educational experience began here in the St. Andrew's District 10 as a student at Wallace Consolidated School which transformed into Albemarle Elementary School, then to St. Andrew's Jr. High School and C.E. Williams Middle School, and eventually graduating from St. Andrew's Parish High School the home of "The Rocks." In 1982, I married the then, and still love of my life, now for 34 years who also was a product of District 10 graduating from Middleton High School. We were blessed with four (4) wonderful children who are all products of District 10 as well: Djwana Lewis-Rivers, Boeing Financial Department Inc. (Middleton HS), Rodney L. Lewis II, Prince George's County Public School System (MD) Teacher at The Barack Obama Elementary School (Ashley River Creative Arts Elementary School and Charleston County School of the Arts), Jerrell A. Lewis, Athletic Director West Ashley Advance Studies Magnet School (Ashley River Creative Arts Elementary School and Charleston County School of the Arts), and Kendra M. N. Lewis, U.S. Army Reserves (Ashley River Creative Arts Elementary School, C.E. Williams Middle School and West Ashley High School).

As you can see, I have a passion and clear love for this district and I would be humbled to continue in my service to this community and its families for many, many years to come. I am deeply invested here in West Ashley because West Ashley is a part of me but most importantly, it is WHO I AM.

Sincerely,

Rodney L. Lewis I

Standing Chairman for District 10 School Board

**BOARD AGENDA ACTION FORM**

**Dec. 5, 2016 Committee Meeting**

**Dec. 12, 2016 Board Meeting**

|                                                                                                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                   |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------|
| <b>Section:</b>                                                                                                                                                                                 | Policy and Personnel                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                   |
| <b>Subject:</b>                                                                                                                                                                                 | Policy GCQF – Dismissal of Professional Staff                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                   |
| <b>Name/Department:</b>                                                                                                                                                                         | John Emerson, Office of General Counsel                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                   |
| <b>Agenda Item Number:</b>                                                                                                                                                                      | 13.1C                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                   |
| <b>Background:</b>                                                                                                                                                                              | See below.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                   |
| <b>Discussion:</b>                                                                                                                                                                              | In 2016 the legislature revised the Teacher Employment and Dismissal Act. The law outlines, among other things, the right of a continuing contract teacher to an appeal hearing before the board of trustees in the event their contract is not renewed or their employment is terminated. The amended statute provides that a school board may delegate those hearings to a hearing officer. The CCSD board has been delegating such hearings under a proviso, which was also adopted last year, but is only effective until June 2017. The proviso does not require any change in policy but the amended statute does require a school district to amend policy to reflect that practice. The revision of the CCSD policy is required if the district is going to move towards using the guidelines set reflected in the amended statute. |                                                   |
| <b>Goals&amp; Budget:</b>                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                   |
| This recommendation supports CCSD goal #:                                                                                                                                                       | Effective Governance                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                   |
| Overall budget for implementing CCSD goal:                                                                                                                                                      | N/A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                   |
| Request approval for funds within that budget in the amount of \$:                                                                                                                              | N/A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>Funding Source</b>                             |
| Resulting positive impact for students in our District will be:                                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                   |
| Potential impact of this decision on other budget areas will be:                                                                                                                                | N/A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                   |
| Future Fiscal Impact:                                                                                                                                                                           | N/A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                   |
| <b>Recommendation:</b>                                                                                                                                                                          | <input checked="" type="checkbox"/> <b>Action</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <input type="checkbox"/> <b>Information</b>       |
|                                                                                                                                                                                                 | <input checked="" type="checkbox"/> <b>Open Session</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <input type="checkbox"/> <b>Executive Session</b> |
| Draft Motion: Approve first reading of the updates made to Policy GCQF advising dismissed professional staff members that their appeals will be heard by the board of trustees or its designee. |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                   |
| <b>Person(s) Responsible for Implementation:</b>                                                                                                                                                | John F. Emerson                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                   |
| <b>Superintendent's Approval:</b>                                                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                   |
| <b>Board Member(s) Approval:</b>                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                   |

**Attachment(s):**

☒ **Yes**

☐ **No**

## DISMISSAL OF PROFESSIONAL STAFF

Code **GCQF** Draft **11/16**

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**Purpose:** To establish the basic structure for dismissal of professional staff to ensure accountability for due process as well as a quality educational program.

It is the responsibility of the administration of Charleston County School District to operate the public schools in a manner that will maintain a broad community confidence in and support of the schools. In the absence of such support, Charleston County School District cannot maintain a strong, effective public education program.

Therefore, it is the policy of the board to remove from employment any professional staff member who fails or who may be incompetent to give instruction in accordance with the directions of the superintendent or who otherwise manifests an evident unfitness for teaching. The principal should be actively involved in this process for his/her school.

Any action of the Charleston County School District under this policy shall be taken pursuant to the provisions of the Teacher Employment and Dismissal Act, Section 59-25-410, et seq., Code of Laws of South Carolina 1976, as amended, except for persons employed under an induction contract or an annual contract as defined in state law.

Pursuant to this Act, professional staff recommended for dismissal are entitled to notice and an opportunity for a hearing before the board of trustees **or its designee. The board assigns such hearings to hearing officers consistent with S.C. Code Ann. § 59-25-460 (2016).** The hearing is available to the teacher upon request to the superintendent within 15 calendar days of receipt of the notice. Those appealing dismissal are entitled to be represented by an attorney and to present documents and other evidence, including no more than 10 witnesses. Any such hearing shall be public unless the teacher requests in writing that it be private.

Adopted 5/10/73; Revised 2/17/75, 12/8/75, 6/11/84, 11/25/85, 5/24/93, 10/27/97, 3/24/03, 4/24/06, 8/10/09

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### Legal references:

A. S.C. Code of Laws 1976, as amended:

1. Section 59-18-1300 - District accountability system.
2. Section 59-25-150 - State board of education may revoke/suspend certificate for just cause.
3. Section 59-25-160 - Revocation or suspension of certificate; "just cause" defined.
4. Section 59-25-410, et seq. - Teacher Employment and Dismissal Act.
5. Section 59-26-40 - Induction, annual and continuing contracts; termination of employment for annual contract teachers; hearing.

B. State Board of Education Regulations:

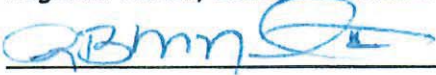
1. R43-58 - Disciplinary action on educator certificates.
2. R43-58.1 - Reporting terminations of certain district employees.

**BOARD AGENDA ACTION FORM**

**November 28, 2016 Audit & Finance Meeting**

**December 12, 2016 Board Meeting**

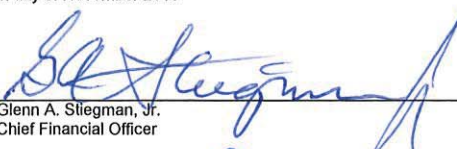
|                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|----------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Section:</b>            | Audit & Finance Committee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| <b>Subject:</b>            | 2010-2016 Capital Building Program (Phase III) Sales Tax Budget Reallocation – District Wide Athletic Improvements and Emergency Operations Center (EOC)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>Name/Department:</b>    | Glenn A. Stiegman, Jr., Chief Financial Officer<br>Reginald McNeil, Executive Director of Capital Programs                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <b>Agenda Item Number:</b> | 13.1D                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>Background:</b>         | <p>The Charleston County School District is currently in the 2010-2016 Capital Building Program (Phase III). This Building Program was funded by an approved referendum to establish a one (1) cent sales tax for a term of six years.</p> <p>The master list of projects was approved at the time of the referendum. (The order and sequence was approved following the referendum by the Board of Trustees).</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>Discussion:</b>         | <p>We have been reporting to the Charleston County School District Board of Trustees that there will be project savings in the 2010-2016 Capital Building Program (Phase III). Attachment #1 is a list of substantially completed projects that have produced the advertised savings. We have identified 3 projects within the Phase III Building Program where to best utilize the savings.</p> <p>The original scope of work for the district wide Athletic Improvements project for Baptist Hill High School was to repair the leaking gym roof and repair/resurface the existing track. Upon deeper investigation into the gym roof it was determined that a new roof needed to be installed vice repaired. The roof replacement would stop further damage to the gym floor; therefore, the scope of work was approved and completed above the original budget. The remaining balance budgeted for the Baptist Hill scope of work was not sufficient to cover the cost to construct a usable competitive track.</p> <p>During the design process for the Stall track it was recommended that in order to properly drain the track &amp; field that extensive improvements to the site was required. The original scope did not include this requirement.</p> <p>The original scope for the Emergency Operation Center was to renovate an existing space within the Bridgeview building to accommodate the relocation of CCSD's main servers. During the planning and design process it was determined that there was not a viable space within the existing building to accommodate. It was also determined that the new secure server location should also accommodate a secure area for CCSD's Security and Emergency Management Personnel. In order to provide a secure location for these services, it is recommended that a new addition be provided adjacent to the Bridgeview building.</p> <p>Due to the findings for each project and the availability of project savings, staff requests the Board of Trustees approve reallocation of funds noted in Attachment #1.</p> |

|                                                                                                                                                                                                      |                                                                                                                                                                                          |                                                                                                                                    |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------|
| <b>Goals &amp; Budget:</b>                                                                                                                                                                           | District's continued ability to support the desired level of quality and equity across the District, for everything from technology to facility conditions and furnishings and equipment |                                                                                                                                    |
| This recommendation supports CCSD goal #:                                                                                                                                                            | #8 – Increase the number of students who are college, career, and citizenship ready                                                                                                      |                                                                                                                                    |
| Overall budget for implementing CCSD goal:                                                                                                                                                           | \$215,800,702                                                                                                                                                                            |                                                                                                                                    |
| Request approval for funds within that budget in the amount of \$:                                                                                                                                   | \$2,958,887                                                                                                                                                                              | <b>Funding Source</b><br>The 2010-2016 Capital Building Program (Phase III) is being funded by the one (1) cent sales tax revenues |
| Resulting positive impact for students in our District will be:                                                                                                                                      | N/A                                                                                                                                                                                      |                                                                                                                                    |
| Potential impact of this decision on other budget areas will be:                                                                                                                                     | N/A                                                                                                                                                                                      |                                                                                                                                    |
| Future Fiscal Impact:                                                                                                                                                                                | N/A                                                                                                                                                                                      |                                                                                                                                    |
| <b>Recommendation:</b>                                                                                                                                                                               | <input checked="" type="checkbox"/> <b>Action</b>                                                                                                                                        | <input type="checkbox"/> <b>Information</b>                                                                                        |
|                                                                                                                                                                                                      | <input checked="" type="checkbox"/> <b>Open Session</b>                                                                                                                                  | <input type="checkbox"/> <b>Executive Session</b>                                                                                  |
| It is hereby recommended that the Charleston County School District Board of Trustees receive and approve the reallocation of funds in the amount of \$2,958,887 as shown on the attached Resolution |                                                                                                                                                                                          |                                                                                                                                    |
| <b>Person(s) Responsible for Implementation:</b>                                                                                                                                                     | Reginald McNeil, Executive Director of Capital Programs<br>                                          |                                                                                                                                    |
| <b>Superintendent's Approval:</b>                                                                                                                                                                    | Gerrita Postlewait, Superintendent<br>                                                               |                                                                                                                                    |
| <b>Board Member(s) Approval:</b>                                                                                                                                                                     |                                                                                                      |                                                                                                                                    |
| <b>Attachment(s):</b> 1 - Resolution Requesting Reallocation of Funding                                                                                                                              | <input checked="" type="checkbox"/> <b>Yes</b>                                                                                                                                           | <input type="checkbox"/> <b>No</b>                                                                                                 |

**RESOLUTION REQUESTING REALLOCATION OF FUNDING  
2010-2016 CAPITAL BUILDING PROGRAM (Phase III) - SALES TAX**

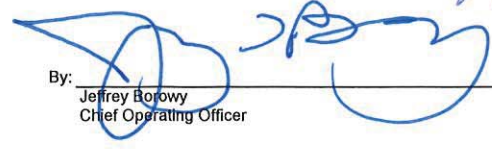
| 2010-2016 CAPITAL BUILDING PROGRAM (Phase III)- SALES TAX - TOTAL BUDGETS AND ADJUSTMENTS |                                                                |                  |                  |                |
|-------------------------------------------------------------------------------------------|----------------------------------------------------------------|------------------|------------------|----------------|
| PROJECT #                                                                                 | PROJECT                                                        | APPROVED BUDGET  | PROPOSED BUDGET  | VARIANCE       |
| 5131                                                                                      | CHARLESTON PROGRESSIVE ACADEMY                                 | \$22,871,000.00  | \$22,841,000.00  | (\$30,000.00)  |
| 5132                                                                                      | JAMES SIMONS ELEMENTARY SCHOOL                                 | \$26,483,618.00  | \$25,878,294.85  | (\$605,323.15) |
| 5144                                                                                      | MONTESSORI/SPRINGFIELD SUPPORT FACILITY                        | \$10,116,433.00  | \$10,060,192.27  | (\$56,240.73)  |
| 5145                                                                                      | JENNIE MOORE ELEMENTARY SCHOOL                                 | \$34,075,843.00  | \$33,925,843.00  | (\$150,000.00) |
| 5147                                                                                      | LAING MIDDLE SCHOOL                                            | \$37,571,198.00  | \$37,011,198.00  | (\$560,000.00) |
| 5149                                                                                      | ST ANDREWS SCHOOL OF MATH & SCIENCE                            | \$32,900,000.00  | \$32,615,000.00  | (\$285,000.00) |
| 5151                                                                                      | SPRINGFIELD ELEMENTARY SCHOOL                                  | \$22,937,896.00  | \$22,756,896.00  | (\$181,000.00) |
| 5153                                                                                      | JAMES ISLAND CHARTER HIGH SCHOOL                               | \$23,521,269.00  | \$23,039,269.00  | (\$482,000.00) |
| 5180                                                                                      | DISTRICT WIDE ATHLETIC IMPROVEMENTS - ACADEMIC MAGNET          | \$113,693.00     | \$105,952.99     | (\$7,740.01)   |
| 5180                                                                                      | DISTRICT WIDE ATHLETIC IMPROVEMENTS - LINCOLN HIGH SCHOOL      | \$505,337.00     | \$25,998.80      | (\$479,338.20) |
| 5180                                                                                      | DISTRICT WIDE ATHLETIC IMPROVEMENTS - ST JOHNS HIGH SCHOOL     | \$364,796.00     | \$242,551.00     | (\$122,245.00) |
| 5180                                                                                      | DISTRICT WIDE ATHLETIC IMPROVEMENTS - STALL HIGH SCHOOL        | \$798,949.00     | \$1,498,949.00   | \$700,000.00   |
| 5180                                                                                      | DISTRICT WIDE ATHLETIC IMPROVEMENTS - BAPTIST HILL HIGH SCHOOL | \$420,425.00     | \$1,270,425.00   | \$850,000.00   |
| 5158                                                                                      | CCSD EMERGENCY OPERATIONS CENTER                               | \$2,500,000.00   | \$3,885,563.21   | \$1,385,563.21 |
| 9989                                                                                      | PROGRAM CONTINGENCY                                            | \$620,245.00     | \$643,568.88     | \$23,323.88    |
|                                                                                           |                                                                |                  |                  |                |
|                                                                                           | TOTAL                                                          | \$215,800,702.00 | \$215,800,702.00 | \$0.00         |

Resolved this 28th day of November 2016

By:   
Glenn A. Stiegman, Jr.  
Chief Financial Officer

Date

11-18-16

By:   
Jeffrey Borowy  
Chief Operating Officer

Date

11/18/2016

By:   
Reginald McNeil  
Executive Director of Capital Programs

Date

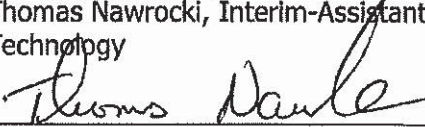
11/18/16

**BOARD AGENDA ACTION FORM**

**December 6, 2016 Audit & Finance Meeting**

**December 12, 2016 Board Meeting**

|                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|----------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Section:</b>            | Audit & Finance Committee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>Subject:</b>            | Fixed Cost of Ownership (FCO) FY17 Budget Reallocation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <b>Name/Department:</b>    | Glenn Stiegman, Chief Financial Officer<br>Thomas Nawrocki, Interim-Assistant Executive Director of Information Technology                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>Agenda Item Number:</b> | 13.1E                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| <b>Background:</b>         | <p>On February 22, 2016 by Item 9.5B, the Board of Trustees approved the FY17 Fixed Cost of Ownership (FCO) program in the amount of \$23,300,000; and on March 21, 2016 by Item 9.2B, the Board of Trustees approved specific projects associated with that program.</p> <p>In September 2015, the Board of Trustees directed that the Information Technology Department engage a third party firm to perform a comprehensive IT Security Audit. Many of the audit findings were centered around user access, data classification and protection, administrative access and control and data protection.</p> <p>File systems have been growing exponentially in complexity and size. Data is becoming more valuable than ever, and it needs to be better managed and protected.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>Discussion:</b>         | <p>The reason for the reallocation is to provide funding for an enterprise level file management system. The need for the funding originally allocated for the existing data center has been reduced by simply virtualizing data in the existing equipment. This software will perform an analysis to pinpoint users that have access to files they do not need to do their job. It is a single interface for managing permissions and security groups. It performs <u>User Behavior Analytics</u> (UBA) to secure data from the inside-out, using machine learning to find patterns and anomalous behavior to stop breaches before they happen.</p> <p>The software automatically detects and corrects changes that do not meet the organization's change management policies. It satisfies many of the requirements prescribed by SOX, HIPAA, PCI, GLB, FERC/NERC, and more.</p> <p>Once we know where the sensitive content lives, the really difficult challenges arise:</p> <ul style="list-style-type: none"> <li>• Who has access to it?</li> <li>• Who is using it?</li> <li>• Who owns it?</li> <li>• Has it been breached?</li> <li>• Can I delete or archive it?</li> <li>• Where am I most at risk?</li> <li>• Who will be impacted when I make a change?</li> </ul> <p>Finally, the web interface makes it easy to spot threats to our data: who's behaving suspiciously, which data assets are threatened, and where we might be</p> |

|                                                                                                                                                                                                    |                                                                                                                                                                                           |                                                   |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------|
|                                                                                                                                                                                                    | compromised by ransomware.                                                                                                                                                                |                                                   |
|                                                                                                                                                                                                    | Funding for subsequent years will be added to the FCO Software budget for maintenance.                                                                                                    |                                                   |
| <b>Goals &amp; Budget:</b>                                                                                                                                                                         | District's continued ability to support the desired level of quality and equity across the District, for everything from technology to facility conditions and furnishings and equipment  |                                                   |
| This recommendation supports CCSD goal #:                                                                                                                                                          | #8 – Increase the number of students who are college, career, and citizenship ready                                                                                                       |                                                   |
| Overall budget for implementing CCSD goal:                                                                                                                                                         | \$5,269,483                                                                                                                                                                               |                                                   |
| Request approval for funds within that budget in the amount of \$:                                                                                                                                 | \$100,000                                                                                                                                                                                 | <b>Funding Source</b>                             |
|                                                                                                                                                                                                    |                                                                                                                                                                                           | Fixed Cost of Ownership – FY17                    |
| Resulting positive impact for students in our District will be:                                                                                                                                    | Files will be properly managed for all users creating a more efficient network. File access time will be faster. Data breaches will be able to be mitigated quicker, saving work product. |                                                   |
| Potential impact of this decision on other budget areas will be:                                                                                                                                   | N/A                                                                                                                                                                                       |                                                   |
| Future Fiscal Impact:                                                                                                                                                                              | Years 2 and 3 will be added to the IT FCO FY18 and FY19 Software budgets                                                                                                                  |                                                   |
| <b>Recommendation:</b>                                                                                                                                                                             | <input checked="" type="checkbox"/> <b>Action</b>                                                                                                                                         | <input type="checkbox"/> <b>Information</b>       |
|                                                                                                                                                                                                    | <input checked="" type="checkbox"/> <b>Open Session</b>                                                                                                                                   | <input type="checkbox"/> <b>Executive Session</b> |
| It is hereby recommended that the Charleston County School District Board of Trustees receive and approve the reallocation of funds in the amount of \$100,000 as shown on the attached Resolution |                                                                                                                                                                                           |                                                   |
| <b>Person(s) Responsible for Implementation:</b>                                                                                                                                                   | Thomas Nawrocki, Interim-Assistant Executive Director of Information Technology<br>                   |                                                   |
| <b>Superintendent's Approval:</b>                                                                                                                                                                  | Gerrita Postlewait, Superintendent<br>_____                                                                                                                                               |                                                   |
| <b>Board Member(s) Approval:</b>                                                                                                                                                                   | _____                                                                                                                                                                                     |                                                   |
| <b>Attachment(s):</b> 1 - Resolution Requesting Reallocation of Funding                                                                                                                            | <input checked="" type="checkbox"/> <b>Yes</b>                                                                                                                                            | <input type="checkbox"/> <b>No</b>                |

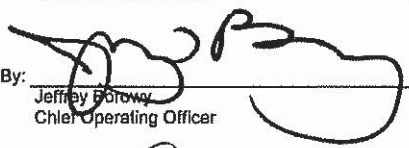
**RESOLUTION REQUESTING REALLOCATION OF FUNDING  
Fixed Cost of Ownership and Classroom Modernization FY17**

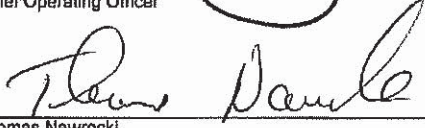
| Fixed Cost of Ownership and Classroom Modernization FY17 - TOTAL BUDGETS AND ADJUSTMENTS |                             |                 |                 |             |
|------------------------------------------------------------------------------------------|-----------------------------|-----------------|-----------------|-------------|
| PROJECT #                                                                                | PROJECT                     | APPROVED BUDGET | PROPOSED BUDGET | VARIANCE    |
| 5338                                                                                     | INFORMATION TECHNOLOGY      | \$1,512,483     | \$1,412,483     | (\$100,000) |
| 5339                                                                                     | IT SOFTWARE - (NEW) VERONIS | \$3,757,000     | \$3,857,000     | \$100,000   |
|                                                                                          |                             |                 |                 | \$0         |
|                                                                                          |                             |                 |                 |             |
|                                                                                          | TOTAL                       | \$5,269,483     | \$5,269,483     | \$0         |

#5339 IT Software - (NEW) Veronis - software was not listed on the original approved project list

Resolved this 6th day of December 2016

By:  11-30-16  
Glenn A. Silegman, Jr.  
Chief Financial Officer Date

By:  11/30/2016  
Jeffrey B. Brown  
Chief Operating Officer Date

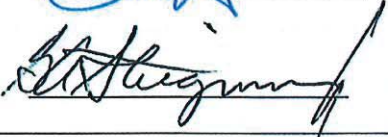
By:  11/30/2016  
Thomas Nawrocki  
Interim - Assistant Executive Director of Information Technology Date

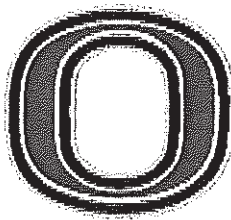
BOARD AGENDA ACTION FORM

December 6, 2016 Committee Meeting

December 12, 2016 Board Meeting

|                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                      |
|--------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------|
| <b>Section:</b>                                                    | Audit & Finance                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                      |
| <b>Subject:</b>                                                    | Oceanside Collegiate Academy Agreement Extension                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                      |
| <b>Name/Department:</b>                                            | Sean Hughes / Operations                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                      |
| <b>Agenda Item Number:</b>                                         | 13.1F                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                      |
| <b>Background:</b>                                                 | On May 23, 2016, the Board of Trustees approved a facility use agreement for Oceanside Collegiate Academy to utilize the McClellanville Middle School campus for the purposes of operating a state charter school.                                                                                                                                                                                                                    |                                                                                                      |
| <b>Discussion:</b>                                                 | <p>The Facility Use Agreement, as approved, requires Oceanside to request an extension in writing. Furthermore, the agreement requires the CCSD Board of Trustees approval to give the extension if requested.</p> <p>The extension is for a term of 6 months with the same terms as the original agreement. An addendum to the facility use agreement providing the 6 month extension will be executed if approved by the Board.</p> |                                                                                                      |
| <b>Goals &amp; Budget:</b>                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                      |
| This recommendation supports CCSD goal #:                          | N/A                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                      |
| Overall budget for implementing CCSD goal:                         | \$0                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                      |
| Request approval for funds within that budget in the amount of \$: | \$0                                                                                                                                                                                                                                                                                                                                                                                                                                   | <b>Funding Source</b><br>N/A                                                                         |
| Resulting positive impact for students in our District will be:    | N/A                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                      |
| Potential impact of this decision on other budget areas will be:   | N/A                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                      |
| Future Fiscal Impact:                                              | N/A                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                      |
| <b>Recommendation:</b>                                             | <input checked="" type="checkbox"/> <b>Action</b><br><br><input checked="" type="checkbox"/> <b>Open Session</b>                                                                                                                                                                                                                                                                                                                      | <input type="checkbox"/> <b>Information</b><br><br><input type="checkbox"/> <b>Executive Session</b> |
| <b>Draft Motion:</b>                                               | Approve a 6 month extension to the facility use agreement for Oceanside Collegiate Academy at the McCellanville Middle School campus.                                                                                                                                                                                                                                                                                                 |                                                                                                      |

|                                                                               |                                                                                                                                                                                                                                                             |                                    |
|-------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|
| <b>Person(s) Responsible for Implementation:</b>                              | Sean Hughes, Dir of Operational Planning <br>Glenn Stiegman, Chief Financial Officer  |                                    |
| <b>Superintendent's Approval:</b>                                             |                                                                                                                                                                                                                                                             |                                    |
| <b>Board Member(s) Approval:</b>                                              |                                                                                                                                                                                                                                                             |                                    |
| <b>Attachment(s):</b><br>1. Written Request from Oceanside Collegiate Academy | <input checked="" type="checkbox"/> <b>Yes</b>                                                                                                                                                                                                              | <input type="checkbox"/> <b>No</b> |



# Oceanside Collegiate Academy

**Subject**

Facilities Use Agreement Extension

**Subject Property**

The former McClellanville Middle School  
@ 711 Pinckney Street  
McClellanville, SC  
29458

**Lessor**

Charleston County School District

**Lessee**

Oceanside Collegiate Academy

**Date**

12/1/2016

Pursuant to the terms and conditions of the "Facilities Use Agreement", entered into as of June 1st, 2016, specifically section 2 (Term of Agreement) part (b), Oceanside Collegiate Academy hereby requests an extension of said lease for an additional six months. The extension to be in effect as of January 1st, 2017.

Sincerely,

Brenda Corley  
Principal

To:

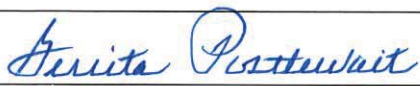
Charleston County School District  
Attention: Director, Operational Planning  
3999 Bridge View Drive  
North Charleston, SC  
29405  
Sean\_Hughes@charleston.k12.sc.us

CCSD

Attention: Deputy, Capital Programs  
3999 Bridge View Drive  
North Charleston, SC  
29405  
Jeffrey\_Borowy@charleston.k12.sc.us

**BOARD AGENDA ACTION FORM**

**Dec. 12, 2016 Board Meeting**

|                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                 |
|--------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|
| <b>Section:</b>                                  | Other Business                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                 |
| <b>Subject:</b>                                  | Board Committee Liaisons                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                 |
| <b>Name/Department:</b>                          | Kate Darby, Rev. Eric Mack, Chris Staubes, Todd Garrett                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                 |
| <b>Agenda Item Number:</b>                       | Other Items 14.1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                 |
| <b>Background:</b>                               | <p>Policy BDE:</p> <p><u>Chair and committee liaisons</u></p> <p>... the agenda for each meeting of the COW shall consist of five categories: audit and finance, policy and personnel, strategic education, transportation/operations, and other business.</p> <p>At the first COW meeting following the election of board officers, the committee shall elect a COW chair by a majority vote of the board. Within one week after the election of the COW chair, the new COW chairman shall appoint board members to serve as agenda liaisons for the first four business agenda categories listed above and the board will affirm at its next COW meeting.</p> |                                                 |
| <b>Discussion:</b>                               | <p>At the December 5 Committee of the Whole meeting the Board elected Chris Staubes to chair the Committee of the Whole. On December 12 Mr. Staubes will appoint committee liaisons:</p> <ul style="list-style-type: none"> <li>• Audit and Finance</li> <li>• Policy and Personnel</li> <li>• Strategic Education</li> <li>• Operations</li> </ul>                                                                                                                                                                                                                                                                                                             |                                                 |
| <b>Future Fiscal Impact:</b>                     | N/A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                 |
| <b>Recommendation:</b>                           | <input type="checkbox"/> Action                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | <input checked="" type="checkbox"/> Information |
|                                                  | <input checked="" type="checkbox"/> Open Session                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <input type="checkbox"/> Executive Session      |
| <b>Person(s) Responsible for Implementation:</b> | Board                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                 |
| <b>Superintendent's Approval:</b>                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                 |
| <b>Board Member(s) Approval:</b>                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                 |
| <b>Attachment(s):</b>                            | <input type="checkbox"/> Yes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <input checked="" type="checkbox"/> No          |

**BOARD AGENDA ACTION FORM**

**Dec. 12, 2016 Board Meeting**

|                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                   |
|------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------|
| <b>Section:</b>                                                                                                  | Other Business                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                   |
| <b>Subject:</b>                                                                                                  | Audit and Finance Committee Members                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                   |
| <b>Name/Department:</b>                                                                                          | Kate Darby, Rev. Eric Mack, Chris Staubes, Todd Garrett                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                   |
| <b>Agenda Item Number:</b>                                                                                       | Other Items 14.2                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                   |
| <b>Background:</b>                                                                                               | <p>Policy BDE – Board Committees</p> <p>Consistent with its revised charter, which was approved by the Board on September 26, 2016, the Audit and Finance Committee will stand alone and separate from the Committee of the Whole. <i>Members of the Committee are appointed by the Chairman of the Board and affirmed by a majority of the Board.</i> The Committee shall be comprised of at least six (6) independent voting members, to include a minimum of two (2) Board members and an individual with information technology expertise.</p> |                                                   |
| <b>Discussion:</b>                                                                                               | Per Board Policy, the chair appoints Todd Garrett and Rev. Eric Mack to the Board's Audit and Finance Committee.                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                   |
| <b>Future Fiscal Impact:</b>                                                                                     | N/A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                   |
| <b>Recommendation:</b>                                                                                           | <input checked="" type="checkbox"/> <b>Action</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <input type="checkbox"/> <b>Information</b>       |
|                                                                                                                  | <input checked="" type="checkbox"/> <b>Open Session</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <input type="checkbox"/> <b>Executive Session</b> |
| The Board affirms the appointment of Todd Garrett and Rev. Eric Mack to the Board's Audit and Finance Committee. |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                   |
| <b>Person(s) Responsible for Implementation:</b>                                                                 | Board                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                   |
| <b>Superintendent's Approval:</b>                                                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                   |
| <b>Board Member(s) Approval:</b>                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                   |
| <b>Attachment(s):</b>                                                                                            | <input type="checkbox"/> <b>Yes</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <input checked="" type="checkbox"/> <b>No</b>     |