

**CCSD BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE
AGENDA**

February 13, 2017
75 Calhoun Street, Charleston, SC 29401

Note: Start times of each section are projected and subject to change.

OPEN SESSION 11:45 a.m.		
I.	Call to Order	Action
II.	Adoption of Agendas (for all portions of COW meeting)	Action
EXECUTIVE SESSION 11:50 a.m. – 1:15 p.m.		
III.	A. Program Management Contract	Information/ Action
	B. Discussion of Personnel Matters – Bill Briggman	Information/ Action
	C. Partnership Contracts – Gerrita Postlewait	Information
	D. Discussion of Legal Matters 1. Student Expulsion Appeal Hearing Follow-Up – John Emerson 2. Settlement Approval – John Emerson 3. Board Attorney 4. Redistricting Options	Information/ Action Action Information/ Action Information
STRATEGIC EDUCATION COMMITTEE 1:15 – 2:45 p.m.		
IV.	A. Approval of Minutes – January 9, 2017	Action
	B. Calendar Options for 2017-2018 – Emilie Woody, Susan Watson-Bell (15 minutes) <i>The committee will receive a request to approve proposed 2017-2018 calendar option.</i>	Information/ Action
	C. Alternative School Report – Jennifer Coker (20 minutes) <i>The committee will discuss alternative school options.</i>	Information/ Action
	D. Summer Educator Residency Program – Kevin Eakes (10 minutes) <i>The committee will receive information regarding the program and implementation steps.</i>	Information
	E. CCSD Orchestra 3-5 Year Plan – Mary Runyon, Katie Hines-McCormack (10 minutes) <i>The committee will receive a proposed plan for orchestra opportunities in CCSD schools.</i>	Information

	F. Mid-Year Progress Reports (Burns Elementary and Wando High Schools) – Terri Nichols (15 minutes) <i>The committee will receive updated information on services provided and student success.</i>	Information
	G. Article “Toward Justice for All?” – Joe Williams (15 minutes) <i>The committee will participate in discussion regarding this article.</i>	Information
	H. Strategic Plan – Next Steps – Gerrita Postlewait (10 minutes) <i>The committee will receive an update on next steps: aligning the plan, budget, deliverables, metrics.</i>	Information
	I. Jane Edwards Elementary School – Sixth Grade – Terri Nichols (5 minutes) <i>The committee will receive a request to allow current Jane Edwards Elementary fifth grade students to remain at Jane Edwards for sixth grade, if parents desire.</i>	Action
	J. Potential Consent Items	Action
	K. Public Comments	Information
	L. Next Meeting – Monday, March 13, 2017	Information
	M. Adjourn	Action
POLICY AND PERSONNEL COMMITTEE 2:45 – 3:30 p.m.		
V.	A. Approval of Minutes – January 9, 2017	Action
	B. Application of Proceeds of Sale of Old Laing Campus – John Emerson (5 minutes) <i>The committee will consider a recommendation to suspend Policy DN so the board may apply the proceeds of the sale of the old Laing campus to the capital fund.</i>	Action
	C. Finance Policies – Glenn Stiegman (5 minutes) <i>The committee will discuss a recommendation to rescind the below listed finance policies:</i> 1. 01 – Finance Planning 2. 02 – Financial Administration 3. 03 – Asset Protection	Action
	D. Finance Policy DN – Glenn Stiegman (5 minutes) <i>The committee will discuss a recommendation to revise Finance Policy DN.</i>	Action
	E. Statement of Assurances for Charter School Sponsors – John Emerson (5 minutes) <i>The committee will discuss the South Carolina Department of Education’s Statement of Assurance for Charter School Sponsors.</i>	Action
	F. Education Value-Added Assessment Systems (EVAAS) Update – Kevin Eakes (10 minutes) <i>The committee will receive information related to EVAAS.</i>	Information
	G. Potential Consent Items	Action
	H. Public Comments	Information
	I. Next Meeting – Monday, March 13, 2017	Information
	J. Adjourn	Action

OPERATIONS COMMITTEE

3:30 – 4:15 p.m.

VI.	A. Approval of Minutes – January 9, 2017	Action
	B. Capital Maintenance Reallocation (2017-2022 Capital Program Phase IV Sales Tax) – Ronald Kramps (5 minutes) <i>The committee will receive a request to: 1) approve the reallocation of savings in the amount of \$14,034 as shown on the attached resolution to restroom renovations at Cario; and 2) approve reallocation of any future savings in the FY17 "Early Out" Sales Tax Program to the HVAC Project #5270 for Meeting Street Academy/Brentwood. The Board will be informed of such reallocations through a Board Update Reallocation Resolution.</i>	Action
	C. Capital Maintenance Reallocation (Capital Program Sinking Fund 2017) – Ronald Kramps (5 minutes) <i>The committee will receive a request to: 1) approve the reallocation of FY17 Sinking Fund Program savings in the amount of \$20,755 to mobile renovations for the Meeting Street Academy/Brentwood Campus; and 2) approve reallocation of any future savings within the FY17 Sinking Fund Program to any existing approved Sinking Fund Project. The Board will be informed of such reallocations through a Board Update Reallocation Resolution.</i>	Action
	D. Transportation Summary Report – Mr. Jeff Scott (5 minutes) <i>The committee will receive a transportation summary report for December, 2016.</i>	Information
	E. Potential Consent Items	Action
	F. Public Comments	Information
	G. Next Meeting – Monday, March 13, 2017	Information
	H. Adjourn	Action

AUDIT AND FINANCE COMMITTEE

4:15 – 4:30 p.m.

VII.	A. Brief Summary of Actions Taken by the Audit and Finance Committee - Todd Garrett The Audit and Finance Committee met Feb. 7 and approved the following items for Board action on Feb. 27: • A resolution to approve Spring 2017 Bond Anticipation Notes (BANS) in amounts not exceeding \$47,500,000 (Series 2017A) and not exceeding \$85,000,000 (Series 2017B) • The prioritized list of projects under the Fixed Cost of Ownership (FCO) FY18 Project List as submitted • The Head Start/Early Head Start funding application for June 1, 2017 through May 31, 2018 • The E-Rate resolution to facilitate applications for funding per governing regulations • The formation of an IT Steering Committee through adoption of the IT Steering Committee Charter and membership • Revised Finance (D) Policies, which will be forwarded to the Policy and Personnel Committee to be placed on a future C.O.W. meeting. Agenda action forms are attached so that Board members with questions can contact Mr. Garrett or Glenn Stiegman to have questions addressed prior to the Feb. 27 meeting.	Information
	B. Next Meeting – Tuesday, March 7, 2017	Information

SPECIAL CALLED BOARD MEETING
4:30 – 6:00 p.m.

I.	Call to Order	Action
II.	Executive Session Item III-A. Program Management Contract <i>The board will consider any action the board desires to take regarding construction programs management.</i>	Action
III.	Executive Session Item III-B. Personnel Matter – Bill Briggman <i>The board will consider a recommendation to expand the locations designated as Top Talent Schools.</i>	Action
IV.	Executive Session Item III-D.2. Settlement Approval – John Emerson <i>The board will consider a proposed settlement of a legal matter.</i>	Action
V.	Open Session Item V-B. Application of Proceeds of Sale of Old Laing Campus – John Emerson <i>The board will consider a recommendation to suspend Policy DN so the board may apply the proceeds of the sale of the old Laing campus to the capital fund.</i>	Action
VI.	Open Session Item V-D. First Reading of Finance Policy DN – Glenn Stiegman <i>The board will consider a recommendation to approve first reading. Second reading would be on February 27, 2017.</i>	Action
VII.	National School Boards Association (NSBA) Meeting <i>The board will consider a request to approve Ms. Priscilla Jeffery's attendance at the NSBA Conference March 25-27, 2017.</i>	Action
VIII.	Public Comments	Information
IX.	Adjourn	Action

BOARD AGENDA ACTION FORM

February 13, 2017 Committee Meeting

February 27, 2017 Board Meeting

Section:	Strategic Education Committee	
Subject:	2017-18 Academic Calendar	
Name/Department:	Emilie Woody, Professional Development	
Agenda Item Number:	IV-B	
Background:	At the Board Meeting on Jan. 23, 2017, the Board requested that the staff bring forward another option for the 2017-18 Academic Calendar.	
Discussion:		
Goals & Budget:		
This recommendation supports CCSD goal #:	Organizational Effectiveness	
Overall budget for implementing CCSD goal:		
Request approval for funds within that budget in the amount of \$:		Funding Source (GOF, IDEA, Title I, Capital, etc.)
Resulting positive impact for students in our District will be:	A strong, coherent calendar that protects instructional days.	
Potential impact of this decision on other budget areas will be:		
Future Fiscal Impact:		
Recommendation:	☒ Action	☐ Information
	☒ Open Session	☐ Executive Session
Draft Motion: The Committee approves the new calendar option for the 2017-18 school year to be posted for Community feedback.		
Person(s) Responsible for Implementation:		
Superintendent's Approval:		
Board Member(s) Approval:		
Attachment(s):	☒ Yes	☐ No

BOARD AGENDA ACTION FORM

Feb. 13, 2017 Committee Meeting

Feb. 27, 2017 Board Meeting

Section:	Strategic Education Committee	
Subject:	Alternative Program Options	
Name/Department:	Jennifer Coker, Department of Alternative Programs and Services	
Agenda Item Number:	IV-C	
Background:	The Department of Alternative Programs and Services was developed to address specific areas of concern in CCSD as related to out of school suspensions, expulsions, arrests, and district systems as related to student behavior. The department was also to examine the district's alternative programs and systems of intervention and support. A new design for Alternative Schools was approved and put in place for the 2016-2017 school year. Based on feedback from board members and principals, an ad hoc committee was developed to review alternative placement options and bring forward recommendations for additional options for middle and high schools to begin during second semester. Additionally, it was requested to review the current Elementary Alternative Program and bring forward options for relocating the program onto an elementary school campus or multiple elementary schools throughout CCSD.	
Discussion:	This update will provide a proposal for additional "Second Chance Centers" for middle and high school students in three locations across CCSD. The cost of beginning the programs as well as staffing and resources needed to begin the centers is included. The presentation will also show the proposed cost of moving the Elementary Alternative Programs to one elementary school and the cost of adding an Elementary Alternative Program in each constituent district.	
Goals & Budget:		
This recommendation supports CCSD goal #:	#6	
Overall budget for implementing CCSD goal:	Varied based on proposals identified (GOF, IDEA, Title I, Capital, etc.)	
Resulting positive impact for students in our District will be:	Additional supports and intervention prior to assignment to a long term placement at an alternative school. Assists home schools in improving school climate. Allows students time to reflect on negative decisions while receiving support to improve future decisions in a small setting.	
Future Fiscal Impact:	If program is successful 2 nd semester, funding would need to be approved for 2017-2018 school year.	
Recommendation:	☒ Action	☒ Information
	☒ Open Session	☐ Executive Session

Draft Motion:

- Approve the "Second Chance Centers" for middle and high school students
- Receive information on the Elementary Alternative Programs to guide future design
- Receive information on the need for a HS alternative campus for DJA, Clark, and Adult Ed

Person(s) Responsible for Implementation:	Jennifer Coker, Terri Nichols, Joe Williams, and Kim Wilson	
Superintendent's Approval:	<i>Hevita Portlewait</i>	
Board Member(s) Approval:		
Attachment(s):	☒ Yes	☐ No

BOARD AGENDA ACTION FORM

February 13, 2017 Committee Meeting

Section:	Strategic Education Committee		
Subject:	Summer Educator Residency		
Name/Department:	Kevin Eakes, Learning Services		
Agenda Item Number:	IV-D		
Background:	The Summer Educator Residency is a proposed pilot program for the summer of 2017 designed to provide targeted, enhanced professional learning for novice teachers, to promote teacher leadership for master practitioners, and to continue student learning into the summer. This opportunity will provide experience and direct support opportunities to new service teachers as part of CCSD's efforts to attract and retain a talented teacher pool that serves students with the highest needs.		
Discussion:	The proposed Summer Educator Residency will begin on June 7 th , 2017 with three days of collaborative planning between teacher leaders and new service teachers. Students will start on Monday, June 12 th and will participate four days a week through June 29 th . All instruction will occur at Sanders-Clyde Elementary School and will target students grades K-5. Students will participate in a half day of instruction and a half day of programming offered through a collaborative partnership with the City of Charleston's Recreation Department. Master/novice teacher teams will co-teach during the first half of the day, and will strategically plan and reflect during the second half of the day while students are engaged in programming through the city.		
Goals & Budget:			
Resulting positive impact for students in our District will be:	Adequately preparing educators to teach in CCSD's highest needs schools will support retention efforts, thereby reducing turnover and keeping talented, highly skilled teachers at these school sites.		
Recommendation:	☐ Action	☒ Information	
	☒ Open Session	☐ Executive Session	
Draft Motion: None; this item is presented as information.			
Person(s) Responsible for Implementation:	John Cobb		
Superintendent's Approval:			
Board Member(s) Approval:			
Attachment(s):	☐ Yes	☒ No	

BOARD AGENDA ACTION FORM

February 13, 2017 Committee Meeting

February 27, 2017 Board Meeting

Section:	Strategic Education Committee	
Subject:	CCSD Orchestra Information for Discussion	
Name/Department:	Catherine Hines-McCormack/Arts & World Languages	
Agenda Item Number:		
Background:	Strings/Orchestra Information for Discussion	
Discussion:	CCSD Strings/Orchestra Program	
Goals & Budget:	Goal #3: Rigorous Curriculum & Goal 18: Rural School Access, Equity and Quality	
Overall budget for implementing CCSD goal:	Phase 1: In addition to the current Fine Arts CRF budget of \$535,424, the staff recommends employing 4.18 additional teachers, at an approximate cost of \$295,780. Also, the staff recommends continuing to serve elementary students who have already begun instruction in 2016-17. An additional 1.0 FTE is included in the approximate cost above for this purpose. The total recommended expenditure for the Strings/Orchestra Program is \$831,204.	
Recommendation: For Action Open Session	Phase 1: In order to provide equitable access and opportunity across CCSD, we recommend expanding the strings program to all middle and high schools during the 2017-18 year. Estimated cost of implementation: \$225,780. We also recommend employing up to 1.0 additional teachers, at an additional \$70,000 (average teacher salary plus fringe benefits), to ensure elementary students who have already begun instruction in 2016-17 to continue to receive instruction. (K-5 students in arts magnet schools receive Strings through the regular allocation process.) Phase 2: Within the next three years (FY19, FY20, FY21), we would maintain current middle and high school programs and add nine (9) strings teachers to include grades 3-5 across the district, where the teachers would serve at each school approximately 1 day a week. The estimated cost would be \$639,000.	
Draft Motion: To implement Phase 1 of the Strings/Orchestra program in 2017-18 at an approximate cost of \$831,204, providing funding for this purpose is approved during the FY18 budget process. Under this plan, the district would offer the Orchestra program to all middle and high school students throughout the district and continue services to elementary students who are currently receiving strings instruction through the Arts & World Languages Office.		
Person(s) Responsible for Implementation:	Catherine Hines-McCormack, Interim Coordinator	
Superintendent's Approval:		
Board Member(s) Approval:		
Attachment(s):	☒ Yes	☐ No

BOARD AGENDA ACTION FORM

February 13, 2017 Committee Meeting

Board Meeting

Section:	Strategic Education Committee	
Subject:	Mid Year Progress Reports/Burns and Wando	
Name/Department:	Terri Nichols, Associate Superintendent of Schools	
Agenda Item Number:	IV-F	
Background:	This information item will share student data from the second nine weeks for Burns Elementary School and Wando High School.	
Discussion:		
Goals & Budget:		
This recommendation supports CCSD goal #:	#1 Improved Student Achievement Overall	
Overall budget for implementing CCSD goal:		
Request approval for funds within that budget in the amount of \$:		Funding Source (GOF, IDEA, Title I, Capital, etc.)
Resulting positive impact for students in our District will be:	Improved Student Achievement	
Potential impact of this decision on other budget areas will be:		
Future Fiscal Impact:		
Recommendation:	☐ Action	☒ Information
	☒ Open Session	☐ Executive Session
Draft Motion: This item has been received as information.		
Person(s) Responsible for Implementation:	Burns Team, Wando Team, Terri Nichols	
Superintendent's Approval:	<i>Annita Postlewait</i>	
Board Member(s) Approval:		
Attachment(s):	☐ Yes	☒ No

BOARD AGENDA ACTION FORM

February 13, 2017 Committee

Section:	Strategic Education		
Subject:	Equity and Achievement for All Students: What One State is Proposing		
Name/Department:	Joe Williams		
Agenda Item Number:	IV-G		
Background:	The state of New York, like many others around the country, is grappling with seeing obvious student growth but not enough of this growth or increased levels of proficiency to ensure that students are college and career ready as outlined by recent standards.		
Discussion:	Review of a policy brief outlining what the state of New York proposes as researchers examine practices aimed at addressing the academic needs of students who attend public schools in the state.		
Goals & Budget:	N/A		
This recommendation supports CCSD goal #:	N/A		
Overall budget for implementing CCSD goal:	N/A		
Request approval for funds within that budget in the amount of \$:	N/A	Funding Source (GOF, IDEA, Title I, Capital, etc.)	
Resulting positive impact for students in our District will be:			
Potential impact of this decision on other budget areas will be:	N/A		
Future Fiscal Impact:	N/A		
Recommendation:	☐ Action	☒ Information	
	☒ Open Session	☐ Executive Session	
Information item – action not required			
Person(s) Responsible for Implementation:	N/A		
Superintendent's Approval:			
Board Member(s) Approval:			
Attachment(s):	☒ Yes	☐ No	

Feb. 13, 2016 Committee Meeting		BOARD AGENDA ACTION FORM		Feb. 27, 2016 Board Meeting	
Section:	Strategic Education Committee				
Subject:	Strategic Planning Update				
Name/Department:	Gerrita Postlewait				
Agenda Item Number:	IV-H				
Background:	When a broad-based group of community representatives met last spring, they established five strategies: 1) Embrace student agency; 2) Transform teaching and learning; 3) Ensure organizational effectiveness; 4) Nurture a culture of inclusion and mutual respect; 5) Create an ethical culture of excellence. The CCSD Board of Trustees also identified goals. The staff established strategic priorities, incorporating the Board goals. On January 28, over 700 educators and community participants attended a session at Burke High School to learn more about the strategies, some of the major work that is under consideration, and provide feedback and suggestions.				
Discussion:	Approximately 40 district leaders have begun to: - Identifying activities and resources necessary to implement work at the district, school, and classroom levels; - Aligning the budget to the core work; - Establishing specific "impact metrics," a description of the outcome the Board and public should expect to see for each of the agreed-upon goals; - Tie job expectations to goals, activities, and expected outcomes. We will provide a status report regarding the Strategic Plan, 2017-18 activities, budget and deliverables/measures.				
Goals & Budget:					
Recommendation:					
This item is for information only.					
Person(s) Responsible for Implementation:					
Superintendent's Approval:		<i>Gerrita Postlewait</i>			
Board Member(s) Approval:					
Attachment(s):		☒ Yes		☐ No	

BOARD AGENDA ACTION FORM

February 13, 2017 Committee

February 27, 2017 Board Meeting

Section:	Strategic Education Committee	
Subject:	Jane Edwards Elementary School – 6 th Grade	
Name/Department:	Department of Learning Services	
Agenda Item Number:	IV-I	
Background:	CCSD Administration has been working in partnership with the Friends of Jane Edwards over the past several months to improve all aspects of the educational opportunities that are afforded to the students on Edisto Island. In January 2017, members of the Friends of Jane Edwards made the request on behalf of the school community to allow the current 5th grade students attending Jane Edwards to remain at the school for 6th grade.	
Discussion:	Currently, there are 11 students in 5 th grade at Jane Edwards. After consultation with Mrs. Vanessa Brown, principal at Baptist Hill Middle High School, it was determined that there would not be a negative impact on her school (i.e. loss of teachers) if the 5 th grade remained at Jane Edwards.	
Goals & Budget:	Undetermined at this time. Maximum cost 1.0 FTE (\$70,000 salary benefits)	
This recommendation supports CCSD goal #:		
Overall budget for implementing CCSD goal:		
Request approval for funds within that budget in the amount of \$:		Funding Source (GOF, IDEA, Title I, Capital, etc.)
Recommendation:	☒ Action	☐ Information
	☒ Open Session	☐ Executive Session
Draft Motion: It is recommended that the 5 th grade students currently attending Jane Edwards be permitted to remain at the school for 6 th grade, if their parents desire.		
Person(s) Responsible for Implementation:	Terri Nichols	
Superintendent's Approval:		
Board Member(s) Approval:		
Attachment(s):	☐ Yes	☒ No

BOARD AGENDA ACTION FORM

February 13, 2017 Committee Meeting

February 13, 2017 Board Meeting

Section:	Policy and Personnel		
Subject:	Request to suspend Policy DN-"School Properties Disposition" and ratify board action of February 22, 2016 and January 23, 2017.		
Name/Department:	Cindy Bohn Coats, Policy Committee Liaison		
Agenda Item Number:	V-B		
Background:	On February 22, 2016 the Board approved a motion directing staff to follow the approved procedures for disposing of the old Laing building. On January 23, 2017, the Board approved the sale of this property. Both action items stated that the proceeds from the disposition and sale of the Laing property would be dedicated to funding the new sports stadium in Constituent District 2.		
Discussion:	Board policy DN-"School Properties Disposition" states in part, "The board may sell or lease school property, real or personal, whenever such property is no longer needed for school purposes. Charleston County School District shall apply proceeds of any such sale or lease to the general funds of the district." The Board initiated the disposition of, and approved the final sale of the Laing property with the intention of using those proceeds to fund a specific capital project instead of placing the proceeds into the general operating fund.		
Goals & Budget:			
This recommendation supports CCSD goal #:			
Overall budget for implementing CCSD goal:			
Request approval for funds within that budget in the amount of \$:		Funding Source (GOF, IDEA, Title I, Capital, etc.)	
Resulting positive impact for students in our District will be:	The construction of the Constituent District 2 stadium will be fully funded from sale tax revenue and proceeds from the sale of Laing.		
Potential impact of this decision on other budget areas will be:	The construction of the Constituent District 2 stadium can proceed without delay.		
Future Fiscal Impact:			
Recommendation:	☒ Action ☒ Open Session	☐ Information ☐ Executive Session	
Motion: Suspend Policy DN for the sole purpose of ratifying the Board's prior approved actions related to the sale of Laing and the use of proceeds from that sale to fully fund the Constituent District 2 stadium.			

Person(s) Responsible for Implementation:		
Superintendent's Approval:	<i>Henita Postlewait</i>	
Board Member(s) Approval:		
Attachment(s):	Yes	

BOARD AGENDA ACTION FORM

February 13, 2017 Committee Meeting

February 27, 2017 Board Meeting

Section:	Policy and Personnel Committee	
Subject:	Finance Policies: 01. Finance Planning, 02. Finance Administration and 03. Asset Protection (rescind)	
Name/Department:	John Emerson, Office of General Counsel	
Agenda Item Number:	V - C	
Background:	The Board approved second reading of finance policies one through three at its January 23, 2017 meeting: 01. Finance Planning 02. Finance Administration 03. Asset Protection	
Discussion:	Staff recommends the three previously approved finance polices be rescinded as the information contained within each will be covered within the proposed revisions to the other finance policies.	
Goals & Budget:	N/A	
Recommendation:	☒ Action	☐ Information
	☒ Open Session	☐ Executive Session
Approve a recommendation to rescind the below listed finance policies approved January 23, 2017, as the information contained within each will be covered within the proposed revisions to the other finance policies: 01. Finance Planning 02. Finance Administration 03. Asset Protection		
Person(s) Responsible for Implementation:	John F. Emerson	
Superintendent's Approval:		
Board Member(s) Approval:		
	☒ Yes	☐ No

BOARD AGENDA ACTION FORM		
Feb. 13, 2017 Committee Meeting		Feb. 27, 2017 Board Meeting
Section:	Policy and Personnel Committee	
Subject:	Revised Finance Policy DN	
Name/Department:	John Emerson, Office of General Counsel	
Agenda Item Number:	V-D	
Background:	Finance policy DN requires the CCSD to deposit all proceeds from the disposal of real property in to the general fund. That provision has been found to be excessively limiting, particularly where the funds are immediately going to another funds such as the capital fund.	
Discussion:	Staff recommends that Finance policy DN be amended to give the Board authority to deposit and apply the proceeds of the disposal of real property in the manner it determines to be in the best interests of the district and the students.	
Goals& Budget:		
This recommendation supports CCSD goal #:	Effective Governance	
Overall budget for implementing CCSD goal:	N/A	
Request approval for funds within that budget in the amount of \$:	N/A	Funding Source
Resulting positive impact for students in our District will be:		
Potential impact of this decision on other budget areas will be:	N/A	
Future Fiscal Impact:	N/A	
Recommendation:	☒ Action	☐ Information
	☒ Open Session	☐ Executive Session
Draft Motion: I move to approve the proposed revision to attached Finance policy DN		
Person(s) Responsible for Implementation:	John F. Emerson	
Superintendent's Approval:		
Board Member(s) Approval:		
Attachment(s):	☒ Yes	☐ No

BOARD AGENDA ACTION FORM

February 13, 2017 Committee Meeting

February 27, 2017 Board Meeting

Section:	Policy and Personnel Committee		
Subject:	South Carolina Department of Education's Statement of Assurance for Charter School Sponsors		
Name/Department:	John Emerson, Office of General Counsel		
Agenda Item Number:	V - E		
Background:	In accordance with §59-40-50(11)(B), the South Carolina Department of Education has provided the District with its Statement of Assurance for Charter School Sponsors.		
Discussion:			
Goals & Budget:	N/A		
Recommendation:	☒ Action	☐ Information	
	☒ Open Session	☐ Executive Session	
Approve staff's recommendation to authorize the Superintendent's signature on the South Carolina Department of Education's Statement of Assurances for Charter School Sponsors.			
Person(s) Responsible for Implementation:	John F. Emerson		
Superintendent's Approval:			
Board Member(s) Approval:			
	☒ Yes	☐ No	

BOARD AGENDA ACTION FORM

February 13, 2017 Committee Meeting

February 27, 2017 Board Meeting

Section:	Policy and Personnel Committee		
Subject:	Education Value-Added Assessment Systems (EVAAS) Update		
Name/Department:	Dr. Kevin Eakes, Teacher Effectiveness		
Agenda Item Number:	V-F		
Background:			
Discussion:	Information about South Carolina's value-added system, how it is currently used, and CCSD's options for the future will be discussed.		
Goals & Budget:	N/A		
This recommendation supports CCSD goal #:	N/A		
Overall budget for implementing CCSD goal:	N/A		
Request approval for funds within that budget in the amount of \$:	N/A	Funding Source (GOF, IDEA, Title I, Capital, etc.)	
Resulting positive impact for students in our District will be:	N/A		
Potential impact of this decision on other budget areas will be:	N/A		
Future Fiscal Impact:	N/A		
Recommendation:	☐ Action ☒ Open Session	☒ Information ☐ Executive Session	
Person(s) Responsible for Implementation:	Dr. Kevin Eakes, Teacher Effectiveness		
Superintendent's Approval:			
Board Member(s) Approval:			
Attachment(s):	☒ Yes	☐ No	

BOARD AGENDA ACTION FORM

February 13, 2017 Committee Meeting

February 27, 2017 Board Meeting

Section:	Operations		
Subject:	Capital Maintenance Reallocation (2017-2022 Capital Program Phase IV-Sales Tax)		
Name/Department:	Ronald Kramps, Executive Director of Facilities Management		
Agenda Item Number:	VI - B		
Background:	On March 21, 2016, the Charleston County School District Board of Trustees approved Item 9.4C, the Creation and Maintenance of the Capital Maintenance Plan and Item 9.2D, the Capital Early Out Maintenance FY17 Project List.		
Discussion:	Several early out tasks are complete and have yielded savings of \$14,034 as follows: - Flooring #5281 - Hunley Park - \$324.50 - Flooring #5281 - Septima Clark Academy - \$1,750.00 - Flooring #5281 - St. James Santee - \$11,959.83 FM requests approval from the Board of Trustees for the reallocation of these savings to existing projects as described below: - Restroom Renovation – Project #5272 – Cario MS - \$14,034 Due to timeline requirements and program deadlines, staff also requests approval to reallocate any future savings within the FY17 "Early Out" Sales Tax Program to the HVAC Project #5270 for Meeting Street Elementary/Brentwood. The Board will be informed of such reallocations through a Board Update Reallocation Resolution.		
Goals & Budget:	Amount of \$14,034 from the Capital Early Out Maintenance		
Overall budget for implementing CCSD goal:	\$592,311		
Recommendation:	☒ Action	☐ Information	
	☒ Open Session	☐ Executive Session	
Draft Motion:	Approve the reallocation of savings in the amount of \$14,034 as shown on the attached resolution to restroom renovations at Cario and approve reallocation of any future savings in the FY17 "Early Out" Sales Tax Program to the HVAC Project #5270 for Meeting Street Elementary/Brentwood. The Board will be informed of such reallocations through a Board Update Reallocation Resolution.		
Person(s) Responsible for Implementation:	Ronald Kramps, Ex Dir of Facilities Mgt _____ Jeff Borowy, Chief Operating Officer _____		
Superintendent's Approval:	 Gerrita Postlewait, Superintendent		

Board Member(s) Approval:		
Attachment(s): 1 - Resolution Requesting Reallocation of Funding	☒ Yes	☐ No

BOARD AGENDA ACTION FORM						
February 13, 2017 Committee Meeting	February 27, 2017 Board Meeting					
Section:	Operations					
Subject:	Capital Maintenance Reallocation (Capital Program Sinking Fund 2017)					
Name/Department:	Ronald Kramps, Executive Director of Facilities Management					
Agenda Item Number:	VI - C					
Background:	On February 22, 2016, the Charleston County School District Board of Trustees approved Item 9.5B, Spring 2016 Bond Anticipation Notes, for the funding of the FY17 Sinking Fund Program. On March 21, 2016, the Board of Trustees approved Item 9.2E, the Sinking Fund FY17 Project List.					
Discussion:	Several sinking fund tasks are complete and have yielded savings of \$20,755 as follows: - Adult Education – Project #5127 - \$4,277.02 - East Cooper Montessori #5092 - \$5,755.25 - Simmons Pinckney – Project #5089 - \$10,723.12 FM requests approval from the Board of Trustees for the reallocation of these funds to execute design and renovation of mobiles relocated to Meeting Street Elementary/Brentwood. - Mobile Renovation – Project #5099 – Meeting Street Elementary/Brentwood - \$20,755 Due to timeline requirements and program deadlines, staff also requests approval to reallocate any future savings within the FY17 Sinking Fund Program to any existing approved Sinking Fund Project. The Board will be informed of such reallocations through a Board Update Reallocation Resolution.					
Goals & Budget:	Amount of \$20,755 from Sinking Fund FY17 Program					
Recommendation:	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: 1px solid black; padding: 5px;">☒ Action</td> <td style="width: 50%; border: 1px solid black; padding: 5px;">☐ Information</td> </tr> <tr> <td style="border: 1px solid black; padding: 5px;">☒ Open Session</td> <td style="border: 1px solid black; padding: 5px;">☐ Executive Session</td> </tr> </table>		☒ Action	☐ Information	☒ Open Session	☐ Executive Session
☒ Action	☐ Information					
☒ Open Session	☐ Executive Session					
Draft Motion	Approve reallocation of FY17 Sinking Fund Program savings in the amount of \$20,755 to mobile renovations for the Meeting Street Elementary/Brentwood Campus and approve reallocation of any future savings within the FY17 Sinking Fund Program to any existing approved Sinking Fund Project. The Board will be informed of such reallocations through a Board Update Reallocation Resolution.					
Person(s) Responsible for Implementation:	Ronald Kramps, Ex Dir of Facilities Mgmt _____ Jeff Borowy, Chief Operating Officer _____					

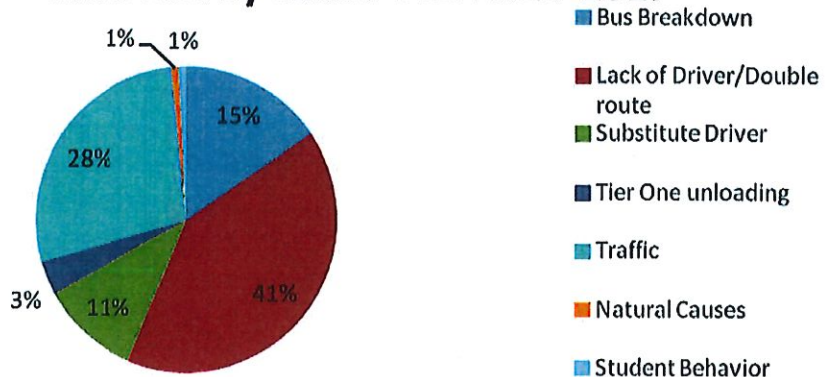
Superintendent's Approval:	 Gerrita Postlewait, Superintendent	
Board Member(s) Approval:		
Attachment(s): 1 - Resolution Requesting Reallocation of Funding	☒ Yes	☐ No

BOARD AGENDA ACTION FORM													
February 13, 2017 Committee	February 27, 2017 Board Meeting												
Section:	Operations												
Subject:	Transportation Summary Report												
Name/Department:	Jeff Scott / Transportation												
Agenda Item Number:	VI-D												
Background:	December 2016 and year to date data from the Office of Student Transportation.												
Discussion:	Durham's Driver Count- As of January 23, 2016, Durham has 406 local drivers for 382 routes. Late Bus lost instructional time tracking- We were able to attribute 261 hours of lost instructional time due to buses being late in December 2016. The top three schools affected were: • West Ashley High - 76 Hours • North Charleston Elementary - 71 Hours • Dunston Elementary - 58 Hours Percentage of estimated instructional time lost by cause December 2016 <table border="1"> <caption>Percentage of estimated instructional time lost by cause December 2016</caption> <thead> <tr> <th>Cause</th> <th>Percentage</th> </tr> </thead> <tbody> <tr> <td>Bus Breakdown</td> <td>42%</td> </tr> <tr> <td>Lack of Driver/Double route</td> <td>21%</td> </tr> <tr> <td>Traffic</td> <td>28%</td> </tr> <tr> <td>Substitute Driver</td> <td>7%</td> </tr> <tr> <td>Nature Cause/Flooding</td> <td>2%</td> </tr> </tbody> </table>	Cause	Percentage	Bus Breakdown	42%	Lack of Driver/Double route	21%	Traffic	28%	Substitute Driver	7%	Nature Cause/Flooding	2%
Cause	Percentage												
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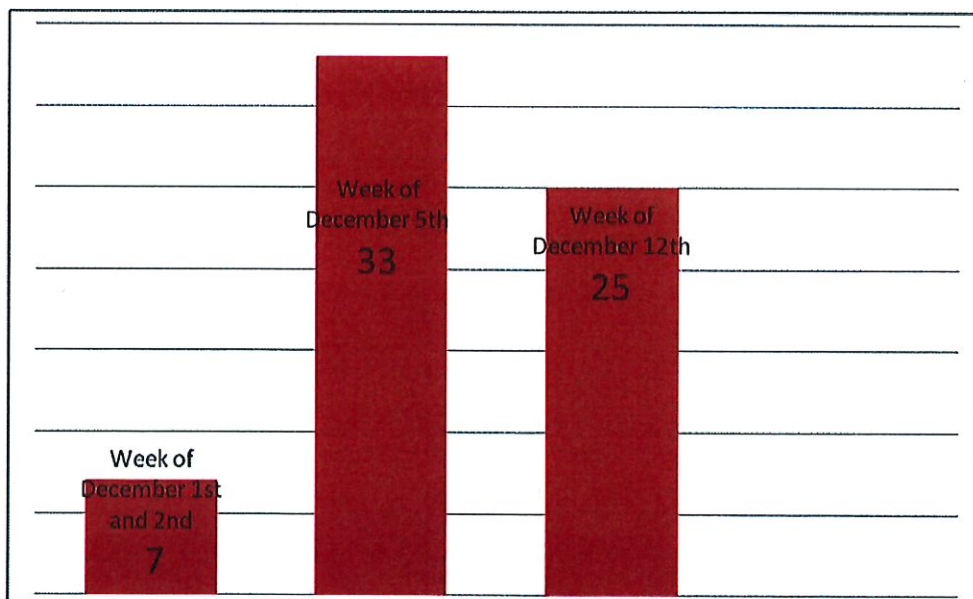
Year to date- We have been able to attribute 3561 hours of lost instructional time due to late buses for the 2016-2017 school year. The top three schools that have been affected are:

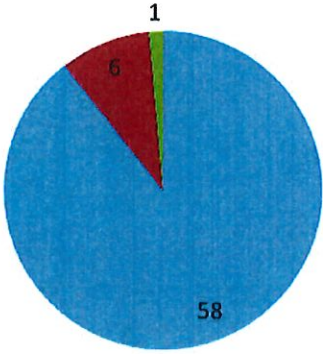
- Ladson Elementary- 607.9 hours
- Pinehurst Elementary- 573 hours
- North Charleston Elementary - 505 hours

Percentage of estimated instructional time lost by cause YTD 2016-2017



State Bus Breakdowns by Week



	Reasons for the State Bus Breakdowns State Bus Service Call Issue Summary December  <table border="1"> <thead> <tr> <th>Issue Category</th> <th>Count</th> </tr> </thead> <tbody> <tr> <td>Mechanical</td> <td>58</td> </tr> <tr> <td>Accident</td> <td>6</td> </tr> <tr> <td>Electrical</td> <td>1</td> </tr> </tbody> </table>		Issue Category	Count	Mechanical	58	Accident	6	Electrical	1
Issue Category	Count									
Mechanical	58									
Accident	6									
Electrical	1									
Goals & Budget:	Safe, efficient transportation system									
Recommendation:	☐ Action	☒ Information								
	☒ Open Session	☐ Executive Session								
Person(s) Responsible for Implementation:										
Supervisor's Approval:										
	William "Jeff" Scott, Exec Director of Transportation Jeffrey Borowy, Chief Operating Officer									
Superintendent's Approval:	Gerrita Postlewait, Superintendent									
Board Member(s) Approval:										
Attachment(s):	☐ Yes	☒ No								

BOARD AGENDA ACTION FORM

February 7, 2017 Audit & Finance Meeting

February 27, 2017 Board Meeting

Section:	Audit & Finance Committee
Subject:	Spring 2017 Bond Anticipation Notes (BANs)
Name/Department:	Glenn A. Stiegman, Jr., Chief Financial Officer
Agenda Item Number:	VII-A
Background:	Series 2017A – (Not to Exceed \$47,500,000) The Charleston County School District Board of Trustees adopted a long-term debt repayment structure that includes two annual installment payments for the purpose of paying down debt on the alternative financing projects (generally referred to as the 2005-2009 Building Program.) The funding for these projects was issued in the years of 2004, 2005 and 2006. It is standard practice and procedure to issue debt in the fall and spring of each year to pay down the long term debt of the 2005-2009 building program. A portion of the Series 2017A BAN (approximately \$11,250,000) will pay the installment payment due on June 1. It is also standard practice and procedure to fund the District's Fixed Cost of Ownership program through the Spring BAN. Fixed Cost of Ownership includes capital maintenance of facilities, technology modernizations and replacement, security, furnishings and equipment, mobile classrooms and major capital improvements which will be funded through the Series 2017A BAN in the approximate amount of \$32,000,000. Series 2017B - (Not to Exceed \$85,000,000) On January 12, 2015, the Board approved a list of early out projects for the Phase IV Sales Tax program and on March 9, 2015 the Board approved a list of early out projects for Capital Maintenance. The District issued the Series 2016C BAN in the amount of \$54,985,000 to fund the early out projects and to retire the Series 2015C BAN which was also issued to fund the early out projects. The District now needs to issue the Series 2017B BAN to retire the Series 2016C BAN at its maturity on May 2, 2017. The District also seeks funding through the Series 2017B BAN in the amount of up to \$25,000,000 to continue the design and execution of Phase IV, Capital Maintenance, and Technology projects.
Discussion:	As stated in the Background, the Series 2017A BAN includes funds to pay the June 1 installment payment on the alternative financings (a required commitment of the District) which has been standard operating procedure and is a required action for the repayment of installment purchase debt. Payment of Fixed Cost of Ownership with proceeds of the Series 2017A BAN is also a standard operating practice. The Fixed Cost of Ownership provides funding to support the following areas: 1) Facilities (inclusive of grounds and building modifications, renovations, improvements, playgrounds and portable classrooms) 2) Security (inclusive of fencing, security cameras, and other safety and security systems) 3) Furnishings, fixtures, and equipment (inclusive of needs in the fine arts, career technology education, and athletic area)

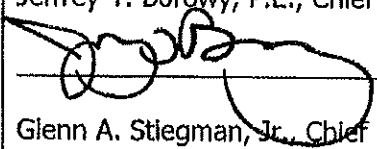
	4) Information Technology (inclusive of infrastructure, server replacement, switches, routers, etc.) 5) Operational Planning 6) Transportation 7) Additional capital improvements to school facilities of the District as more specifically approved by the Board in connection with resource allocation requests for Fixed Costs of Ownership for Fiscal Year 2018.	
Goals & Budget:	N/A	
This recommendation supports CCSD goal #:	N/A	
Overall budget for implementing CCSD goal:	N/A	
Request approval for funds within that budget in the amount of \$:	N/A	Funding Source Spring Bond Anticipation Note Issuance repayment according to long-term debt strategy
Resulting positive impact for students in our District will be:	N/A	
Potential impact of this decision on other budget areas will be:	N/A	
Future Fiscal Impact:	Funding for installment payments for 2005-2009 Building Program and Fixed Cost of Ownership will be paid from millage levied for debt service. Series 2017B BAN will ultimately be retired with Sales Tax collections.	
Recommendation:	☒ Action ☒ Open Session	☐ Information ☐ Executive Session
It is hereby recommended that the Charleston County School District Board of Trustees adopt the Resolution approving the Spring 2017 Bond Anticipation Notes in the amounts of not exceeding \$47,500,000 Series 2017A and not exceeding \$85,000,000 Series 2017B to fund the following:		
1) The amount of approximately \$11,250,000 for the June 1 installment payment for the alternative financing based on our long-term debt structure and commitments. (Series 2017A) 2) The amount of approximately \$32,000,000 to support the Fixed Cost of Ownership Capital Program for FY 2018 as shown on the preliminary project list under "Discussion" above. (Series 2017A) 3) The amount of up to \$25,000,000 to pay the cost of Phase IV Sales Tax, Capital Maintenance, and Technology projects. (Series 2017B) 4) The amount of approximately \$57,725,000 to pay off the Series 2016C Bond Anticipation Note for the Phase IV Sales Tax Program. (Series 2017B)		
Person(s) Responsible for Implementation:	Glenn A. Stiegman, Jr., Chief Financial Officer	
Superintendent's Approval:	Gerrita Postlewait, Superintendent	
Board Member(s) Approval:		
Attachment(s): 1) Resolution	☒ Yes	☐ No

Charleston
County SCHOOL DISTRICT

BOARD AGENDA ACTION FORM

February 7, 2017 Audit & Finance Meeting February 27, 2017 Board Meeting

Section:	Operations Division
Subject:	Fixed Cost of Ownership (FCO) FY18 Project List
Name/Department:	Jeffrey T. Borowy, P.E., Chief Operating Officer
Agenda Item Number:	
Background:	Staff annually determines requirements for replacement, improvements, and construction across the county among all of the District's schools and support facilities. The Fixed Cost of Ownership (FCO) process is critical and important to our care of public assets and for providing quality educational experiences across the county and it has been supported by our Charleston County School District Board of Trustees for many years. It has also been clearly understood and will continue to be such that the magnitude of the funding needs versus actual funding is desperately out of balance. This disparity going without correction will ultimately pass the tipping point with respect to our ability to continue to support the desired level of quality and equity across the District, for everything from technology to facility conditions and furnishings and equipment.
Discussion:	Beginning in 2006, the District has utilized the Spring BAN to generate FCO funding such that it is available prior to the summer within which much of the work to prepare for the opening of the school year is accomplished. The amount of funding requested and approved matches the amount of the (BAN) funding in the current year. As has been done per Board request and direction, each of the areas that fall within the FCO realm have developed condition assessments, program requirements, individual building requests, etc. and prepared a prioritized list with estimated costs. Please find attached to this document in the following order the list of these projects: 1. Facilities Maintenance & Asset Management 2. Safety 3. Information Technology a. Classroom Modernization b. IT Infrastructure 4. Furniture, Fixtures & Equipment 5. Curricular/Extra-Curricular Support: Career Technical Education (CTE), Arts, and Athletics 6. Operational Planning 7. Transportation Note: There will also be an account set up for contingency utilization (to manage unforeseen, undeliverable needs), design and consulting. Note that the amount of funds is significantly less than needed to complete projects to support the desired level of quality and equity across the District.
Goals & Budget:	District's continued ability to support the desired level of quality and equity across the District, for everything from technology to facility conditions and furnishings and

	equipment.	
This recommendation supports CCSD goal #:	#8 – Increase the number of students who are college, career, and citizenship ready	
Overall budget for implementing CCSD goal:	\$32,063,397	
Request approval for funds within that budget in the amount of \$:	N/A	Funding Source General Obligation Bond Anticipation Note (BAN) 2017
Resulting positive impact for students in our District will be:	N/A	
Potential impact of this decision on other budget areas will be:	N/A	
Future Fiscal Impact:	The ability to complete project replacement, improvement, etc. in a timely fashion reduces the future magnitude of costs for the same elements had they been ignored. The inability to address needs on a timely basis in a significant way will cause fiscal impacts that at some point in the future will be severely felt across the District.	
Recommendation:	☒ Action	☐ Information
	☒ Open Session	☐ Executive Session
Clarification: It is hereby recommended that Charleston County School District Board of Trustees receive and approve the prioritized list of projects under the Fixed Cost of Ownership (FCO) FY18 Project List as submitted and attached.		
Person(s) Responsible for Implementation:	Jeffrey T. Borowy, P.E., Chief Operating Officer  Glenn A. Stiegman, Jr., Chief Financial Officer	
Superintendent's Approval:	Gerrita Postlewait, Superintendent	
Board Member(s) Approval:		
Attachment(s): 1. Fixed Cost of Ownership (FCO) FY18 Project List	☒ Yes	☐ No

BOARD AGENDA ACTION FORM
February 13, 2017 Special-called Session

Section:	Special-called Meeting		
Subject:	Policy DN, Sale or Lease of Real Property, Structures and Improvements		
Name/Department:	John Emerson, Legal Counsel		
Agenda Item Number:	Special-called Meeting Item VI		
Background:	Policy DN was last updated over a decade ago, in 2005.		
Discussion:	The proposed revisions update the policy and create flexibility for the Board to direct funds from the sale or lease of property as needed/desired at the time of sale.		
Future Fiscal Impact:	N/A		
Recommendation:	☒ Action	☐ Information	
	☒ Open Session	☐ Executive Session	
Motion: Approve Policy DN for First Reading. Second reading to occur February 27, 2017.			
Person(s) Responsible for Implementation:	Glenn Stiegman, Chief Financial Officer		
Superintendent's Approval:			
Board Member(s) Approval:			
Attachment(s):	☐ Yes	☒ No	

BOARD AGENDA ACTION FORM
February 13, 2016 Board Meeting

Section:	Other		
Subject:	Travel Request		
Name/Department:	Ms. Priscilla Jeffery		
Agenda Item Number:	Special Called Meeting Item #VII		
Background:	Over the years, CCSD board members attended national conferences such as the National School Boards Association (NSBA) Conference to learn best practices in the area of education. The NSBA Annual Conference is an opportunity for education leaders (school board members and superintendents) to obtain information in five key areas: leadership, advocacy, technology + learning, urban school issues, and school law. Attendees across the country and around the globe will gain ideas and strategies through 200+ cutting-edge best practice work sessions to support student achievement. On January 23, 2017, The board approved travel requests for Rev. Collins and Rev. Mack for the March 2017 NSBA Conference.		
Discussion:	A request was received from Rev. Mack to attend the National School Boards Association Conference March 25 – 27, 2017. In accordance to board policy, board approval is needed. A request is being made at this time to avoid late registration penalties.		
Goals & Budget:			
Recommendation:	☒ Action	☐ Information	
	☒ Open Session	☐ Executive Session	
Draft Motion: Approve the travel request for Ms. Priscilla Jeffery to attend the March 2017 NSBA Conference in Denver.			
Person(s) Responsible for Implementation:			
Superintendent's Approval:			
Board Member(s) Approval:			
Attachment(s):	☐ Yes	☒ No	