

BOARD AGENDA ITEM

3/13/2017 Committee of the Whole Meeting		3/27/2017 Board of Trustees Meeting	
☒ Action Item ☐ Information Only		☒ Open Session ☐ Executive Session	
Section:	Policy and Personnel Committee		
Title:	Revised Finance (D) Policies		
Originator/Department:	Glenn Stiegman, Chief Finance Officer		
Agenda Item Number:	8.1		
Background/Discussion:	At its October 24, 2016 meeting, the CCSD Board of Trustees approved a motion to review board policies over the course of the 2016-2017 school year. Provided here are the bulk of the remaining finance policies. Provided for each policy is a copy of the policy as currently posted, a redline copy, showing the changes, and a copy of the proposed amended version.		
Goals & Budget:			
Recommendation:	Approve first reading of the proposed revision to the attached Finance (D) policies.		
Person(s) Responsible for Implementation:	Glenn Stiegman and John F. Emerson		
Superintendent's Approval:	<i>Genita Postlewait</i>		
Board Member(s) Approval:			
Attachment(s):	☒ Yes	☐ No	

BOARD AGENDA ITEM

3/7/2017 Audit & Finance Committee		3/27/2017 Board of Trustees Meeting	
☒ Action Item ☐ Information Only		☒ Open Session ☐ Executive Session	
Section:	Audit & Finance Committee		
Title:	Capital Maintenance Funding		
Originator/Department:	Glenn A. Stiegman, Jr., Chief Financial Officer		
Agenda Item Number:	8.2		
Background/Discussion:	The District has a Capital Maintenance Program which addresses major building system needs as they are identified. A study done in 2014 has identified 764 projects for system needs such as roofs, HVAC, paving, and many others. There is now a backlog of deferred projects which must be addressed. Further delays on these projects will result in them being more costly in the future.		
Goals & Budget:			
Recommendation: The Audit & Finance Committee recommends that an additional \$10M in bonds be sold each year from 2017-18 going forward to address deferred capital maintenance needs in a timely manner.			
Person(s) Responsible for Implementation:	Glenn A. Stiegman, Jr.		
Superintendent's Approval:	<i>Anita Posthwaite</i>		
Board Member(s) Approval:			
Attachment(s):	☒ Yes		☐ No

BOARD AGENDA ITEM

		3/27/2017 Board of Trustees Meeting	
☒ Action Item ☐ Information Only		☒ Open Session ☐ Executive Session	
Section:			
Title:	Approval of Proposed FY 18 Budget, First Reading		
Originator/Department:	Glenn A. Stiegman, Jr., Chief Financial Officer		
Agenda Item Number:	8.3		
Background/Discussion:	The administration has prepared the FY 2017-18 Budget and recommends its approval.		
Goals & Budget:			
Recommendation: Motion to approve the FY 2017-18 Budget for 1 st reading.			
Person(s) Responsible for Implementation:	Glenn A. Stiegman, Jr. 		
Superintendent's Approval:			
Board Member(s) Approval:			
Attachment(s):	☐ Yes		☐ No

BOARD AGENDA ITEM

3/13/2017 Committee of the Whole Meeting		3/27/2017 Board of Trustees Meeting	
☒ Action Item ☐ Information Only		☒ Open Session ☐ Executive Session	
Section:	Strategic Education Committee		
Title:	Textbook Adoption		
Originator/Department:	Mary Runyon, Learning Services		
Agenda Item Number:	9.1A		
Background/Discussion:	In the fall of 2016, the South Carolina Board of Education adopted a recommended list of instructional materials (including textbooks) for the 2017–2018 school year. In accordance with policy IJJ-R, CCSD initiated a process to review and recommend materials for use in local schools. Alignment of the curriculum standards is a major element of the review process. The following steps were taken to ensure adequate and equal opportunities for parents, community members, and teachers to review and comment on materials. • Textbook Committees formed, Dec 2016/Jan 2017 • Textbook Caravan, Jan. 17, 2017 • School Review Period, Jan. 18 – Feb. 22, 2017 • Textbook Open Houses and Community Review Sessions, Jan. 18 – Feb. 22, 2017 • Teacher Committee Meetings, Jan. 18 – March 2, 2017 • Final Committee Recommendations, attached		
Goals & Budget:	\$0		
Recommendation: Per the state textbook adoption procedures, approve new instructional materials recommended for use in Charleston County Schools.			
Person(s) Responsible for Implementation:	District Textbook Coordinator		
Superintendent's Approval:			
Board Member(s) Approval:			
Attachment(s):	☒ Yes		☐ No

BOARD AGENDA ITEM

3/13/2017 Committee of the Whole Meeting		3/27/2017 Board of Trustees Meeting	
☒ Action Item ☐ Information Only		☒ Open Session ☐ Executive Session	
Section:	Strategic Education Committee		
Title:	Pilot Course Requests		
Originator/Department:	Mary Runyon, Dept. of Learning Services		
Agenda Item Number:	9 . 1B		
Background/Discussion:	Locally designed elective courses must be approved by the Board as per State Board Regulation 43-234. They may be used only in the school that completed the application until they have been approved and implemented for three years, unless application is made to the state and approved for subject area credit before the conclusion of the three years. After three years, any high school in the district may use a locally approved elective course. Approval is not required by the SCDE for locally designed <u>elective</u> courses for which students receive <u>elective</u> credit. Four (4) courses have been submitted in this category for your consideration. They include: 1. Teacher Cadet 2 (James Island Charter High School) 2. Arts & Humanities: 20th Century and Beyond (School of the Arts) 3. Public Speaking 2 (Speech): Establishing Leadership (Wando High School) 4. Honors Theatre 5 (Fine Arts): (Wando High School)		
Goals & Budget:	Increase student achievement. Budget: No funding is requested.		
Recommendation: Per state requirements, approve new elective pilot courses for implementation during the 2017-18 school year.			
Person(s) Responsible for Implementation:	Mary Runyon, Interim Associate Superintendent		
Superintendent's Approval:			
Board Member(s) Approval:			
Attachment(s):	☒ Yes		☐ No

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3/13/2017 Committee of the Whole Meeting		3/27/2017 Board of Trustees Meeting	
☒ Action Item ☐ Information Only		☒ Open Session ☐ Executive Session	
Section:	Policy and Personnel Committee		
Title:	Policy FF – Naming of Facilities – New James Island Middle School Name		
Originator/Department:	Erica S. Taylor, Strategy and Communications		
Agenda Item Number:	9.1C		
Background/Discussion:	With the impending merger of James Island Middle School and Ft. Johnson Middle School for the 2017-2018 school year in anticipation of the construction of a new, singular middle school serving the entire James Island community, a name for the new school has been selected by a committee composed of 11 individuals representing various segments of the community. • Mayor Bill Woolsey, Mayor of the Town of James Island (Mayor Pro Tem Leonard Blank) • Stella Chisholm, long time PE teacher at James Island Middle School; James Island resident • Barbara McDaniel, long time bookkeeper at James Island Middle School and life time resident of James Island • Andy Westergaard, current Interim Principal at James Island Middle School –SIC Representative • BT Bouton, long time ELA teacher at Ft. Johnson Middle School; James Island resident; children attended James Island Middle School and James Island Charter High School • David Parler, current principal at Ft. Johnson Middle School for the past 15 years • Kathleen Beebe, Parent representing SIC • Dr. Joseph Williams, CCSD Executive Director of Middle School Learning • Jennifer Baez, CCSD Capital Projects Office • Rhonda Walters, Constituent District 3 Chairman • Graham Hudson, Ft. Johnson Middle Student The following names were suggested by the committee as options: James Island Middle School (1 vote) The Middle School of James Island (1 vote) Camp Middle School (1 vote) Camp Road Middle School (5 votes) Barrier Island Middle School (3 votes)		
Goals & Budget:			

Recommendation: Approve the name of the new middle school serving James Island to be Camp Road Middle School.

Person(s) Responsible for Implementation:

Erica S. Taylor, Executive Director, Strategy & Communications

Superintendent's Approval:

Herrita Posthumus

Board Member(s) Approval:

Attachment(s):

☐ Yes

☒ No

BOARD AGENDA ITEM

3/13/2017 Committee of the Whole Meeting		3/27/2017 Board of Trustees Meeting	
☒ Action Item ☐ Information Only		☒ Open Session ☐ Executive Session	
Section:	Operations Committee		
Title:	Disposition of Underutilized Property		
Originator/Department:	Sean Hughes, Operations		
Agenda Item Number:	9.1D		
Background/Discussion:	During the December 14, 2015 board workshop, the Board of Trustees received a presentation from Capital Programs and Operational Planning on underutilized properties throughout the district. Based on feedback from the Board during that workshop, District staff was asked to come back with recommendations for disposition of underutilized property that are not able to adequately serve future District needs. Former Henry P. Archer Elementary Campus – Sell or Trade, proceeds to be applied as directed by Board of Trustees. The former Henry P. Archer Elementary property is not suitable for current or future CCSD school use. The property is a block away from the current Sanders Clyde Elementary property and requires a multi-million dollar construction project to make it operational again. The disposition strategy is to sell or trade the Archer property. Sale proceeds would be applied as directed by the Board at time of approval of a contract to purchase the property. Staff would bring forward a property trade proposal for approval only if deemed more advantageous to CCSD than a sale and in support of District goals.		
Goals & Budget:			
Recommendation: Approve the property disposition action for the Henry P. Archer property and direct staff to negotiate an agreement for Board approval.			
Person(s) Responsible for Implementation:	Sean Hughes, Director of Operational Planning Jeffrey Borowy, Chief Operating Officer		
Superintendent's Approval:			
Board Member(s) Approval:			
Attachment(s):			
Map of Henry P. Archer Property	☒ Yes	☐ No	

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3/13/2017 Committee of the Whole Meeting		3/27/2017 Board of Trustees Meeting	
☒ Action Item ☐ Information Only		☒ Open Session ☐ Executive Session	
Section:	Operations Committee		
Title:	McClellanville Middle School Utilization		
Originator/Department:	Sean Hughes, Operations		
Agenda Item Number:	9.1E		
Background/Discussion:	On July 16, 2016, the Chair of the Board of Trustees of Cape Romain Environmental Education Charter School (CREECS) issued a letter to the CCSD Board of Trustees indicating interest in leasing and/or purchasing the former McClellanville Middle School at the end of Oceanside Collegiate Academy's occupancy in the summer of 2017. The office of Operational Planning has issued a letter in response stating that staff would review the property with the CCSD Board of Trustees. CREECS has suggested an annual rent of \$1. Staff does not foresee any disadvantages to CCSD by the lease or sale of this property; however, rental rates should reflect comparable rates charged to other state charter schools.		
Goals & Budget:	Continue utilization of the former McClellanville Middle school or dispose of the property.		
Recommendation: Direct staff to open negotiations on lease only of the former McClellanville Middle School to Cape Romain Environmental Education Charter School.			
Person(s) Responsible for Implementation:	Sean Hughes, Director of Operational Planning Jeffrey Borowy, Chief Operating Officer		
Superintendent's Approval:	<i>Genita Postlewait</i>		
Board Member(s) Approval:			
Attachment(s):	☒ Yes	☐ No	

BOARD AGENDA ITEM

3/13/2017 Committee of the Whole Meeting		3/27/2017 Board of Trustees Meeting	
☒ Action Item ☐ Information Only		☒ Open Session ☐ Executive Session	
Section:	Operations Committee		
Title:	Heritage Trust Federal Credit Union (HTFCU) R.B. Stall Branch MOU & Facility Modifications		
Originator/Department:	Sean Hughes, Operations		
Agenda Item Number:	9.1F		
Background/Discussion:	Heritage Trust Federal Credit Union (HTFCU) approached R.B. Stall High School to open a student run branch within the school for teaching CCSD students and serving the needs of the student population. The opening of the branch will allow a new CTE program, Banking Services, to be offered at Stall High School. Students that participate in the program will be trained and work their first summer in an external HTFCU branch. Students will then return in the Fall to run the branch within Stall High School. Student will earn work-based learning credits as well as plan and present financial literacy lessons to students and classes throughout the school as a part of the program. The bank branch will operate from 12:00-2:00 daily and be open to all students and staff at R.B. Stall High School. The goal is that students will be exposed to work-experience and career opportunities within the banking industry as a potential career pathway. HTFCU will provide the majority of equipment and materials required to start up and operate this program. The District would provide a closet for security equipment and server, a teller counter with two teller stations, furniture, and other minor work. Per Board Policy KCA – "Donations," HTFCU contributions to the program constitute a donation to the district that the Board must be notified of and accept. This action item hereby serves as notice of in-kind donations of services and equipment to the District at R.B. Stall High School of at least \$100,000 the first year and at least \$50,000 every subsequent year of the agreement. Attachment 1 is the proposed Memorandum of Understanding.		
Goals & Budget:	FCO FY17 or FY18 \$35,000; PK-12 Career & Technology Plan		
Recommendation: Approve the proposed Memorandum of Understanding with HTFCU and the expenditure of funds to modify R.B. Stall High School to support the banking CTE program.			

Person(s) Responsible for Implementation:	Sean Hughes, Director of Operational Planning  Jeffrey Borowy, Chief Operating Officer 	
Superintendent's Approval:		
Board Member(s) Approval:		
Attachment(s): 1. HTFCU MOU 2. Project Scope & Estimate	☒ Yes	☐ No

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3/13/2017 Committee of the Whole Meeting		3/27/2017 Board of Trustees Meeting	
☒ Action Item ☐ Information Only		☒ Open Session ☐ Executive Session	
Section:	Operations Committee		
Title:	North Charleston Center for Advanced Studies Plan		
Originator/Department:	Jeff Borowy / Operations		
Agenda Item Number:	9.1G		
Background/Discussion:	The 2017-2022 Capital Sales Tax Program includes the construction and equipping of a new North Charleston Center for Advanced Studies (CAS). Processes to select an Architect/Engineer firm and identify programs of study and partnerships are underway. It is expected that the project will be completed for the opening of school year 2020-21 (see attachment 1). Recommend that viable Garrett Academy programs be relocated to the new CAS in school year 2020-21. Staff is currently developing an execution plan to transition Garrett Academy from a graduating high school to a CAS for Board approval next month. Although challenging, schedule coordination among the North Charleston high schools and student transportation can be accomplished. Additionally, it is recommended that the CAS be constructed on the North Charleston High School (NCHS) Campus (on the current site of the stadium). Staff is currently seeking a location for a new regional stadium project which is also a construction project in the Capital Sales Tax Program. Co-locating the CAS at the NCHS Campus will continue to revitalize NCHS, eliminate/reduce the need for bus loop and parent drop-off areas, and minimize student transportation requirements between facilities.		
Goals & Budget:	District 4 North Charleston Study Group; and Construction and Renovation		
Recommendation: Consolidate Garrett Academy with the new North Charleston Center for Advanced Studies and construct on the North Charleston High School campus, subject to a public hearing.			
Person(s) Responsible for Implementation:	Jeff Borowy, Kim Wilson and Richard Gordon		
Superintendent's Approval:	<i>Henita Postlewait</i>		
Board Member(s) Approval:			
Attachment(s): North Charleston CAS Timeline	☒ Yes		☐ No