

**CCSD BOARD OF TRUSTEES
New Board Orientation,
Board Work Session &
Board Meeting**

January 23, 2017
75 Calhoun St., Charleston, SC 29401
Notes

New Board Orientation 11:00 a.m. – 1:30 p.m.		
I.	1.1	New Board Orientation

Budget Workshop 1:45 – 3:45 p.m.		
I.	1.1	2017-18 Budget Workshop – Mr. Glenn Stiegman

BOARD MEETING EXECUTIVE SESSION 4:00 p.m.		
I.	1.1: Legal Updates 1.2: Personnel Matters 1.3: Voluntary Transfer Appeals 1.4: Contractual Matter 1.5: Student Expulsion Appeal Clarification	
OPEN SESSION		
II.	CALL TO ORDER, INVOCATION/MOMENT OF SILENCE, & PLEDGE OF ALLEGIANCE Mrs. Darby called the meeting to order at 5:15 p.m.	
III.	ADOPTION OF AGENDA/APPROVAL OF CONSENT AGENDA ITEMS Mrs. Coats moved, seconded by Rev. Collins, to approve the agenda with the amendments listed below. The vote was 8-0. Rev. Collins moved, seconded by Mr. Miller, to approve the agenda and consent agenda items excluding agenda items 9.1C - Admission Protocol for Academic Magnet High School and 9.1D – Policy GCQF – Dismissal of Professional Staff. The vote was 8-0. Mrs. Coats moved, seconded by Mr. Staubes, to pull agenda item 9.1A - Calendar Options for 2017-2018 off the consent agenda. The vote was 8-0.	
IV.	APPROVAL OF MINUTES	
	4.1	A. Open Session Minutes – December 12, 2016 Mrs. Coats moved, seconded by Rev. Collins to postpone the approval of the December 12, 2016 and

		January 9, 2017 minutes to allow staff to make a date correction. The vote was 8-0.
		B. Open Session Minutes – January 9, 2017 Special Called Meeting Mrs. Coats moved, seconded by Rev. Collins to postpone the approval of the December 12, 2016 and January 9, 2017 minutes to allow staff to make a date correction. The vote was 8-0.
	4.2	Approval of Executive Session Items
		1.1: Legal Updates The board received legal updates. No actions were taken.
		1.2: Personnel Matters The board discussed Personnel Matters. No actions were taken.
		1.3: Voluntary Transfer Appeals Mrs. Coats moved, seconded by Ms. Jeffery, to deny the request and contact the parent to discuss appropriate options. The vote was 8-0.
		1.4: Contractual Matter Mr. Staubes moved, seconded by Mr. Miller, to approve the contract to sell property mentioned in Executive Session and direct staff to execute it. The vote was 8-0.
		1.5: Student Expulsion Appeal Clarification
V.	Special Recognitions	
	5.1	A. Middle School Mock Trial State Champions
		B. Mark Cobb/Ron McWhirt Golf Scholarship
		C. Bank of America Rebate Presentation
		D. National School Board Recognition Month
VI.	VISITORS/PUBLIC COMMENTS	
	1. Mrs. Anne Birdseye, Ms. Kathleen Reid, Ms. Deborah Menick, Mr. Steven Cofer-Shabica, Ms. Caroline Thibault, and Ms. Tacy Edwards addressed the board in support of the strings program. 2. Ms. Katie Brown and Ms. Theresa Pritchard expressed concerns about safety issues at West Ashley High School. 3. Ms. Rachel Hyatt expressed concerns about the amount of times her son was sent to the principal's office. The details were shared in an earlier email sent to board members. 4. Mr. Andrew Halevi, founder of Charleston Teacher Alliance, shared concerns about the proposed board policies. He urged the board to delay the approval to allow teachers time to provide input. 5. Mr. David Childress, a member of the District 10 Constituent Board spoke about discipline issues at West Ashley High School. He suggested more behavior modification services at the high school rather than assigning students to an alternative school. He also suggested having a uniformed officer and expanding discipline decisions offered during student expulsion hearings. 6. Mr. Jesse Williams, a Quality Education Project representative, expressed concerns about a board policy. Then he expressed concerns about the strings issue. 7. Ms. Ashley Stoudenmire expressed concerns about the district's discipline plan and safety issues in District 10 schools. She urged the constituent and county boards to develop a plan that would better protect students. 8. Ms. Lynn Carroll spoke about discipline issues linked to the district's discipline plan. 9. Ms. Jennifer Osteen, a District 10 Constituent Member, addressed the board in support of comments made by Mr. Childress. She urged the board to expand the discipline options. Finally, she invited county board members to attend constituent board meetings for observation purposes. Mrs. Darby referred visitors that expressed concerns about discipline to speak to Ms. Jennifer Coker.	

VII.	SUPERINTENDENT'S REPORT – Dr. Gerrita Postlewait – Superintendent of Schools
7.1	A. Construction Management and Procurement - Dr. Postlewait stated for the record that state procurement guidelines must be followed. Then she introduced the following representatives from the McNair Law Firm to talk about construction management and procurement. - Ms. Frannie Heizer introduced herself, Ms. Liz Crum, and Pam Baker noting that Ms. Crum helped write the initial Procurement Code for SC. - Ms. Liz Crum said the objective is to help CCSD avoid a possible lawsuit. - She read the state code--sections 11-35-70 - Procurement Code and 11-35-310 – Centralization of Materials Management Authority from the district's procurement code were highlighted. - The board has the authority to adopt its own procurement code, however, it has to be substantially similar to the state code. After it is adopted by the board, it has to be reviewed and approved by the state. CCSD's Procurement Code was adopted in 2011. - Section 511-35-10 - delegation of authority to the Superintendent by the board was also highlighted. - The Construction Management Request for Proposal was done in accordance to section 11-15-30. Staff has no choice but to negotiate with the highest ranked company. The board could make a policy decision that says the board would like to review RFPs beforehand. The current board policy is being followed by staff. - Rev. Collins asked the attorneys if the county board had the authority to revise the district's procurement code that was modeled after the state code and adopted in 2011. He also asked about canceling the district's procurement code. Ms. Crum said it could be done if a statement outlining why it is not in the best interest of the district is placed on file. - If the county board wants to have more "say so" as it relates to procurement, it must either change the procurement code by going through the state or develop a board policy. - Mr. Hollinshead spoke about a letter he wrote to the board urging the board to hire an attorney for the board to deal with money and procurement type issues. Mrs. Darby said the board is moving in that direction. - Ms. Staubes asked the attorneys to explain why a school district would opt to create its own policy instead of using the state's policy. Ms. Crum said a district may opt to create its own policy because there are things only the local district would know. Also, she said procurement appeals would have to go through the state. She also said there are other districts with their own code. - Mr. Wayne Wilcher also said solicitations would have to go through the state if the district didn't have its own procurement code. - Ms. Crum added that the district would not get the same level of attention if it opted to route solicitations through the state.
	B. Strategy Update – - Dr. Postlewait said the board received a copy of previously identified board priorities. Some positions are marked in yellow because they have not been filled. - Dr. Postlewait shared a copy of "Toward Justice for All" article with board members. - The board received details about Saturday Strategic Planning event. A total of 600 participants are expected. Currently, 550 participants are registered. Board members attending the conference were encouraged to register. - Board members were asked to contact the superintendent before Saturday if they have questions.
	C. Financial Report Mr. Steigman announced that the financial information is included in agenda packet.
VIII.	COMMITTEE REPORT(S)

Policy & Personnel Committee

8.1

A. Effective Governance Policies

Rev. Collins moved, seconded by Mr. Garrett to approve the second reading of the following board governance policies. The vote was 5-2-1 (Collins and Miller opposed; Hollinshead abstained).

Board Policies

1. Board Purpose
2. Board Legal Status and Job Description
3. Board Officers
4. Board Committees
5. Board Agenda and Notice
6. School Board Meeting
7. Board Member Conflict of Interest
8. Board Member Code of Ethics
9. Process for Addressing Board Member Violations
10. Annual Work Plan
11. Board-Superintendent Relationship
12. School Board Policy Process
13. School Board Powers and Duties

Finance Policies

1. Financial Planning
2. Financial Administration
3. Asset Protection

Rev. Collins suggested the policies be identified by alphabets instead of numbers. Dr. Postlewait said staff would bring a recommendation in response to Rev. Collins' request.

B. Communications Policy

Mrs. Coats moved, seconded by Mr. Garrett, to approve the first reading of Communications Policy. The vote was 8-0.

Rev. Collins said the policy discourages staff from using social media. Dr. Postlewait shared an example and said the intent is not to violate the rights of anyone.

Mr. Miller asked about administrative rules. Mrs. Darby said the board approved the administrative rules/regulations in December. The board agreed that it was the superintendent's responsibility. Dr. Postlewait spoke briefly about regulations and rules.

Audit & Finance Committee

8.2

A. Audit & Finance IT Community Member Advertisement

Mrs. Coats moved, seconded by Mr. Miller, to appoint Mr. Charles (Cal) Stephens to the Audit & Finance Committee. The vote was 7-0-1 (Garrett recused himself).

B. Act 388 Resolution

Rev. Collins moved, seconded by Mrs. Coats, to approve a recommendation to pass a resolution to be forwarded to the Legislative Delegation seeking changes to Act 388. The vote was 8-0.

Other Agenda Items

8.3

Elementary School Students at Liberty Hill Academy

Rev. Collins moved, seconded by Mrs. Coats, to forward this agenda item to the Committee of the Whole meeting on February 13, 2017. The vote was 7-0. Note: Mr. Garrett left the meeting at 6:46 p.m. before the board voted on this item.

8.4

NSBA Travel

		Mrs. Coats moved, seconded by Mr. Hollinshead, to approve a travel request for Rev. Eric Mack and Rev. Collins to attend the March 2017 NSBA Conference. The vote was 7-0 (Garrett was absent).
--	--	---

CONSENT AGENDA ITEMS

The board approved Consent Agenda Items during the Adoption of the Agenda (agenda item #III), with exception to items 9.1A, 9.1C and 9.1D. The vote was 8-0. Those items will be moved to appropriate sections of the agenda.

IX. Strategic Education Committee	9.1	A. Calendar Options for 2017-2018 Mrs. Coats moved, seconded by Mr. Staubes, to pull this item form the agenda and ask the superintendent and her team to look at other options that would allow students to get out of school before June. The vote 7-0. Note: Mr. Garrett left the meeting at 6:46 p.m. before the board voted on this item.
Strategic Education Committee		B. "Top Talent" Schools The board approved the 12 "Top Talent" Schools.
Strategic Education Committee		C. Admission Protocol for Academic Magnet High School Rev. Collins moved, seconded by Mrs. Coats, to approve extending an invitation to the top two highest ranking students in each Charleston County School District 8 th grade program to apply for a seat at Academic Magnet High School for the 2017-2018 school year with an understanding that they must meet the admissions criteria of scoring 13 or higher on the current rubric, they will be offered a seat for the 2017-2018 school year. The vote was 6-0. Note: Mr. Garrett left the meeting at 6:46 p.m. before the board voted on this item. Rev. Collins also asked staff to look at expanding options in unrepresented areas.
Policy & Personnel Committee		D. Policy GCQF – Dismissal of Professional Staff Mrs. Coats moved, seconded by Mr. Hollinshead, to approve the second reading of an update to the policy noting the authority of the board to delegate teacher appeal hearings to a hearing officer. The revised policy would also serve as notice to teachers that a hearing might take place before the board of trustees or their designee. The vote was 6-2 (Collins and Miller opposed).
Operations Committee		E. Capital Maintenance Reallocation (2017-2011 Capital Program Phase IV Sales Tax) The board approved the reallocation of FY17 Early Out Capital Maintenance project savings in the amount of \$192,023 for various projects.
Operations Committee		F. Capital Maintenance Reallocation (Capital Program Sinking Fund 2017) The board will approved the reallocation of FY17 Sinking Fund project savings in the amount of \$25,859 to mobile renovations at the Brentwood campus.
Operations Committee		G. 75 Calhoun Verizon Antenna Revenue The board approved a recommendation to direct staff to enter into negotiations with Egan Realty to create a proposal to place Verizon cell equipment at 75 Calhoun.

OTHER AGENDA ITEMS

X.	10.1	Upcoming Meetings - February 13, 2017 – Committee of the Whole Meeting - February 28, 2017 – Board of Trustees Meeting
XI.	11.1	Adjournment The meeting adjourned at 7:01 p.m. by consensus.

CHARLESTON COUNTY SCHOOL DISTRICT
Financial Attachments to Board Minutes for January 23, 2017

Item	Description	Impact on FY17	Impact on Future FY	Funding Source	Notes																																																																																
IX.9.1.B	The Board approved recommendation from the Strategic Education Committee to approve the 12 "Top Talent" Schools	No Impact	TBD	GOF, IDEA, Title I	The "Top Talent" schools will receive focused monitoring to pilot communication of individual student progress toward proficiency, and priority resources, support, and learning options for students. Criteria for selection included academic achievement, learning gaps, student growth, and kindergarten/college and career readiness. The 2017-18 "Top Talent" Schools include: Sanders Clyde Elementary, Chicora Elementary, Burns Elementary, Mary Ford Elementary, North Charleston Elementary, St. James-Santee, Northwoods Middle, Morningside Middle, West Ashley Middle, Baptist Hill Middle-High, St. Johns High and Garrett Academy.																																																																																
IX.9.1.E	The Board approved recommendation from Operations Committee for the reallocation of FY17 Early Out Capital Maintenance project savings to various projects.	No Impact	No Impact	Capital	<table><thead><tr><th>Project</th><th>Approved Budget</th><th>Proposed Changes</th><th>Revised Budget</th></tr></thead><tbody><tr><td>5270-HVAC (Simmons Pinckney MS)</td><td>\$532,527</td><td>(\$28,000)</td><td>\$504,527</td></tr><tr><td>5273-Exterior Envelope (Frierson)</td><td>55,252</td><td>(23,624)</td><td>31,628</td></tr><tr><td>5273-Exterior Envelope (Military Magnet)</td><td>97,146</td><td>(6,676)</td><td>90,570</td></tr><tr><td>5273-Exterior Envelope (West Ashley High)</td><td>258,658</td><td>(7,310)</td><td>261,346</td></tr><tr><td>5273-Exterior Envelope (St. James Santee Design)</td><td>20,000</td><td>(20,000)</td><td>0</td></tr><tr><td>5278-Painting (Corcoran)</td><td>15,000</td><td>(3,300)</td><td>11,700</td></tr><tr><td>5278-Painting (Military Magnet)</td><td>30,000</td><td>(12,500)</td><td>17,500</td></tr><tr><td>5278-Painting (West Ashley High)</td><td>638,893</td><td>(53,000)</td><td>585,893</td></tr><tr><td>5279-Doors & Hardware (Mt. Zion ES)</td><td>127,293</td><td>(21,685)</td><td>105,608</td></tr><tr><td>5280-Elevator (Bridge View)</td><td>62,832</td><td>(7,055)</td><td>55,777</td></tr><tr><td>5281-Flooring (Clarke-Asbestos)</td><td>114,311</td><td>(8,647)</td><td>105,664</td></tr><tr><td>5281-Flooring (Hunley Park)</td><td>5,000</td><td>(325)</td><td>4,675</td></tr><tr><td>5270-HVAC (Brentwood)</td><td>10,000</td><td>147,423</td><td>157,423</td></tr><tr><td>5270-HVAC (St. James Santee)</td><td>10,000</td><td>6,600</td><td>16,600</td></tr><tr><td>5271-Roofing (New Brentwood)</td><td>0</td><td>5,500</td><td>5,500</td></tr><tr><td>5271-Roofing (New St. James Santee)</td><td>0</td><td>5,500</td><td>5,500</td></tr><tr><td>5274-Parking Lots & Sidewalks/Paving (Corcoran)</td><td>116,169</td><td>25,000</td><td>141,169</td></tr><tr><td>5246-Salary</td><td>368,000</td><td>2,000</td><td>370,000</td></tr><tr><td>TOTAL</td><td>\$2,471,081</td><td>\$0</td><td>\$2,471,081</td></tr></tbody></table>	Project	Approved Budget	Proposed Changes	Revised Budget	5270-HVAC (Simmons Pinckney MS)	\$532,527	(\$28,000)	\$504,527	5273-Exterior Envelope (Frierson)	55,252	(23,624)	31,628	5273-Exterior Envelope (Military Magnet)	97,146	(6,676)	90,570	5273-Exterior Envelope (West Ashley High)	258,658	(7,310)	261,346	5273-Exterior Envelope (St. James Santee Design)	20,000	(20,000)	0	5278-Painting (Corcoran)	15,000	(3,300)	11,700	5278-Painting (Military Magnet)	30,000	(12,500)	17,500	5278-Painting (West Ashley High)	638,893	(53,000)	585,893	5279-Doors & Hardware (Mt. Zion ES)	127,293	(21,685)	105,608	5280-Elevator (Bridge View)	62,832	(7,055)	55,777	5281-Flooring (Clarke-Asbestos)	114,311	(8,647)	105,664	5281-Flooring (Hunley Park)	5,000	(325)	4,675	5270-HVAC (Brentwood)	10,000	147,423	157,423	5270-HVAC (St. James Santee)	10,000	6,600	16,600	5271-Roofing (New Brentwood)	0	5,500	5,500	5271-Roofing (New St. James Santee)	0	5,500	5,500	5274-Parking Lots & Sidewalks/Paving (Corcoran)	116,169	25,000	141,169	5246-Salary	368,000	2,000	370,000	TOTAL	\$2,471,081	\$0	\$2,471,081
Project	Approved Budget	Proposed Changes	Revised Budget																																																																																		
5270-HVAC (Simmons Pinckney MS)	\$532,527	(\$28,000)	\$504,527																																																																																		
5273-Exterior Envelope (Frierson)	55,252	(23,624)	31,628																																																																																		
5273-Exterior Envelope (Military Magnet)	97,146	(6,676)	90,570																																																																																		
5273-Exterior Envelope (West Ashley High)	258,658	(7,310)	261,346																																																																																		
5273-Exterior Envelope (St. James Santee Design)	20,000	(20,000)	0																																																																																		
5278-Painting (Corcoran)	15,000	(3,300)	11,700																																																																																		
5278-Painting (Military Magnet)	30,000	(12,500)	17,500																																																																																		
5278-Painting (West Ashley High)	638,893	(53,000)	585,893																																																																																		
5279-Doors & Hardware (Mt. Zion ES)	127,293	(21,685)	105,608																																																																																		
5280-Elevator (Bridge View)	62,832	(7,055)	55,777																																																																																		
5281-Flooring (Clarke-Asbestos)	114,311	(8,647)	105,664																																																																																		
5281-Flooring (Hunley Park)	5,000	(325)	4,675																																																																																		
5270-HVAC (Brentwood)	10,000	147,423	157,423																																																																																		
5270-HVAC (St. James Santee)	10,000	6,600	16,600																																																																																		
5271-Roofing (New Brentwood)	0	5,500	5,500																																																																																		
5271-Roofing (New St. James Santee)	0	5,500	5,500																																																																																		
5274-Parking Lots & Sidewalks/Paving (Corcoran)	116,169	25,000	141,169																																																																																		
5246-Salary	368,000	2,000	370,000																																																																																		
TOTAL	\$2,471,081	\$0	\$2,471,081																																																																																		
IX.9.1.E	The Board approved recommendation from Operations Committee for the reallocation of FY17 Sinking Fund project savings to mobile renovations at the Brentwood Campus.	No Impact	No Impact	Capital Program Sinking Fund 2017	<table><thead><tr><th>Project</th><th>Approved Budget</th><th>Proposed Changes</th><th>Revised Budget</th></tr></thead><tbody><tr><td>5127-Adult Education</td><td>\$200,000</td><td>(\$24,937)</td><td>\$175,063</td></tr><tr><td>5138-Septima Clark Relocation</td><td>30,000</td><td>(922)</td><td>29,078</td></tr><tr><td>5099-Trailer Moves (Brentwood)</td><td>20,000</td><td>25,859</td><td>45,859</td></tr><tr><td>TOTAL</td><td>\$250,000</td><td>\$0</td><td>\$250,000</td></tr></tbody></table>	Project	Approved Budget	Proposed Changes	Revised Budget	5127-Adult Education	\$200,000	(\$24,937)	\$175,063	5138-Septima Clark Relocation	30,000	(922)	29,078	5099-Trailer Moves (Brentwood)	20,000	25,859	45,859	TOTAL	\$250,000	\$0	\$250,000																																																												
Project	Approved Budget	Proposed Changes	Revised Budget																																																																																		
5127-Adult Education	\$200,000	(\$24,937)	\$175,063																																																																																		
5138-Septima Clark Relocation	30,000	(922)	29,078																																																																																		
5099-Trailer Moves (Brentwood)	20,000	25,859	45,859																																																																																		
TOTAL	\$250,000	\$0	\$250,000																																																																																		
IX.9.1.G	The Board approved recommendation from Operations Committee to direct staff to enter into negotiations with Egan Realty to create proposal to place Verizon cell equipment at 75 Calhoun.		Revenue generating	N/A	1. It produces a \$450-\$550 per month lease payment to CCSD for a five-year initial term with the option to extend an additional two five-year terms. Total expected revenue would be \$27,000-\$33,000 for the initial term. 2. It will produce a more reliable and stronger cell signal in and around 75 Calhoun.																																																																																