

CCSD BOARD OF TRUSTEES

Board Meeting

June 26, 2017

75 Calhoun St., Charleston, SC 29401

Minutes

A meeting of the Charleston County School District Board of Trustees was held on Monday, June 26, 2017, in the board room at 75 Calhoun Street.

The following CCSD board members were present: Mrs. Kate Darby – Chair, Mrs. Cindy Bohn Coats, Rev. Chris Collins, Mr. Todd Garrett, Mr. Kevin Hollinshead, Mrs. Priscilla Jeffery, Mr. Michael Miller, Mr. Chris Staubes, and Dr. Gerrita Postlewait, Superintendent of Schools and Executive Secretary. Rev. Eric Mack – Vice Chair, participated by phone.

The following staff members were present: Mr. Jeff Borowy, Mr. Bill Briggman, Mr. John Cobb, Dr. Kevin Eakes, Mr. John Emerson, Mrs. Michele English-Watson, Dr. Valerie Harrison, Mrs. Terri Nichols, Mr. Glenn Stiegman, Mrs. Erica Taylor, Dr. Joseph Williams, and Mr. Kim Wilson.

The news media was duly notified of the meeting and representatives were present.

Mrs. Darby called the meeting to order at 3:39 p.m. Then, Mr. Hollinshead moved, seconded by Mr. Staubes to convene in Executive Session to discuss the agenda items listed below.

EXECUTIVE SESSION

3:30 p.m.

- I. 1.1 Personnel Matters**
 - Employee Grievance
 - Budget-Related Matters
- 1.2 Legal Updates**
 - Property Disposition
- 1.3 Contractual Matters**
 - Vendor Contract

OPEN SESSION

**Immediately following Executive Session
Approximately 5:15 p.m.**

- II. Call to Order**

Mrs. Darby called the June 26, 2017 meeting to order at 5:39 p.m., followed by the Pledge of Allegiance.
- III. Adoption of Agenda/Approval of Consent Agenda Items**

Mr. Garrett moved, seconded by Mr. Staubes, to adopt the June 26, 2017 agenda and approve the Consent Agenda Items. The vote was 9-0.

Mr. Miller moved, seconded by Rev. Collins to pull agenda item 9.2D – Revised HR Policy and send it back to the Policy & Personnel Committee Meeting. The motion failed. 6-3 (Coats, Darby, Garrett, Jeffery, Mack and Staubes opposed).
- IV. Approval of the Minutes**

4.1 A. Open Session Minutes – May 22, 2017

Mrs. Coats moved, seconded by Mr. Garrett, to approve the May 22, 2017 minutes and financial impact statement. The vote was 9-0.

B. Open Session Minutes – Special Called Meeting June 1, 2017

Mrs. Coats moved, seconded by Mr. Garrett, to approve the June 1, 2017 minutes and financial impact statement. The vote was 9-0.

V. APPROVAL OF EXECUTIVE SESSION ITEMS

5.1 A. June 12, 2017 - Executive Session

- **Hearing Officers**

Mrs. Coats moved, seconded by Mr. Garrett, to approve the list of hearing officers presented by staff. The vote was 5-4 (Collins, Hollinshead, Jeffery, and Miller opposed).

After concerns were heard from board members that supported or opposed the use of hearing officers, it was determined that the legislative decision by legislators to only use mediators limited the number of applicants. Mrs. Darby suggested sending a letter to the Delegation to express concerns about additional requirement of mediators.

- **Student Transfer Appeals**

Mrs. Darby moved, seconded by Mrs. Coats, to uphold the constituent board's decision on all four student transfer appeals. The vote was 8-1 (Rev. Collins opposed).

B. June 26, 2017 – Executive Session

- **Vendor Contract**

No action was taken.

- **Employee Grievance**

Mrs. Coats moved, seconded by Mr. Miller, to uphold the superintendent's decision. The vote was 9-0.

VI. Special Recognitions

6.1 A. 2017 SC Exemplary School Resource Officers Award

B. State Resolution – CCSD Principal – Mrs. Jane Davis

VII. Superintendent's Report – Dr. Gerrita Postlewait – Superintendent of Schools

7.1 A. Superintendent's Report

- **2017-18 Highlights and Accomplishments**

- CCSD staff members were recognized for the hard work
- Grant for Burke, Simons Pinckney and Sanders Clyde
- Early College High School
- Focus on Work Keys
- Expanded CTE Offerings
- Expansion of G/T programs
- High Achievers
- District, School and Student Dashboards
- Top Talent Schools
- Use of Data
- Realignment of Programs
- Training and certification of literacy coaches
- Acceptable progress rubric
- National Networks focus
- Strategic Plan
- Increased Communications
- Safe, Supporting Learning
- PBIS/MTSS, Capturing Kids' Hearts

- Research Based Models
- Talent Development Partnership
- **Summer Teacher Residency Program**
 - Two teachers shared their summer residency program experiences.
- **FY17 Budget Outlook**
 - Fund Balance history (2012-13 through 2016-17) reviewed.
 - \$27.2 Fund Balance is expected; would put the district closer to its goals.
 - The \$7.5 Increase annually would help in convincing bond companies that the district will reach its goal.
- **Strategic Plan Progress**
 - The only way to achieve the goal to identify goals for next year is to stay on track. There are two samples included in the board packet to help keep everything on track. The plan is to meet with the board to extract the things that need to go on upcoming agendas. If they don't go forward, it would be hard to accomplish the goals identified.
- **Goals and Data Workshop for Principals**
 - Principal presentations are scheduled for July. More information will be provided to the board. The three questions that would be asked of principals were shared with the board. The state has changed its principals' evaluation for next year. That information would be shared with the board in the future.

B. Financial Report

- May 31 Report - \$4.9 ahead of the local budget (property taxes).
- The Local Revenue budget has been met.
- The Expenditure will end with \$15 million minimum.
- Next year, should also be a good year.
 - Mr. Garrett commended Mr. Stiegman for providing transparency in the district's budget since his arrival.
 - Mr. Miller asked the annual intent to achieve the Fund Balance Goal. Mr. Stiegman recommended an increase annually to reach goal. He also said it is limited.
 - Mrs. Coats said Mr. Stiegman helped the board to better understand CCSD's finances.

VIII. Visitors/Public Comments

1. Ms. Michele Faust invited the board to a July 19th - 6:00 p.m. meeting with the principal at St. Johns HS.
2. Mr. Harold Ross, the Athletic Director at Military Magnet HS, offered an apology to a Military Magnet student and her family because the student wasn't recognized earlier with other athletes because of an error he made.
3. Mr. Joe Bowers, a District 2 Constituent Board Member, asked that the name for St. James Santee ES be a temporary name, citing that the facts were misrepresented because the constituent board did not vote on a recommendation and only one member from his board served on the naming committee. Also, Mr. Bowers spoke in favor of Policy BID and urged the board to support the policy.
4. Mr. Jesse A. Williams asked that students be valued over the developers. He spoke of the success of students that graduated from Garrett Academy. He suggested carpentry be added to Garrett and that the next board meeting be held there. Finally, he asked that student enrollment be reopened so students can enroll in the school.
5. Ms. Caroline Key expressed concerns about the bus lot proposed for District 3. She said no community should be faced with these issues. She cited health related issues and asked that the bus lot with 38 buses not be forced on them.
6. Ms. Hattie Brown expressed concerns about the District 3 bus lot proposal citing health related issues.
7. Rev. David Wallace, the pastor of St. James Presbyterian, spoke on behalf of his members (1,000). They oppose the proposed District 3 bus lot. He asked the board to not approve the recommendation.
8. Rev. George Kugblenu expressed concerns about the proposed District 3 bus lot. He asked the board to not approve the recommendation.
9. Mr. Fran Clasby addressed the board in support of Policy BID.
10. Mr. Ron Ladson represented the James Island Community in expressing concerns about the proposed District 3 bus lot.

IX. COMMITTEE REPORT(S)

Strategic Education Committee

- 9.1 A. School Enhancement Program & Professional Development Update – Kevin Eakes & Emille Woody**
Information

Policy & Personnel Committee

- 9.2 A. Policy XXXX – Board Member Procurement Cards (P-Cards)**
NO MOTION was offered.

B. Policy JE – Compulsory Attendance

Mrs. Coats moved, seconded by Mr. Garrett, to approve the first reading of revised Policy JE with amendment shown below. The vote was 9-0.

- Rev. Collins asked why the word "expected" was used in relation to truancy. Ms. Coker said the word could be changed. Mrs. Coats suggested the words "required to develop a truancy team" and "must follow" be used.

C. Policy JH – Student Absences and Excuses

Mr. Garrett moved, seconded by Ms. Coats to approve the first reading of revised Policy JH. The vote was 9-0.

D. Revised Human Resources (G) Policies (Second Reading) – GBE, GBEBB, GC, and GCG

Mr. Garrett moved, seconded by Mr. Hollinshead, to approve the second reading of the proposed revisions to the attached Human Resources (G) policies listed above. The vote was 9-0.

Rev. Collins suggested the policy be sent back to the Policy & Personnel Committee to allow staff additional time to provide information about recruitment. He spoke about African Americans that are not able to get an interview. He requested more information in the policy about recruitment. Mr. Hollinshead agreed and said although they both support the policy they want information about recruitment. He spoke about two state recognized teachers that could not get interviews.

E. Policy IKE – Promotion, Retention and Acceleration of Students

Mr. Miller moved, seconded by Mr. Garrett, to approve the second reading of Policy IKE. The vote was 9-0.

Mr. Emerson read the regulations. Rev. Collins said he wanted the appeal to follow the chain of command process. Dr. Harrison said it was a model policy from SCSBA. Also she said the regulations would outline the appeals process.

Operations Committee

- 9.3 A. District 3 Bus Lot**

Mrs. Coats moved, seconded by Mr. Garrett, to approve the District 3 bus lot at the Gresham Meggett location, with plans to solicit bids immediately and start the project within a month. The vote was 7-2 (Collins and Miller opposed).

In response to the motion approved to utilize the Gresham Meggett site, staff said that option could possibly take up to one year to complete they would have to get permits, and do other things beforehand before the lot is constructed.

Audit & Finance Committee

- 9.4 A. Head Start/Early Head Start 2017-18 Funding Application**

Mr. Garrett moved, seconded by Mr. Miller, to approve the Head Start/Early Head Start 2017-2018 Amended Funding Application; assuming a 1% COLA. The vote was 9-0.

CONSENT AGENDA ITEMS

Note: The items listed below were approved during the Adoption of the Agenda/Approval of Consent Agenda Items. The vote was 9-0.

- X. 10.1 A. Policy FF – Naming of Facilities – St. James-Santee School Name**
The board approved a recommendation to rename St. James Santee Elementary School.

Policy &
Personnel
Committee

- B. Health Advisory Committee Vacancies**
The board approved advertising of vacant HAC positions.

Policy &
Personnel
Committee

- C. Policy IKA – Grading/Assessment Systems**
The board approved the first reading of the revised Policy IKA.

Policy &
Personnel
Committee

- D. Policy GBEED – Acceptable Use of Technology**
The board approved the proposed amendment first reading of Policy GBEED. To address the requirements of the Children's Online Privacy Protection Act.

Operations
Committee

- E. Fixed Cost Ownership (FCO) - FY18 Software Reallocation**
The board approved the FCO FY18 Software Reallocation as shown on the attached resolution.

Operations
Committee

- F. Capital Maintenance Reallocation (2017-2022 Capital Program Phase IV-Sales Tax)**
The board approved the reallocation of funds in the amount of \$496,560 as shown on attached.

New Business Items

- XI. 11.1 A. Policy BID – Board Member Compensation – Hollinshead, Collins, Mack and Staubes**
Mr. Hollinshead moved, seconded by Rev. Collins, to approve a recommendation to amend Policy BID, effective June 1, 2017. The vote was 5-4 (Darby and Garrett opposed, Coats and Jeffery abstained).

Mr. Hollinshead suggested all board members make public if they wish to receive the compensation of per diem funds up front. Rev. Collins said some individuals that voted against it may ask to receive the funds after it is approved. Mrs. Coats said it was unfair to ask this question before second reading. However, Mrs. Coats said there is a board policy that the board stipend be published annually in August.

Mr. Staubes said this is not about the 9 County Board members but also about the Constituent Board members. It is not for him personally and he doesn't mind if it starts with the new board.

Mrs. Darby spoke about the 1/9th amount per board member for even distribution. Mrs. Coats said the cost was approximately \$400,000. Then she asked where the funds would come from. Rev. Collins said funds given to non-profit organizations could be used.

Mrs. Darby suggested the recommendation go through the Committee, funds be identified, and that it be effective with the next board; not the current one.

Other Agenda Items

- XII. 12.1 Upcoming Meetings**
7/17/17 – Committee of the Whole Meeting
7/17/17 – July Board Meeting

- XIII. Adjournment**
Mr. Garrett moved, seconded by Mr. Staubes, to adjourn the meeting at 7:49 p.m. The motion was approved by consensus.

CHARLESTON COUNTY SCHOOL DISTRICT
Financial Attachments to Board Meeting Minutes for June 26, 2017

Item	Description	Impact on FY17	Impact on Future FY	Funding Source	Notes																																																							
IX.9.3.A.	Board approved the Gresham Meggett location as the site for a District 3 bus lot.		\$ 3,300,000.00	Capital	Construction package will go out for bid. Planned to start within a month.																																																							
IX.9.4.A.	Board approved the Head Start/Early Head Start 2017-2018 Amended Funding Application; assuming a 1% COLA			Head Start/Early Head Start																																																								
X.10.1.E.	Board approved Fixed Cost Ownership (FCO) - FY18 Software Reallocation.			FCO	<table><thead><tr><th>Project #</th><th>Project</th><th>Approved Budget</th><th>Proposed Changes</th><th>Revised Budget</th></tr></thead><tbody><tr><td>5715</td><td>IT Software - IREADY</td><td>\$798,933</td><td>(\$408,000)</td><td>\$388,933</td></tr><tr><td>5715</td><td>IT Software - Lexia Learning Core 6</td><td>0</td><td>408,000</td><td>408,000</td></tr><tr><td></td><td></td><td>\$798,933</td><td>\$0</td><td>\$798,933</td></tr></tbody></table>	Project #	Project	Approved Budget	Proposed Changes	Revised Budget	5715	IT Software - IREADY	\$798,933	(\$408,000)	\$388,933	5715	IT Software - Lexia Learning Core 6	0	408,000	408,000			\$798,933	\$0	\$798,933																																			
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X.10.1.F.	Board approved the reallocation of Capital Maintenance Funds - 2017-2022 Capital Program (Phase IV)			Capital	<table><thead><tr><th>Project #</th><th>Project</th><th>Approved Budget</th><th>Proposed Changes</th><th>Revised Budget</th></tr></thead><tbody><tr><td>5270</td><td>St. James-Santee (HVAC)</td><td>\$3,329,800</td><td>(\$496,560)</td><td>\$2,833,240</td></tr><tr><td>5282</td><td>Deer Park (Fire Protection)</td><td>360,000</td><td>35,000</td><td>395,000</td></tr><tr><td>5282</td><td>St. Andrews MS (Fire Protection)</td><td>369,200</td><td>140,000</td><td>509,200</td></tr><tr><td>5282</td><td>Military Magnet (Fire Protection)</td><td>0</td><td>50,000</td><td>50,000</td></tr><tr><td>5282</td><td>Corcoran (Fire Protection)</td><td>0</td><td>40,000</td><td>40,000</td></tr><tr><td>5278</td><td>Hunley Park (Painting)</td><td>115,110</td><td>110,000</td><td>225,110</td></tr><tr><td>5275</td><td>Mt. Zion (Electrical)</td><td>3,647</td><td>19,560</td><td>23,207</td></tr><tr><td>5279</td><td>Lambs (Doors & Hardware)</td><td>0</td><td>42,000</td><td>42,000</td></tr><tr><td>5279</td><td>James B. Edwards (Doors & Hardware)</td><td>0</td><td>60,000</td><td>60,000</td></tr><tr><td></td><td></td><td>\$4,177,757</td><td>\$0</td><td>4,177,757</td></tr></tbody></table>	Project #	Project	Approved Budget	Proposed Changes	Revised Budget	5270	St. James-Santee (HVAC)	\$3,329,800	(\$496,560)	\$2,833,240	5282	Deer Park (Fire Protection)	360,000	35,000	395,000	5282	St. Andrews MS (Fire Protection)	369,200	140,000	509,200	5282	Military Magnet (Fire Protection)	0	50,000	50,000	5282	Corcoran (Fire Protection)	0	40,000	40,000	5278	Hunley Park (Painting)	115,110	110,000	225,110	5275	Mt. Zion (Electrical)	3,647	19,560	23,207	5279	Lambs (Doors & Hardware)	0	42,000	42,000	5279	James B. Edwards (Doors & Hardware)	0	60,000	60,000			\$4,177,757	\$0	4,177,757
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