

ST. JAMES-SANTEE CONSTITUENT SCHOOL DISTRICT NO. 1

of Charleston County, South Carolina

Meeting of the Board of Trustees

St. James-Santee Elementary-Middle School

8900 U. S. Highway 17 North

McClellanville, South Carolina

Tuesday, January 23, 2024(5:30 p.m.)

*Public comments should be submitted to Kimberly_Parrish@charleston.k12.sc.us by noon on January 23, 2024.

AGENDA

- I. **Call to order**
- II. **Welcome, Moment of Silence/Invocation, and Pledge of Allegiance**
- III. **Adoption of Agenda - Action**
- IV. **Visitors**
- V. **Public Comments**
Review of online Public Comments submitted to kimberly_parrish@charleston.k12.sc.us
- VI. **Approval of Minutes - Action**
 - A. December 12, 2023
- VII. **Constituent District 1 Liaison Report**
 - A. Blue Ribbon Commission Update - Ms. Pamela Jubar
 - B. Early Childhood Program Updates - Ms. Beverly Holt-Pilkey
 - C. Charleston County School District News/Updates - Ms. Beverly Holt-Pilkey
 - D. St. James-Santee Elementary/Middle School - Ms. Marie Snyder-Facine, Ms. Addie Campbell, and Ms. LaCarma Brown-McMillan
 - E. Wando High School News/Updates - Ms. Chayann Simpson and Mr. Jamond Blake
- VIII. **Chairperson's/Vice Chairperson's Report**
- IX. **Old Business**
- X. **New Business**
- XI. **Adjournment**

Notice of Meeting: In accordance with the S.C. Code of Laws, 1976, Section 30-4-80(d), as amended, the Charleston County Public Relations Office was notified of the time, date, place and agenda of this meeting, and the agenda was posted on the Charleston County School District web page and in the front office of St. James-Santee Elementary-Middle School.

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Tuesday, December 12, 2023, 5:30 p.m.

MEETING MINUTES DRAFT

Members Present: Mr. Thomas Colleton, Chairperson
Ms. Diane Geathers, Vice-Chairperson
Ms. Addie Campbell
Ms. Shirley Mitchell-Collenton
Ms. Chayann Simpson
Ms. Marie Snyder-Facine

Members Absent: Mr. Jamond Blake

Others Present: Ms. Beverly Holt-Pilkey, Executive Director, Department of Exceptional Children,
District 1 Liaison
Ms. LaCarma Brown-McMillan, Principal, St. James-Santee Elementary/Middle
Ms. Pamela Jubar, Associate Principal, Wando High School
Ms. Kimberly Parrish, Project Specialist, Constituent District 1 Assistant

I. Meeting call to order

Mr. Thomas Colleton, Chairperson, called the meeting to order at 5:35 p.m.

II. Welcome, Moment of Silence and Pledge of Allegiance

Mr. Colleton opened the meeting with a moment of silence and led the Pledge of Allegiance.

III. Adoption of Agenda

Mr. Colleton asked for a motion to adopt the agenda. Ms. Diane Geathers made the motion, and Ms. Addie Campbell seconded the motion. The motion passed unanimously.

IV. Visitors

Rev. E. J. Milligan

V. Public Comments

None

VI. Approval of Minutes

Mr. Colleton requested a motion to approve the November 28th meeting minutes. Ms. Shirley Collenton made the motion, and Ms. Chyann Simpson seconded the motion. The motion passed unanimously.

VII. Constituent District 1 Liaison Reports

- A. Blue Ribbon Commission Update - Ms. Pamela Jubar, Associate Principal, Wando High School, gave a brief report with the following highlights.
1. Last Friday, a meeting was held regarding the revisions made to the parent survey, which will go out to all districts.
 2. CTE program details were added to the survey
 3. The survey will be released in January after Rev. Milligan has had a chance to inform the public.
 - a) Rev. Milligan asked for support from the D1 board members to help the families understand the importance of responding to the survey and to make sure that the email addresses in the system are updated with the primary responder information.
 - b) Survey stations will be set and guidance will be provided.
 4. The district will be sending a notice to the parents, and Ms. Knotts will be placing a notice on Facebook.
 5. The survey will account for every child in the household.
 6. A concern was expressed regarding grandparents being able to respond to the survey and Ms. Jubar explained the solution.
 7. A concern was also expressed about constituents without students who are not allowed to complete the survey. A discussion was held and the concern was addressed.
 8. A test survey will be conducted; email addresses are under constant maintenance.
 9. The number of surveys that are sent is not known; only the number of responses received is known.
 10. Mr. Colleton believes that a community meeting is required by CCSD policy; he was assured the meeting would take place after the survey.
 11. The timeline for the construction of the new school can commence after the interest of 500 students has been established.

- B. Early Childhood Program Updates - Ms. Beverly Holt-Pilkey, Executive Director, Department of Exceptional Children, District 1 Liaison

1. Enrollment: 24 in Early Head Start and 16 in Head Start
2. Curriculum: winter study and emotional management
3. Vacancies: none
4. The second round of teacher coaching is underway

- C. Charleston County School District News/Updates -Ms. Beverly Holt-Pilkey, Executive Director, Department of Exceptional Children, District 1 Liaison

Ms. Holt-Pilkey gave a brief recap of the December 11th Committee of the Whole and Consolidated Board meeting.

- The acting superintendent was given the ability to negotiate a contract with the Chief Academic Officer candidate.
- Winter Break begins December 18th.
- Mr. Kelley was elected as Committee of the Whole Chair; Ms. Bailey was appointed the Strategic Education Liaison; Ms. Watley was appointed the Policy liaison.
- D20 and Alternative Program presentations were given.
- Each Constituent Board (CB) will have the opportunity to give input regarding an increase in CB pay.
- The CCSD Winter Hiring Event is scheduled for January 24th at R. B. Stall High

School.

- Committee of the Whole meeting is scheduled for January 8th.

D. St. James-Santee Elementary/Middle School Updates

Ms. Marie Snyder-Facine, Ms. Addie Campbell, and Ms. LaCarma Brown-McMillan,
The principal shared the following:

1. The parent group has been working with groups of children in performances for the holiday lunch.
2. Community donations have been impressive and every scholar will receive a gift.
3. An eighth grader took the initiative to plan a fun event, including flyers.
4. Approval has been given for a student trip to Florida in conjunction with the current language arts studies.
5. Parks and Recreation will hold a silent disco this week for the students.

E. Wando High School Updates

Ms. Chayann Simpson gave the following update concerning Wando High School

1. Winter break begins December 18th, and students return to school on January 3rd.

VIII. Chairperson's Report

Mr. Colleton will let the board know the date of the Ball; the construction of a Charleston County Public Library is still planned to happen as part of the new school.

IX. Old Business

None

X. New Business

None

XI. Adjournment:

With no further business, Mr. Colleton asked for a motion to adjourn. Ms. Collenton made the motion, and Ms. Facine seconded the motion. The meeting was adjourned at 7:09 p.m.