

WARREN HILLS REGIONAL BOARD OF EDUCATION

May 14, 2024

6:30 p.m. – Executive Session

7:15 p.m. Regular Meeting

A. Call to Order – Molly Fraumeni, President

B. Roll Call - Mrs. Donnamarie Palmiere, Business Administrator

Alfred Coscia	Thomas Dufner	Molly Fraumeni
Jean Hansen	Erik Heller	Amy Kemp
Lisa Marshall	Paula Merrill	Corey Piasecki

C. Executive Session- 6:30 p.m. (If Necessary)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*
- 4) *Matters of Attorney/Client Privilege*
- 5) *Confidential Student Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

Approval to go into Executive Session

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner				
Jean Hansen				
Erik Heller				
Amy Kemp				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Alfred Coscia				
Molly Fraumeni				

D. Reconvene: 7:15 p.m.

President’s Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times*, *Warren-Reporter*, *Newark Star-Ledger* and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield, Oxford and Washington.

Pledge of Allegiance

Approval of Board Minutes

- April 30, 2024 Regular & Executive Session Meetings

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner				
Jean Hansen				
Erik Heller				
Amy Kemp				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Alfred Coscia				
Molly Fraumeni				

E. Communications – Mr. Earl C. Clymer, III, Superintendent of Schools

F. Student Liaison Report – Bailey E. Asbury

G. Superintendent’s Report – Mr. Earl C. Clymer, III

H. Presenter(s):

I. Goals:

Warren Hills Board of Education District Goals for 2023-2024:

District Goal 1:

Provide faculty & staff with resources, best practices and strategies and tiered systems of support through vertical articulation for grades 6&7 and 8&9. Analyses of common in-district assessments and standardized testing data will focus on increasing student achievement in Math and ELA on the New Jersey Graduation Proficiency Assessment (NJGPA).

District Goal 2:

To implement best practices and strategies to enhance the Culture and Climate of district school buildings in collaboration with local and state agencies, including but not limited to, in-house professional development programs, the District Mental Health Team (DMHT), SCAIP initiative, the Nurtured Heart Approach, the DREAMS Program and Restorative Justice techniques.

District Goal 3:

To implement strategies and tools to enhance and protect district technology data, information, and applications from emerging technology issues such as cybersecurity and the appropriate use of artificial intelligence in schools.

Warren Hills Board of Education Board Goal for 2023-2024:

1. Provide support to the administration, faculty and staff in the pursuit and achievement of the district goals.
2. Support and recognize student achievements and success with student presentations at Board of Education Meetings.

J. Committee Reports

Committee	Date	Discussion
Finance, Facilities & Transportation	No Meeting Held	By Chair: Mr. Piasecki
Education, Policy & Technology	No Meeting Held	By Chair: Mr. Coscia
Personnel & Student Activities	May 7, 2024	By Chair: Mrs. Marshall
Negotiations	May 6, 2024	By Chair: Mrs. Fraumeni

K. Old Business

L. New Business

M. Public Comment

Public comment shall be governed by the Board of Education Bylaw 0167 which is available on our website. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy. Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board will not respond to questions or comments until the initial public participation section of the agenda is complete. At that time, the Board or Administration will respond, as it sees fit, or it may defer responding, if at all, to a future meeting or to a response by written communication. The Board will then hear any additional comments that may come as a result of the Board’s response. Participants may also be directed to follow the chain of command with the

question or concern. While the Board will try to respond to as many questions or concerns as possible, participants who submit a multitude of questions should understand that it is unlikely that all of their questions will be answered and may be referred to further dialogue with the administration.

N. ACTION ITEMS

I. PERSONNEL

*1. Motion to approve/accept the following appointments / resignations / retirements as recommended by the Superintendent:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Lisa Holmlund	Approve	Maternity Leave Replacement Guidance Counselor	\$329.34/day	HS	on or about 5-16-24	6-30-24	MA - Step 1 Pending receipt of required paperwork
2	Adam Latham	Approve	Teacher - Mathematics	\$85,133.00	HS	8-22-24	6-30-25	MA Step M - Pending receipt of required paperwork Replacing C Laws
3	Jessica Maury	Approve	Teacher - ESL	\$68,483.00	District	8-22-24	6-30-25	MA Step 6 - Pending receipt of required paperwork Replacing L Garcia
4	Kayleigh Morpeth	Approve	Teacher - Music	\$60,043.00	MS	8-22-24	6-30-25	BA - Step 2 - Pending receipt of required paperwork
5	Jacob Smith	Approve	Substitute Teacher	\$130/day	District	5-15-24	6-30-24	Pending receipt of required documents
6	Janine Horber	Rescind	Band Assistant	\$5,148.00	HS	Start of 24-25 Season	Start of 24-25 Season	Tier 2 Step 2
7	Laura Wengel	Accept	Resignation	\$77,318.00	HS	6-30-24	6-30-24	Resignation

All 2023-2024 Salaries remain in effect for the 2024-2025 School Year, pending contract negotiations.

*3. Motion to approve the employment of the attached personnel list “A” of tenured, certificated teaching staff for the 2024-2025 school year. (Attachment A)

*4. Motion to approve the employment of the attached personnel list “B” non-tenured, certificated teaching staff with eligibility for tenure on the appropriate date for the 2024-2025 school year. (Attachment B)

*5. Motion to approve the employment of the attached personnel list “C” non-tenured, certificated teaching staff for the 2024-2025 school year. (Attachment C)

*6. Motion to approve the employment of personnel Attachment “D” of School Security Personnel for the 2024-2025 school year. (Attachment D)

*7. Motion to approve the employment of the attached personnel list “E” Technology personnel for the 2024-2025 school year. (Attachment E)

*8. Motion to approve the employment of the attached personnel list “F” tenured secretaries for the 2024-2025 school year. (Attachment F)

*9. Motion to approve the employment of the attached personnel list “G” non-tenured, secretaries with eligibility for tenure on the appropriate date for the 2024-2025 school year. (Attachment G)

*10. Motion to approve the employment of the attached personnel list “H” non-tenured secretaries for the 2024-2025 school year. (Attachment H)

*11. Motion to approve the employment of personnel Attachment “I” of Custodial/Grounds/ Maintenance Personnel for the 2024-2025 school year. (Attachment I)

*12. Motion to approve the employment of the attached personnel list “J” of tenured, certificated administrative staff for the 2024-2025 school year. (Attachment J)

*12. Motion to approve the employment of the attached personnel list “K” of non-tenured, certificated administrative staff for the 2024-2025 school year. (Attachment K)

*13. Motion to approve the Parent Volunteers for the 2024 8th Grade Dorney Park Class trip as per Attachment L. Each Parent Volunteer is required to complete Parent Volunteer Application and receive Criminal History Approval from the NJ Office of Student Protection.

*14. Motion to approve the following travel and conference requests:

Code	Name	Title	Location	Cost/Mileage	Date & Discussion
1	K Dennison	Teaching for Equity & Justice Summer Institute	Webinar	\$25 Registration	June 25-27, 2024
2	J Graf	NJ Band Directors Conference	Rutgers University Nicholas Music Center New Brunswick NJ	\$85 Registration, Mileage	May 31 & June 1, 2024

Approval of Personnel Motions

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner				
Jean Hansen				
Erik Heller				
Amy Kemp				
Lisa Marshall				

Paula Merrill				
Corey Piasecki				
Alfred Coscia				
Molly Fraumeni				

II. EDUCATION AND POLICY

*1. Motion to approve the **FIRST READ** of the following revised policies & regulations for inclusion in the district’s policy manual, as recommended by the Education and Policy Committee and the Superintendent:

P 2260 & R 2260 - Equity in School & Classroom Practices Complaint Procedure

*2. Motion to affirm the administrative decision regarding the following HIB cases:

MS –2023-2024 - 007, 008
 HS - 2023-2024 - None

*3. Motion to approve the following field trip requests in accordance with Policy 2340:

Code	Requested by:	Trip	Board of Education Cost	Discussion
1	C Kavcak	American Dream Mall E Rutherford NJ	Transportation	Project Graduation
2	N Labrit-Petrewski	State Theatre Northampton St Easton PA	\$10 per person, Transportation	Freddy Awards

Approval of Education & Policy Motions

MOTION:		SECOND		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner				
Jean Hansen				
Erik Heller				
Amy Kemp				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Alfred Coscia				
Molly Fraumeni				

III. BUDGET AND FINANCE

*1. Motion to approve the bill list for the period April 30, 2024 through May 14, 2024, in the amount of \$1,483,899.96.

*2. Motion to approve the following Special Education Tuition Contracts for the 2023-2024 regular school year:

Student	School	Amount	Aide	Related Services	Effective
2580739664	North Hunterdon-Voorhees Regional High School Board of Education	\$19,690.40 prorated	N/A	N/A	3/4/24-6/10/24
2545827307	Bonnie Brae	\$9,030.00 prorated	N/A	N/A	5/21/24-6/30/24

*3. Motion to approve the following Transportation Contract renewals for the 2024-2025 school year:

Snyder Bus Service, Inc.

<u>Route #</u>	<u>Cost</u>
102	\$ 163.05 per diem
103	\$15,732.85
25SP	\$48,190.68
23	\$31,095.82
01/F	\$49,437.36
02/KL	\$51,303.09
03/A	\$48,305.11
04/C	\$57,776.75
12/D	\$56,117.61
14/AB/IM	\$57,319.27
15AB/G	\$50,340.65
16AB/E	\$54,765.47
21/H	\$59,827.09
22/VAN 1	\$52,809.37
RTE 27	\$ 299.15 per diem

GST Transport Corp.

<u>Route #</u>	<u>Cost</u>
62SP AM	\$28,477.80 including aide cost
62SP PM	\$28,477.80 including aide cost
3SP AM	\$28,477.80 including aide cost
3SP PM	\$28,477.80 including aide cost
61SP	\$92,194.20 including aide cost

*4. Motion to approve Joint Transportation Agreements with Washington Township to transport their elementary school students for the 2024-2025 school year as follows:

<u>Route #</u>	<u>Cost</u>
01/F	\$24,718.68
02/KL	\$25,651.55

03/A	\$24,152.56
04/C	\$28,888.37
12/D	\$28,058.81
14AB/IM	\$28,659.63
15AB/G	\$25,170.32
16AB/E	\$27,382.73
21/H	\$29,913.55
22/VAN 1	\$26,404.69
3SP AM	\$28,477.80
3SP PM	\$28,477.80

*6. Motion to approve the following 2024-2025 Municipal Schedule of Taxes:

2024-2025 Municipal Tax Schedule

<u>Due Dates</u>	<u>Franklin Twp</u>	<u>Mansfield Twp</u>	<u>Washington Borough</u>	<u>Washington Twp</u>
7/15/2024	\$ 365,838.87	\$ 591,599.25	\$ 438,401.63	\$ 695,882.62
8/15/2024	\$ 369,921.83	\$ 598,201.45	\$ 443,294.52	\$ 703,649.32
9/15/2024	\$ 365,838.83	\$ 591,599.25	\$ 438,401.67	\$ 695,882.58
10/15/2024	\$ 365,838.83	\$ 591,599.25	\$ 438,401.67	\$ 695,882.58
11/15/2024	\$ 365,838.83	\$ 591,599.25	\$ 438,401.67	\$ 695,882.58
12/15/2024	\$ 365,838.83	\$ 591,599.25	\$ 438,401.67	\$ 695,882.58
1/15/2025	\$ 365,838.83	\$ 591,599.25	\$ 438,401.67	\$ 695,882.58
2/15/2025	\$ 662,876.83	\$ 1,071,940.05	\$ 794,355.82	\$ 1,260,894.84
3/15/2025	\$ 365,838.83	\$ 591,599.25	\$ 438,401.67	\$ 695,882.58
4/15/2025	\$ 365,838.83	\$ 591,599.25	\$ 438,401.67	\$ 695,882.58
5/15/2025	\$ 365,838.83	\$ 591,599.25	\$ 438,401.67	\$ 695,882.58
6/15/2025	\$ 365,838.83	\$ 591,599.25	\$ 438,401.67	\$ 695,882.58
Total	\$ 4,691,187.00	\$ 7,586,134.00	\$ 5,621,667.00	\$ 8,923,370.00

Approval of Budget & Finance Motions

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner				
Jean Hansen				
Erik Heller				
Amy Kemp				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Alfred Coscia				
Molly Fraumeni				

O. Public Comment

P. Second Executive Session (If Necessary)

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner				
Jean Hansen				
Erik Heller				
Amy Kemp				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Alfred Coscia				
Molly Fraumeni				

Q. Adjournment _____ p.m.

Approval to Adjourn

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner				
Jean Hansen				
Erik Heller				
Amy Kemp				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Alfred Coscia				
Molly Fraumeni				

*Roll Call