

**MINUTES OF THE REGULAR MEETING
BOARD OF EDUCATION
UNION SCHOOL DISTRICT
Tulsa, Oklahoma
April 1, 2024**

The Union Board of Education met in regular session on Monday, April 1, 2024, at 7:00 p.m. in the Board Room of the Union Education Service Center pursuant to written notice given to the County Clerk of Tulsa County by the fifteenth day of December 2023 as required by Title 25, Oklahoma Statutes, 301-314. The time, place and agenda of this meeting were posted in prominent public view at the location of this meeting at least 24 hours in advance excluding Saturdays, Sundays, and holidays.

CALL TO ORDER

The meeting was called to order at 7:09 p.m. by Heather McAdams, president.

FLAG SALUTE

The flag salute was led by Heather McAdams, president.

MEMBERS PRESENT

Mr. Ken Kinnear, Ms. Heather McAdams, Ms. Stacey Roerman, Mr. Joey Reyes, Dr. Chris McNeil

MEMBERS ABSENT

None.

OTHERS PRESENT

Superintendent Dr. Kirt Hartzler, Chief Financial Officer Dr. Trish Williams, Associate Superintendent Charlie Bushyhead, Chief Communications Officer Chris Payne, Assistant Superintendent Sandi Calvin, Deputy Superintendent John Federline, Executive Director of Human Resources Jay Loegering, Senior Executive Director of Research-Design-Assessment Todd Nelson, Executive Director of Secondary Education Dr. Kenneth Moore, Executive Director of Elementary Education Theresa Kiger, Director of Operations Dr. Josh Robinson, and others.

ADOPTION OF THE AGENDA

Mr. Kinnear moved the Board approve the agenda as posted. Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye, Stacey Roerman – aye, Heather McAdams – aye, Ken Kinnear – aye, Chris McNeil - aye.

All voted aye – motion carried.

The agenda was adopted as posted.

CONSENT AGENDA

Ms. Roerman moved for approval of items on the consent agenda as follows:

- Minutes of the March 11, 2024 regular board meeting and Minutes of the March 26, 2024 special board meeting;
- Out of State travel requests for the following:
 - David Young to New Orleans, LA – May 2-3, 2024;
 - Union Forensic Society to Bellevue, NE – May. 9- 12, 2024;

- Facilities use license agreements and authorize Senior Facilities Manager Art Churchill to execute the agreements;
- Participating Addendum to previously approved Master Memorandum of Understanding with Miss Weary's Foundation for the Adult Education and Family Literacy Program, and authorize the Superintendent or designee to execute the agreement;
- Participating Addenda to previously approved Master Memoranda of Understanding with Casa de la Cultura, Church 3434, and Wolfe Pack Taekwondo LLC for Community Schools, and authorize the Superintendent or designee to execute the agreements;
- Agreement with Hance Pyrotechnics for a fireworks display at the Union High School Graduation on May 18, 2024, in the amount of \$7,500.00 from activity funds, and authorize the Superintendent or designee to execute the agreement;
- Agreement with The Pencil Box for Union 7th Grade teachers to provide school supplies for their students and authorize Union 7th Grade Principal, Crystal Pounds, to execute the agreement;
- Contract renewal with SHL, US LLC for Brainbench software, in the amount of \$2,541.00 from Career Tech funds, and authorize Union High School Principal, John Chargois, to execute the agreement;
- IEP Service Agreements with Tulsa Public Schools for the transfer of hearing-impaired students and authorize the Superintendent or designee to execute the agreement;
- Agreement with the University of Tulsa for student teachers, and authorize the Superintendent or designee to execute the agreement;
- Renewal of existing agreement with Hilltop Securities Asset Management for arbitrage services, in the amount of \$9,000.00 from general funds;
- Bid/proposal for telephone, internet service, and Metro Ethernet and award the contract to Cox Business in the estimated amount of \$52,800.00 for the 2024 - 2025 fiscal year, and authorize the encumbrance clerk to encumber funds in the 2023 - 2024 and 2024 - 2025 fiscal years from the general fund and/or building fund, and authorize the Superintendent or designee to execute the agreement;
- Personnel resignations and terminations for the 2023-2024 school year:
- Employment of certified and/or support staff, employment changes, and other payments for the 2023-2024 school year;
- Monetary donations;

- Declaration of equipment as surplus and authorize disposal of same through donation, Natural Evolution, Inc., or surplus auction;
- Declare obsolete electrical supplies as surplus and authorize the sale and/or disposal of the items;
- Applications for School Activity Fund Sanctioning;
- Crowdfunding donations;
- Activity fund transfer request;
- Approval of district financial statements and approval to issue, revise, pay, and close encumbrances and claims, PO list #22405184 through #22405615 in the amount of \$1,167,479.43 and final authorization to issue, revise, pay and close encumbrances and claims for all purchase orders issued in FY 2023-2024 and the release of payroll encumbrances.

Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye, Stacey Roemerman – aye, Heather McAdams – aye, Ken Kinnear – aye, Chris McNeil - aye.

All voted aye – motion carried.

USPA REPORT

None.

UCTA REPORT

UCTA President, Kerri Gunter informed the Board that members of their Executive Committee spent the day at the capitol lobbying last week. They are encouraging others to do that as well. They were able to sit in on the Senate Education Committee and found it to be interesting. She also expressed her appreciation to the Board for allowing feedback for the 2024-2025 school calendars for next year. Parents and staff appreciated that. Teachers are excited to get back to collaborating next year.

HEARINGS AND CORRESPONDENCE

None.

COMMUNICATIONS

None.

COMMENTS FROM THE AUDIENCE REGARDING THE AGENDA

None

BUSINESS AGENDA

CAPACITY LEVELS - OPEN TRANSFER CAPACITY

Dr. Nelson recommended the Board approve the capacity levels and the calculated open transfer capacity amounts by school and grade level.

Mr. Kinnear moved for approval. Dr. McNeil seconded the motion.

Vote: Joey Reyes – aye, Stacey Roerman – aye, Heather McAdams – aye, Ken Kinnear – aye, Chris McNeil – aye.

All voted aye – motion carried.

DISTRICT INTERNET SERVICE

Mr. Borland recommended the Board approve the contract renewal with Lighstream for district wide area network connections, in the amount of \$329,820.00 from general/building funds (before applicable discounts.)

Ms. Roerman moved for approval. Dr. McNeil seconded the motion.

Vote: Joey Reyes – aye, Stacey Roerman – aye, Heather McAdams – aye, Ken Kinnear – aye, Chris McNeil – aye.

All voted aye – motion carried.

ROOF REPLACEMENT PROJECT

Dr. Robinson recommended the Board accept the bid for the Roof Replacement at Grove Elementary project and award the contract to Atwell Roofing, in the amount of \$1,488,000.00 from bond funds.

Ms. Roerman moved for approval. Dr. McNeil seconded the motion.

Vote: Joey Reyes – aye, Stacey Roerman – aye, Heather McAdams – aye, Ken Kinnear – aye, Chris McNeil – aye.

All voted aye – motion carried.

NEW BUSINESS

None.

COMMENTS FROM THE AUDIENCE AND BOARD MEMBERS

None.

ADJOURNMENT

Mr. Kinnear moved to adjourn the meeting. Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye, Stacey Roerman – aye, Heather McAdams – aye, Ken Kinnear – aye, Chris McNeil – aye.

All voted aye – motion carried.

The meeting adjourned at 7:15 p.m.

Michelle Hinkle, Board Secretary

Regular Meeting
Board of Education
Union Public Schools

Minutes of the **April 1, 2024**, regular meeting were approved by a majority vote of the Union Board of Education on **May 13, 2024**.



Joey Reyes, Clerk
Union Board of Education