

**LAMPETER-STRASBURG SCHOOL DISTRICT
SAFETY COMMITTEE MEETING**
Lampeter, Pennsylvania 17537

**Safety Committee Meeting Minutes
April 17, 2024**

I. Meeting called to order at 3:10 PM.

A. **Safety Committee Members Present**

- Melissa Swarr
- Glenn Davis
- Adrian Baker
- Tammy Graybill
- Elizabeth Henry
- Larry Royer
- Tim Wilson
- Melanie Henry
- Amber Zimmerman

II. **Minutes Approval:** Motion to approve the March meeting minutes.

- A. **Motion to approve:** Tammy Graybill
- B. **Second to approve:** Elizabeth Henry
- C. **Vote:** Approved

III. **Review of the Workmen's Compensation Claims**

- A. Employee playing freeze tag with students and collided with a student, causing employee to fall backwards and hit her head on the ground. Pain in left elbow, limited mobility. Pain to the rear right side of head and right elbow. Went to ER; fractured elbow; still under care.
- B. Employee was working with a student 1:1 and bent over to get something out of her desk. Student accidentally elbowed the employee very hard on the side of head and eye area. Treated at home.
- C. Employee was turning around and hit right knee on a stock pot spout handle in the cafeteria. She hit her left hand on the sink nearby. Treated at home.
- D. Employee requested that an escalated student accompany her on the walk to another room. The student fell to the floor and kicked the employee. The student was then brought into the room where they began to throw things at the employee, who held the door while the student attempted to close the door on her. Treated at home.

IV. **Review monthly building inspections:**

- A. **High School** -
 - 1. No report.
- B. **Administration Building** -
 - 1. All stained tiles were replaced.
 - 2. Restroom needs to be painted from previous leak.
- C. **Martin Meylin** -
 - 1. Ceiling tiles need replaced where damaged. Will be replaced asap.
- D. **Lampeter Elementary** -
 - 1. No report.
- E. **Hans Herr** -

1. Ceiling tiles in guidance at the exit near chimney should be replaced.
2. Extension cords at dock to be stowed properly.
3. Top steps near loading dock has a hole with broken concrete.
4. Chimney leak - Roofer to check and seal.

F. **Maintenance Building** -

1. No report.

G. **Grounds** -

1. No report.

H. **Field Houses** -

1. No report.

I. **Playground Inspections** -

1. No report.

V. **Construction Progress Update**

- A. HS is down to punch list items.
- B. HH is down to punch list items.
- C. ECC - Things progressing. Early June should see substantial completion.
- D. MM - Project pushed to mid-fall or early winter.

VI. **VI. Items from the Committee** -

- A. None.

VII. **VII. Next Meeting** – May 15th, 3:00 PM

VIII. **VIII. Motion to adjourn** - 3:40 PM

- A. **Motion** - Melanie Henry
- B. **Second** - Adrian Baker
- C. **Vote**- Approved