

INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110

A meeting of the White Bear Lake Area School Board was held on **Monday, April 8, 2024** at 5:30 p.m. in Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN. This meeting was open to the public and a recording is posted on the website.

AGENDA

A. PROCEDURAL ITEMS

1. Chair Ellison called the meeting to order at 5:30 p.m.
2. Roll Call - Present: Newmaster, Streiff Oji, Thompson, Arcand, Beloyed, Daniels, Ellison. Absent: none.
3. Pledge of Allegiance.
4. Daniels moved and Newmaster seconded to approve the agenda as presented.
Voice vote: Ayes, Newmaster, Streiff Oji, Thompson, Arcand, Beloyed, Daniels, Ellison. Nays, none. Motion carried.
5. Thompson moved and Streiff Oji seconded to approve the consent agenda consisting of:
 - a) Minutes for Board meetings on March 4, 2024, and March 26, 2024;
 - b) Invoices based upon a random sample, all of which met the standards and guidelines as set by the School Board;
 - c) Resolution regarding acceptance of gifts with thank you letters directed to the donors;
 - d) Field trips;
 - e) Resolution regarding personnel items to include:
 - **RESIGNATION/TERMINATION/NON-RENEWAL – CLASSIFIED STAFF**
JENNIFER DURAND – Tier 1 Technician - District Wide
Employed by District 624 since 03/12/2012
Effective Date: 04/05/2024
TADAIJAH BASS-JORDAN – Program Assistant - Lincoln Elementary
Employed by District 624 since 11/14/2023
Effective Date: 03/27/2024
TATIANA CARTER – Program Assistant - Vadnais Heights Elementary
Employed by District 624 since 11/02/2023
Effective Date: 03/22/2024
ANTON GRAY – Program Assistant - Vadnais Heights Elementary
Employed by District 624 since 10/05/2023
Effective Date: 03/04/2024
ANTON GRAY – Lunchroom Playground Supervisor - Vadnais Heights Elementary
Employed by District 624 since 10/05/2023
Effective Date: 03/04/2024
LAUREN GULLICKSON – Program Assistant - Lincoln Elementary
Employed by District 624 since 08/28/2023
Effective Date: 03/11/2024
JOSEPHINE HARMON – Program Assistant - Lincoln Elementary
Employed by District 624 since 08/28/2023
Effective Date: 09/29/2023
ASHLEY HYNES – Nutrition Service Assistant - Sunrise Park Middle School
Employed by District 624 since 10/02/2023

Effective Date: 02/22/2024

JOAN MELLGREN – Program Assistant - Matoska International

Employed by District 624 since 08/29/2022

Effective Date: 03/21/2024

NANCY RAMIREZ-TORRES – Program Assistant - Birch Lake Elementary

Employed by District 624 since 09/05/2023

Effective Date: 12/20/2023

JAYDEN SCHEUNEMANN – Paraeducator - WBLAHS - South Campus

Employed by District 624 since 09/04/2023

Effective Date: 03/06/2024

YAN ZHANG – Nutrition Service Assistant - Sunrise Park Middle School

Employed by District 624 since 09/06/2021

Effective Date: 03/08/2024

➤ **RESIGNATION/TERMINATION/NON-RENEWAL – CERTIFIED STAFF**

ELIZABETH GUTTETER – Social Worker - Birch Lake Elementary

Employed by District 624 since 08/28/2023

Effective Date: 04/03/2024

➤ **RETIREMENT – CLASSIFIED STAFF**

LENORE ARONE – Behavior Management Para - Lincoln Elementary

Employed by District 624 since 09/05/2000

Effective Date: 06/06/2024

BRIAN FRANSEN – Custodian - Matoska International

Employed by District 624 since 02/02/2004

Effective Date: 04/12/2024

TOMILEE REINHARDT – Administrative Assistant - Activities - WBLAHS - South Campus

Employed by District 624 since 11/11/2002

Effective Date: 03/22/2024

➤ **RETIREMENT – CERTIFIED STAFF**

LISA SLACK – 1st Grade Teacher - Otter Lake Elementary

Employed by District 624 since 08/30/1988

Effective Date: 04/08/2024

TIMOTHY SAGER - Physical Education Teacher - Central Middle School

Employed by District 624 since 08/22/2002

Effective Date: 06/07/2024

➤ **CHANGE IN ASSIGNMENT – CLASSIFIED STAFF**

APRIL MONIGOLD – NS Assistant - Sunrise Park Middle School

From 3.5 hrs. To 3.75 hrs. Per week

Effective Date: 03/18/2024

➤ **TEMPORARY CHANGE IN ASSIGNMENT – CLASSIFIED STAFF**

EMILY SCHWEIGER – NS Assistant - Sunrise Park Middle School

Temporary increase in hours

From 22.5 hours per wk. to 23.75 hours per wk.

Effective Date: 3/8/24 to 06/06/2024

JAEMIE WILL – NS Assistant - Sunrise Park Middle School

Temporary increase in hours

From 22.5 hours per wk. to 25 hours per wk.

Effective Date: 3/8/24 to 06/06/2024

- **TEMPORARY CHANGE IN ASSIGNMENT – NON-AFFILIATED STAFF**
 DAVID JOHNSON – From Transportation Specialist - Bus Garage
 To Director of Transportation - Bus Garage
 Effective Date: 02/26/2024 to 06/30/2024
- **PART-TIME LEAVE OF ABSENCE – CERTIFIED STAFF**
 DENISE DEEN – ECSE Teacher -Normandy Park
 Position 0.8 FTE (Leave 0.2 FTE)
 Effective Date: 2024-2025 school year
 LAURA WILLIAMS – Occupational Therapist -Normandy Park
 Position 1.0 FTE (Leave 0.2 FTE)
 Effective Date: 2024-2025 school year
- **FULL-TIME LEAVE OF ABSENCE – CERTIFIED STAFF**
 ANGELA BIANCO – 4th Grade Teacher - Matoska International
 Employed by District 624 since 08/22/2012
 Effective Date: 2024-2025 School Year
 EMILY LANGER– French Teacher - WBLAHS - South Campus & Sunrise Park
 Middle School
 Employed by District 624 since 08/20/2018
 Effective Date: 11/05/2023 - 03/08/2024
 TAMARA LEMIEUX – ECFE Teacher - Normandy Park
 Employed by District 624 since 08/01/2012
 Effective Date: 2024-2025 School Year
 KYRA SCANLAN – 5th Grade Teacher - Matoska International
 Employed by District 624 since 08/24/2015
 Effective Date: 2024-2025 School Year
 KAREN SCHMITZ – School Counselor - Central Middle School
 Employed by District 624 since 08/25/2005
 Effective Date: 02/06/2024 - 3/08/2024
 KATHRYN WOLFF – Music Teacher - Central Middle School
 Employed by District 624 since 08/24/2015
 Effective Date: 03/18/2024 - 06/07/2024
- **NEW PERSONNEL – CLASSIFIED STAFF**
 ALEXIS BROWNLEE – AA Assistant HS Activities & Athletics - WBLAHS - North
 Campus
 \$22.40 per hr. 40 hrs. per wk.
 Effective Date: 03/18/2024
 ISABELLA CIRELLI – NS Assistant - Sunrise Park Middle School
 \$17.50 per hr. 18.75 hrs. per wk.
 Effective Date: 04/01/2024
 JULIE CORBETT – NS Assistant - Sunrise Park Middle School
 \$17.50 per hr. 18.75 hrs. per wk.
 Effective Date: 04/01/2024
 ALISA FRION – NS Assistant - Sunrise Park Middle School
 \$17.50 per hr. 18.75 hrs. per wk.
 Effective Date: 03/04/2024
 CARISSA NELOMS – NS Assistant - Sunrise Park Middle School
 \$17.50 per hr. 18.75 hrs. per wk.
 Effective Date: 04/01/2024
 DAWN ROLLIE – Program Assistant - Otter Lake Elementary

\$18.50 per hr. 17.45 hrs. per wk.

Effective Date: 03/05/2024

JEREMY SCHURR – Head Custodian - Central Middle School & Birch Lake Elementary

\$30.57 per hr. 40 hrs. per wk.

Effective Date: 03/18/2024

EMILY SCHWEIGER – Lunchroom & Playground Supervisor - Vadnais Heights Elementary

\$20.02 per hr. 12.5 hrs. per wk.

Effective Date: 03/18/2024

➤ LONG TERM SUBSTITUTE - CLASSIFIED STAFF

THOMAS STONEHOUSE – Media Clerk - Matoska International

\$20.02 per hr., 27.5 hrs. per wk., \$5,725.72

Effective Date: 03/25/2024 through 05/20/2024

➤ LONG TERM SUBSTITUTE - CERTIFIED STAFF

SAMUEL HAUSER – Music Teacher - Central Middle School

1.0 FTE BA Step 1 \$15,647.44

Effective Date: 03/18/2024 - 06/07/2024

JACOB HYLEN – Special Education Teacher - WBLAHS - South Campus

1.0 FTE BA Step 1 \$6,925.91

Effective Date: 03/05/2024 - 04/16/2024

ALLYSON NELSON – 1st Grade Teacher - Matoska International

1.0 FTE BA Step 1 \$15,134.41

Effective Date: 03/20/2024 - 06/07/2024

e) Quarterly investment update.

Roll call vote: Ayes, Newmaster, Streiff Oji, Thompson, Arcand, Beloyed, Daniels, Ellison. Nays, none. Motion carried.

B. PUBLIC FORUM

C. INFORMATION ITEMS

1. Student Recognition - Students in the middle school and high school Knowledge Bowl clubs, boys and girls wrestling, boys swim and dive, girls basketball, and boys hockey were recognized and congratulated for participating in state and national competitions and events.

D. DISCUSSION ITEMS

1. Update on Sale of 2024A General Obligation School Building and Facilities Maintenance Bonds - Shelby McQuay from Ehlers Public Finance Advisors reported on the sale of 2024A Facility Maintenance Bonds.
2. Immersion Programming Study Group - Tim Wald, Assistant Superintendent for Finance and Operations gave an update on the formation of an Elementary World Language Immersion Steering Committee that will begin the study of language immersion at the elementary level.
3. First Reading of School Board Policies: a. 403, Discipline, Suspension and Dismissal of School District Employees; b. 498, Respectful Workplace; c. 502, Search of Student Lockers, Desks, Personal Possessions and Student's Person; d. 606.5, Library Materials; e. 801, Equal Access to Facilities of Secondary Schools; and f. 910, Awarding of Honorary Diploma. The policies listed above will be on the May 13, 2024 or subsequent agenda for a second reading.

E. OPERATIONAL ITEMS

1. Thompson moved and Beloyed seconded to approve the sale of the 2024A General Obligation School Building and Facilities Maintenance Bonds in the amount of \$42,835,000. **Roll call vote: Ayes, Newmaster, Streiff Oji, Thompson, Arcand, Beloyed, Daniels, Ellison. Nays, none. Motion carried.**
2. Newmaster moved and Daniels seconded to accept the fiscal year 2022-23 federal single audit. **Roll call vote: Ayes, Newmaster, Streiff Oji, Thompson, Arcand, Beloyed, Daniels, Ellison. Nays, none. Motion carried.**
3. Arcand moved and Newmaster seconded to authorize the Superintendent and/or the Assistant Superintendent for Finance and Operations to accept the bids for the Highway 61/8th Street/Division Ave Project in the total amount of \$1,994,307. Acceptance of the bids by the Superintendent and/or the Assistant Superintendent for Finance and Operations is contingent upon approval of the project by the White Bear Lake City Council on April 9, 2024. **Roll call vote: Ayes, Newmaster, Streiff Oji, Thompson, Arcand, Beloyed, Daniels, Ellison. Nays, none. Motion carried.**
4. Beloyed moved and Daniels seconded to approve the Resolution Proposing Placement of Continuing Contract Teachers on Unrequested Leave of Absence. **Roll call vote: Ayes, Newmaster, Streiff Oji, Thompson, Arcand, Beloyed, Daniels, Ellison. Nays, none. Motion carried.**
5. Daniels moved and Streiff Oji seconded to approve the proposed 2023-25 Master Agreement with the Confidential Employee Group. **Roll call vote: Ayes, Newmaster, Streiff Oji, Thompson, Arcand, Beloyed, Daniels, Ellison. Nays, none. Motion carried.**
6. Thompson moved and Daniels seconded to approve the action on School Board policies a. 609, Religion; b. 901, Community Education; c. 903, Visitors to School District Property and Facilities; d. 905, Advertising; and e. 906, Community Notification of Predatory Offenders **Voice vote: Ayes, Newmaster, Streiff Oji, Thompson, Arcand, Beloyed, Daniels, Ellison. Nays, none. Motion carried.**

F. BOARD FORUM

- G. ADJOURNMENT** - Arcand moved and Daniels seconded to adjourn the meeting at 6:23 p.m. **Voice vote: Ayes, Newmaster, Streiff Oji, Thompson, Arcand, Beloyed, Daniels, Ellison. Nays, none. Motion carried.**

Submitted by: Scott Arcand, clerk