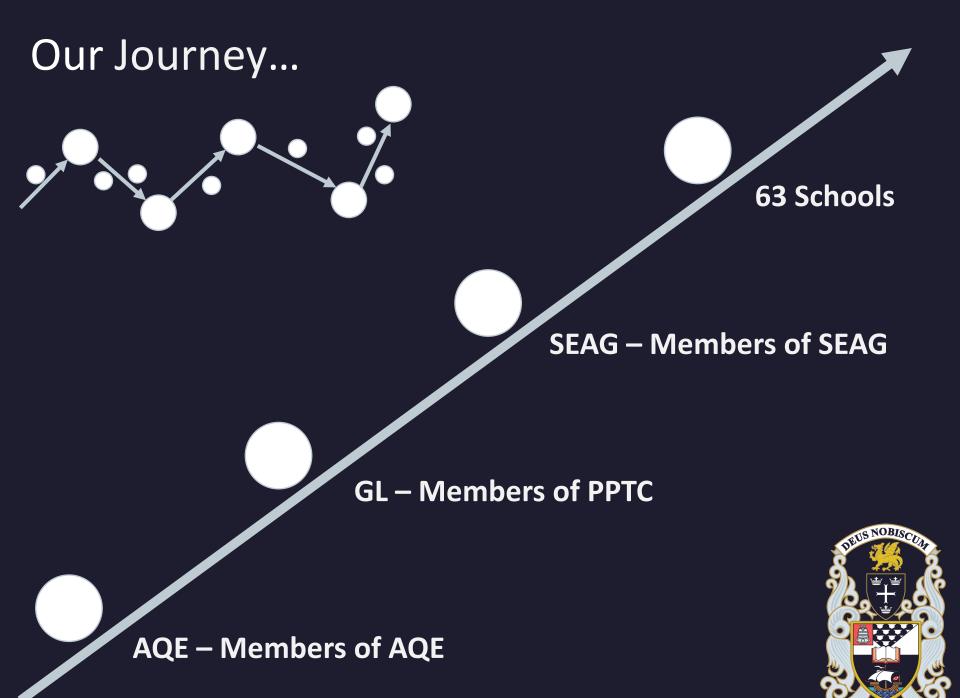


SEAG

2024









Pupils must sit SEAG to gain entry to Methody

The SEAG 2024 Entrance Assessment







The 2024 Entrance Assessment General Information

- For pupils who will be transferring to post-primary school in September 2025.
- All 63 schools in N.Ireland which use academic selection for all, or for a portion,
 of their admission to Year 8 are members of SEAG
- SEAG schools will use the outcomes from the 2024 Entrance Assessment within their Year 8 Admissions Criteria.
- Parents/Guardians who are considering one or more of these 63 schools for their child(ren) should register their child(ren) to sit the Assessment*.

* There is a separate admissions procedure for children who have a formal "Statement of Educational Needs".





The 2024 Entrance Assessment Key Dates

- Registration Period Mon 20th May 2024 (8.00am) Friday 20th September 2024 (11.59pm).
- SEAG Entrance Assessment Paper 1 Saturday 16th November 2024 (am).
- SEAG Entrance Assessment Paper 2 Saturday 23rd November 2024 (am).
- SEAG Outcomes released to parents/guardians you download from portal - Saturday 25th January 2025.





The Registration Process



The 2024 Entrance Assessment Really Important

Registration

- Only pupils who have been registered to sit the Entrance Assessment by **Friday 20**th **September 2024 (11.59pm)** will be able to sit the Assessment.
- There is NO late registration after the **Friday 20**th **September 2024 (11.59pm)** deadline. The portal will close.
- If a pupil has not been registered, they will NOT be able to sit the Entrance Assessment.





The 2024 Entrance Assessment Really Important

SEAG Entrance Assessment Papers

- The Entrance Assessment consists of two Assessment Papers taken one week apart.
- Pupils sit both Papers. It is not a choice between sitting Paper 1 or Paper 2.

SEAG Outcomes

• These will be available **online** from **Saturday 25**th **January 2025**.





Parents/Guardians:

- use a portal on the website <u>www.seagni.co.uk</u> to register your child by completing a "Pupil Application"
- need to have the following documentation to hand:
- Child's Birth Certificate
- Child's Photograph a head and shoulders picture.







If claiming exemption from the £20 registration fee:

<u>Current</u> Free School Meals Eligibility Entitlement (FSME)
 documentation provided by the Education Authority (EA)
 with the child's name and date of birth.



 Either a FSME confirmation email from EA OR an appropriate screenshot from the parent's account in the EA portal OR a FSM "Entitlement Letter"





Learning from the 2023 experience

- Last year almost 10% of all parents registered on the first day to try and make sure they were able to get a place at their preferred Assessment Centre. BUT....
- There were still places at every Centre, even the most popular Centres, over two weeks later AND there were still places at nearly every Centre over two months later.
- Last year around 10% of all parents left it until the last week before trying to register and some forgot to register.



Learning from the 2023 experience

- Last year there were errors in around 20% of all the Pupil Application forms.
- Prepare well and take time to fill the form in accurately. There is a review page for you to check over what you have entered on the Pupil Application form.
- There was no advantage last year in rushing to register on day 1, day 2, day 3, day 4, day 5.
- There is a risk that, by leaving it too late, a pupil may not be registered at all and would not be able to sit the Entrance Assessment.





Parents/Guardians will use a portal in the website www.seagni.co.uk
The portal is open from 8:00am on Monday 20th May 2024.

Step 1 - Parent/Guardian Registration

The Registration process starts with the parent/guardian creating their own account in the portal. This Step involves providing an email address.

If, for example, a parent has twins sitting the Entrance Assessment then both Pupil Applications can be carried out using the same Parent Registration with the same email address.



Parents/Guardians will use a portal in the website <u>www.seagni.co.uk</u>
The portal is open from 8:00am on Monday 20th May 2024.

Step 1 - Parent/Guardian Registration

- If you had set up an SEAG account in 2023 and you have another child sitting the Entrance Assessment in 2024 you will need to set up a new account for 2024.
- If you cannot access a smartphone, tablet, laptop or other electronic device to register your child on the SEAG website, please give your details to us and we will contact SEAG on your behalf.



Step 2 - Pupil Application

Details about the pupil who is being registered are entered and the parent/guardian chooses the SEAG school where he/she would like their child to sit the Entrance Assessment.

The name and date of birth which the parent/guardian enters MUST be identical to the information on the birth certificate for the Pupil Application to be valid. (For SAS).



Step 2 - Pupil Application

Parents/Guardians select, from a drop-down list, the SEAG school (Assessment Centre) which is most convenient for their child to sit the Entrance Assessment. The drop-down list will, initially, contain all 63 schools but, over time, a school could reach its maximum capacity. If that happens that school will no longer appear in the list of choices.





Step 2 - Pupil Application

Take care when reading the **name** of the Assessment Centre that you know where it is located. Last year some parents, in error, selected Centres which were more than 50 miles from their home.

Do not be misled into thinking that, for 2024, a Centre will definitely use rooms or definitely use halls. Some of these decisions cannot be made until the end of September, when the school knows how many pupils are coming, what Access Arrangements are needed and what its resources are.



Step 3 - Add Essential Documentation

- The birth certificate and passport sized photograph are uploaded to confirm the identity of the pupil.
- When registering your child a parent/guardian can save the details and return later to the portal to complete the process.
- However, the birth certificate and a passport sized photograph need to be available and uploaded at some point before submitting the application.
 Can be taken on phone/tablet – head and shoulders must be visible.
 Make sure the documents are not uploaded sideways!





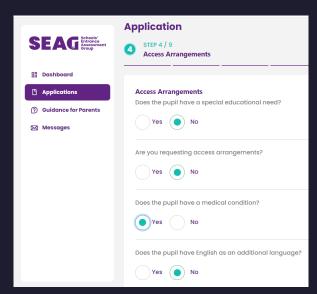
If a child's name has been changed by Deed Poll, then a copy of the Deed Poll, not the birth certificate should be uploaded.





Step 4 - Access Arrangements

- You will be asked if your child has Special Educational Needs; is requesting Access Arrangements; has a Medical Condition* and/or has English as an Additional Language (EAL).
- At this step, parents/guardians <u>must</u> answer YES or NO to 4 important questions regarding Access Arrangements.



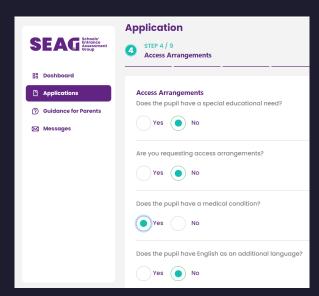




Step 4 - Access Arrangements

If you select "YES" for any of these questions, you will be taken to the "Access Arrangements" area before finally submitting your application.

*If, for example, your child has asthma and would need to use an inhaler during the Assessment you need to let SEAG know this. If you are not requesting Access Arrangements, you can just tick "YES" beside the "Medical Condition" button and leave everything else as "NO".







Step 4 - Access Arrangements

This may include Special Educational Needs and/or Medical Conditions and/or English as an Additional Language.

- Access Arrangements documentation is available in the "Guidance for Parents" –
 "Access Arrangements" section of the SEAG website.
- Links to the documentation, e.g. the Access Arrangements Policy and Access Arrangements Guidance are provided, in the portal, at this Step to assist.
- Parents/Guardians should ensure that they have read and understood the documentation before completing their request for Access Arrangements.



SEAG appoints an Independent Access Arrangements Panel to evaluate and make decisions on each Request based on the evidence provided. Those decisions will be communicated to parents/guardians through the portal. Parents/Guardians have the right of appeal.





Step 5 - Review all the information you have included

- It was outlined in an earlier slide that last year around 20% of submitted Pupil Application forms contained errors.
- For 2024 SEAG has added a "Review" page to the Form for parents to see all the information they have added and to carefully check that everything is absolutely correct.
- If there are any errors, e.g. a spelling error, the wrong Assessment Centre chosen, incorrect details of the primary school, now is the opportunity to correct these errors before moving to the "payment" step.
- Also check, by clicking on "view", that the photographic ID and the birth certificate have uploaded correctly.



Step 5 - Review all the information you have included

You will also need to:

- confirm that all the information you have provided is accurate and that you accept any liability for providing inaccurate information and accept all responsibilities as parent/guardian of the pupil for whom this application is made.
- agree to the Terms & Conditions.





Step 6 - Payment

- As part of the Pupil Application process the parent/guardian is required to pay a non-refundable administration fee of £20 through a secure online payment method.
- Those entitled to Free School Meals (FSME) are exempt from the administration fee but must provide necessary verification, provided by the Education Authority (EA) of FSME status when registering.



Step 6 - Payment

Parents/Guardians will need to make sure that they have a debit/credit card available to make the payment OR

If exempt through FSME, then **current** evidence of FSME which includes the child's name and date of birth must be uploaded.

- Evidence can be a copy of either:
- the current FSME confirmation email from the EA OR
- a screenshot from the EA portal account which provides evidence of your child's current FSME OR
- a current FSM "Entitlement Letter" from the EA.



As soon as the Administration Fee payment has been made OR approved FSME payment exemption evidence has been submitted, the pupil's place at the chosen Assessment Centre has been secured.





The 2024 Entrance Assessment The Registration Process – After the Payment

- Parents receive an email to confirm that they have registered a pupil, pending verification by SEAG.
- All Pupil Applications will be reviewed and verified by the SEAG team. e.g. Do the name and date of birth on the birth certificate match what the parent/guardian has entered? Is the photographic ID appropriate? If FSME payment fee exemption has been claimed was correct evidence provided?
- SEAG will contact parents/guardians if there is an issue with verifying the application.
- If there is no issue parents/guardians do not receive a second email.





The 2024 Entrance Assessment The Registration Process – After the Payment

 Parents who are requesting Access Arrangements or who indicated a medical condition, or SEN or EAL still have one final step in the Pupil Application process to complete.





The 2024 Entrance Assessment The Registration Process - Requesting Access

- Parents continue to the Access Arrangements Section, where they <u>must</u> use the text box provided, to outline details of their child's need. This would include details of any Special Educational Need(s) and/or Medical Conditions and/or EAL, whether or not they are requesting an Access Arrangement.
- E.g. Your child could have asthma and while you may not want to request an Access Arrangement, you should use the text box to inform SEAG that they will need to bring an inhaler. Alternatively, you should use this box to describe your child's Special Educational Need(s) as appropriate.



The 2024 Entrance Assessment The Registration Process - Requesting Access

If an Access Arrangement is being requested, there will be an opportunity to indicate the relevant Access Arrangements AND upload the documentary evidence to support the request(s).





The 2024 Entrance Assessment

Requesting Access Arrangements

- Parents can complete and submit the Access Arrangements Section at any time up to the close of registrations - 20th September 2024 (11.59pm).
- NB <u>Before</u> the Access Arrangements Section is submitted, parents can edit their Access request(s) and add to or amend uploaded supporting evidence as much or as often as they need to.



The 2024 Entrance Assessment The Registration Process (Additional notes)

- Access Arrangements If a parent has made an Access Arrangements Request, this is reviewed separately, by the Access Panel; the parent will receive an email once an Access Arrangement decision has been made.
- Pupil Card This is needed for Admission to the Assessment Centre on 16th and 23rd November. Parents will be able to download the Pupil Card, after the registration period has closed in late September.
- FSME If a claim for Free School Meals is unsuccessful because of inadequate evidence, the parent will receive an email that payment is required. Unpaid applications will not be valid and the pupil will not be registered.



The 2024 Entrance Assessment The Registration Process (Additional notes)

- Change of details A parent can edit parts of the Pupil Application, after it has been submitted, if e.g. the home address, contact number, email address or the pupil primary school have changed.
- Changing Assessment Centre If a parent wishes to change their chosen
 Assessment Centre, after the Pupil Application has been submitted, they <u>must</u>
 <u>complete a new Pupil Application and withdraw the old one</u>.





The Assessment



- Details, including the format and specification of the Entrance Assessment, are provided on the SEAG website.
- Two SEAG Practice Papers, along with Practice Answer Sheets and a Guide for Parents with the Answer Keys for each question on each paper, are also provided.

In summary:

- The Entrance Assessment consists of Paper 1 and Paper 2.
- Both Papers have an identical format.





- Each starts with a Practice Test section containing 5 English (or Gaeilge)
 questions and 5 Maths questions.
- The Practice Test section allows pupils time to settle and practise answering the same types of questions as those in Main Paper but without those questions being marked or timed.
- The Practice Test section is followed by an English (or Gaeilge) section which has 28 questions and then a Maths section which also has 28 questions.





- The actual Entrance Assessment papers to be taken in November 2024 have the same format as the Practice Papers which are on the website.
- The English (or Gaeilge) begins with a punctation exercise (5 questions), followed by a grammar exercise (5 questions) and a spelling exercise (5 questions). All 15 questions are multiple choice.
- Next, pupils are asked to read a comprehension passage and answer 13
 questions which follow. Questions 16-22 are multiple choice and questions
 23-28 are "free response" where the pupil writes a short answer to each
 in the space provided in the Answer Sheet.





- The first 22 Maths questions (29-50) are also multiple choice, and the final 6 questions (51-56) are "free response" where the pupil writes a short answer to each in the space provided in the Answer Sheet.
- Invigilators tell the pupils when to start the Main Test and pupils will have 60 minutes* to work through the paper (*unless granted additional time through Access Arrangements).
- Each pupil is free to start the Main Test with either the English (or Gaeilge) or Maths section.
- When completing a multiple-choice answer on the Answer Sheet a pupil may draw a horizontal line OR shade in the little box. Both are equally acceptable.



Outcomes



- Parents/Guardians will receive five outcomes for their child.
- The first two are those which are most likely to be used by SEAG schools within their Year
 8 Admissions Criteria.
- The other three outcomes provide additional information for parents and schools.
- 1. The Total Standardised Age Score (TSAS)
- 2. The Band
- 3. The English (or Gaeilge) SAS
- 4. The Maths SAS
- 5. Information about the Cohort Percentile Ranking

Parents will also be provided with other outcomes – how many questions their child answered correctly in English (or Gaeilge) and Maths and how the child performed in Paper 1 and Paper 2.



- 1. The Total Standardised Age Score (TSAS)
- This is the pupil's overall outcome from the SEAG Entrance Assessment based on answers to the 56 English (or Gaeilge) Questions in Papers 1 and 2 and the 56 Maths questions in Papers 1 and 2.
- The Total SAS is the sum of the English (or Gaeilge) SAS and the Maths SAS.
- The Total SAS range will be 138-282 with a mean (or average) of 200.





A Standardised Age Score (SAS) takes account of a child's age when he/she took the assessment, the number of correct answers and the degree of difficulty of the assessment. Parents/Guardians may be familiar with the scores from standardised tests used in their child's primary school, e.g. Progress Test in English and/or Progress test in Maths, which also use SAS.





2. The Band

- There will be six Bands.
- The Bands will be designated as Band 1, Band 2, Band 3, Band 4, Band 5 and Band 6.
- Cohort Percentiles will be used to determine the borderline for each Band.

SEAG Band	1	2	3	4	5	6
Cohort Percentile	60%+	50-59%	40-49%	30-39%	20-29%	<20%



60%+ (Band 1) means pupils who are in the top 40% of those who sat the Assessment; 50-59% (Band 2) means pupils who are in the top 50% but not the top 40% of those who sat the Assessment, etc.



3. The English (or Gaeilge) SAS

- This is the Standardised Age Score based on answers to the 56 English (or Gaeilge) questions.
- The English (or Gaeilge) SAS range will be 69-141 with a mean (or average) of 100.
- The English (or Gaeilge) SAS is provided to inform parents as to how their children have performed in this aspect of the Entrance Assessment.





4. The Maths SAS

- This is the Standardised Age Score based on answers to the 56 Maths questions.
- The Maths SAS range will be 69-141 with a mean (or average) of 100.
- The Maths SAS is provided to inform parents as to how their children have performed in this aspect of the Entrance Assessment.





- 60%+ (Band 1) means that the pupil's outcomes are in the top 40% of those who sat the Assessment.
- 50-59% (Band 2) outcomes are outside the top 40% but in the top 50% of those who sat the Assessment.
- 40-49% (Band 3) outcomes are outside the top 50% but in the top 60% of those who sat the Assessment.
- 30-39% (Band 4) outcomes are outside the top 60% but in the top 70% of those who sat the Assessment.
- 20-29% (Band 5) outcomes are outside the top 70% but in the top 80% of those who sat the Assessment.
- <20% (Band 6) the pupil's outcomes are outside the top 80% of those who sat the Assessment.



There are two main reasons why parents receive different types of outcome.

Academically selective schools have tended to use 2 main types of outcomes
within their Year 8 Admissions Criteria. Some schools have created a rank order
using SAS; others have preferred to group scores together to create "grades",
"bands" or "a pool". SEAG envisages that some schools will wish to rank order
using Total SAS (TSAS), others will prefer to use SEAG Bands, and some may use
both. SEAG is, therefore, providing TSAS and Bands.





- GL Assessment, the SEAG test provider, is able to separate out pupils' performance in the English (or Gaeilge) part of the Entrance Assessment from the Maths performance. The additional information available by providing an English (or Gaeilge) SAS and a Maths SAS may be helpful to parents, primary schools and post-primary schools.
- Some parents find it helpful to have a further breakdown of their child's results.
 SEAG provides additional outcomes relating to e.g. how many questions their child answered correctly in English (or Gaeilge) and in Maths and also how their child performed in Paper 1 and in Paper 2.



The 2024 Entrance Assessment Sitting just one of the two Papers

SEAG is very clear that its Entrance Assessment consists of two papers.

- Pupils who only take one paper (i.e. either Paper 1 or Paper 2 but not both) will
 not have completed the full Entrance Assessment.
- Such pupils will, however, have their "single paper" marked by GL Assessment.
- The SEAG Board has determined that pupils who only sit one paper should be provided with SAS and Band outcomes which reflect their performance.
- Outcomes for pupils who only sit one paper will have the designation "e" (for estimate) immediately after the Outcome, e.g. TSAS 196e; Band 4e.
- It is the responsibility of each academically selective school (NOT SEAG) to set out, within its 2025 Year 8 Admissions Criteria, how it will treat estimated outcomes e.g. through "Special Provisions".





Supporting You



The 2024 Entrance Assessment Role of a SEAG school with P7 parents and pupils

After the Registration Period has ended SEAG will make available to each SEAG school a file containing details of every pupil registered to sit the Entrance Assessment in that school.





The 2024 Entrance Assessment Role of a SEAG school with P7 parents and pupils

Each SEAG school (Assessment Centre) will:

- make all the practical arrangements for the pupils who will be sitting the Entrance Assessment in their school (Assessment Centre).
- by mid-October 2024, communicate directly with each parent/guardian whose child(ren) are sitting the Assessment in their school.
- provide practical details e.g. about dropping off children before the Assessment and collecting them afterwards.
- liaise with parents / guardians as appropriate if there are particular medical or other needs.





The 2024 Entrance Assessment Role of a SEAG school with P7 parents and pupils

It is envisaged that each Assessment Centre will hold a familiarisation session in October 2024 to help children prepare for their time in the school on 16th and 23rd November 2024.

- Parents/Guardians have the responsibility to ensure that their children arrive in the SEAG Assessment Centre in good time on the Entrance Assessment days.
- Pupils cannot be admitted to the centre/hall/room after the Assessment has started.
- Pupils cannot be admitted if they are not registered to sit the Entrance Assessment.
- If a child cannot attend on one of the two Entrance Assessment dates the parent/guardian must inform the Assessment Centre as soon as it is practically possible to do so.





The 2024 Entrance Assessment Role of a SEAG school with P7 parents and pupils

There is no "third Assessment Day" – so pupils who are absent on one of two days will only sit part of the full Entrance Assessment.





The 2024 Entrance Assessment

For further information about SEAG and the 2024 Entrance Assessment, including Registration, visit www.seagni.co.uk

OR Facebook @SEAG NI OR Instagram @SEAG_NI_Official

NB After parents have created an account on the SEAG portal they will be able to email SEAG directly from the portal.



Admissions Criteria Published in January

School Support

- Work in partnership with your child's teacher/Principal
- Homework completed to the best of your child's ability
- Reading is important read beyond homework
- Talk to your child's teacher if you have any questions/concerns





