



**Centralized Registration
Hudson High School
Records Office
2500 Hudson-Aurora Rd
Hudson, OH 44236
(330) 653-1419
Fax (330) 653-1303**

Welcome to Hudson City School District. This checklist is provided to assist you in the enrollment process. Registrations are scheduled by appointment only.

Initial appointment in the Registrar's Office

- _____ All appropriate, attached forms completed before your scheduled appointment.
- _____ Proof of Hudson residency is required for each new student enrollment (i.e., lease/rental agreement, purchase contract/agreement, deed, or title). We do not accept driver's license, utility bills, or other personal identifiers.
- _____ Birth Certificate, Passport/Visa, Adoption or I-95 Immigration documents. **NO OTHER DOCUMENTS WILL BE ACCEPTED.**
- _____ In cases of divorce, separation, guardianship or court placements; court documents are required regarding proof of custody. Please also provide copies of "No Contact and Restraining Orders", if applicable.
- _____ Health/Immunization records are required within 14 days of the students' first day of attendance or students will be excluded according to HCSD Policy 5320.

Enrollment at School Building

- _____ Transcript or final report cards for each grade completed beginning with grade 6 for students enrolling at the high school or middle school.
- _____ Most current report card during the school year.
- _____ State Assessments (in Ohio that would include TIDE Air, PARCC, ACT, SAT and OGT if applicable).

Additional Student Information (if applicable)

- _____ For students with disabilities, please provide the most recent individual Education Plans (IEP), Evaluation Team Reports (ETR), and 504 plans for applicable students. Also please inform registrar when scheduling your appointment if appropriate to your student(s).
- _____ Kindergarten through grade 3 Reading Improvement Plans (RIMP)
- _____ Gifted Education Written Education Plans (WEP) or Written Accelerations Plans (WAP)
- _____ Student requires a wheelchair lift bus

8/10/15
12/14/15
5/8/17
10/23/17