



KISD District Safety and Security Meeting Minutes

The Kilgore ISD Spring District Safety and Committee Meeting was held on May 2, 2024 beginning at 6:00 pm in the KISD Administration Building, 301 N. Kilgore St. Kilgore, TX 75662.

Call to Order -Meeting was officially called to order at 6:00 pm

Members in attendance: Dr. Andy Baker, Director of Safety Charles Presley, KISD Board Trustee Jason Smith, Sergeant Josh Vercher, Fire Marshal Ryan Riley, Josh Carlisle

Review Security Coverage for 2023/24 under the KISD Defender Plan

The following items were discussed:

- Throughout the 2023-24 school KISD provided security for KHS and KMS rotating 3 SROs between the 2 campuses as needed - normal rotation was 2 at KHS and 1 at KMS
- KISD utilized 2 KISD Security Guards and off duty Kilgore PD officers each day to cover the 3 elementary campuses
- KPD officers were able to cover 97% of the available shifts for the school year
- Employee Guardians are utilized throughout the district and ensure that there was always the presence of armed security on all campuses
- Sargeant Vercher informed the committee that KPD had created a new task force and felt this group would be able to pick up any uncovered security slots in the future

Proposed expenditures for SAFE Grant Cycle 1 allocation from TEA

The following items were discussed:

- KISD received a \$397,092 allocation under the grant
- Funds had to be used for TIER 1 expenditures
- KISD will use funds for Security Fencing at CES, KIS, and KHS and exterior door hardware and components at CES and KIS
- KISD put out a security fencing RFP and the bid was awarded to Chavez Fencing and Fabrication
- KISD is currently waiting on bids on the components and hardware at CES and KIS

TEA Vulnerability Assessment beginning 2024

The following items were discussed:

- KISD is currently gathering information on the TEA District Vulnerability Assessments that will begin in 2024
- The assessments will run in a 4 year cycle and each district will be required to go through the process once during the cycle
 - Areas the assessments will cover include but are not limited to:
 - District Audit Report submissions
 - Emergency Operations Plan submissions
 - Safety and Security Committee Meetings and requirements
 - Threat Assessment Documentation
 - District Board Policies related to safety
 - Armed Security Plans
 - Emergency Responder Walk Throughs
 - Emergency Drill Documentation
 - Weekly logs of campus Door Sweeps
 - Safety Training Records
 - Facility Maps

EOP Requirements for 2024/25 school year

The following items were discussed:

- New requirements for the KISD Emergency Operations Plan will include a Cyber Security Annex and a Psychological Safety Annex
- All documents must be submitted to the TxSSC in September of 2024
- Director of Safety, Director of Technology will work with campus administrators and security personnel to complete the Cyber Security Annex in June
- Director of Safety, district counselors, and campus administrators will work on the Psychological Safety annex in June
- District staff will attend a training in July lead by Eric Leathe from TxSSC to ensure that all necessary elements of each annex have been included
- Both annexes will be presented to the District Safety and Security Committee in August before the September submission

Intruder Detection Audits - 2024

The following items were discussed:

- All 5 KISD campuses went through the IDA process during the 2023/24 school year
- Auditors were not able to gain entry into any KISD campus
- All exterior doors were found to be locked and secured during the audits
- All interior doors were found to be compliant with district requirements
- All campuses had records of weekly door sweeps
- All campuses passed the IDA inspections

Reestablishment of MERT teams on all KISD campuses

The following items were discussed:

- Medical Emergency Response Teams will be reinstated and trained on each campus
- Teams will be composed of a minimum of 5 members on each campus
 - Potential Team Members
 - Campus Nurses
 - Administrators
 - Front Office Staff
 - SROs/Security Officers
 - Athletic Trainers
 - Health Science Teachers
 - PE Teachers
 - Required Trainings
 - CPR/AED/First Aid
 - Stop the Bleed
 - Narcan/naloxone
 - Epipens
 - Seizures
 - Asthma
- Team members will receive training in August before school starts

KISD District Safety Audit

The following items were discussed:

- KISD will conduct the required District Safety Audit for the current 3 year cycle in the fall of 2024
- Audits can be conducted in house, through a region service center, or by an approved outside vendor

- KISD conducted the audit in house for the previous cycle
- The possibility of entering into agreements with other local school districts to partner and assist each other in conducting the audits was recommended
- KISD will reach out to Region 7 to see if they can assist us in coordinating this process

SAFE Grant Cycle 2 proposed expenditures

The following items were discussed:

- KISD is currently completing an application for the SAFE GRANT Cycle 2
- If KISD is awarded the NOGA, the district could be awarded up to 165,000 in funds to be used on Tier 2 expenditures
- Tier 2 Expenditures include:
 - Security Cameras
 - Communication and Information Sharing Technology
 - Instructional Facilities Components
 - Security personnel and equipment
 - Safety Training
 - Metal Detectors
 - Two-Way Radios
 - Access Control
 - Mental Health Support
 - Behavioral Health Support
 - Suicide Prevention Programs
- Recipients of this grant will receive NOGAs during the summer of 2024

Summer Safety and Security Committee Meeting - August 8, 2024 at 6:00 pm at the KISD Administration Building