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The following items are contained in the May 8, 2024 Regular Meeting Minutes:

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24. Executive Session

25. Adjournment

The Regular Meeting of the Margate City Board of Education was called to order at 6:00 P.M. on May 8, 2024 by Board President, Mr. Joseph Pepe, at the Eugene A. Tighe Media Center.

Certification of Notice:

Melina Skwarek, Board Secretary, announced that adequate notice of this meeting had been provided and read the following Certification Notice:

On May 20, 2023, a notice of this meeting was posted on the district website, the bulletin board in the Board of Education Administration Office, the Eugene A. Tighe School, and the William H. Ross III School and emailed to the City Clerk and Downbeach.com, and advertised in *The Press*.

<u>Roll Call</u> - Members Present:	Mr. Joseph Pepe; Mr. Jack Sorensen; Mrs. Shannon Wray-Norris; Mrs. Danielle Gomes-Chapman; Mr. Nicholas Palmisano; Mr. Clete Schwegman
Members Absent:	Mr. Jack Sorensen; Mr. James Swift
Others Present:	Mrs. Audrey Becker, Superintendent of Schools; Mrs. Melina Skwarek, Board Secretary/School Business Administrator; Mr. Ryan Gaskill (entered the meeting at 6:15 pm), Principal; Mrs. Bonnie Marino, Principal; Mr. Eric Goldstein, Solicitor

Board Member Recognition:

Mrs. Becker recognized Mr. Clete Schwegman for his one year of service, as a voting representative from Longport, on the Margate City Board of Education. We thank you for your support and look forward to continuing to work with you in the future.

Public Comment:

No Members of the community commented.

Activity Calendar:

Mrs. Becker distributed the Activity Calendar for May 2024.

Fire Drill & Security Drill Report:

Mrs. Becker distributed the Fire and Security Drill Reports for Eugene A. Tighe School & William H. Ross School for the month of May 2024 attached as Exhibit # 1, pages 29,354-29,355.

Superintendent's Report & Principals' Updates:

Mrs. Audrey Becker commented on the many upcoming end of year events. The schools have been very busy planning and preparing for the Summer and Fall of 2024.

Mrs. Audrey Becker shared the following:

- She shared that State Testing is underway. We are approximately half way through the required testing for grades three through eight.
- The District is actively looking at placing orders contained in next years' budget.
- She shared that the District received over sixty applications for the available Principal position. It was very tough to narrow down the candidates. She added that on tonight's agenda for approval is her recommendation to hire Mrs. Samantha Dulude to fill that role.
- She shared the County statistical report that many have already viewed through various social media platforms showing the academic rankings of students across Atlantic County. Ross and Tighe Schools were the top two schools based on performance listed in the report. She attributed this success to the reality that the Margate Schools were able to remain open during the pandemic. We are now seeing the results of that. Mr. Pepe congratulated the District on their rankings.

Mrs. Becker shared the information on current activities at the Tighe School in light of Mr. Gaskill's absence.

Mrs. Marino shared information on current activities at the Ross School.

Personnel Matters:

Motion by Mr. Palmisano, seconded by Mr. Sorensen, to approve the following personnel matters:

1. Approve the list of rehires and staff salaries of 10-month and 12-month staff for the 2024-2025 school year attached as Exhibit # 2, pages 29,356-29,358.
2. Approve Alan Friss as a bus driver for July and August on an as needed basis. Costs: \$25 an hour.
3. Approve a medical leave for Julie Bergman starting on April 22, 2024 until May 22, 2024.
4. Approve Jennifer Hale as a long term replacement school nurse at \$65,500 salary prorated from April 22, 2024 through May 22, 2024.
5. Approve Cindy Gresham as the Child Study Secretary/Secretary to the Tighe Principal effective July 1, 2024 at a salary of \$52,902.
6. Approve Regina Costanza as a 12-month substitute bus driver on an as needed basis. Costs: \$20 an hour.

Personnel Matters (Continued):

7. Approve the following staff for the 2024 BSI/Title I Summer School at the contractual hourly rate of \$19.28 for Educational Assistants from July 1, 2024 - August 1, 2024. Monday through Thursday 8:15-12:45.
 - Teaching Staff: Holly Ferry to work with the main office to assist students in summer school
 - District approved substitute teachers only as needed when Holly Ferry is out.
8. Approve Brian Pasternak to complete clinical observation hours with Natasa Coughlin during his prep period for Rowan University courses, SPED 08415 and SPED 08308 for a total of 40 hours.
9. Approve the following Summer Child Study Team to work as needed on evaluations, meetings, and case management from July 1, 2024 to August 31, 2024. These positions are based on student IEP needs and are subject to change. CST Hours not to exceed a total of 300 hours.
Costs: \$55.00 (or MEA contracted rate) per hour up to 300 hours = \$16,500.00
 - Staff: Mark Winterbottom, Dr. Jacque Jones, Kaitlin Roselli, Kelsey Schall, and Nicolette Harden.
10. Approve Isabella Della Fave as a substitute teacher for the 2023-2024 school year.
11. Approve Wanda Molina to work Lucky Kids for the 2023-2024 school year.
12. Approve the following club/activity stipends for advisors at Tighe School for the 2024-2025 school year:
 - Student Council Advisors - \$2,750 each –Tracy Magel and Danielle Ujcich
 - Tighe Pride Committee - \$2,000 each –Jacque Jones, Louis Sanchez, and Mark Winterbottom
 - National Junior Honor Society Advisors - \$2,000 each – Natasa Coughlin and Michael McMenamin
 - Academic Trivia Team - \$900 each –Tracy Magel and Sherry Scott
 - MathCounts Advisor - \$1,800 – Sherry Scott
 - Mathletes Advisor - \$1,200 – Sherry Scott
 - Tighe Environmental Club Advisor - \$1,000 – Chelsi Crompton
 - Yearbook Facilitators - \$1,800 each – Jacque Jones and Veronica Valencia
 - Webpage Facilitator - \$1,000 – Amy Hughes
 - PAC/Tighe Tech/AV Facilitator - \$1,000 – Debbie Roland, Asst AV - \$1,000 – Lisa Drexler
 - Art Club Advisor – contractual hourly rate up to 25 hrs/year – Barbara Farrell
 - Family STEM Night Advisor - \$1,000 – Chelsi Crompton
 - Band Club - \$750 – Debbie Roland
 - After school Homework Club Mentors – contractual hourly rate (Monday, Tuesday and Thursday; up to six hours maximum between all staff per week) – Louis Sanchez, Chris Andersen, Sherry Scott, Chelsi Crompton, Christopher Bruscato, and Jen Carey

Personnel Matters (Continued):

- Substitute Homework Club Mentors - contractual hourly rate as needed - Natasa Coughlin, Danielle Ujcich, Kelly Crawford, Brian Pasternak, Veronica Valencia, Popi Kounis, Michelle Cossaboon, and Lisa Drexler
 - After school Detention Monitors – contractual hourly rate (60-minutes per day, Tuesday and Thursday, when needed) – Mauricio Saavedra and Christopher Andersen
13. Approve acquiring the Stop the Bleed Education License in order to apply for grants to acquire free Stop the Bleed Kits. Staff: Stephanie Patterson
 14. Approve the Empty Bowl Fundraiser organized by Barbara Farrell during the 2024-2025 school year which will raise money for local Food Banks. Staff: Barbara Farrell and volunteers.
 15. Approve Tighe School Summer Math Program for advanced math students going into Grade 8 Algebra and students going into Grade 7 Advanced Math from July 22, 2024-August 15, 2024. Staff: Kelly Crawford Costs: 40 hours @ \$55.00 = \$2,200.00.
 16. Approve Barbara Farrell to run the Summer Mural Art program for the summer of 2024. Costs: \$55.00 x 50 hours= \$2,750.00 Supplies up to \$500.00
 17. Approve Chrissy Campbell for the 2024 BSI/Title I Summer School at the contractual rate of \$55/hour from July 1, 2024-August 1, 2024 Monday-Thursday.
 18. Approve payment for 2 teachers to complete individual screening for all incoming Kindergarten students at the contractual rate of \$55/hour. Staff: 2 Kindergarten teachers. Costs: not to exceed 30 hours @ \$55/hr = \$1,650.00

Motion passed by the following roll call vote:

Ayes: Mr. Schwegman, Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mr. Sorensen, and Mr. Pepe

Nays: None

Field Trips:

Motion by Mrs. Gomes-Chapman, seconded by Mr. Sorensen, to approve the following field trips:

1. Approve the 8th Grade trip to Six Flags Great Adventure on June 3, 2024
 - Staff: Michael McMenamin, Sherry Scott, Ryan Gaskill, Kelly Crawford, Michelle Cossaboon, subs as needed. Costs: \$2,661.60
2. Approve the Kindergarten trip to the Jerome Avenue park in May, 2024. Students will walk to the park and back to school. Staff: Teresa McGonigle, Jaime Collins, Amy Hughes, 2-3 additional staff as needed.

Motion passed by the following roll call vote:

Ayes: Mr. Schwegman, Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mr. Sorensen, and Mr. Pepe

Nays: None

Contracts:

Motion by Mrs. Wray-Norris, seconded by Mrs. Gomes-Chapman, to approve the following Contract requests:

1. Approve a professional services contract with Kimberly A. Vona to provide Physical Therapy services for the Margate City School District from July 1, 2024 through June 30, 2025.
2. Approve a professional services contract with the Stepping Stones Group to provide Special Education Related Services for the Margate City School District from July 1, 2024 through June 30, 2025.
3. Approve a contract without competitive bidding as a Professional Services Contract pursuant to N.J.S.A. 18A:18A-5(a)1, with Spiezle Architectural Group, Inc, for architectural and engineering services associated with the new chiller and cooling tower for the William H. Ross School, for one year beginning May 9, 2024, in the amount of \$91,000.
4. Approve a contract without competitive bidding as a Professional Services Contract pursuant to N.J.S.A. 18A:18A-5(a)1, with Spiezle Architectural Group, Inc, for architectural and engineering services associated with the new HVAC systems for the William H. Ross School, for one year beginning May 9, 2024, in the amount of \$48,200.
5. Approve the R'newal program project to extend the life of the Series R unit chiller at the Tighe School, through a service contract with Trane U.S., Inc. in the anticipated amount of \$115,225 (NJSTART - State Contract).

Motion passed by the following roll call vote:

Ayes: Mr. Schwegman, Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mr. Sorensen, and Mr. Pepe

Nays: None

Facilities/PAC:

Motion by Mr. Schwegman, seconded by Mrs. Wray-Norris, to approve the following Facilities/PAC requests:

1. Approve the following staff for the PAC for the 2024-2025 school year:
 - Debbie Roland – Theater Site Manager for \$50/hour
 - Beth Ann Hall – Lighting Designer/Engineer for \$40/hour
 - Doug Pendleton – Audio Designer/Engineer for \$40/hour
 - Chelsi Crompton – Audio Designer/Engineer or Lighting Designer/Engineer for \$40/hour

Facilities/PAC (Continued):

2. Approve MEF Movie Night Fundraiser at the PAC. This is a fundraiser for the MEF. Ross and Tighe students can participate. Date in May, TBD. Staff: Bonnie Marino, Ryan Gaskill, Staff Volunteers TBD.

Ayes: Mr. Schwegman, Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mr. Sorensen, and Mr. Pepe

Nays: None

Workshops:

Motion by Mr. Schwegman, seconded by Mrs. Wray-Norris, to approve the following workshop matters:

1. Approve the Instructional Technology professional development day on Wednesday, August 28, 2024 for teachers to receive IT staff development and prepare software programs for the upcoming school year. They will be paid the hourly contractual rate and may attend for either 4 hours or 5 hours if they have a classroom chromebook cart to prepare. They will work under the direction of Mrs. Marino and Mr. Gaskill. Costs: paid with ARP grant funds.
2. Approve the attendance of Ryan Gaskill and Bonnie Marino at the Strauss Esmay Educational Policy & School Law Seminar on Friday, May 31, 2024, from 8:30 am - 2:00 pm, at Brookdale Community College. Cost: Travel

Motion passed by the following roll call vote:

Ayes: Mr. Schwegman, Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mr. Sorensen, and Mr. Pepe

Nays: None

Students:

Motion by Mr. Schwegman, seconded by Mrs. Wray-Norris, to approve the following student matters:

1. Notification to the Board of two Tighe students who were suspended for disciplinary reasons in April 2024. One student served one day of In-School Suspension and two days of Out-of-School Suspension, while the second student served two days of Out-of-School Suspension for the incident.

Motion passed by the following roll call vote:

Ayes: Mr. Schwegman, Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mr. Sorensen, and Mr. Pepe

Nays: None

Approval of Minutes:

Upon motion by Mrs. Gomes-Chapman, seconded by Mrs. Wray-Norris, the board unanimously agreed to accept the April 10 2024 Regular & Executive Meeting Minutes.

Motion passed by the following roll call vote:

Ayes: Mr. Schwegman, Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mr. Sorensen, and Mr. Pepe

Nays: None

Financial Reports:

Motion by Mrs. Gomes-Chapman, seconded by Mrs. Wray-Norris, to accept the Secretary's Financial Reports for the month of March 2024 as attached to these minutes and certifying that no budgetary account has been over expended in violation of N.J.A.C. 6:20-2.12(a). See Exhibit # 3, pages 29,359 - 29,382. The Secretary's Report agrees with the Report of Receipts and Disbursements.

Motion passed by the following roll call vote:

Ayes: Mr. Schwegman, Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mr. Sorensen, and Mr. Pepe

Nays: None

Board of Education Certification:

Motion by Mrs. Gomes-Chapman, seconded by Mrs. Wray-Norris, pursuant to N.J.A.C. 6A:23-2.11, the Margate City Board of Education certifies that as of March 31, 2024 after review of the Secretary's Monthly Financial Reports (Revenue and Appropriation Sections) and upon consultation with the appropriate district officials that to the best of our knowledge there have been no changes in anticipated revenue sources and/or amounts and no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(c)2-3 so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion passed by the following roll call vote:

Ayes: Mr. Schwegman, Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mr. Sorensen, and Mr. Pepe

Nays: None

Bills and Payrolls:

Motion by Mrs. Gomes-Chapman, seconded by Mrs. Wray-Norris, to approve the payment of bills and payrolls, as listed on Exhibit # 4, pages 29,383 - 29,408.

Motion passed by the following roll call vote:

Ayes: Mr. Schwegman, Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mr. Sorensen, and Mr. Pepe

Nays: None

Transfer of Funds:

Motion by Mrs. Gomes-Chapman, seconded by Mrs. Wray-Norris, to approve the following Transfer of Funds:

Transfer of Funds within the General Current Expense Account

Ratified Budget Transfers for 2023-2024

TO:	11-000-100-562-00-00	TUITION SETTLEMENT	\$9,000.00
	11-000-221-199-00-00	VACATION PAYOUT - RETIREE	\$6,820.00
	11-000-223-320-00-00-025	ELA CURRICULUM	\$6,500.00
	11-000-291-299-00-00	SICK PAYOUT RETIREE	\$8,250.00
	11-000-262-621-00-01	GAS SERVICES	\$20,000.00
	11-000-262-621-00-04	GAS SERVICES	\$25,000.00
	11-000-262-621-00-03	GAS SERVICES	\$3,000.00
	11-190-100-610-15-04-025	CURRICULUM SOFTWARE	\$1,700.00
	12-000-266-730-00-00-025	SECURITY CAMERA	\$4,000.00
		TOTAL	\$84,270.00
FROM:	11-000-100-565-00-00	TUITION SETTLEMENT	\$9,000.00
	11-000-291-270-00-00	VACATION PAYOUT - RETIREE	\$6,820.00
	11-190-100-610-03-04-025	ELA CURRICULUM	\$6,500.00
	11-000-291-270-00-00	SICK PAYOUT RETIREE	\$8,250.00
	11-000-291-270-00-00	GAS SERVICES	\$20,000.00
	11-000-291-270-00-00	GAS SERVICES	\$25,000.00
	11-000-291-220-00-00	GAS SERVICES	\$3,000.00
	11-190-100-610-01-04-025	CURRICULUM SOFTWARE	\$1,700.00
	12-000-261-730-00-00-010	SECURITY CAMERA	\$4,000.00
		TOTAL	\$84,270.00

Motion passed by the following roll call vote:

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Ayes: Mr. Schwegman, Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mr. Sorensen, and Mr. Pepe

Nays: None

Report of Receipts and Disbursements:

Motion by Mrs. Gomes-Chapman, seconded by Mrs. Wray-Norris, to accept the Report of Receipts and Disbursements for the month of March 2024, attached as Exhibit # 5, pages 29,409 – 29,419.

Motion passed by the following roll call vote:

Ayes: Mr. Schwegman, Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mr. Sorensen, and Mr. Pepe

Nays: None

Cash Report:

Motion by Mrs. Gomes-Chapman, seconded by Mrs. Wray-Norris, to accept the Cash Report for the month of March 2024, attached as Exhibit # 6, page 29,420.

Motion passed by the following roll call vote:

Ayes: Mr. Schwegman, Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mr. Sorensen, and Mr. Pepe

Nays: None

New Business:

Motion by Mr. Palmisano, seconded by Mrs. Wray-Norris, to approve the following new business:

- A. Approve to amend the district's Long Range Facilities Plan (LRFP) to include HVAC improvements at William H. Ross Elementary School including replacement of the chiller and cooling tower as part of the HVAC systems upgrades.
- B. Approve the submission of the School Food Authority to School Food Authority Contract for lunches with the Ventnor City School District. The price per meal will be \$3.50 per student meal and \$5.00 per adult salad, for the 2024-2025 school year. The estimated total cost of the contract is \$25,000.

Motion passed by the following roll call vote:

Ayes: Mr. Schwegman, Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mr. Sorensen, and Mr. Pepe

Nays: None

Motion by Mrs. Wray-Norris, seconded by Mr. Schwegman, to approve the following other matters:

- A. Approve the 2024 Bike Rodeo program for students in 4th grade on June 4, 2024. Staff: Bonnie Marino, Audrey Becker, Mark Winterbottom, Lisa Carey, Tracy Jones and other Tighe and Ross staff. Costs: Refreshments for students.
- B. Approve Chrissy Campbell for enrollment and reimbursement upon successful completion of the graduate courses SPCE 612 Theory and Practice in Early Childhood Special Education and SPCE 631 Computer Technology and the Learner with Special Needs. Cost: \$1,829.25 per course = \$3,658.50
- C. Approve the appointment of Samantha Dulude as the building principal at Eugene A. Tighe Middle School and Director of Curriculum at a starting salary of \$115,000 plus benefits effective July 1, 2024.

Motion passed by the following roll call vote:

Ayes: Mr. Schwegman, Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mr. Sorensen, and Mr. Pepe

Nays: None

Public Comment:

No Members of the community commented.

Executive Session:

Upon motion by Mr. Sorensen, seconded by Mrs. Gomes-Chapman, the board unanimously approved the following resolution at 6:21 P.M.:

WHEREAS, N.J.S.A. 10:4-13 requires adoption of a resolution of the Board to go into Executive Session;

BE IT RESOLVED, that the Board, pursuant to the Open Public Meetings Act, New Jersey Title 18A and the Margate City Board of Education Bylaw No. 9322 hereby enters Executive Session to discuss the following matters:

- Potential Litigation

BE IT FURTHER RESOLVED, that the minutes of this Executive Session shall be made public following formal action by the Board and/or at the conclusion of any investigation(s), due process proceeding, or litigation, so long as not prohibited by law and so long as the need for maintaining confidentiality no longer exists. No formal action shall be taken.

Executive Session (Continued):

Upon motion by Mr. Palmisano, seconded by Mr. Sorensen, the board unanimously agreed to reconvene the regular meeting at 8:04 P.M.

Adjournment:

Upon motion by Mrs. Gomes-Chapman, seconded by Mr. Sorensen, the board unanimously agreed to adjourn at 8:05 P.M.

Respectfully submitted,

Melina Skwarek
Board Secretary/School Business Administrator